

**PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD**

**Morris Plains Board of Education  
Public Meeting – May 5, 2015 - 7:00 p.m.**  
Meeting will be held in the Borough School Learning Center

- District Goals - 2014-2015**
1. To create a culture of thinking and learning that promotes student achievement.
  2. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCSS.
  3. Continue to implement AchieveNJ in accordance with state regulations; and to successfully implement PARCC testing in grades three through eight.
  4. To continue to ensure that the budget provides for the achievement of all students in the district while maintaining fiscal responsibility.
  5. Continue to strengthen two-way communication within the district among staff, parents, and members of the school community.

**I Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**II Pledge of Allegiance**

**III Roll Call**

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Anthony Galdi
<input type="checkbox"/> Lucia Galdi	<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Mark Maire  Number of Public

**IV Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**V Presentation - 2015-2016 School Budget**

- Mr. Mark Maire, Superintendent
- Amy Barkman, School Business Administrator/Board Secretary

**VI Correspondence**

**VII Approval of the Board of Education Minutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Minutes: April 28, 2015 Public Session and Executive Session.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**VIII Business Items Prepared for Official Action on May 5, 2015:**

**A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.***

**1. Approval of Tenured Teachers - 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves tenured teachers and salaries for the 2015-2016 school year as per the attached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**2. Approval of Teachers Receiving Tenure - September 2, 2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves tenure for the following teachers, effective September 2, 2015:

Deborah Drake  
Laura Morris

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**3. Approval of Non-Tenured Teachers - 2015-2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves non-tenured teachers and salaries for the 2015-2016 school year as per the attached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4. Approval of New Positions - Team Leaders - 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the creation of new positions, Team Leaders and stipends for the 2015-2016 school year as follows:

One Team Leader for Kindergarten	\$ 750.00
One Team Leader for Grade 1	\$ 750.00
One Team Leader for Grade 2	\$ 750.00
One Team Leader for Grades 3 and 4	\$1,500.00
One Team Leader for Grades 5 and 6	\$1,500.00
One Team Leader for Grades 7 and 8	\$1,500.00
One Team Leader for Specials	\$1,500.00

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**5. Approval of Job Description - Team Leader - 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the job description for Team Leader as per the attached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**6. Approval of Professional Development Committee Members and Stipends - 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following professional development committee members and stipends for the 2015-2016 school year:

Jessica Hendershot	\$500.00
Debbie Drake	\$500.00
Danielle Harris	\$500.00
Darlene Koeck	\$500.00

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approve Line Item Transfers**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves line item transfers dated May 5, 2015.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**2. Approve Bills and Claims Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached bills and claims report dated May 5, 2015 in the amount of \$105,524.95.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**3. Approve Payroll Distribution**

Motion by \_\_\_ seconded by \_\_\_ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
4.30.2015	General	\$270,219.16

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4. Approve the Final 2015-2016 School Budget**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Morris Plains Board of Education approves the following resolution:

**BE IT RESOLVED** that the Morris Plains School Board of Education, in the County of Morris, New Jersey approves the 2015-2016 school district budget for submission to the county superintendent as follows:

General Fund                    \$16,675,294  
Special Revenue Fund        \$ 152,095  
Debt Service Fund            \$ 538,550  
and;

**BE IT FURTHER RESOLVED**, that there should be raised for the General Fund \$14,661,625 and Debt Service \$538,550 for the ensuing School Year (2015-2016); and

**WHEREAS**, the district has a taxing authority which is composed of \$46,408 for health benefits adjustment, \$0.00 for enrollment adjustment, \$0.00 for PERS Deferment, are available to the district for the school budget for 2015-2016 in addition to the 1.5% cap increase over the prior year which totals \$14,661,625 resulting in a maximum district tax levy available of \$14,708,033.

**WHEREAS**, The Board has approved that there should be raised for the General Fund a tax levy of \$14,661.625 for the ensuing School Year (2015-2016).

**BE IT RESOLVED**, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves that the unused taxing authority of \$46,408.00 be banked for potential use in the subsequent three fiscal years.

**WHEREAS**, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-2016 school year; and

**WHEREAS**, maximum expenditure amount allotted for travel and expense reimbursement for the 2015-2016 school year was \$36,000; and

**WHEREAS**, travel and expense reimbursement has reached a total amount \$25,461.14 as of February 1, 2015;

**BE IT RESOLVED**, that the Morris Plains School Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2015-2016 school year at the sum of \$36,000; and

**BE IT FURTHER RESOLVED**, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: AA \_\_\_ SB \_\_\_ FF \_\_\_ CF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4a. Approve the Adoption of the 2015-2016 Final School Budget**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, Morris Plains Board of Education approves the following resolution:

BE IT RESOLVED that the tentative budget be approved for the 2015-2016 School Year using the 2015-2016 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	FUND	REVENUES	SERVICE	TOTAL
2015-2016 Total Expenditures	16,675,294	152,095	538,550	17,365,939
Less: Anticipated Revenues	2,013,669	152,095	0	2,165,764
Taxes to be Raised	14,661,625	0	538,550	15,200,175

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Borough School Learning Center, Morris Plains Borough School, Morris Plains, New Jersey on May 5, 2015 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2015-2016 School Year.

Roll Call: AA \_\_\_ SB \_\_\_ FF \_\_\_ CF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4b. Travel and Related Expense Reimbursements**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2015-2016 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2015-2016 school year at a sum of \$36,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: AA \_\_\_ SB \_\_\_ FF \_\_\_ CF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4c. Professional Expenses**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves Professional Services for the school year 2015-2016:

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations

Legal	\$ 12,000
Auditor	\$ 28,000
Architect	\$ 7,500
Professional Development	\$ 14,000
Transportation	\$ 5,000
Other Services	\$ 282,500
Repair Services	\$ 99,381
Related Services	<u>\$ 700,321</u>
Total	\$1,138,338

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Morris Plains Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2015-2016 school year.

Roll Call: AA \_\_\_ SB \_\_\_ FF \_\_\_ CF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4d. Tax Authority & Banked Cap:**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves tax authority and banking of cap: 2015-2016 school year composed of \$46,408 for health benefits adjustment in addition to the 1.5% increase over the prior year which totals \$216,674 resulting in a maximum tax levy available of \$14,708,033.

BE IT RESOLVED, that there should be raised for the General Fund a tax levy of \$14,661,625 for the ensuing School Year (2015-2016).

BE IT FURTHER RESOLVED, that the unused taxing authority of \$54,377 will be banked for potential use in the subsequent three fiscal years.

Roll Call: AA \_\_\_ SB \_\_\_ FF \_\_\_ CF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**C. Special Education - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approve Occupational Therapy Evaluation and Services**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Occupational Therapy Evaluation and Services for student 000650, effective April 1, 2015 - June 30, 2015 at a total cost not to exceed \$2,170 (Evaluation: \$350.00; therapy: \$65.00 per 30 minute sessions x 2 sessions/week x 14 weeks). Services provided by AJL Therapy for Kids, 7 Rosemere Avenue, West Caldwell, NJ 07006.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**D. Superintendent's Anti-Bullying Report - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Accept and Affirm the Superintendent's Anti-Bullying Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**IX Discussion Items:**

- A. New Business**
- B. Old Business**

**X Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

**RESOLVED**, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**XI Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**XII Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**XIII Adjournment**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ AG \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DR \_\_\_\_