

**Morris Plains Board of Education
Public Meeting – November 25, 2014 - 7:30 p.m.
Meeting will be held in the Borough School Learning Center.**

I Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II Pledge of Allegiance

III Roll Call

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Lucia Galdi
<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Warren Ceurvels Mark Maire Number of Public

IV Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

V Recognition-Borough School Girls' Cross Country Team-County Championship

--Monica Pecoraro, Coach
--Girls' Cross Country Team

VI Student Council

--Debbie Drake and Joyce Peslak, Advisors
--Student Council Members

VII Annual Audit - 2014

VIII NJASK - Test Results

-- Lindsay Vieira, Mountain Way School Principal/Curriculum Coordinator
-- Mark Maire, Superintendent

IX Superintendent's Report – Mr. Mark Maire

X School Business Administrator's Report - Dr. Warren Ceurvels

XI Correspondence

XII Board Committee Status Reports

Finance

--Buildings and Grounds

Curriculum and Instruction

Legislative

Educational Services Commission of Morris County (ESC)

Morris School District

Personnel

Policy Updates

Liaison Committees (Reports if Available)

--Morris Plains Home and School Association (MPHSA)

--Morris Plains Municipal Alliance Committee (MPMAC)

--Education Foundation of Morris Plains (EFMP)

--Strategic Planning Committees

XIII Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes: November 4, 2014 - Board Retreat and November 11, 2014 - Regular and Executive Session.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XIV Business Items Prepared for Official Action on November 25, 2014:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Substitutes - 2014-2015

On the motion of _____ seconded by _____, the Board approves the following substitutes for the 2014-2015 school year:

Bernardette Ross
Kristin Pfeffer
Christopher Houston

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approval of Select Chorus Director (Stipend Position)

On the motion of _____ seconded by _____, the Board approves Laura Quinn Lewis as Select Chorus Director for the 2014-2015 school year at a stipend of \$2,034.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approval of Contract for Technology and Enrichment Supervisor

On the motion of _____ seconded by _____, the Board approves the contract for Christine Lion-Bailey, Technology and Enrichment Supervisor, effective January 5, 2015 - June 30, 2015 as per the attached.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approval to Rescind Approval of Classroom Aide - Mt. Way School

On the motion of _____ seconded by _____, the Board approves, effective November 17, 2014, to rescind a previous motion approving Poonam Sharma as classroom aide at Mountain Way School.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Approval of Classroom Aide - Preschool Class - Mountain Way School

On the motion of _____ seconded by _____, the Board approves Loriann Hoeman as classroom aide in the preschool class at Mountain Way School, effective December 8, 2014 at a salary of \$15,479.97 (8:00 a.m. - 2:00 p.m. minus a 30 minute unpaid lunch = 5.5 hours/day x \$15.38/hour (Step 7) x 183 days) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Approval of Salaries - Non-Union Support Staff - 2014-2015

On the motion of _____ seconded by _____, the Board approves salaries for non-union support staff for the 2014-2015 school year as per the attached.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Approval of Media Crew Advisor (Stipend Position)

On the motion of _____ seconded by _____, the Board approves Richard Hilton as Media Crew Advisor for the 2014-2015 school year at a stipend of \$2,034.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

8. Approval to Accept Resignation - Lunch/Recess Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board approves to accept the resignation of Debbie Broxmeier, lunch/recess aide at Mountain Way School, effective November 26,, 2014.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

9. Approval to Amend Previous Motion - Lunch/Recess Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board approves to amend the previous motion approving Theresa Catlow as a lunch/recess aide to increase her hours from 1 hour per day to two hours per day, effective December 1, 2014 at a total salary of \$4,550 (\$12.50/hr. x 2 hours/day x 182 days) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

10. Approval to Approve Classroom Aide - Preschool Class - Mountain Way School

On the motion of _____ seconded by _____, the Board approves Debbie Broxmeier as classroom aide in the preschool class at Mountain Way School, effective December 1, 2014, from 8:15 a.m. - 2:45 p.m. (excludes 1 hour unpaid lunch) at a total salary of \$12,893.26 (\$12.81/hour, [Step I], x 5.5 hours/day x 183 days) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated November 25, 2014 in the amount of \$499,054.10.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Payroll Distribution

Motion by ___ seconded by ___ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
11/15/2014	General Fund	\$278,337.64

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approve Board Secretary and Treasurer’s Reports For The Period Ending October 31, 2014

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending October 31, 2014 to be approved.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approval of the Comprehensive Maintenance Plan – 2014-2015

On the motion of _____ seconded by _____, the Board approves the Comprehensive Maintenance Plan for the 2014-2015 school year as per attached.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Approval to Adopt Resolution - Amendment to Code Section 125 Plan

On the motion of _____ seconded by _____, the Board adopts the Resolution – Amendment to Code Section 125 Plan administered by Discovery Benefits as per attached.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Annual Audit – Acceptance and Audit and Comprehensive Annual Financial Report for 2013-2014

On the motion of _____, seconded by _____, the Morris Plains School District Board of Education after presentation and discussion, accepts the annual audit, Comprehensive Annual Financial Report of Finances and Management(CAFR) report for the district accounts for fiscal year 2013/2014. Be it resolved: that the school business administrator is directed to file copies of this audit with the New Jersey Department of Education via the County Office and the offices for National Recognized Municipal Securities Information Repository as required by the Municipal Securities Rulemaking Board (since the district has outstanding debt services bonds).

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Approval Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers dated November 25, 2014.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

C. Workshops/Seminars/Conferences - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

D. Morris Plains Board of Education Goals - 2014-2015 - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Morris Plains Board of Education Goals - 2014-2015

On the motion of _____ seconded by _____, the Board approves the following Board of Education Goals for the 2014-2015 school year:

2014-15 Board of Education Goals

1. Optimize district resources to contribute to the overall health of the district.
 - a. Hire a permanent Business Administrator
2. Strengthen Board governance
3. To be educated on assessing student achievement

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

E. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

F. Home Instruction - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Home Instruction

On the motion of _____ seconded by _____, the Board approves Home Instruction for a Borough School student on medical leave, effective December 15, 2014 at a cost not to exceed \$1,320.00 (\$33.00 per hour x 10 hours /week x 4 weeks.) Services will be provided by Dawn Bruhn.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

G. Fundraiser - Six Grade Camping Trip - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Fund Raiser

On the motion of _____ seconded by _____, the Board approves the following fundraiser for the 6th grade camping trip: Dinner Night at Lovey's Pizza of Morris Plains, on Wednesday, December 17, 2014 from 5:00 - 9:00 p.m. Lovey's will donate 10% of all qualifying dinner purchases to the 6th grade class.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XV Discussion Items:
A. New Business
B. Old Business

XVI Executive Session

On the motion of _____, seconded by _____, the Board approves the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VII Return to Regular Session from Closed Session

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VIII Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

IX Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___