

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Minutes of the Public Meeting – April 12, 2016 - 5:30 p.m.
Borough School Learning Center**

District Goals 2015-2016

1. Improve student performance for ALL students through an intense focus on enhancing the teaching and instructional experience throughout the district; continuing to support the district's initiatives in 21st century learning, technology integration and Writer's Workshop.
2. Effectively utilize newsletters, social media, parent forums, parent workshops, and the school and district websites to keep the community informed about news, events, achievements, and initiatives underway in our district and schools.
3. Identify and implement programs and interventions designed to support the social and emotional needs of our students.
4. Analyze short and long-term facility needs, recognizing items that need immediate action, while maintaining fiscal responsibility. Develop a Long-Range Facility Plan with a projected five year action plan.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 5:30pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mrs. Cynthia Fetherston (arrived at 7:25), Mr. Anthony Galdi, Ms. Lucia Galdi, Mrs. Terri Kaag, Mrs. Maria Manley, Ms. Denise Rawding (arrived at 7:14) and Mr. Kenneth Wilbur

Absent: Mr. Scott Bober

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending:0

Interviews - Board of Education Candidates

Candidate	Interview Time
Nancy Shay	5:30pm
Shawna Longo	6:00 pm
Adam Higgins	6:30pm
Doug McCabe	7:00pm
Rosaria DeNova	7:30pm
Christina Perry	8:00pm

Hearing of Citizens and/or Delegations – none

Superintendent's Report – Mr. Mark Maire reported the following:

1. District enrollment for the month of March:
 - a. MW - 224
 - b. Boro - 381
 - c. MHS - 230
 - d. OOD - 19
 - e. Charter - 5
 - f. Total - 859
2. From April 13-15, our eighth grade students will be visiting Washington, DC.
3. The second grade students are scheduled to perform their Famous Americans play on April 15 at 12:45pm and 1:45pm.
4. A Superintendent/Principal parent forum was held on Wednesday, April 6th. Ten parents attended.
5. On Saturday, April 9th, Mr. Beattie and I collected water samples from both Mountain Way and Borough School to test for lead. We followed SMCMUA and EPA guidelines and tested all water fountains, bathrooms, kitchen and nurse sinks, and various classroom samples. We should expect the results to arrive within 12-15 days. Communication will be shared with parents and staff once the results are available and processed.
6. A PARCC infrastructure test is scheduled for Monday, April 18th. This time will be used to assess our infrastructure, expose students to PARCC questions, and evaluate our readiness.
7. PARCC testing is scheduled to start on Monday, April 25. At the current moment, we have 14 opt-outs.

8. The third edition of the MPSD newsletter will be distributed to staff and parents on Tuesday, April 19th. District-level content will focus on the referendum projects.
9. The district article for Plains Talk, which will be published shortly, will also focus on the referendum.
10. The public hearing on the 2016-2017 budget is scheduled for Tuesday, April 26th. I would like to thank Mrs. Lion-Bailey for helping with the budget presentation. The budget will be displayed through videoscribe, a great and innovative presentation tool.
11. I would like to thank Mr. LovelSmith for his time and expertise beautifying the Mountain Way island. We plan to recognize his citizenship at a future board meeting.

Business Administrator's Report - Ms. Amy Barkman informed the Board of a meeting with Maschio's Food Service, Inc. to discuss next year's food service agreement.

Correspondence - none

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mrs. Terri Kaag seconded by Ms. Denise Rawding, the Board approves the following Minutes: March 28, 2016 (regular session)

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

Business Items Prepared for Official Action on April 12, 2016:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of Administrator in Charge - 8th Grade Trip to Washington, DC

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves Edward Frankosky as Administrator in Charge for the 8th Grade Trip to Washington, DC on April 13, 14, 15, 2016 at a total cost of \$300.00 (\$100.00/day x 3 days).

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

2. Approval of Chaperones - 8th Grade Trip to Washington, DC

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves the following chaperones and stipends for the 8th Grade Trip to Washington, DC on April 13, 14, 15, 2016:

Mary Ellen Sullivan	\$498.00	Marcia Goldberg	\$498.00
Denise Zalis	\$498.00	Edward Frankosky	\$498.00
Kathleen Devlin	\$498.00	Wayne Looney	\$498.00
Brian Wilson	\$498.00	Matt Gottilla	\$498.00
Ashley Morris	\$498.00		

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

3. Approval of Enriching Mind Instructors and Stipends - Spring 2016 Session

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves the following Enriching Mind Instructors effective April 19,2016 - May 26, 2016 as follows:

Course	Instructor	Stipend
Mini Chefs Cooking	Kara Cipoletti	\$384.00 (\$32.00/hr. x 12 hours)
Sportsmanship Through Basketball Basics	Jessica Hendershot	\$384.00 (\$32.00/hr. x 12 hours)
Empowering Kids	Isis Sarnowski	\$384.00 (\$32.00/hr. x 12 hours)

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

4. Approval of Substitute - 2015-2016

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves Kristin Pfeffer as substitute teacher (County Substitute Certificate) for the 2015-2016 school year.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

5. Approval of After-School Professional Development Courses and Instructors-2015-2016 (Session C)

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves the following Professional Development Instructors and stipends for Session C for the 2015-2016 school year.

Course	Leader	Participants	Stipends
Effective Classroom Management and Team-Building Strategies	Wayne Looney	17	\$256.00 (\$32.00/hr. x 8 hours)
Writing Workshop Scope and Sequence (Opinion Writing)	Monica Pecoraro	3	\$256.00 (\$32.00/hr. x 8 hours)
Making Tools for Active Learning	Jessica Hendershot	6	\$256.00 (\$32.00/hr. x 8 hours)
Writer's Workshop: Beyond the Text	Karen Penkoski	4	\$256.00 (\$32.00/hr. x 8 hours)
Persuasive Writer's Workshop for 2nd grade	Danielle Harris	5	\$256.00 (\$32.00/hr. x 8 hours)

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves the attached bills and claims report dated April 12, 2016 in the amount of \$733,537.60

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

2. Approve Payroll Distribution

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes

Payroll Date	Fund	Amount
3/30/16	General	\$309,104.04

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

C. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board approves the following list of requests for professional development and corresponding costs.

Professional Development – Request for Approval as per Accountability Regulations – April 12, 2016

Staff Member	Date	Workshop	Mileage	Fee	Sub	Total
Susan Kitzen	5/18/2016	Judy Freeman’s Winners Workshop	10 miles x.31 = \$3.10	\$199.00	\$100.00	\$302.10

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

D. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Cynthia Fetherston, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Vacant
Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

Discussion Items:

- **New Business** – Mr. Mark Maire reminded the Board that they will need an executive session on April 26, 2016 to discuss the Superintendent's evaluation.
- **Old Business** - none

Executive Session

On the motion of Mr. Anthony Galdi, seconded by Ms. Lucia Galdi, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session at 9:02 to discuss the selection of the Board of Education candidate for the vacant seat. The Board will take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session (if necessary)

On the motion of Ms. Denise Rawding, seconded by Mr. Anthony Galdi, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 9:32pm.

Motion carried by unanimous voice vote.

Hearing of Citizens and/or Delegations - none

Adjournment

On the motion of Mr. Kenneth Wilbur, seconded by Ms. Lucia Galdi, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting 9:33pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Ms. Amy Barkman
Board Secretary