

**Morris Plains Board of Education  
Public Meeting Minutes– June 25, 2013 – 7:30 p.m.  
Borough School Learning Center**

**Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Cynthia Fetherston, Board President, opened the meeting at 7:30pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**Pledge of Allegiance**

**Roll Call**

*Present:* Mr. Alan Albin, Mr. Scott Bober, Ms. Lee Connor, Mrs. Cynthia Fetherston, Ms. Lucia Galdi, Mrs. Maria Manley, Mr. Douglas McCabe and Ms. Denise Rawding

*Absent:* Ms. Terri Kaag

*Also present:* Mr. Mark Maire, Dr. Warren Ceurvels and Mr. Sean Dolan

*Number of public attending:* 15

**Hearing of Citizens and/or Delegations - none**

**Superintendent's Report – Mr. Mark Maire**

- No Incidents of HIB
- The 8<sup>th</sup> grade graduation ceremony, held last night, was a beautiful event. He thanked everyone who played a role in putting the program together. He also congratulated our 8<sup>th</sup> grade students, and parents, and wished the students the best of luck as they continue their educational careers.
- Mrs. Marcy Schneider of Mountain Way and Ms. Monica Pecoraro of Borough School have been selected as 2012-2013 Teachers of the Year by a panel of colleagues, administrators, and community members. We congratulated both of them and will recognize them at a Board meeting in September.
- Thank you to the HSA for donating a sun-shade at Mountain Way, which will be constructed for students outside, and a Digital Sign at Borough School, which will be located outside the Borough School Main Office. The electronic sign will be used to post school announcements and events. We thank the HSA for the unwavering support of our schools and look forward to working closely with them for the upcoming school year.
- Congratulations to our retirees for their dedication to the Morris Plains School District. I did not have the pleasure of working closely with them, but the warmth and care they gave to their students is evident, and they will be greatly missed by their colleagues and peers. I wish them all my very best. They will always have a place in our district.
- Wished the students and families a safe and enjoyable summer
- Held numerous meetings with stakeholders last week, including the chief of police, the mayor, and the superintendent of the Morris School District. It was a great opportunity to build relationships, promote our schools, and identify resources to enhance our school community.

## **Business Administrator's Report – Dr. Warren Ceurvels**

- We received our IDEA Grant Amounts. Due to the Federal sequester we dropped \$416.00 on pre-school and \$9,095.00 on the basic for a total reduction of \$9,511.00. I don't anticipate this to have an impact on our budget since we underspent on our tuition budgeted.
- I am pleased to report that our new telephone system installation started yesterday at Mountain Way.
- Our auditors were on-site last Thursday to begin the cash reconciliation of our accounts. In addition, we reviewed the status of accounts and resolutions on tonight's agenda.
- AESOP – central office staff started training today.
- Laptops were ordered for new computer lab.
- We had the bid opening for the Borough School partial roof replacement and various site repairs. My recommendation is not to award bids at this time since we need to apply for state grant funds at 40%.
- School Dude Software – Mark and I discussed the software for Maintenance Direct and IT Direct. Both programs cost \$1,195.00 each. We will have a recommendation for the July BOE meeting.

### **Recognition of Retirees -**

**--Mary Lou Bellomo**

**--Donna Lanktree**

Attached resolution was read by Mrs. Cynthia Fetherston. Mr. Dolan thanked each teacher for their service to the district. Mrs. Maria Manley thanked each of the retirees as well.

### **Board Committee Status Reports:**

**Finance/Buildings and Grounds:** Reported by Dr. Warren Ceurvels

**Curriculum and Instruction:** Ms. Denise Rawding reported Extended School Year starts on July 1, 2013 at Mountain Way School. Models Schools was discussed by Mr. Sean Dolan. The District was a finalist but did not receive a grant due to not having a certified dance teacher/instructor. K-4 language program is looking at Mango Language. The HSPA test results were discussed for the 8<sup>th</sup> grade. Two of our students are attending Frehlinghuysen School as choice students. Do we still have to pay tuition to the Morris School District?

**Legislative:** Ms. Lee Connor reported that the hot issue is the sub-contracting bill. Assemblyman Webber and State Senator Pennachio voted against it.

**Educational Services Commission of Morris County (ESC):** Mr. Alan Albin reported.

**Morris School District:** Ms. Lucia Galdi reported. Mrs. Maria Manley asked if the District could investigate in the Finance Committee about the purchase of 3-D printers (approximate cost - \$25,000).

**Personnel:** Ms. Lee Connor reported that the following items were discussed in committee –

- Aide Recommendations
- Teacher schedules

- Second Pre-school class teacher selection in a few weeks
- Stipends for before school arrivals at 7:30am (school starts at 8:05am)
- Stipend for School Brains
- Assistant Stage Manager for the school play

**Policy Updates:** Ms. Denise Rawding reported that the committee discussed electronic participation, AED policy and Team Sponsorship.

**Liaison Committees (Reports if Available)**

- Morris Plains Home and School Association (MPHSA) - none
- Morris Plains Municipal Alliance Committee (MPMAC) – none
- Education Foundation of Morris Plains (EFMP) - none
- Strategic Planning Committees - none

**Correspondence - none**

**Minutes**

**1. Approval of Minutes**

On the motion of Mrs. Maria Manley, seconded by Mr. Scott Bober, the Board approves the following Minutes:

June 11, 2013 – Public Meeting and June 11, 2013 – Executive Session

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

**2. Approval to Amend the Board of Education Minutes of April 9, 2013**

On the motion of Mrs. Maria Manley, seconded by Mr. Scott Bober, the Board of Education approves to amend the following minutes deleting the motion to Approve to Purchase Security Equipment from Sterling and South Jersey Technology Partnership.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

**Business Items Prepared for Official Action on June 25, 2013:**

**A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Accept Resignation – Classroom Aide – Borough School**

On the motion of Ms. Lucia Galdi, seconded by Ms. Lee Connor, the Board accepts the resignation of Grace Perret, Classroom Aide at Borough School, effective June 30, 2013.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

**2. Approve Substitutes – 2013-2014 School Year**

On the motion of Ms. Lucia Galdi, seconded by Ms. Lee Connor, the Board accepts the attached list of substitutes for the 2013-2014 school year.

Mr. Alan Albin – abstain	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

### **3. Approve Classroom Aide – Extended Year Program (ESY 2013)**

On the motion of Ms. Lucia Galdi, seconded by Ms. Lee Connor, the Board approves Kara Pagan as classroom aide in the ESY program preschool class, effective July 1, 2013 – July 30, 2013 (excluding July 4<sup>th</sup> and 5<sup>th</sup>) at a salary of \$1,008.00 (\$16.00/hour x 3 hours/day x 21 days).

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor – yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi – yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding – yes

### **4. Approve Classroom Aides – 2013-2014 School Year**

On the motion of Ms. Lucia Galdi, seconded by Ms. Lee Connor, the Board approves the attached list of classroom aides for the 2013-2014 school year.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor – yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi – yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding – yes

**B. Finance/Buildings & Grounds/Purchasing/Contracts /Donations - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

#### **1. Appointment of Board Treasurer**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves the following resolution:

**RESOLVED**, that the Morris Plains School District Board of Education in the County of Morris, New Jersey, appoints Ana Thomas as Treasurer of School Monies, (N.J.S.A. 18A:17-31), effective July 1, 2013 to June 30, 2014 at an annual salary to be negotiated.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor – yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi – yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding – yes

#### **2. Appointment of Attorneys**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board reapproves Dennis McKeever of Lindabury, McCormick, Estabrook & Cooper, P.C., as the Board's attorney for the July 1, 2013 through June 30, 2014. This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor – yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi – yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding – yes

#### **3. Appointment of Attorney - Special Education**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board appoints Nathanya Simon of Schwartz Edelstein, Celso & Kessler, Inc. as Board's attorney for Special Education and other Matters as assigned for the July, 2013 1 through June 30, 2014. This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor – yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi – yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding – yes

#### **4. Appointment of School Physician**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves the following resolution:

**RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints Dr. Mauricio Cervone, Morris Plains, New Jersey as School Physician to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the July 1, 2013 –June 30, 2014 for a total amount of \$4,100.00.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

**5. Appointment of Auditor**

On a motion by Mr. Douglas McCabe seconded by Mr. Scott Bober, the board reapproves the following resolution:

**WHEREAS**, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Morris Plains School District Board of Education, in the County of Morris, New Jersey, for the school year 2013-2014; and

**WHEREAS**, funds are available in the annual budget for this purpose, and

**WHEREAS**, the Public School Contracts Law defines auditing and accounting services as professional services not subject to competitive bidding;

**RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Board appoints Mrs. Valerie Dolan, Nisivoccia & Company as the district auditor for the 2013-2014 school year at a fee of \$27,000 (NJSA 18A:23-1). This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

**6. Appointment - Architects of Record**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board reapproves the following resolution:

**RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey approves the firm of Parrete-Somjen Architects, Route 46, Rockaway, NJ 07066 as architects of record for July 1, 2013 through June 2014. (NJSA 18A:23-D). This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

**7. Approve Bills and Claims Report/Disbursement Journal**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves the attached bills and claims report/disbursement journal dated June 25, 2013 in the amount of \$497,222.19.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

**8. Appointment of Right to Know and PEOSH Consultants**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves Rullo and Julliet Associates, Inc. as the District’s Right to Know and PEOSH consultant for the 2013-2014 school year.

Fee Schedule:

Right to Know and PEOSH Communications Compliance	\$1,150.00
Updating Hazardous Substance Fact Sheets	\$ 250.00
Filing State Survey with Required Government Agencies	\$ 175.00
CD’s of MSDS and Hazardous Substance Fact Sheets for Both Schools and the Central Office	\$ 300.00

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

### **9. Approve Line Item Transfers**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves the attached line item transfers dated June 25, 2013 in the amount of \$ 7,500.00.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

### **10. Approve Payroll Distribution**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

<b>Payroll Date</b>	<b>Fund</b>	<b>Amount</b>
6/15/2013	General Fund	\$268,225

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

### **11. Approve Board Secretary and Treasurer's Reports For The Period Ending May 31, 2013**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending May 31, 2013 to be approved.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

### **12. Approval of the IEP Planner Software Maintenance Agreement - 2013-2014**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves the IEP Planner Software Maintenance Agreement, effective July 1, 2013 through June 30, 2014 with EdNet Technologies, LLC, P.O. Box 5177, North Branch, NJ 08876 at a cost of \$1,436.00.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

### **13. Approval to Transfer Current Year Surplus to Capital Reserve Account**

Motion by Mr. Douglas McCabe seconded by Mr. Scott Bober the Board approves the following motion:

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F-41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess

current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Morris Plains Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Morris Plains Board of Education has determined that an amount not to exceed \$300,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Morris Plains Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

#### **14. Approval to Transfer Current Year Surplus to Tuition Account**

Motion by Mr. Douglas McCabe seconded by Mr. Scott Bober the Board approves the following motion:

WHEREAS, the authority of the Commissioner of Education permits a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Morris Plains Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition account at year end, and

WHEREAS, the Morris Plains Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Morris Plains Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

#### **15. Approval of School Lunch Rates - 2013-2014**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves the following resolution:

RESOLVED, upon the recommendation of the Superintendent, that the Morris Plains School District, in the County of Morris, New Jersey approves the rates for school lunch 2013-2014 school year:

Paid Student Lunch	2.90
Adult Lunch	3.90
Reduced Student Lunch	.40

A La Carte Items: See attached list for Borough and Mountain includes the following:

Entrée Only	2.90
1% Low-Fat or Skim Milk	.65
Snapple 100% Juice	1.35

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes

Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes
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**16. Approve Fund Transfer Request to Morris County Superintendent**

On the motion of Mr. Douglas McCabe seconded by Mr. Scott Bober, the Board approves the submission of a request to transfer funds in excess of 10% of the advertised appropriations as per attached to the Morris County Superintendent of Schools.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**17. Approval to Transfer Current Year Surplus to Maintenance Reserve Account**

Motion by Mr. Douglas McCabe seconded by Mr. Scott Bober the Board approves the following motion:

WHEREAS, NJSA 18A:7F-41 permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Morris Plains Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Morris Plains Board of Education has determined that an amount not to exceed \$200,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Morris Plains Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**C. Special Education - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approval of Out of District Students Attending ESY Programs, Summer, 2013**

On the motion of Mrs. Maria Manley seconded by Ms. Lee Connor, the Board approves out of district students attending ESY Programs, Summer, 2013 as per the attached.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**2. Approval of Substitute Teacher for the Morris Plains ESY Summer Program, July 1- July 30, 2013**

On the motion of Mrs. Maria Manley seconded by Ms. Lee Connor, the Board approves Elizabeth DeVincentis as substitute teacher for the Morris Plains ESY Summer Program, July 1 - July 30, 2013 (excluding July 4<sup>th</sup> and 5<sup>th</sup>, 2013) at an hourly rate of \$38.00.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes



**D. Superintendent's Anti-Bullying Report - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Accept and Affirm the Superintendent's Anti-Bullying Report**

On the motion of Mrs. Maria Manley seconded by Ms. Lee Connor, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**E. Professional Development - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approval of Professional Development**

On the motion of Mrs. Maria Manley seconded by Ms. Lee Connor, the Board approves the attached list of requests for professional development and corresponding costs.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**F. Policy - First Reading - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approve Policy 9322 - Bylaw - Public and Executive Sessions - First Reading**

On the motion of Mrs. Maria Manley seconded by Ms. Lee Connor, the Board approves, on first reading, policy 9322 - Bylaw - Public and Executive Sessions.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**G. Donation - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Accept a Donation From Morris Plains Home & School Association**

On the motion of Mrs. Maria Manley seconded by Ms. Lee Connor, the Board accepts a donation from the Morris Plains Home & School Association, in the amount of \$1,637.45 for a Digital Information Board for Borough School.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**Discussion Items:**

**A. New Business -**

Mrs. Maria Manley congratulated Mr. Dolan, Mr. Maire and Mrs. Cynthia Fetherston for their remarks at last night's graduation.

A discussion of maintenance and beautification projects was held.

The Board also discussed having students present at future Board meetings.

Ms. Denise Rawding suggested that the Board consider having a retreat at the beginning of the school year.

**B. Old Business - none**

**Executive Session**

Motion by Mr. Scott Bober seconded by Mr. Douglas McCabe to approve the following resolution:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session at 9:15pm to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

**RESOLVED,** the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**Return to Regular Session from Closed Session (if necessary)**

On the motion of Mrs. Maria Manley, seconded by Ms. Denise Rawding, **BE IT RESOLVED** by the board of education to return to the regular session of the Board of Education meeting from the closed session at 10:06pm.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**Hearing of Citizens and/or Delegations - none**

**Adjournment**

On the motion of Mr. Douglas McCabe, seconded by Mrs. Maria Manley, **BE IT RESOLVED** that the Morris Plains Board of Education moves to adjourn the meeting at 10:07pm.

Respectfully submitted,



Dr. Warren S. Ceurvels  
Board Secretary