

**Morris Plains Board of Education
Minutes of the Public Meeting – May 5, 2015 – 7:00 p.m.
Borough School Learning Center**

District Goals - 2014-2015

1. To create a culture of thinking and learning that promotes student achievement.
2. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCSS.
3. Continue to implement AchieveNJ in accordance with state regulations; and to successfully implement PARCC testing in grades three through eight.
4. To continue to ensure that the budget provides for the achievement of all students in the district while maintaining fiscal responsibility.
5. Continue to strengthen two-way communication within the district among staff, parents, and members of the school community.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, Board President, opened the meeting at 7:05pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Mrs. Cynthia Fetherston, Ms. Lucia Galdi, Mrs. Terri Kaag (via Skype), Mrs. Maria Manley and Ms. Denise Rawding
Absent: Mr. Alan Albin, Mr. Francis Foley and Mr. Anthony Galdi
Also present: Mr. Mark Maire and Ms. Amy Barkman
Number of public attending: 4

Hearing of Citizens and/or Delegations - none

Presentation - 2015-2016 School Budget

- Mr. Mark Maire, Superintendent
- Amy Barkman, School Business Administrator/Board Secretary

Correspondence - none

Approval of the Board of Education Minutes

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Scott Bober, the Board approves the following Minutes:

April 28, 2015 Public Session and Executive Session.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

Business Items Prepared for Official Action on May 5, 2015:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approval of Tenured Teachers - 2015-2016

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Scott Bober, the Board approves tenured teachers and salaries for the 2015-2016 school year as per the attached.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

2. Approval of Teachers Receiving Tenure - September 2, 2015

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Scott Bober, the Board approves tenure for the following teachers, effective September 2, 2015:

Deborah Drake

Laura Morris

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

3. Approval of Non-Tenured Teachers - 2015-2015

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Scott Bober, the Board approves non-tenured teachers and salaries for the 2015-2016 school year as per the attached.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

4. Approval of New Positions - Team Leaders - 2015-2016

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Scott Bober, the Board approves the creation of new positions, Team Leaders and stipends for the 2015-2016 school year as follows:

One Team Leader for Kindergarten	\$ 750.00
One Team Leader for Grade 1	\$ 750.00
One Team Leader for Grade 2	\$ 750.00
One Team Leader for Grades 3 and 4	\$1,500.00
One Team Leader for Grades 5 and 6	\$1,500.00
One Team Leader for Grades 7 and 8	\$1,500.00
One Team Leader for Specials	\$1,500.00

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

5. Approval of Job Description - Team Leader - 2015-2016

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Scott Bober, the Board approves the job description for Team Leader as per the attached.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – absent	Ms. Denise Rawding - yes

6. Approval of Professional Development Committee Members and Stipends - 2015-2016

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Scott Bober, the Board approves the following professional development committee members and stipends for the 2015-2016 school year:

Jessica Hendershot	\$500.00
Debbie Drake	\$500.00
Danielle Harris	\$500.00
Darlene Koeck	\$500.00

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – absent	Ms. Denise Rawding - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Line Item Transfers

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Board approves line item transfers dated May 5, 2015.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – absent	Ms. Denise Rawding - yes

2. Approve Bills and Claims Report

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Board approves the attached bills and claims report dated May 5, 2015 in the amount of \$105,524.95.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – absent	Ms. Denise Rawding - yes

3. Approve Payroll Distribution

Motion by Mr. Scott Bober seconded by Mrs. Cynthia Fetherston RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
4.30.2015	General	\$270,219.16

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – absent	Ms. Denise Rawding - yes

4. Approve the Final 2015-2016 School Budget

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Morris Plains Board of Education approves the following resolution:

BE IT RESOLVED that the Morris Plains School Board of Education, in the County of Morris, New Jersey approves the 2015-2016 school district budget for submission to the county superintendent as follows:

General Fund	\$16,675,294
Special Revenue Fund	\$ 152,095
Debt Service Fund	\$ 538,550

and;

BE IT FURTHER RESOLVED, that there should be raised for the General Fund \$14,661,625 and Debt Service \$538,550 for the ensuing School Year (2015-2016); and

WHEREAS, the district has a taxing authority which is composed of \$46,408 for health benefits adjustment, \$0.00 for enrollment adjustment, \$0.00 for PERS Deferment, are available to the district for the school budget for 2015-2016 in addition to the 1.5% cap increase over the prior year which totals \$14,661,625 resulting in a maximum district tax levy available of \$14,708,033.

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$14,661.625 for the ensuing School Year (2015-2016).

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves that the unused taxing authority of \$46,408.00 be banked for potential use in the subsequent three fiscal years.

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-2016 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2015-2016 school year was \$36,000; and

WHEREAS, travel and expense reimbursement has reached a total amount \$25,461.14 as of February 1, 2015;

BE IT RESOLVED, that the Morris Plains School Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2015-2016 school year at the sum of \$36,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – absent	Ms. Denise Rawding - yes

4a. Approve the Adoption of the 2015-2016 Final School Budget

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, Morris Plains Board of Education approves the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2015-2016 Total Expenditures	16,675,294	152,095	538,550	17,365,939
Less: Anticipated Revenues	2,013,669	152,095	0	2,165,764
Taxes to be Raised	14,661,625	0	538,550	15,200,175

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Borough School Learning Center, Morris Plains Borough School, Morris Plains, New Jersey on May 5, 2015 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

4b. Travel and Related Expense Reimbursements

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Board approves the following resolution:

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-2016 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2015-2016 school year at a sum of \$36,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

4c. Professional Expenses

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves Professional Services for the school year 2015-2016:

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations

Legal	\$ 12,000
Auditor	\$ 28,000
Architect	\$ 7,500
Professional Development	\$ 14,000
Transportation	\$ 5,000
Other Services	\$ 282,500
Repair Services	\$ 99,381
Related Services	\$ 700,321
Total	\$1,138,338

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Morris Plains Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2015-2016 school year.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

4d. Tax Authority & Banked Cap:

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves tax authority and banking of cap: 2015-2016 school year composed of \$46,408 for health benefits adjustment in addition to the 1.5% increase over the prior year which totals \$216,674 resulting in a maximum tax levy available of \$14,708,033.

BE IT RESOLVED, that there should be raised for the General Fund a tax levy of \$14,661,625 for the ensuing School Year (2015-2016).

BE IT FURTHER RESOLVED, that the unused taxing authority of \$54,377 will be banked for potential use in the subsequent three fiscal years.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

C. Special Education - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Occupational Therapy Evaluation and Services

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Board approves Occupational Therapy Evaluation and Services for student 000650, effective April 1, 2015 - June 30, 2015 at a total cost not to exceed \$2,170 (Evaluation: \$350.00; therapy: \$65.00 per 30 minute sessions x 2 sessions/week x 14 weeks). Services provided by AJL Therapy for Kids, 7 Rosemere Avenue, West Caldwell, NJ 07006.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

D. Superintendent's Anti-Bullying Report - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

Mr. Mark Maire reported there were no incidences of bullying.

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mr. Scott Bober seconded by Mrs. Cynthia Fetherston, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin - absent	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - absent	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - absent	Ms. Denise Rawding - yes

Discussion Items:

- A. New Business - none**
- B. Old Business – Mr. Mark Maire explained to the Board that he was having a difficult time getting interest from anyone regarding the Before/After Care Program.**

Hearing of Citizens and/or Delegations - none

Adjournment

On the motion of Mr. Scott Bober, seconded by Ms. Denise Rawding, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting 8:06pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Ms. Amy Barkman
Board Secretary