

**Morris Plains Board of Education
Minutes of the Public Meeting – September 9, 2014 – 7:00 p.m.
Borough School Learning Center**

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Cynthia Fetherston, Board President, opened the meeting at 7:00pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Mrs. Cynthia Fetherston, Mr. Frances Foley, Ms. Lucia Galdi, Mrs. Terri Kaag, Mrs. Maria Manley (arrived at 7:30pm), Mr. Douglas McCabe (arrived at 7:17pm) and Ms. Denise Rawding

Absent: Mr. Alan Albin,

Also present: Mr. Mark Maire, Dr. Warren Ceurvels and Mrs. Lindsay Vieira

Number of public attending: 0

Executive Session

On the motion of Mr. Scott Bober, seconded by Mrs. Terri Kaag, the Board approves the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session at 7:01pm to discuss a collective bargaining agreement and/or negotiations related to it and specific prospective or current employees unless all who could be adversely affected request an open session;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session (if necessary)

On the motion of Mrs. Terri Kaag, seconded by Mr. Frances Foley, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session at 7:35pm.

Motion carried by unanimous voice vote.

Hearing of Citizens and/or Delegations - none

Presentation - Curriculum Initiatives - 2014-2015 - Mrs. Lindsay Vieira

See attached presentation.

Superintendent's Report - Mr. Mark Maire reported on the following:

- 2013-2014 HIB Self-Assessment Report.
- We have no incidences of HIB to report.
- I would like to thank the HSA for hosting a delicious "Welcome Back" breakfast for staff on September 2nd. It was a great setting to start the year.
- I would like to thank all staff for a successful start to the school year. Their commitment, dedication, and passion for students were on display this week.
- Thank you to the summer staff, who played a significant role in preparing our schools, students, and staff for the start of the year.
- On Thursday, Borough School students, grades 6-8, will be participating in the Morris Plains 9/11 Remembrance Service. It plans to be a memorable experience for all participants.

Business Administrator's Report – Dr. Warren Ceurvels reported on the following:

1. Began process of preparing paperwork for the first round of SDA reimbursements for building projects.
2. Met with Kevin Beattie to provide orientation and establish short and long term goals.
3. Worked with Mr. Mark Maire on preparing data for before and aftercare program.
4. Preparing for start of formal audit on September 22, 2014.
5. Working with Mrs. Casey Devlin on acquiring furniture for her Foundation Grant.

Correspondence - none

Approval of the Board of Education Minutes

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves the following Minutes:

August 26, 2014 Public Meeting and Executive Session.

| | | |
|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

Business Items Prepared for Official Action on September 9, 2014:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval to Eliminate the Position of Child Study Team Secretary

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves to eliminate the position of Child Study Team Secretary, effective September 9, 2014.

| | | |
|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

2. Approval to Create the Position of Child Study Team Secretary/Coordinator

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves to create the position of Child Study Team Secretary/Coordinator, effective September 9, 2014.

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| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

3. Approval of Job Description - Child Study Team Secretary/Coordinator

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves the job description for Child Study Team Secretary/Coordinator effective September 9, 2014.

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| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

4. Approval of Child Study Team Secretary/Coordinator

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves Chandell Kramer as Child Study Team Secretary/Coordinator, (27 hours per week) effective September 9, 2014 through June 30, 2015 at a salary of \$30,000 (to be prorated).

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| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

5. Approval of Stipend - School Brains Administrator

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves a stipend of \$3,500 for Cristie Bruhn, School Brains Administrator, for the 2014-2015 school year.

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| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

6. Approval of Substitutes - 2014-2015 School Year

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves the following substitutes for the 2014-2015 school year:

| | |
|----------------------|--------------------------|
| Mohamed Aboushelbaia | Custodian |
| Kelly Schnug | Teacher |
| Laura Pinto | ABA Behavioral Therapist |
| Patricia Doran | ABA Behavioral Therapist |

| | | |
|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

7. Approval of Stipend - Special Education Aide, Specializing in Visual Impairment and Braille

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves a stipend of \$1,500 for Barbara Grames, Special Education Aide, Specializing in Visual Impairment and Braille, for the 2014-2015 school year.

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|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

8. Approve Teacher Attendance at Child Study Team Meetings

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves payment to special education teachers for attending Child Study Team Meetings as follows:

| | | | |
|----------------|-----------------|------------------------|---------|
| Lauren Degnan | August 27, 2014 | \$25.00/Hour x 1 Hour | \$25.00 |
| Lori Hoeman | August 27, 2014 | \$25.00/Hour x 1 Hour | \$25.00 |
| Michele Donker | August 27, 2014 | \$25.00/hour x 2 Hours | \$50.00 |

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|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

9. Approval of Lunch/Recess aide - Mountain Way School

On the motion of Mrs. Maria Manley seconded by Mrs. Lucia Galdi, the Board approves Thomas McGill, Jr. (emergent hire) as lunch/recess aide at the Mountain Way School, effective September 10, 2014 from 12:00 - 1:00 p.m. at salary of \$ 2,275 (to be prorated) (\$12.50/hour x 182 days).

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|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Mrs. Terri Kaag seconded by Mrs. Maria Manley, the Board approves the attached bills and claims report dated September 9, 2014 in the amount of \$227,831.75.

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|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

2. Approve Payroll Distribution

Motion by Mrs. Terri Kaag seconded by Mrs. Maria Manley RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

| Payroll Date | Fund | Amount |
|--------------|--------------|-------------|
| 8/30/2014 | General Fund | \$58,358.80 |

| | | |
|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

C. Anti-Bullying - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mrs. Terri Kaag seconded by Mrs. Maria Manley, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

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|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

2. Approval of Self-Assessment for Determining Grades - Anti-Bullying Bill of Rights Act - Mountain Way and Borough Schools - 2013-2014

On the motion of Mrs. Terri Kaag seconded by Mrs. Maria Manley, the Board approves the Self-Assessment for Determining Grades (Under the Anti-Bullying Bill of Rights Act) for the Mountain Way and Borough Schools for the 2013-2014 school year as per the attached.

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|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

D. Field Trip - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approval of Field Trip to the 911 Memorial - September 11, 2014

On the motion of Mrs. Terri Kaag seconded by Mrs. Maria Manley, the Board approves a field trip for Borough School students in grades 6, 7, and 8 to the 911 Memorial on Tabor Road on Thursday, September 11th from 10:00 a.m. - 11:30 a.m. Students will be transported.

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|-------------------------|--------------------------|-------------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

E. Fundraiser - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approval of Fundraiser - 8th Grade Trip to Washington, D.C.

On the motion of Mrs. Terri Kaag seconded by Mrs. Maria Manley, the Board approves a fundraiser for the 8th Grade Trip to Washington, D.C. as follows:

The 8th grade students will have an opportunity to volunteer their efforts at the Morris Plains Recycling Center on Saturday, September 20th, from 8:30 a.m. to 12:00 p.m. For the past several years eighth graders have taken part in this activity to assist in raising funds for their 8th grade trip to Washington, D.C. Parent volunteers will supervise students during the time of the event, and individual parents will transport their students to and from the location.

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| Mr. Alan Albin – absent | Mr. Scott Bober – yes | Mrs. Cynthia Fetherston - yes |
| Mr. Francis Foley – yes | Mrs. Terri Kaag – yes | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

Discussion Items:

A. New Business – Mr. Scott Bober reported that the bussing for Morristown High School was messed up at the beginning of the school year. Morris Plains students were not at the bus stop when the bus arrived. Morris School District stated a 9:15am to the parents but the bus company claims they were told 9:30am. Mr. Scott Bober also informed the Board about the Honeywell Hometown Solutions. We received a check for \$500. Honeywell has contacted other major companies for input on similar projects. They also provide funding for teachers to attend Space Camp with NASA as well as STEM grants.

B. Old Business- Change of date needed for Board Retreat due to conflict. Board Members should check their calendars for a Thursday evening.

Hearing of Citizens and/or Delegations - none

Executive Session

On the motion of Mrs. Maria Manley, seconded by Mrs. Terri Kaag, the Board approves the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session at 9:05pm to discuss:
a collective bargaining agreement and/or negotiations related to it and specific prospective or current employees unless all who could be adversely affected request an open session;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session (if necessary)

On the motion of Mrs. Terri Kaag, seconded by Mrs. Maria Maley, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session at 10:25pm.

Motion carried by unanimous voice vote.

Adjournment

On the motion of Mr. Frances Foley, seconded by Mrs. Lucia Galdi, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 10:26pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Dr. Warren S. Ceurvels
Board Secretary