

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education
Minutes of the Public Meeting – February 14, 2017 – 7:00 p.m.
520 Speedwell Avenue, Suite 200

2016-2017 District Goals

1. To continue providing communication outreach opportunities to members of the school community.
2. To continue increasing student achievement through individualized instruction, meaningful and authentic assessments, and 21st century teaching strategies.
3. To continue to analyze data to support student performance, professional development, and evaluate programs.
4. To continue to address the Long Range Facility Plan, as well as execute referendum-approved projects, while demonstrating fiscal responsibility.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 7:07pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Shawna Longo
Mrs. Maria Manley, Ms. Christina Perry, Ms. Denise Rawding and Mr. Kenneth Wilbur

Absent: Mr. Scott Bober and Mr. Anthony Galdi

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 2

Hearing of Citizens and/or Delegations – Mrs. Terri Kaag, 24 Lakeview Drive, Morris Plains is asking to have a part-time floating teacher's aide to help Kindergarten teachers with the Writer's Workshop.

Superintendent's Report - Mr. Mark Maire reported the following:

1. There were no incidences of HIB to report.
2. In late January, our administrative team facilitated several presentations at the statewide NJ Techspo conference in Atlantic City. I received positive feedback from many of my colleagues who attended.
3. I have been in communication with an NJIT math professor. He expressed a desire to work with us on a pre-proposal/project in which they want to increase participation in STEM careers for women. They want to try to stem the drop-off in interest in STEM by women by taking action at the elementary school level to promote solutions based learning and integrated STEAM with character education. We spoke about working together on this effort. It seems that our STEM program fits perfectly into the project. I hope to receive further information on this project shortly.
4. Last week, Mrs. Lion-Bailey launched the Enriching Minds SPRING 2017 Course Catalog/Registration. The registration was emailed to parents, and it was also posted on our website and social media pages. This after-school enrichment program, run by the Morris Plains School District, offers the students of Morris Plains opportunities to expand their learning and passions beyond the classroom. Multiple subjects are offered at various grade/age levels, providing exciting opportunities for all students! The registration deadline for the Spring 2017 session of Enriching Minds is Thursday.
5. On February 1, Mountain Way participated for the first time in the Global School PlayDay. Global School Playday took place after the lunch/recess period on the 1st. Students returned to their classroom and spent the entire afternoon playing. It was great to see students bring in board games, dolls, Legos, playing cards, puzzles, blankets (for forts), etc. Please be sure to check out our social media pages, highlighting the students' fun and enjoyment.
6. The Project Coordinator for the Future Ready Schools NJ initiative informed me that our MP team will earn a spot on the Future Ready Schools NJ Task Force. The objective for the Task Force teams is to identify the steps schools can take to become certified as Future Ready, propose self-assessment tools and weight of points, and identify what evidence should be submitted by schools to support their claims of taking a proposed action that is verifiable by Future Ready Schools - NJ. I will be attending the Leadership Task Force meeting on February 17th at NJSBA. Mrs. Lion-Bailey, Mr. Russo, and Mrs. Vieira will be attending their respective Task Force meeting on February 27th. The Future Ready Schools NJ program will be equivalent to the nationally coveted Blue Ribbons Award.
7. The Morris Area Coalition for Education and Positive Choices is hosting a Master Class on February 16th at 7pm in the Parsippany Municipal Building. The class is open to Morris Plains parents, and it will address the heroin and opiate epidemic.
8. Mr. Kramar and Mrs. Lion-Bailey are scheduled to present to special education parents on Thursday, February 16th. The presentation is designed to support parents as they navigate the district's technology resources to support their child's learning. The presentation is scheduled for 6pm in the Borough School library.
9. MPSD will be closed for students on 2/20 and 2/21. On February 21st, staff will participate in an all-day in-service. Workshops will support Dyslexia training, CPI training, Technology Framework model, data analysis, and classroom library preparation.
10. At the start of the month, the VFW teachers awarded their 2016-2017 Teachers of the Year. The winners, listed below, were introduced during school-wide assemblies. We invited both honorees and their family to attend the February 28th board meeting so they can be recognized by the district. Congratulations to Mrs. Devlin and Mrs. Laboy. Their dedication and passion for their profession inspires us all:
 - a. Borough School - Casey Devlin (Science teacher)/Mountain Way - Maria Laboy (special education teacher)
11. Exciting news:

- a. 3rd grade - 5 students' work in Mrs. Crudele's class was selected to be published by poet Amy VanDerwater.
- b. 2nd grade - Ms. Mastrogiovanni's class will conduct a book review for a new author. The book is in the process of publication.
- c. Mountain Way will have visit from the Cat in The Hat. The Cat is scheduled to make an appearance at Mountain Way on February 22nd at 2:00. Mountain Way is planning to have a brief Read Across America kick-off assembly on that day.
- d. The NJDOE Office of Innovation Specialist published an article about 20-Time on their exchange. We are only the second article posted on the exchange, which is a new feature on their website.

Business Administrator's Report - Ms. Amy Barkman reported the following:

- 1. All administrators have been very busy working on the budget and preparing contingency plans.
- 2. A walk thru was held on Friday with the architect and potential bidders for the roof replacement and auditorium projects.
- 3. The bid opening for both projects will be next Thursday, February 23, 2017.
- 4. We found out that the person who illegally dumped hardwood flooring in our recycling dumpster is a vendor of ours. We will no longer do business with this vendor.
- 5. We had a parent file a claim for windshield damage to his car when the gate at the back of Borough School (circle) blew open.
- 6. This Saturday, February 18, 2017, the contractor will re-install the flooring in the Borough School vestibule. The cost will be deducted from the final payment to Cypreco Industries.
- 7. A reminder to all Board Members to complete their online Ethics Disclosure Forms.

Correspondence - none

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, the Board approves the following Minutes: Public and Executive - January 24, 2017

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

Business Items Prepared for Official Action on February 14, 2017:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of Additional Hours - Door Monitor at Mountain Way School

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves an additional 3.25 hours at an hourly rate of \$12.50 not to exceed \$40.63 for Carol Bozza.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

2. Approval of Family Leave - Supervisor of Technology & Enrichment

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves family leave for Christine Lion-Bailey, Supervisor of Technology & Enrichment as follows:

May 1, 2017 - June 23, 2017

Paid/Unpaid Sick Days

June 26, 2017-November 2, 2017

Unpaid Family Leave

Mrs. Lion-Bailey intends to return on November 3, 2017

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

3. Approval of 3 ½ Unpaid Days for Mountain Way Aide

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves 3 ½ unpaid days for Deborah Broxmeier for January 26, 27 and February 7, 8 2017.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

4. Approval of 3 Unpaid Days for Mountain Way Aide

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves 3 unpaid days for Nancy Rocco for March 3, 6 and May 12, 2017.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

5. Approval of 3 Unpaid Days for Mountain Way Aide

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves 3 unpaid days for Barbara Carlton for March 6, 7 and 8th 2017.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

6. Approval of Enriching Mind Instructors and Stipends - Spring 2017 Session

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves the following Enriching Mind Instructors effective March 6, 2017 - May 12, 2017 as follows:

Course	Instructor	Stipend
Mini Chefs Cooking	Kara Everhart	\$512.00 (\$32.00/hr. x 16 hours)
Robotix	Alissa Schonemann	\$512.00 (\$32.00/hr. x 16 hours)
Run, Jump, High Five and Fantasy Sports Strategies	Gary Fiore	\$512.00 (\$32.00/hr. x 16 hours)
Kindergarten Yoga and 1st & 2nd Grade Yoga	Maria Laboy	\$512.00 (\$32.00/hr. x 16 hours)
Art Explorers	Susan Harrington	\$512.00 (\$32.00/hr. x 16 hours)
Knitting Group and World Travelers & Borough Yoga	Pam Dise- Moran	\$512.00 (\$32.00/hr. x 16 hours)

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

7. Approval to Create a Special Education Teacher Position

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves to create a Special Education Teacher position at Mountain Way School effective March 1, 2017.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

8. Approval of Special Education Teacher

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves Sara Chauvette (emergent hire) as a Special Education Teacher at Mountain Way School, effective April 15, 2017 through June 30, 2017 at a salary of \$54,629 prorated, BA+30/MA, Step 1.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves the attached bills and claims report dated January 24, 2017 in the amount of \$1,096,592.32.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

2. Approve Payroll Distribution

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
1/30/2017	General	\$315,651.63

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

3. Approve Line Item Transfers

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves revised line item transfers dated January 31, 2017.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

4. Approve Transfer of Funds from Capital Projects

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves transfer of funds from Capital Projects into General Fund in the amount of \$500,000 for referendum projects.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

5. Approval of Additional Hours for Co-Teaching Training

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves additional hours for Debra Loprete for Co-Teaching Training, meetings and classroom visits and/or observations not to exceed 10 hours at a total cost of \$2000.00 maximum.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

6. Approval to Renew Agreement with Prevention Specialist, Inc.-Employee Drug Testing Calendar Year 2017

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves a renewal contract with Prevention Specialists, Inc., 208 Monmouth Road, Suite 2, New Jersey, for employee drug testing for the calendar year. The annual fee is \$275.00 plus \$68.00 for drug testing and \$39.00 per test for alcohol testing with additional testing available as needed.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

7. Approve Disposal of Outdated Library Books

On the motion of Ms. Denise Rawding seconded by Mr. Kenneth Wilbur, the Board approves the disposal of outdated library books according to the Library Weeding Log dated February 14, 2017.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

C. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Ms. Denise Rawding seconded by Ms. Lucia Galdi, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

D. Policy - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Approval of New Policies - 5142.2 Physical Restraint for First Reading

On the motion of Ms. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves, on the first reading, Policy 5142.2 as prepared by the New Jersey School Boards Association.

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

2. Adoption of Updated Policies Prepared by New Jersey School Boards Association

On the motion of Ms. Denise Rawding seconded by Ms. Lucia Galdi, the Board adopts the following updated policies as prepared by the New Jersey Boards Association:

Series	Policy Number	Title
Students	5119	Transfers
Students	5141.3	Health and Examinations and Immunizations
Instruction	6010	Goals and Objectives
Instruction	6114	Emergency and Disaster Preparedness
Instruction	6140	Curriculum Adoption
Instruction	6141	Curriculum Design and Development
Instruction	6142	Subject Field
Instruction	6142.4	Physical Education and Health
Instruction	6142.10	Internet Safety and Technology

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

E. Professional Development - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of Ms. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the following list of requests for professional development and corresponding costs.

Professional Development – Request for Approval as per Accountability Regulations
February 14, 2017

Staff Member	Date	Workshop	Mileage	Fee	Sub	Total
Patricia Anders, Michelle Liebrecht, Michelle Cazzola, Monica Crudele, Alissa Schonmann, Denise Zalis, Lauren Degnan, Ashley Morris and Larissa Wilczak	January 24, 2017	Ramapo College - "Beyond Grades Feedback and Assessments K-8"	To be approved at a later date.	\$139.00 per staff member = \$1,251.00	9 teachers @ \$100.00 = 900.00	\$2,151.00

Mr. Scott Bober – absent	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi -absent	Mrs. Shawna Longo - yes	Ms. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley – yes	Mr. Kenneth Wilbur - yes

Discussion Items:

- **New Business**

Mrs. Lucia Galdi reported that the Morris School District Education Foundation sold out the “On Stage” fundraiser in two days. The bleachers at the Morristown High School Football Field have been removed and will be replaced by the fall. The new lighting in the Auditorium at Morristown High School is complete.

Mr. Mark Maire spoke about the following:

- **Board Self-Evaluation**
- **MHS Start and End Time**
- **Old Business**
 - **Transportation**

Hearing of Citizens and/or Delegations

Mr. Donnie Cristiano, 15 Briarcliff Road, Morris Plains expressed to the Board that he is seeing results of parents reading with their children.

Executive Session (Determined when the Board Meeting Opens)

On the motion of Ms. Lucia Galdi, seconded by Mr. Adam Higgins, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session at 8:05pm to discuss a pending due process case and negotiations. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Ms. Lucia Galdi, seconded by Ms. Denise Rawding, **BE IT RESOLVED** by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 8:19pm.

Motion carried by unanimous voice vote.

Adjournment

On the motion of Ms. Christina Perry, seconded by Mrs. Shawna Longo, **BE IT RESOLVED** that the Morris Plains Board of Education moves to adjourn the meeting at 8:19pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Amy Barkman".

Ms. Amy Barkman
Board Secretary