

## PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

### Morris Plains Board of Education Public Meeting – January 26, 2016 - 7:00 p.m. Mountain Way School Learning Center

#### District Goals 2015-2016

1. Improve student performance for ALL students through an intense focus on enhancing the teaching and instructional experience throughout the district; continuing to support the district's initiatives in 21st century learning, technology integration and Writer's Workshop.
2. Effectively utilize newsletters, social media, parent forums, parent workshops, and the school and district websites to keep the community informed about news, events, achievements, and initiatives underway in our district and schools.
3. Identify and implement programs and interventions designed to support the social and emotional needs of our students.
4. Analyze short and long-term facility needs, recognizing items that need immediate action, while maintaining fiscal responsibility. Develop a Long-Range Facility Plan with a projected five year action plan.

#### Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 7:03pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

#### Pledge of Allegiance

#### Roll Call

**Present:** Mrs. Cynthia Fetherston, Mr. Francis Foley (left at 8:25pm), Ms. Anthony Galdi, Ms. Lucia Galdi, Mrs. Maria Manley, Ms. Denise Rawding and Mr. Kenneth Wilbur

**Absent:** Mr. Scott Bober, Mrs. Terri Kaag and Mr. Mark Maire

**Also present:** Ms. Amy Barkman

**Number of public attending:** 12

#### Hearing of Citizens and/or Delegations - none

#### Presentations

- STEM/iLAB - Elizabeth Demetrician
- 2014-2015 Audit Findings

**Superintendent's Report – Mr. Mark Maire - absent**

**Business Administrator's Report -** Ms. Amy Barkman explained the \$150 Professional Development motion on the agenda. Secondly, Ms. Barkman reminded the Board to complete the Ethics/Financial Disclosure form. Ms. Barkman also reminded the Board that representation was needed at the Morris County SBA Meeting. Ms. Denise Rawding will attend. Ms. Barkman discussed the rental space and costs for administrative offices and handed out copies of the floor plan. A discussion was held concerning the Long Range Facility Plan as well as the possibility of a Referendum. The current debt service is \$538,550 per school year (\$380,000 + \$173,350) to be paid off in 2023. A decision needs to be made by February 9, 2016. Lastly, Chromebooks should be turned in to Ms. Barkman to receive updates.

**Correspondence – none**

**Board of Education Minutes -**

**1. Approval of the Board of Education Minutes**

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves the following Minutes: Public - January 5, 2016.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**Board Committee Status Reports**

Finance

--Buildings and Grounds

Curriculum and Instruction

Legislative

Educational Services Commission of Morris County (ESC)

Morris School District

Personnel

Policy Updates

Liaison Committees (Reports if Available)

--Morris Plains Home and School Association (MPHSA)

--Morris Plains Municipal Alliance Committee (MPMAC)

--Education Foundation of Morris Plains (EFMP)

--Strategic Planning Committees

-- New Jersey School Boards

-- Morris County School Boards Association

Community Outreach

**Business Items Prepared for Official Action on January 26, 2016:**

**A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.***

**Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."**

**1. Approval of a Family Leave Request - Kindergarten Teacher - Mountain Way School**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves a family leave request for Nicole Dalton Kindergarten Teacher at Mountain Way School as follows:

March 14, 2016 - April 29, 2016

Paid Sick Days

May 2, 2016 - June 30, 2016

NJ Family Leave Act (Unpaid

Mrs. Dalton intends to return on September 1, 2016.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**2. Approval of Volunteer Assistant Girls' Softball Coach**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves Shannon Prisco as Volunteer Assistant Girls' Softball Coach for the 2015-2016 school year.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**3 Approval of Resignation of Boys' Baseball Coach - Scott Curcio**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board accepts the resignation of Scott Curcio, Boys' Baseball Coach, effective January 11, 2016..

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**4 Approval of Boys' Baseball Coach - 2015-2016**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves Gary Fiore as Boys' Baseball Coach for the 2015-2016 school year at a stipend of \$2,470.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**5. Approval of Substitute Teacher - 2015-2016**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves Lisa Kenneweg as substitute teacher (County Substitute Certificate) for the 2015-2016 school year.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**6. Approval to Change Resignation Date - Preschool Teacher**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board accepts the resignation of Michele Donker, Preschool Teacher at Mountain Way School, effective January 25, 2016.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**7. Approval to Create the New Position of Preschool Classroom Aide**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves to create a new preschool classroom aide position, effective January 12, 2016.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**8. Approval of Basketball Officials and Rates Per Game - 2015-16**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves the following basketball officials at a rate of \$57.00 per game:

John Huhn                      George Dwyer                      Rick Blind  
John Spinnozola              Bob Steckert                      Joe Mydosh

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**9. Approval of Movement on the Guide - February 1, 2016**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves movement on the guide for the following staff member, effective February 1, 2016:

Staff Member	Column, Step	Salary	New Column, Step	Adjusted Salary
Jennifer Simms	BA, Step 7	\$53,330	BA+15, Step 7	\$54,905

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**10. Approval of Preschool Teacher - Mountain Way School**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves Kalli Burd (Emergent Hire) as Preschool Teacher at the Mountain Way School, at an anticipated start date of February 22, 2016 through June 30, 2016 at a salary of \$51,230 (BA, Step 1) to be prorated.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Approve Bills and Claims Report**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves the attached bills and claims report dated January 26, 2016 in the amount of \$771,315.02.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**2. Approve Payroll Distribution**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes

Payroll Date	Fund	Amount
01/15/2016	General	\$301,173.43

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**3. Approve the Board Secretary and Treasurer’s Reports For The Period Ending 12/31/2015**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending December 31, 2015 to be approved.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**4. Approve Line Item Transfers**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves line item transfers dated January 26, 2016.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**5. Approve the 2016-2017 Managed Services Agreement with Centris Group**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves the 2016-2017 Managed Services Agreement with Centris Group (IEP Direct) in the amount of \$2,407.00 (deferred until July 1, 2017).

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**6. Annual Audit – Acceptance and Audit and Comprehensive Annual Financial Report for 2014-2015**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Morris Plains School District Board of Education after presentation and discussion, accepts the annual audit, Comprehensive Annual Financial Report of Finances and Management(CAFR) report for the district accounts for fiscal year 2014-2015. Be it resolved: that the school business administrator is directed to file copies of this audit with the New Jersey Department of Education via the County Office and the offices for National Recognized Municipal Securities Information Repository as required by the Municipal Securities Rulemaking Board (since the district has outstanding debt services bonds).

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**7. Approve Authorization by the Superintendent for Professional Development/Travel**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves the authorization by the Superintendent for all district-wide Professional Development/Travel not to exceed \$150.00 per request.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**8. Approve New Jersey School Insurance Group**

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves the New Jersey School Insurance Group (NJSIG) as insurance carrier for property/liability/general insurance for the 2015-2016 school year.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**C. School Calendar - 2016-2017 - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Approve School Calendar - 2016-2017**

On the motion of Ms. Lucia Galdi seconded by Mr. Anthony Galdi, the Board approves the school calendar for the 2016-2017 school year.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**D. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

Superintendent absent – no report.

**1. Accept and Affirm the Superintendent’s Anti-Bullying Report - tabled**

On the motion of Ms. Lucia Galdi seconded by Mr. Anthony Galdi, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Roll Call: SB\_\_\_ CF\_\_\_ FF\_\_\_ AG\_\_\_ LG\_\_\_ TK\_\_\_ MM\_\_\_ DR\_\_\_ KW\_\_\_

**E. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Approval of Professional Development**

On the motion of Ms. Lucia Galdi seconded by Mr. Anthony Galdi, the Board approves the following list of requests for professional development and corresponding costs.

**Professional Development – Request for Approval as per Accountability Regulations – January 26, 2016**

Staff Member	Date	Workshop	Mileage	Fee	Sub	Total
Danielle Harris	1/28/2016 1/29/2016	Techspo 2016, Harrah’s Resort, Atlantic City, NJ	None	\$420/person	\$200	\$620.00
Laura Lewis	February 18-20, 2016	NJ Music Educators Association (NJMEA) Conference for Active Member	36.9 x .31 x 4 =\$45.76	\$ 200.00 (includes luncheon fee) Meals: \$14.00	\$200. 00	\$459.76

Megan Gropp	2/18/2016	"An Insiders Guide on Tactics Used by Attorneys & Advocates Against Schools" - School Administration Group Mount Laurel, NJ	None	\$150.00	None	\$150.00
Kevin Beattie	3/14/2016- 3/16/2016	NJ School Buildings & Grounds Association Expo/Conference	258.8 x .31 =\$80.23	Fee - \$125.00 Hotel - \$188.00 Parking - \$5.00 Tolls - \$10.00 Meals - \$160.00	none	\$568.23
Christine Lion-Bailey	2/23/2016- 2/26/2016	Google School	None	Airfare - \$434.20 Hotel - \$561 Meals - \$224	None	\$1219.20

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**F. Special Education - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.**

**1. Approval of Out of District Placement**

On the motion of Ms. Lucia Galdi seconded by Mr. Anthony Galdi, the Board approves Out of District placement at Hampton Academy (108 Burrs Road, Mount Holly, NJ) for HS student 000070 effective September 9, 2015 through June 30, 2016 at a cost not to exceed \$46,868.00 (\$260.38 \* maximum 180 days).

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**2. Approval of Out of District Placement**

On the motion of Ms. Lucia Galdi seconded by Mr. Anthony Galdi, the Board approves Out of District placement at Fusion Academy (182 South Street, Morristown, NJ) for HS student 000126 effective January 4, 2016 through June 30, 2016 at a cost not to exceed \$12,990.00.

Mr. Scott Bober – absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley – absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes



**3. Approval of Reading Assessment**

On the motion of Ms. Lucia Galdi seconded by Mr. Anthony Galdi, the Board approves a Reading Assessment for student 000995 at a cost not to exceed \$1,000.00. Services to be provided by The Learning Laboratory, 322 Main Street, Madison, NJ.

Mr. Scott Bober - absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley - absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**4. Approval of "Social Skills" Group (Pending completion of vendor forms)**

On the motion of Ms. Lucia Galdi seconded by Mr. Anthony Galdi, the Board approves a Social Skills group for student 000875 at a cost not to exceed \$2,650.00. Services to be provided by Alana Fichtelberg, 10 Emley Road, Pittstown, NJ.

Mr. Scott Bober - absent	Mrs. Cynthia Fetherston - yes	Mr. Francis Foley - absent
Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes	Mr. Anthony Galdi - yes
Ms. Lucia Galdi - yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

**Discussion Items:**

- **New Business - none**
- **Old Business - none**

**Executive Session (Determined when the Board Meeting Opens)**

On the motion of Mrs. Cynthia Fetherston, seconded by Mr. Kenneth Wilbur, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session at 9:04pm to discuss a potential lawsuit against the district. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

**Return to Regular Session from Closed Session (if necessary)**

On the motion of Mr. Anthony Galdi, seconded by Ms. Lucia Galdi, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 9:10pm.

Motion carried by unanimous voice vote.

**Hearing of Citizens and/or Delegations - none**

**Adjournment**

On the motion of Ms. Denise Rawding, seconded by Mrs. Cynthia Fetherston, BE IT  
RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 9:11pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Ms. Amy Barkman  
Board Secretary