

Preparing all learners to excel in a changing world

**Morris Plains Board of Education
Public Meeting – September 23, 2014 - 7:30 p.m.
Meeting will be held in the Borough School Learning Center.**

I Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II Pledge of Allegiance

III Roll Call

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Lucia Galdi
<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Warren Ceurvels Mark Maire Number of Public

IV Executive Session

On the motion of _____, seconded by _____, the Board approves the following resolution:
WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

V Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VI Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

VII Superintendent's Report – Mr. Mark Maire

VIII School Business Administrator’s Report - Dr. Warren Ceurvels

IX Correspondence

X Board Committee Status Reports

- Finance
 - Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)
 - Morris Plains Home and School Association (MPHSA)
 - Morris Plains Municipal Alliance Committee (MPMAC)
 - Education Foundation of Morris Plains (EFMP)
 - Strategic Planning Committees

XI Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes: August 26, 2014 – Executive Session and Regular Meeting.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XII Business Items Prepared for Official Action on September 23, 2014:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Job Description for Technology and Enrichment Supervisor

On the motion of _____ seconded by _____, the Board approves the job description for Technology and Enrichment Supervisor.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approval to Create a Technology and Enrichment Supervisor Position

On the motion of _____ seconded by _____, the Board approves the creation of a Technology and Enrichment Supervisor Position effective January 1, 2015 through June 30, 2015.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approval to Accept Resignation of Borough School Principal

On the motion of _____ seconded by _____, the Board approves the resignation of Sean Dolan, Borough School Principal, effective November 13, 2014.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approval to Accept Resignation of Part-Time Special Education Teacher

On the motion of _____ seconded by _____, the Board approves to accept the resignation of Kelly Schnug, Part-Time Special Education Teacher at the Borough School, effective November 11, 2014.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Motion to Approve Movement on Guide - Contingent Upon Settlement between the Morris Plains Education Association and the Morris Plains Board of Education

On the motion of _____ seconded by _____, the Board approves movement on the guide (pending contract settlement), effective September 1, 2014 as follows:

Staff Member	Current Column/Step	Salary	New Column/Step September 1, 2014	Salary (Adjusted)
Shannon Prisco	BA+15, Step 3-4	\$52,525	BA+30/MA Step 5	TBD

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Approval of Curriculum Writers - 2014-2015 School Year

On the motion of _____ seconded by _____, the Board approves the following curriculum writers for the 2014-2015 school year at a rate of \$32.00/hour not to exceed 15 hours each, plus additional 4 professional development days (not to count towards accumulation of 15 hours) during the school year:

Patti Anders	Nicole Paolini	Lindsey Irwin
Andrea Bruno	Shannon Prisco	Felicia Politi
Michelle Kelly	Monica Pecoraro	Brett Sills
Alissa Schonmann	Casey Devlin	Matt Gottilla
Lisa DiStefano	Jessica Hendershot	

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Approval of Stipend Positions - 2014-2015 (Coaching/Advisor Positions)

On the motion of _____ seconded by _____, the Board approves the following revised coaching/advisor stipend positions and one new coaching position for the 2014-2015 school year:

Position	Previously Approved	Current Recommendation	Stipend
General Knowledge Consortium Coordinator	Matt Gotilla	Lauren Degnan	\$166.00
Problem Solving Consortium Coordinator	Matt Gotilla	Ashley Morris	\$166.00
Set Design Advisor	Andrea Bruno	Laura Lewis	\$271.00
Girls Basketball Coach	NA	Ginny Hussey	\$3,813.00 (Step 3)

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

8. Approval of Unpaid Family Leave - Jennifer Simms - Preschool Teacher

On the motion of _____ seconded by _____, the Board approves an unpaid Family Leave for Jennifer Simms, Preschool Teacher at Mountain Way School as follows:

Family Leave Act - Dates - September 15, 2014 - December 5, 2014 - Unpaid
Mrs. Simms anticipates returning to work on December 8, 2014.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

9. Approval to Extend Preschool Teacher (Family Leave Replacement - Jennifer Simms)

On the motion of _____ seconded by _____, the Board approves to extend Lori Hoeman as Preschool Teacher at the Mountain Way School (family leave replacement), effective September 1, 2014 through December 5, 2014 at a per diem rate of \$251.98 (\$50,395, BA, Step 1)*. There are no benefits with this position.

*Salary may change when settlement is reached between the Morris Plains Education Association and the Morris Plains Board of Education.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

10. Approval of Part-time (19.4 Hours/week) ESL/Spanish Teacher

On the motion of _____ seconded by _____, the Board approves Heather Forest (emergent hire) as part-time (19.4 hours/week) ESL/Spanish Teacher, effective September 30, 2014 through June 30, 2015 at a salary of \$ \$35,454.65 (\$64,463, MA+15, Step 13, prorated).

*Salary may be adjusted when settlement between the Morris Plains Board of Education and the Morris Plains Education Association is reached.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

11. Approval of Staff at CST Meetings

On the motion of _____ seconded by _____, the Board approves the following staff at Child Study Team Meetings:

- Laura Pinto (Borough School) - September 4, 2014 - \$25.00/hr. x 1.5 hours = \$37.50
- Patricia Doran (borough School) - September 4, 2014 - \$25.00/hr. x 1.5 hours = \$37.50

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

12. Approval of Teacher-in-Charge - Borough School

On the motion of _____ seconded by _____, the Board approves Wayne Looney as Teacher-in-Charge at the Borough School, on an as need basis at a per diem rate of \$100.00.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

13. Approval of Teacher-in-Charge - Mountain Way School

On the motion of _____ seconded by _____, the Board approves Michelle Kelly as Teacher-in-Charge at the Mountain Way School, effective November 4, 2014 through December 8, 2014 at a per diem rate of \$100.00.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

14. Approval to Rescind Previously Approved Motion - Lunchroom Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board approves to rescind a previously approved motion, appointing Thomas McGill, Jr. as lunchroom/recess aide at the Mountain Way School, effective September 10, 2014.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

15. Approval of Lunchroom/Recess Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board approves the following lunch/recess aide (emergent hires, pending receipt of criminal history information) at the Mountain Way School, effective September 24, 2014:

Arlene Yuliano, salary of \$2,275 (\$12.50/hr x 1 hr/day x 182 days) to be prorated (12:00 - 1:00 p.m.)

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

16. Approval to Create New Classroom Aide Position - Under a 504 Plan - Mt. Way School

On the motion of _____ seconded by _____, the Board approves the creation of a new classroom aide position under the 504 Plan, effective September 24, 2014.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

17. Approval of Classroom Aide - 504 Plan - Mt. Way School

On the motion of _____ seconded by _____, the Board approves Theresa Udall as 504 classroom aide at Mountain Way School, effective September 24, 2014 at a salary of \$21,045 (\$20.00/hr. x 5.75 hours/day - excludes 60 minute unpaid lunch - x 183 days) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

18. Approval to Adjust Classroom Aide's Hours - Mt. Way School

On the motion of _____ seconded by _____, the Board approves to adjust the hours of Kara Pagan, Classroom Aide at the Mountain Way School, effective September 24, 2014, from 4.25 hours per day to 5.8 hours per day (8:20 a.m. -2:50 p.m., exclusive of a 40 minute unpaid lunch - Theresa Udall's replacement) at a salary of \$14,859.60 (\$14.00/hr. x 5.8 hours/day x 183 days) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

19. Approval to Adjust Lunchroom/Recess Aide's Hours - Mt. Way School

On the motion of _____ seconded by _____, the Board approves to adjust the hours of Deborah Broxmeier, lunch/recess aide at the Mountain Way School, effective September 24, 2014, from 1 hour per day to 2 hours per day (11:00 a.m. - 1:00 p.m., Kara Pagan's replacement) at a salary of \$4,550 (\$12.50/hr. x 2 hours per day x 182 days) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated September 23, 2014 in the amount of \$513,308.17

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Payroll Distribution

Motion by ___ seconded by ___ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
9/15/2014	General Fund	\$254,779.07

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Accept the Change Order for Site Improvements at Mountain Way School

1. On the motion of _____ seconded by _____, the Board approves the change order to Project #GS5604 Site Improvements – Mountain Way School for the replacement of existing blue stone in lieu of resetting at a cost of \$1,740.00.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approve Board Secretary and Treasurer’s Reports For The Period Ending August 31, 2014

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of

NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending August 31, 2014 to be approved.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Accept a Donation From The Morris Plains Home & School Association

On the motion of _____ seconded by _____, the Board accepts a donation from the Morris Plains Home & School Association, in the amount of \$6000.00 for the purchase of an Audio/Visual and Sound System for Mountain Way School.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Accept a Donation From The Morris Plains Home & School Association

On the motion of _____ seconded by _____, the Board accepts a donation from the Morris Plains Home & School Association, in the amount of \$4,315.00 for the purchase of Stem Kits for Grades K-4.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

C. Workshops/Seminars/Conferences

1. Approval of Professional Development

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

D. Field Trip Locations - 2014-2015 - *The following motion is of a routine nature noncontroversial, and will be voted on in one motion.*

1. Approval of Field Trips -

On the motion of _____ seconded by _____, the Board approves the attached list of field trip locations for Mountain Way and Borough Schools for the 2014-2015 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

E. Policy - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Policies - Second

On the motion of _____ seconded by _____, the Board adopts, on second reading, the following policies:

- 6147.1 Evaluation of Individual Student Performance
- 5113 Attendance, Absences and Excuses
- 5131.6 Drugs, Alcohol, Steroids, and Tobacco (Substance Abuse)
- 5141 Health
- 5145.4 Equal Educational Opportunity
- 2224 Nondiscrimination/Affirmative Action
- 6121 Nondiscrimination/Affirmative Action
- 4111 Recruitment, Selection and Hiring
- 4211 Recruitment, Selection and Hiring
- 4111.1 Nondiscrimination/Affirmative Action
- 4211.1 Nondiscrimination/Affirmative Action

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

F. NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance - 2014-2015 - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of the NJQSAC Statement of Assurance - 2014-2015

On the motion of _____ seconded by _____, the Board approves of the NJQSAC Statement of Assurance of the 2014-2015 school year as per the attached.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

G. Uniform State Memorandum of Agreement between Education and Law Enforcement Officials - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Uniform State Memorandum of Agreement - 2014-2015

On the motion of _____ seconded by _____, the Board approves the Universal State Memorandum of Agreement between Education and Law Enforcement Officials; annual review and revisions for the 2014-2015 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

H. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XIII Discussion Items:

- A. New Business**
- B. Old Business**

XIV Executive Session

On the motion of _____, seconded by _____, the Board approves the following resolution:
WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

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- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XV Return to Regular Session from Closed Session

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XVI Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XVII Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___