

**Morris Plains Board of Education
Public Meeting September 11, 2012
Borough School Learning Center**

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Lee Connor, Board President, opened the meeting at 6:36pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance/Moment of Silence

Roll Call

Present: Mrs. Lee Connor, Mrs. Terri Kaag, Mrs. Maria Manley (arrived at 6:45pm), Mr. Wayne Marek, Mr. Douglas McCabe (arrived 7:00pm) and Ms. Denise Rawding

Absent: Mr. Alan Albin and Mrs. Cynthia Fetherston

Also present: Dr. Ernest Palestis, Mrs. Kristin Kosky, Ms. Lindsay Vieira and Mr. Sean Dolan

Number of public attending: 2

Executive Session

On the motion of Mr. Scott Bober, seconded by Ms. Denise Rawding, BE IT RESOLVED by the Board of Education to recess this public meeting and enter into closed session at 6:37pm, where the public will be excluded, for the purpose of discussing personnel items which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Return to Regular Session from Closed Session (if necessary)

On the motion of Mrs. Terri Kaag, seconded by Mr. Douglas McCabe, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 7:30pm.

Sunshine Law re-read.

Hearing of Citizens and/or Delegations - none

Superintendent's Report -

Dr. Palestis reported to the Board that the 6th, 7th and 8th grade students had attended the 9/11 Ceremony in town today. In addition, students held a ceremony for grades 3, 4, and 5 at Borough School. It is important for students to understand what we learned from this experience.

Dr. Palestis reminded everyone about Back to School Nights at Mountain Way and Borough Schools.

Dr. Palestis reported to the community that most of the summer projects have been completed including the Art/Music Room, roof and technology. Training for the new technology began last week and will continue as needed. Dr. Palestis acknowledged Plant Manager, Kenneth Woods and his staff for their hard work. Dr. Palestis announced that the new student package, School Brains, was up and

running and a test of the system had been done. The district would be requesting additional alert information.

Dr. Palestis is looking forward to seeing all of the technology used by the staff this year. The teacher web pages would be coming as well. A request was made by a Board Member to report the progress of technology to the Board and a decision followed.

Approval of Minutes - tabled

On the motion of _____, seconded by _____, the Board approves the following Minutes:

August 28, 2012 – Public
August 28, 2012 – Executive

Business Items Prepared for Official Action on September 11, 2012:

A. Personnel (upon the recommendation of the Superintendent)

1. Letter of Resignation – Special Education Teacher – Mountain Way School

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board accepts the resignation of Ms. Kim Scheffler, Special Education Teacher at Mountain Way School, effective October 30, 2012.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

2. Rescind the Previous Motion Accepting Resignation of School Library Media Specialist – Borough School

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board rescinds the previously approved motion of August 28, 2012, accepting the resignation of Mrs. Joyce Peslak, School Library Media Specialist at the Borough School, effective August 31, 2012.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

3. Approval of Job Description – School Library Media Specialist

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves the attached job description for school library media specialist.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

4. Approval of Substitutes – 2012-2013 School Year

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the approves the following substitutes for the 2012-2013 school year: Mr. Douglas Wolfsie; Mrs. Lori Bergeron

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

5. Approval of Classroom Aide –(CST Shared - Preschool Class) – Mountain Way School

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves Ms. Sara Enos as classroom aide (CST shared aide) in the Preschool Class at Mountain Way School, effective

September 4, 2012 at an hourly rate of \$15.00 (Step 7). (5.33 Hours: 8:10 a.m. – 2:00 p.m., excludes a 30 minute unpaid lunch) at 183 days totaling \$14,630.85.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

6. Approval of Classroom Aide – Preschool Class – Mountain Way School (Replacement)

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves Ms. Gina Stricchiola as classroom aide (Mrs. Lade’s replacement) in the Preschool Class at Mountain Way School, effective September 4, 2012 at an hourly rate of \$14.50 (Step 5). (5.33 Hours: 8:10 a.m. – 2:00 p.m., excludes a 30 minute unpaid lunch) at 183 days totaling \$14,143.16.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

7. Approval of Advisor Positions and Stipends – 2012-2013

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves the following advisor positions and stipends for the 2012-2013 school year:

Advisor	Staff	Stipend
Instrumental Music Teacher	Richard Hilton	2919
Jazz Band	Richard Hilton	322
Media Crew	Richard Hilton	2034

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts

The Business Administrator, Mrs. Kristin Kosky, reviewed the finance resolutions for the Board.

1. Approve Bills and Claims Report

On the motion of Ms. Denise Rawding seconded by Mrs. Maria Manley, the Board approves the attached bills and claims report dated September 11, 2012 in the amount of \$108,890.98.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

2. Approve Payroll Distribution

Motion by Ms. Denise Rawding seconded by Mrs. Maria Manley RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
August 30, 2012	General Fund	\$52,160.17

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

3. Approval of Change Order #1 to Gen II Contracting Co., Gym Roof Replacement Mountain Way School

On the motion of Ms. Denise Rawding seconded by Mrs. Maria Manley Be It Resolved, upon the recommendation of the Superintendent, that the School District of the Morris Plains Board of Education, in the County of Morris, New Jersey approves the following change order reduction to Gen II Contracting in the amount of (\$10,000.00) for the Gym Roof Replacement Mountain State Project #G5-4116:

- C/O #1 Reduction of contract sum in the amount of unused allowance: (\$10,000.00).

Total (\$10,000.00)

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

4. Approves Resolution for Excess Extraordinary Aid

Motion by Ms. Denise Rawding seconded by Mrs. Maria Manley the Morris Plains Board of Education adopts the attached resolution (excess Extraordinary Aid):

WHEREAS, the New Jersey Department of Education has the responsibility to cover the excess costs associated with providing Special Education costs; and
WHEREAS, the board was notified on June 4, 2012 that the district would receive Extraordinary Aid for the fiscal year 2011-2012 in the amount of \$201,932; and
WHEREAS, the New Jersey Department of Education allows for the use of these excess funds in either fiscal year (2012-2013) per N.J.S.A. 18A:7F-55c and as regulated by the School Funding Reform Act of 2008; and
WHEREAS, the board has decided that it is best to use the funds in the 2012-2013 school year; and
WHEREAS, the district’s budget for the 2012-2013 school year contained insufficient funds for tuition costs; now, therefore
BE IT RESOLVED, upon the recommendation of the Superintendent, that the Morris Plains Board of Education School, approves the appropriation of 2011-2012 excess Extraordinary Aid into the 2012-2013 budget, specifically \$105,894 to the account for Tuition Instate-Private Schools.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

5. Rescind and Reapprove Food Service Renewal Addendum Contract – Maschio’s Food Services, Inc.

Motion by Ms. Denise Rawding seconded by Mrs. Maria Manley the Morris Plains Board of Education approves the Food Service Renewal Addendum Contract with Maschio’s Food Services, Inc. for the 2012-2013 school year. Maschio’s management fee is \$10,767 for the year and Maschio’s guarantees a no cost or breakeven food service operation, including the management fee. Reapproval required to include contract language on the signature page.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

C. Field Trips – 2012-2013

1. Approval of Field Trip to the 911 Memorial on September 11, 2012

On the motion of Mrs. Terri Kaag seconded by Mr. Wayne Marek, the Board approves a field trip for the 6th, 7th and 8th grade students on Tuesday, September 11, 2012 to the 911 Memorial on Tabor Road (route 53) in Morris Plains. The purpose of the trip will be to memorialize the events of September 11th. Transportation will be provided by our district bus, and two Wilkerson buses. Double runs will be done when possible. Cost of Wilkerson Buses - \$278.00 x 2 = \$556.00.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

D. Professional Development

1. Approval of Professional Development - tabled

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

E. Special Education

1. Approve Out of District Placement

On the motion of Ms. Denise Rawding seconded by Mrs. Maria Manley, the Board approves an out of district placement for student _____ at the Park Lake School, 72 Academy Street, Rockaway, NJ 07886, effective September, 2012 through June, 2013 at a total tuition cost of \$57,600.00 (transportation to be coordinated through ESC).

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

2. Approve Out of District Placement

On the motion of Ms. Denise Rawding seconded by Mrs. Maria Manley, the Board approves an out of district placement for student 000362 at Sage Day, 215 Hill Street, Boonton, NJ 07005 effective September, 2012 through June, 2013 at a total tuition cost of \$48,29400 (transportation to be coordinated through ESC).

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

F. Superintendent's Anti-Bullying Report

1. Accept and Affirm the Superintendent's Anti-Bullying Report -

Dr. Palestis reported that there were no incidences of bullying to report.

On the motion of Ms. Denise Rawding seconded by Mrs. Maria Manley, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – absent	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

Discussion Items:

A. New Business – The Board thanked the administration and the students for participating in 9/11 ceremonies. Dr. Palestis reminded the Board that there is a board meeting next week, September 18, 2012. The next meeting for School Boards is scheduled for September 20, 2012.

Open House dates are September 19, 2012 for Mountain Way and September 20, 2012 for Borough School

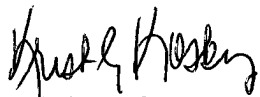
B. Old Business - none

Hearing of Citizens and/or Delegations - none

Adjournment

On the motion of Mrs. Terri Kaag, seconded by Mr. Wayne Marek, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:14pm.

Respectfully yours,



Kristin Kosky
Board Secretary