

***Preparing all learners to excel in a changing world***

**Morris Plains Board of Education  
Public Meeting – October 21, 2014 - 7:30 p.m.  
Meeting will be held in the Borough School Learning Center.**

**I Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**II Pledge of Allegiance**

**III Roll Call**

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Lucia Galdi
<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Warren Ceurvels     Mark Maire     Number of Public

**IV Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:  
**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

**RESOLVED,** the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**V Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**VI Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**VII Meet the New Borough School Principal - Mr. Andrew Kramar**

\*\*\*\*\* **BREAK** \*\*\*\*\*

**VIII Superintendent's Report – Mr. Mark Maire**

**IX School Business Administrator's Report - Dr. Warren Ceurvels**

**X Correspondence**

**XI Board Committee Status Reports**

- Finance
  - Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)
  - Morris Plains Home and School Association (MPHSA)
  - Morris Plains Municipal Alliance Committee (MPMAC)
  - Education Foundation of Morris Plains (EFMP)
  - Strategic Planning Committees

**XII Approval of the Board of Education Minutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Minutes: October 7, 2014 – Executive Session and Regular Meeting.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**XIII Business Items Prepared for Official Action on October 21, 2014:**

**A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.***

**1. Approval of Substitutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following substitutes for the 2014-2015 school year:

Jodi Young Ariel  
Maria Brodeur Ludwig

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approval of Volunteer Assistant Cheerleading Coach**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Kimberly Romano as Volunteer Assistant Cheerleading Coach (Assisting Deborah Greik, Cheerleading Coach) for the winter season. This is an unpaid position.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**3. Approval of Concert Accompanist - Winter and Spring Concerts**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Douglas "Skip" Yingling as Concert Accompanist for the Winter and Spring Concerts for 5 hours per each concert at a cost of \$50.00 per hour for a total cost of \$500.00 (\$250.00 for each concert).

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**4 Approval of Choreography Consultant - Spring Musical**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Jeorgi Smith as Choreography Consultant for the Spring Musical at a cost of \$700.00.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**5. Approval to Accept Resignation of Chess Club Advisor - 2014-2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves to accept the resignation of Mary Ellen Sullivan, Chess Club Advisor at the Borough School, effective October 8, 2014.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**6. Approval of Payment for Chess Club Advisor - September, 2014**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves payment to Mary Ellen Sullivan as Chess Club Advisor for the month of September, 2014 at a stipend of \$32.20.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**7 Approval of Chess Club Advisor - October, 2014 - June, 2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Matt Gottilla as Chess Club Advisor, effective October, 2014 - June, 2015 at a stipend of \$289.80.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**8. Approval of Referees/Assigner - 2014-2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Referees and Assigner:

Soccer Referees:	Martin Wiget	\$55.00/game
	Doug Slobodien	\$55.00/game
Basketball Referees:	Willie Floyd	\$55.00/game
	Brent Widgeon	\$55.00/game
	Tanners Mollett	\$55.00/game
	Rogers Hedges	\$55.00/game
	Shawn Thomas	\$55.00/game
	Tom Denning	\$55.00/game
Basketball Assigner Fee:	Lee Hendrix	\$110.00

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**9. Approval to Amend Resignation Date - Part-time (19.4 Hours /Week) Special Education Teacher - Borough School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves to amend the resignation date of Kelly Schnug, part-time (19.4 hours per week) Special Education Teacher at the Borough School, to October 14, 2014.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**10. Approval of One (1) Unpaid Day for Classroom Aide - Mountain Way School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves one (1) unpaid day on October 24, 2014 for Amanda Duckworth, Classroom aide at Mountain Way School.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**11. Approval to Accept Resignation of Lunch/Recess Aide**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts the resignation of Arlene Yuliano, lunch/recess aide at Mountain Way School, effective October 21, 12014

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approve Bills and Claims Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached bills and claims report dated October 21, 2014 in the amount of \$102,877.55.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approve Payroll Distribution**

Motion by \_\_\_ seconded by \_\_\_ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
10/15/2014	General Fund	\$268,385.52

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**3. Approve Board Secretary and Treasurer’s Reports For The Period Ending September 30, 2014**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending September 30, 2014 to be approved.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**4. Approve Send/Receive Agreement with Morris School District – 2014-2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves a Sending/Receiving Agreement between the Morris Plains Board of Education and the Morris School District Board of Education effective July 1, 2014 through June 30, 2015 as per the attached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**5. Approval of Shared Services Agreement with the Morris School District – Special Education Services**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves a Shared Services Agreement with the Morris School District for Special Education Services for student #2614328942, effective July 1, 2014 through June 30, 2015 as per attached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**6. Approves the Resolution to Participate in the Municipalities Continuing Disclosure Cooperation Initiative**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ the Morris Plains Board of Education adopts the following resolution:

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
BOROUGH OF MORRIS PLAINS IN THE COUNTY OF  
MORRIS, NEW JERSEY DIRECTING THE UNDERTAKING  
OF A CONTINUING DISCLOSURE REVIEW AND  
AUTHORIZING PARTICIPATION IN THE  
“MUNICIPALITIES CONTINUING DISCLOSURE  
COOPERATION” INITIATIVE OF THE DIVISION OF  
ENFORCEMENT OF THE U.S. SECURITIES EXCHANGE  
COMMISSION**

**WHEREAS**, the Board of Education of the Borough of Morris Plains in the County of Morris New Jersey (the "Issuer") has previously issued one or more series of bonds and or notes, including in the past five (5) years pursuant to one or more preliminary and final official statements (collectively, the "Bonds"); and

**WHEREAS**, in connection with the issuance of such Bonds, the Issuer covenanted with Bondholders to provide certain secondary market information on an annual basis to the Nationally Recognized Municipal Securities Information Repositories (pre-2009) and to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access Data Port (2009 to present) ("EMMA"), including, but not limited to, audited financial statements, budgets, other financial and operating data and ratings changes; and

**WHEREAS**, the Securities and Exchange Commission (the "SEC") has recently focused attention on what it alleges is widespread failure of local government issuers across the nation to meet their continuing disclosure obligations and misrepresentation through material misstatements in an official statement (innocently, inadvertently or otherwise) of past compliance with continuing disclosure obligations; and

**WHEREAS**, in an effort to remedy these perceived issues, the SEC has implemented the Municipalities Continuing Disclosure Cooperation Initiative (the "MCDC"), a limited-time program ending at 12:00 a.m. on December 1, 2014, that encourages issuers of municipal bonds, including the Issuer, to self-report possible material misstatements or omissions, made in the past five (5) years in an official statement regarding compliance with prior continuing disclosure obligations; and

**WHEREAS**, by participating in the MCDC, issuers agree to accept certain non-monetary penalties, in lieu of unknown, and, potentially significant monetary and non-monetary penalties the SEC has threatened on issuers that do not participate in the MCDC, should the SEC determine than an issuer has made material misstatements in an official statement regarding compliance with prior continuing disclosure obligations; and

**WHEREAS**, by participating in the MCDC, issuers agree to accept the following penalties, if imposed by the SEC (i) compliance with a cease and desist order in which the issuer neither admits nor denies the findings of the SEC, (ii) implementation of policies, procedures and training regarding

continuing disclosure obligations, (iii) compliance with all existing continuing disclosure undertakings, (iv) cooperation with any further SEC investigation, (v) disclosure of settlement terms in any final official statement issued within five years of the date of institution of the proceedings, and (vi) production to the SEC of a compliance certificate regarding the applicable undertakings on the one year anniversary of the proceedings; and

**WHEREAS**, the Issuer desires to conduct a disclosure review which will (i) summarize the results of the Issuer's prior compliance with its secondary market disclosure obligations and (ii) compare those results to the statements made by the Issuer in its official statements regarding past compliance (the "Disclosure Review"); and

**WHEREAS**, the Issuer further desires to retain the services of disclosure specialist to conduct the Disclosure Review; and

**WHEREAS**, based on the results of the Disclosure Review, and weighing the known, non-monetary penalties that may come through the Issuer's participation in the MCDC versus the unknown, and, by all accounts, potentially significant monetary and non-monetary penalties the SEC has threatened on issuers that do not self-report, the Issuer further desires to delegate to the Business Office, in consultation with the Issuer's general counsel, bond counsel, auditor and other finance professionals, the power to prepare and submit all documentation required to enter the Issuer's Bond issues into the MCDC, as necessary;

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE ISSUER, AS FOLLOWS:**

**Section 1.** The Issuer hereby authorizes completion of the Disclosure Review.

**Section 2.** The Issuer hereby authorizes the Business Administrator to engage the services of a disclosure specialist to complete the Disclosure Review; provided that the award of any contract in connection therewith meets the requirements of Issuer's applicable public contracting laws.

**Section 3.** In the event the Disclosure Review reveals that the Issuer **may** have made a material misstatement regarding the Issuer's compliance with prior continuing disclosure undertakings, the Issuer hereby authorizes and directs the Business Administrator to prepare and submit all documentation necessary to enter the Issuer's applicable Bond issues into the MCDC.

**Section 4.** Any action taken by the Business Administrator, or any other officer of the Issuer, with respect to the Disclosure Review, the engagement of a disclosure specialist and participation in the MCDC is hereby ratified and confirmed.

**Section 5.** This resolution shall take effect immediately.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**C. Workshops/Seminars/Conferences - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.***

**1. Approval of Professional Development**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**D. Superintendent's Anti-Bullying Report - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Accept and Affirm the Superintendent's Anti-Bullying Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**E. Special Education - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approval - Home Applied Behavior Analysis (ABA) Instruction**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Home Applied Behavior Analysis (ABA) Instruction for student 000650, effective July 1, 2014-August 31, 2014 at the student's home at a total cost of \$1,620.00. (\$45.00/hr x 4 hours/week x 9 weeks). Services to be provided by Michele Gould.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approval - Home Applied Behavior Analysis (ABA) Instruction**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Home Applied Behavior Analysis (ABA) Instruction for student 000650, effective September, 2014 - June, 2015 at the student's home at a total cost of \$7,470.00 (Therapy: \$45.00/hr x 2 hours/week x 39 weeks = \$7,020.00; Consult: \$45.00/hr. x 1 hour/month x 10 months = \$450.00). Services to be provided by Michele Gould.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**F. Fundraiser - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approval of 6<sup>th</sup> Grade Fundraiser**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following 6<sup>th</sup> Grade fundraiser to support the 6<sup>th</sup> grade camping trip: Insulated Tumblers for Beverages with the Borough School logo - Orders will be taken in November, and the tumblers will be delivered in December. The tumblers will be available in clear and stainless steel.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**XIV Discussion Items:**

- A. New Business**
- B. Old Business**

**XV Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:  
**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or

violations of law;

7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;

8) specific prospective or current employees unless all who could be adversely affected request an open session;

9) deliberation after a public hearing that could result in a civil penalty or other loss;

**RESOLVED**, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**XVI Return to Regular Session from Closed Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_

**XVII Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**XVIII Adjournment**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DMc \_\_\_ DR \_\_\_