

**Morris Plains Board of Education
Public Meeting – April 8, 2014 - 7:30 p.m.
Meeting will be held in the Mountain Way School Library.**

District Goals - 2013-2014

Board Governance

- Self-improvement through workshops that relate to Strategic Plan and/or Board Goals.
- Commitment to Board obligations, Board meeting attendance and committee meeting attendance.
- Strengthen committee communication by publishing agendas and minutes.

Student Achievement

- Analyze data to determine where support is needed for administration and staff to improve student achievement.

Fiscal Responsibility

- Find alternative sources of funding to support activities - income or cost savings opportunities.
- Implement process to coordinate use of funds with outside groups

I Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II Pledge of Allegiance

III Roll Call

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Lucia Galdi
<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Warren Ceurvels Mark Maire Number of Public

IV Executive Session

On the motion of _____, seconded by _____, the Board approves the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or

violations of law;

7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;

8) specific prospective or current employees unless all who could be adversely affected request an open session;

9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

V Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VI Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**VII Presentation - Technology
--Erin Kramer**

VIII Business Administrator's Report – Dr. Warren Ceurvels

IX Correspondence

X Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes: March 18, 2014 - Public Meeting.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XI Business Items Prepared for Official Action on April 8, 2014:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept Resignation of School Library Media Specialist - Mountain Way School

On the motion of _____ seconded by _____, the Board accepts the resignation of Ms. Sophie Blavet, School Library Media Specialist at Mountain Way School, effective June 30, 2014.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Accept Resignation of Classroom Aide/Bus Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board accepts the resignation of Caitlin Cosgrove, classroom aide/bus aide at the Mountain Way School, effective April 11, 2014.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Accept Resignation of Lunch/Recess Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board accepts the resignation of Jennifer Thorne, lunch/recess aide at the Mountain Way School, effective April 11, 2014.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approve Classroom Aide/Bus Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board approves Jennifer Thorne as classroom aide/bus aide at the Mountain Way school, effective April 21, 2014 at a salary of \$13,154.04 to be prorated (\$12.50/hr x 5.75 hours per day = \$71.88/day (excludes a 30 minute unpaid lunch).

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Approve a Nurse Intern at the Borough School

On the motion of _____ seconded by _____, the Board approves Mrs. Nicole Hydock. as nurse intern at the Borough School, effective April 9, 2014 - June 26, 2014. Mrs. Hydock is a student at Rutgers University.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Approve Substitutes - 2013-2014 School Year

On the motion of _____ seconded by _____, the Board approves the following substitute teacher for the 2013-2014 school year: Michelle Bellog; Elizabeth Cumming.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Amend Family Leave Request - Mrs. Dalton

On the motion of _____ seconded by _____, the Board amends a family leave request for Mrs. Nikki Dalton, Kindergarten Teacher at the Mountain Way School as follows:

February 24, 2014 - April 23, 2014	37 Paid Sick Days
April 24, 2014 - May 1, 2014	6 Unpaid Days
May 2, 2014 - June 30, 2014	Family Leave Act (Unpaid Days)

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

8. Amend Family Leave Request - Mrs. Gallo - Request for an Additional Year

On the motion of _____ seconded by _____, the Board amends a family leave request for Mrs. Christina Gallo, Fourth Grade Teacher at the Borough School to extend an unpaid family leave for an additional year; from September 1, 2014 - June 30, 2015.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

9. Approval of Professional Development Instructors - January - March, 2014

On the motion of _____ seconded by _____, the Board approves the following professional development instructors for professional development preparation and delivery as follows:

Staff Member	Hourly Rate	# of Hours	Total
Siobhan Cassidy	\$32.00	8 hours	\$256.00
Erin Kramer	\$32.00	8 hours	\$256.00
Monica Pecoraro	\$32.00	8 hours	\$256.00

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

10. Approval of Professional Development Instructors - April - May, 2014

On the motion of _____ seconded by _____, the Board approves the following professional development instructors for professional development preparation and delivery on April 23, 30, 2014; May 7 and 21, 2014:

Staff Member	Hourly Rate	# of Hours	Total
Erin Kramer	\$32.00	8 hours	\$256.00
Naomi Pochettino	\$32.00	8 hours	\$256.00
Nicole Paolini	\$32.00	8 hours	\$256.00
Ginny Hussey	\$32.00	4 hours	\$128.00*
Beth Viegas	\$32.00	4 hours	\$128.00*

*Co-teaching

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

11. Approval of Request for Payment for Administrator in Charge – 8th Grade Trip to Washington, D.C.

On the motion of _____ seconded by _____ the Board approves Edward Frankosky as Administrator in charge for the 8th Grade trip to Washington, D.C. on April 9, 10, 11, 2014 at a total cost of \$300.00 (\$100.00 per day x 3 days).

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated April 8, 2014 in the amount of \$556,687.47.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Payroll Distribution

Motion by ___ seconded by ___ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
3/15/14	General Fund	\$274,189.78
3/30/14	General Fund	\$279,611.10

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approve Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers for April 8, 2014 as per the attached.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approve Educational Data Services, Inc. for Bid Purchasing Contract Services

On the motion of _____ seconded by _____ RESOLVED that the Board of Education approves Educational Data Services, Inc. for bid purchasing contract services for cooperative skilled trades, compliance services and ancillary bids in the amount of \$1,990.00 effective April 1, 2014 through March 31, 2015 with no increase from prior year.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. School Development Authority Grant Acceptance Building Projects

a. On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution:

Whereas, on July 16, 2013 the Morris Plains Board of Education filed an application with the New Jersey School Development Authority (“Authority”) to obtain grant funding for the Partial Roof Replacement at Borough Elementary School (“Project”).

Whereas, on or about March 31, 2014 the Board of Education was advised that the Authority had approved the application and issued Grant No. G5-5603 (“Grant”) for the Project.

Whereas, the Board seeks to move forward with the Project and to obtain the grant funding from the Authority for same, and

Now therefore be it resolved upon the recommendation of the Superintendent, the Board hereby authorizes the execution and delivery of the Section 15 Grant Agreement to the Authority to move forward with the Project.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

b. On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution:

Whereas, on July 16, 2013 the Morris Plains Board of Education filed an application with the New Jersey School Development Authority (“Authority”) to obtain grant funding for the Partial Roof Replacement at Borough Elementary School (“Project”).

Whereas, on or about March 31, 2014 the Board of Education was advised that the Authority had approved the application and issued Grant No. G5-5603 (“Grant”) for the Project.

Whereas, the Board seeks to move forward with the Project and to obtain the grant funding from the Authority for same, and

Now therefore be it resolved that the Board delegates the authority to supervise the Project to the School Business Administrator, Warren Ceurvels as liaison to the Authority for purposes of the Project.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

c. On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution:

Whereas, on July 16, 2014 the Morris Plains Board of Education filed an application with the New Jersey School Development Authority (“Authority”) to obtain grant funding for the Site Improvements at Mountain Way School (“Project”).

Whereas, on or about March 31, 2014 the Board of Education was advised that the Authority had approved the application and issued Grant No. G5-5604 (“Grant”) for the Project.

Whereas, the Board seeks to move forward with the Project and to obtain the grant funding from the Authority for same, and

Now therefore be it resolved upon the recommendation of the Superintendent, the Board hereby authorizes the execution and delivery of the Section 15 Grant Agreement to the Authority to move forward with the Project.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

d. On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution:

Whereas, on July 16, 2014 the Morris Plains Board of Education filed an application with the New Jersey School Development Authority (“Authority”) to obtain grant funding for the Site Improvements at Mountain Way School (“Project”).

Whereas, on or about March 31, 2014 the Board of Education was advised that the Authority had approved the application and issued Grant No. G5-5604 (“Grant”) for the Project.

Whereas, the Board seeks to move forward with the Project and to obtain the grant funding from the Authority for same, and

Now therefore be it resolved that the Board delegates the authority to supervise the Project to the School Business Administrator, Warren Ceurvels as liaison to the Authority for purposes of the Project.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

e. On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution:

Whereas, on July 16, 2013 the Morris Plains Board of Education filed an application with the New Jersey School Development Authority (“Authority”) to obtain grant funding for the Site Improvements at Borough School (“Project”); and

Whereas, on or about March 31, 2014 the Board of Education was advised that the Authority had approved the application and issued Grant No. G5-5602 (“Grant”) for the Project; and

Whereas, the Board seeks to move forward with the Project and to obtain the grant funding from the Authority for same, and

Now therefore be it resolved upon the recommendation of the Superintendent, the Board hereby authorizes the execution and delivery of the Section 15 Grant Agreement to the Authority to move forward with the Project.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

f. On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution:

Whereas, on July 16, 2013 the Morris Plains Board of Education filed an application with the New Jersey School Development Authority (“Authority”) to obtain grant funding for the Site Improvements at Borough School (“Project”); and

Whereas, on or about March 31, 2014 the Board of Education was advised that the Authority had approved the application and issued Grant No. G5-5602 (“Grant”) for the Project; and

Whereas, the Board seeks to move forward with the Project and to obtain the grant funding from the Authority for same, and

Now therefore be it resolved that the Board delegates the authority to supervise the Project to the School Business Administrator, Warren Ceurvels as liaison to the Authority for purposes of the Project.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Approve Payment for Student - 8th Grade Trip to Washington, DC - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

On the motion of _____ seconded by _____, the Board approves payment in the amount of \$352.00 for student 000233 to participate in the 8th Grade Trip to Washington, DC. Funds are to be taken from the student co-curricular account.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

C. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

D. Field Trip

1. Approve Field Trip Location - Borough School - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

On the motion of _____ seconded by _____, the Board approves the Joyful Noise Nursery School as a field trip location for the 2013-2014 school year. Borough School students will walk to Joyful Noise Nursery School to read to the students

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

E. Workshops/Seminars/Conferences

1. Approve Professional Development

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

F. Policies - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approve Policies for First Reading

On the motion of _____ seconded by _____, the Board approves the following policies for first reading:

- **Policy 2130 - Principal Evaluation**
- **Regulation 2130 - Principal Evaluation**
- **Policy 2131-Chief School Administrator**
- **Policy 4112.2 - Certification**
- **Policy 4116 - Evaluation of Teaching Staff Members**
- **Regulation 4116 - Teacher Evaluation**
- **Policy 4131/4131.1 - Staff Development: Inservice Education/Visitations/Conferences**
- **Policy 6142.10 - Internet Safety and Technology**
- **Policy 9111 - Qualifications and Requirements of Board Members**

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

G. Special Education - Contracts - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approve Home Instruction

On the motion of _____ seconded by _____, the Board approves home instruction for student 621288 effective March, 2014 through June 30, 2014 at the Stepping Forward Counseling Center, 26 Main Street, Chatham, NJ 07928 at a hourly rate of \$50.00 not to exceed 10 hours per week, a maximum of 16 weeks, at a total cost not to exceed \$8,000.00.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Psychiatric Evaluation

On the motion of _____ seconded by _____, the Board approves a psychiatric evaluation for student 000126 effective April, 2014 at a cost of \$500.00. Services to be provided by Dr. Lee Suckno, 170 East Main Street, Suite 202, Rockaway, NJ 07866.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

H. Fundraiser - Zumbathon - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approve Zumbathon Fundraiser - Mountain Way School

On the motion of _____ seconded by _____, the Board approves a Zumbathon to be held at the Mountain Way School on May 9, 2014 from 3:30-4:30 p.m. Mountain Way students will participate in this community service fundraiser, under the direction of Mrs. Millman, Mrs. Kramer and Mrs. Laboy. Funds will benefit Autism Speaks, an organization whose mission is to find the causes, effective treatments, and a cure by accelerating the pace of scientific research while raising awareness about autism and providing education and outreach opportunities.

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

I. Home Instruction - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Home Instruction

On the motion of _____ seconded by _____, the Board approves home instruction for a student at Newark Beth Israel Hospital for an hour per day an hourly rate of \$49.00, effective March 12, 2014, at a maximum cost of \$651.70 (1.33 hours/day (includes administrative costs) x 5 days/week= \$65.17/day x 10 days).

Roll Call: AA ___ SB ___ CF ___ FF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XII Discussion Items:

A. New Business

B. Old Business

XIII Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XIV Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ____ SB ____ CF ____ FF ____ LG ____ TK ____ MM ____ DMc ____ DR ____