

*Preparing all learners to excel in a changing world*

**Morris Plains Board of Education**  
**Public Meeting – August 26, 2014 - 7:30 p.m.**  
Meeting will be held in the Borough School Learning Center.

**District Goals - 2013-2014**

**Board Governance**

- Self-improvement through workshops that relate to Strategic Plan and/or Board Goals.
- Commitment to Board obligations, Board meeting attendance and committee meeting attendance.
- Strengthen committee communication by publishing agendas and minutes.

**Student Achievement**

- Analyze data to determine where support is needed for administration and staff to improve student achievement.

**Fiscal Responsibility**

- Find alternative sources of funding to support activities - income or cost savings opportunities.
- Implement process to coordinate use of funds with outside groups

**I Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**II Pledge of Allegiance**

**III Roll Call**

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Lucia Galdi
<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Warren Ceurvels     Mark Maire     Number of Public

**IV Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;

- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
  - 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
  - 8) specific prospective or current employees unless all who could be adversely affected request an open session;
  - 9) deliberation after a public hearing that could result in a civil penalty or other loss;
- RESOLVED**, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**V Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**VI Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**VII Superintendent's Report – Mr. Mark Maire**

**VIII School Business Administrator's Report - Dr. Warren Ceurvels**

**IX Correspondence**

**X Board Committee Status Reports**

- Finance
  - Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)
  - Morris Plains Home and School Association (MPHSA)
  - Morris Plains Municipal Alliance Committee (MPMAC)
  - Education Foundation of Morris Plains (EFMP)
  - Strategic Planning Committees

**XI Approval of the Board of Education Minutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Minutes: August 12, 2014 – Executive Session and Regular Meeting.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**XII Business Items Prepared for Official Action on August 26, 2014:**

**A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**



**8. Approval of Special Education Aide - Preschool Class - Mountain Way School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Judy Landi as special education aide in the preschool class at Mountain Way School, effective September 1, 2014, through June, 2015 at a salary of \$13,084.50 ( \$13.00 per hour x 5.50 hours/day x 183 days); excludes a 30 minute lunch.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**9. Approval of Part-time Special Education Teacher - 19.4 Hours/Week - Borough School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Marielena Kanter (emergent hire) as part-time Special Education Teacher at the Borough School, effective September 1, 2014, through June, 2015 at a salary of \*\$27,717.25 ( \$50,395.00, BA, Step 1 prorated).

\*Salary may be adjusted when contract settlement between the Morris Plains Education Association and the Morris Plains Board of Education is reached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**10. Approval of Lunch Aide - Mountain Way School - 2014-2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Deborah Boxmeier (emergent hire) as lunch/recess aide at the Mountain Way School , effective September, 2014 through June, 2014 from 12:00 - 1:00 p.m. (one hour per day) at an hourly rate of \$12.50. (Annual salary of \$2,275; \$12.50/hour x 1 hour per day x 182 days).

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**11. Motion to Approve Movement on Guide - Contingent Upon Settlement between the Morris Plains Education Association and the Morris Plains Board of Education**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves movement on the guide (pending contract settlement), effective September 1, 2014 as follows:

Staff Member	Current Column/Step	Salary	New Column/Step September 1, 2014	Salary (Adjusted)
Siobhan Cassidy	MA+15, Step 3-4	\$55,585	MA+30, Step 5	TBD
Jessica Hendershot	MA+15, Step 8	\$57,874	MA+30, Step 9	TBD
Kirstin Howie	MA+30/MA, Step 9	\$56,933	MA+15, Step 10	TBD
Carly Siber	BA, Step 3-4	\$50,995	BA+30/MA, Step 5	TBD
Alissa Schonmann	MA+45, Step 11	\$65,971	MA+60, Step 12	TBD

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**12. Approval of Curriculum Revision Committees**

approves the following curriculum revision committees for the 2014-2015 school year:

**Social Studies Curriculum Revision Committee**

8 Teachers not to exceed 15 hours each at a rate of \$32.00/hour plus additional 4 school days of professional development (not to count towards accumulation of 15 hours) during the school year.

**Science Curriculum Revision Committee**

8 Teachers not to exceed 15 hours each at a rate of \$32.00/hour plus additional 4 school days of professional development (not to count towards accumulation of 15 hours) during the school year.

\*Rate may change when settlement is reached between the Morris Plains Education Association and the Morris Plains Board of Education.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.***

**1. Approve Bills and Claims Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached bills and claims report dated August 26, 2014 in the amount of \$547,147.00.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approve Line Item Transfers**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves line item transfers for August 26, 2014 as per the attached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**3. Approve Payroll Distribution**

Motion by \_\_\_ seconded by \_\_\_ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
August 15, 2014	General Fund	\$70,100.80

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**4. Approve Board Secretary and Treasurer's Reports For The Period Ending July 31, 2014**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending July 31, 2014 to be approved.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**5. Accept a Donation From Morris Plains Home & School Association**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts a donation from the Morris Plains Home & School Association, in the amount of \$819.80 for the purchase of Student Agendas for Borough School.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**C. Workshops/Seminars/Conferences**

**1. Approval of Professional Development**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**D. Policy - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approval of Policies - First Reading**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves, on first reading, the following policies:

- 6147.1 Evaluation of Individual Student Performance
- 5113 Attendance, Absences and Excuses
- 5131.6 Drugs, Alcohol, Steroids, and Tobacco (Substance Abuse)
- 5141 Health
- 5145.4 Equal Educational Opportunity
- 2224 Nondiscrimination/Affirmative Action
- 6121 Nondiscrimination/Affirmative Action
- 4111 Recruitment, Selection and Hiring
- 4211 Recruitment, Selection and Hiring
- 4111.1 Nondiscrimination/Affirmative Action
- 4211.1 Nondiscrimination/Affirmative Action

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DMc \_\_\_\_ DR \_\_\_\_

**XII Discussion Items:**

- A. New Business**
- B. Old Business**

**XIII Executive Session**

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**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

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- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

**RESOLVED,** the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DMc \_\_\_\_ DR \_\_\_\_

**XIV Return to Regular Session from Closed Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DMc \_\_\_\_ DR \_\_\_\_

**XV Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**XVI Adjournment**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_