

**Morris Plains Board of Education
Public Meeting February 12, 2013 – 7:30 p.m.
Borough School Learning Center**

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Cynthia Fetherston, Board President, opened the meeting at 7:35pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Ms. Lee Connor, Mrs. Cynthia Fetherston, Ms. Lucia Galdi, Mrs. Terri Kaag, Mrs. Maria Manley (arrived at 7:18pm) and Ms. Denise Rawding

Absent: Mr. Alan Albin and Mr. Douglas McCabe

Also present: Dr. Ernest Palestis, Mrs. Kristin Kosky and Ms. Lindsay Vieira

Number of public attending: 2

Hearing of Citizens and/or Delegations - None

Superintendent's Report – Dr. Palestis reviewed the district communication systems with the Board and the Community for SchoolBrains. The families of Morris Plains will receive voice, text and e-mails periodically. In addition, Dr Palestis reported that he had attended the Education Foundation of Morris Plains' fundraiser on February 1, 2013 at the Bretton Woods. It was a wonderful event and the Board was very thankful to the EFMP for their support.

Dr. Palestis mentioned that the district is reviewing security procedures and that some changes have already taken place.

Dr. Palestis reminded the community that school is closed on Monday, February 18, 2013. On Tuesday, February 19, 2013, the teachers and the administration will participate in a professional development workshop for teacher evaluations. Dr. Silver from Silver and Strong will lead the workshop.

Dr. Palestis updated the Board and community on the Strategic Planning Committees. He noted that the committees are making progress.

The Board was also reminded that an additional BOE meeting was added on February 20, 2013 to discuss the budget progress. Dr. Palestis also mentioned that the Board would have to plan for discussions on the Board Self-Evaluation process.

**Business Administrator's Report
--Preliminary Budget Discussion**

Correspondence - none

Approval of Minutes

On the motion of Ms. Denise Rawding, seconded by Mr. Scott Bober, the Board approves the following Minutes:

January 12, 2013 – Board Retreat
January 22, 2013 – Public Meeting
January 22, 2013 – Executive Session
February 5, 2012 – Public
February 5, 2012 - Executive

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

Business Items Prepared for Official Action on February 12, 2013:

A. Personnel (upon the recommendation of the Superintendent)

1. Approve Home Instructor

On the motion of Ms. Lee Connor seconded by Mrs. Maria Manley, the Board approves Laurie Schorno as home instructor for student 001169 at the student's home, effective December 18, 2012 – December 21, 2012, for a total cost of \$115.50 (\$33.00/hour x 3.5 hours).

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

2. Approve Movement On the Guide – 2011-2012

On the motion of Ms. Lee Connor seconded by Mrs. Maria Manley, the Board approves Movement on the Guide retroactively for Scott Curcio, effective September 1, 2011-June 30, 2012 Mr. Curcio's salary and guide placement will be adjusted from MA+15 - \$54,335 to MA+30 - \$56,036 total retro amount of \$1,701.00.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

3. Approval of Stipends – Coaching Positions – 2012-2013

On the motion of Ms. Lee Connor seconded by Mrs. Maria Manley, the Board approves the following coaching positions and stipends from the 2012-2013 school year:

Scott Curcio	Boys Soccer	\$3,412
Scott Curcio	Baseball	\$4,337
Ginny Hussey	Girls' Softball	\$3,813
Monica Pecoraro	Girls' Track and Field	\$2,961
Brian Wilson	Boys' Track and Field	\$2,961

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

4. Approve Curriculum Writer – Gifted and Talented Curriculum Revision

On the motion of Ms. Lee Connor seconded by Mrs. Maria Manley, the Board approves Caitlin Hamill as the curriculum writer for the Gifted and Talented Curriculum revision to be paid \$32.00 per hour, not to exceed 5 hours.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

5. Approve Curriculum Writer – Technology Curriculum Revision

On the motion of Ms. Lee Connor seconded by Mrs. Maria Manley, the Board approves Scott Curcio as the curriculum writer for the Technology Curriculum revision to be paid \$32.00 per hour, not to exceed 5 hours.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

6. Approve the Creation of a Classroom Aide Position

On the motion of Ms. Lee Connor seconded by Mrs. Maria Manley, the Board approves the creation of a classroom aide position (AID-AID17) in the preschool class, effective February 1, 2013 through June 30, 2013.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

7. Approve Substitutes

On the motion of Ms. Lee Connor seconded by Mrs. Maria Manley, the Board approves the following substitute teachers for the 2012-2013 school year: Gloria Zwick, Ashley Arteaga, Sabina Sessa.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts /Donations

1. Approve Bills and Claims Report/Disbursement Journal

On the motion of Ms. Maria Manley seconded by Mr. Scott Bober, the Board approves the attached bills and claims report/disbursement journal dated February 12, 2013 in the amount of \$247,489.00.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

2. Approve Payroll Distribution

On the motion of Ms. Maria Manley seconded by Mr. Scott Bober RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
1/30/13	General Fund	\$253,143.79

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

3. Line Item Transfers

On the motion of Ms. Maria Manley seconded by Mr. Scott Bober, the Board approves line item transfers dated February 12, 2013 in the amount of \$0.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

4. Adopt Special Education Medicaid Initiative (SEMI) Program Waiver

On the motion of Ms. Maria Manley seconded by Mr. Scott Bober, the Board adopts the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3(b)2 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-2014 school year; and

WHEREAS, the Morris Plains Board of Education desires to apply for this waiver due to the fact that it projects having fewer than forty Medicaid eligible classified students per the Special Education Medicaid Initiative 2013-2014;

NOW, THEREFORE, BE IT RESOLVED, that the Morris Plains Board of Education hereby authorizes the Superintendent of Schools to submit to the Executive County Superintendent of Schools in the County of Morris an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2013-2014 school year.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

5. Accept Donation from the Novartis

On the motion of Ms. Maria Manley seconded by Mr. Scott Bober, the Board accepts a donation of office supplies from Novartis worth approximately \$350.00.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

6. Approve Revised Food Service Biosecurity Management Plan – 2012-2013

On the motion of Ms. Maria Manley seconded by Mr. Scott Bober, the Board approves the revised Food Service Biosecurity Management Plan for the 2012-2013 year. The plan was revised to reflect a change in Maschio’s management.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

C. Policy

1. Policies for First Reading

On the motion of Ms. Denise Rawding seconded by Mr. Scott Bober, the Board approves, on first reading, the following policies:

Policy 4116 – Personnel – Evaluation

Policy 9110 – Bylaws – Organization Meeting

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

D Field Trip

1. Approve Borough School Field Trip – Mall Project

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves a Borough School Field trip to the Rockaway Mall as part of the Mall Project. Students in Grades 6-8 (Jazz Band and Select Chorus) will perform on April 9, 2013. The district bus will be used. Please see the attached information.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

E. Fundraisers

1. Approve Zumbathon Fundraiser – Mountain Way School

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves a Zumbathon fundraising event for the students at Mountain Way School to benefit "Autism Speaks". This organization's mission is to find causes, effective treatments, and a cure for autism by accelerating the pace of scientific research while raising awareness about autism and providing education and outreach opportunities.

Funds collected will be entered into the Mountain Way Autism Speaks Online Team Fundraising page. The three students who raise the most money will be presented with a certificate and Friendly's gift card. All students are invited to join the Zumbathon event on May 17, 2013 from 3:30 p.m. – 4:30 p.m. at Mountain Way School. A suggested donation of \$5.00 will be collected at the door. A portion of the money will be used to purchase prizes for the top three fundraisers, bracelets for all participants, and the rest will be added to the donation for Autism Speaks.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

2. Approve 6th Grade Fundraiser – Talent Show

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves a Borough School talent show to benefit the 6th grade camping trip. Auditions are scheduled to take place on February 11, 2013; final practice will be February 15, 2013; dress rehearsal will be February 21, 2013 and the Talent Show will be on February 22, 2013. Students in grades 3-8 are invited to participate. Dinner will be provided by Primavera pizza (served in the cafeteria). Tickets for Dinner/Show will be \$15.00 for adults; \$10.00 for children. Tickets for just the show will be \$7.00 for all. Please see attached proposal.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

F. Workshops/Seminars/Conferences

1. Approval of Professional Development

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves the attached list of requests for professional development and corresponding costs.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

G. Superintendent's Anti-Bullying Report

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

Discussion Items:

A. New Business – Dr. Palestis reminded the Board of the additional meeting on February 20, 2013. In addition, The Morris Plains Home and School Association Family Art Night is March 7, 2013 and Science Night is March 20, 2013.

B. Old Business - none

Hearing of Citizens and/or Delegations - none

Executive Session

Motion by Mrs. Terri Kaag seconded by Mrs. Maria Manley to approve the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session at 8:35pm to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

Return to Regular Session from Closed Session

On the motion of Mr. Scott Bober, seconded by Mrs. Maria Manley, **BE IT RESOLVED** by the Board of Education to return to the regular session of the Board of Education meeting from the closed session 10:04pm.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Ms. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – absent	Ms. Denise Rawding - yes

Adjournment

On the motion of Mrs. Terri Kaag, seconded by Mrs. Maria Manley, **BE IT RESOLVED** that the Morris Plains Board of Education moves to adjourn the meeting at 10:05pm.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kristin Kosky". The signature is fluid and cursive, with the first name and last name clearly distinguishable.

Kristin Kosky
Board Secretary

