

**Morris Plains Board of Education
Public Meeting November 13, 2012
Mountain Way School**

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Lee Connor, Board President, opened the meeting at 7:34pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Alan Albin, Mrs. Lee Connor, Mrs. Cynthia Fetherston (departed at 9:12pm), Mrs. Terri Kaag, Mrs. Maria Manley, Mr. Wayne Marek, Mr. Douglas McCabe (arrive at 7:00pm) and Ms. Denise Rawding

Absent: Mr. Scott Bober

Also present: Dr. Ernest Palestis, Mrs. Kristin Kosky and Ms. Lindsay Vieira

Number of public attending: 1

Superintendent's Report – Dr. Palestis reviewed the process of hiring Ms. Linda Kostrowski, maternity replacement Spanish Teacher, with the assistance of Mr. Sean Dolan. Ms. Kostrowski is a retired teacher from Morristown High School. The Board will take action tonight.

Dr. Palestis announced to the community that the Morris Plains teacher websites will be available for parents and students. The websites will include assignments, classroom work and announcements.

Dr. Palestis reminded the community that the Choice Program deadline has been extended to November 16, 2012 due to the hurricane. The district has received over a dozen applications that will be reviewed. The Superintendent will become a member of the New Jersey Interdistrict Public School Choice Association. The dues will be \$1000 which provides support to the Choice programs.

Dr. Palestis remarked that the Board would be approving the Harassment, Intimidation and Bullying Report tonight that did include the first case of bullying. The case had resulted in discipline.

2011-2012 NJASK Presentation – Mrs. Lindsay Vieira – Ms. Lindsay Vieira stated that compared to other districts, Morris Plains out performed in both the county and the state.

Correspondence – The district received two letters since the last Board meeting. The first was from Assemblyman Jay Webber in regard to the Shelter process relating to Morris Plains and the Governor's conditional veto. The district also received a "glowing" letter dated October 23, 2012 for meeting the state and federal requirements regarding implementation of special education requirements for the 2010-2011 school year from the State of NJ Office of Special Education.

Hearing of Citizens and/or Delegations -

Ms. Susan Schaefer Skalski from the Morris Plains Education Foundation was announced that the Morris Plains School District will be awarded BASF Grants. Morris Plains Education Foundation had worked with the Borough School to secure two BASF Science Grants for \$5000 each. The first grant was awarded to Borough School for a salt water aquarium/seining nets. The second grant was awarded to Morris Plains Education Foundation on behalf Borough School to purchase art digital microscopes and hand held MiScopes. The district would be accepting these awards on November 16, 2012 at BASF Corporation in Florham Park, New Jersey.

In addition, Ms. Schaefer Skalski mentioned that the Morris Plains Education Foundation Wine Tasting Event has been changed to February 1, 2013 at the Bretton Woods. Please update your calendars and save this date.

Approval of Minutes

On the motion of Mrs. Cynthia Fetherston, seconded by Mrs. Maria Manley, the Board approves the following Minutes: October 16, 2012 – Public and October 16, 2012 – Executive Session.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

Business Items Prepared for Official Action on November 13, 2012:

A. Personnel (upon the recommendation of the Superintendent)

1. Approval of Spanish Teacher – Maternity Leave Position – Borough School

On the motion of Mr. Douglas McCabe seconded by Mrs. Terri Kaag, the Board approves Linda Kostrowski-Schwartz (emergent hire) as Spanish Teacher (maternity leave position) effective November 15, 2012 through February 11, 2013 at an annual salary of \$49,920 (BA, Step 1) (to be prorated). There are no benefits associated with this position.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

2. Approval of Substitutes – 2012-2013 School Year

On the motion of Mr. Douglas McCabe seconded by Mrs. Terri Kaag, the Board approves the following substitutes for the 2012-2013 school year:

Sherrilynn Votapek (Pending Anti-Bullying Training)
Elliott Platt (Pending Anti-Bullying Training)

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

3. Approval of Assigner Fees

On the motion of Mr. Douglas McCabe seconded by Mrs. Terri Kaag, the approves the following additional assigners/officials for the 2012-2013 athletic season:

Lee Hendrix Basketball Assigner \$110.00

Additional Officials:

\$55.00/game

Matteo Percontino
 Tom Denning
 Willie Floyd
 Tanners Mollett
 Barbara Harris
 Ken Widgeon, Jr.
 Brent Widgeon
 Eddie Murphy

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts**1. Approve Bills and Claims Report/Disbursement Journal**

On the motion of Mr. Douglas McCabe seconded by Mrs. Maria Manley, the Board approves the attached bills and claims report/disbursement journal dated November 13, 2012 in the amount of \$1,759,980.09.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

2. Approve Payroll Distribution

Motion by Mr. Douglas McCabe seconded by Mrs. Maria Manley RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
	General Fund	\$244,666.37
	General Fund	\$254,613.20

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

3. Approve Board Secretary and Treasurer's Reports For The Period Ending September 30, 2012

On the motion of Mr. Douglas McCabe seconded by Mrs. Maria Manley Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending September 30, 2012 to be approved.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

4. Approval of Line Item Transfers

On the motion of Mr. Douglas McCabe seconded by Mrs. Maria Manley, the Board approves line item transfers and county summary report dated November 13, 2012 in the amount of \$74,552.00.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

5. Approve the Submission of an Application for Participation in the Local Government Energy Audit Program of New Jersey Board of Public Utilities

On the motion of Mr. Douglas McCabe seconded by Mrs. Maria Manley, the Board approves the attached resolution approving the submission of an application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

6. Approve a Contract with The New Jersey Department of Education for Reimbursement of Expenses for Early Childhood Special Education Outcome Study

On the motion of Mr. Douglas McCabe seconded by Mrs. Maria Manley, the Board approves the attached contract with the New Jersey Department of Education, Office of Special Education for reimbursement of Early Childhood Special Education Outcome Study expenses not to exceed \$2,293.50.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

7. Approval of Change Order # 1 to GL Group Inc.- Storage Room Conversion to New Art Room/Music Room At Mountain Way Elementary School

On the motion of Mr. Douglas McCabe seconded by Mrs. Maria Manley, the Board approves the following resolution:

RESOLVED: Upon the recommendation of the Superintendent, that the School District of the Morris Plains Board of Education, in the County of Morris, New Jersey approves the following change order adjustment to G&L Group Inc. in the amount of \$10,000.00 for the Storage Room Conversion to New Art Room/Music Room At Mountain Way State Project #0-030-12-0000.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

C. Morris Plains School District Calendar – 2012-2013

1. Approve the Revised Morris Plains School District Calendar – 2012-2013

On the motion of Mrs. Cynthia Fetherston seconded by Mrs. Maria Manley, the Board approves the revised calendar for the 2012-2013 school year as per the attached. Schools were originally scheduled to close on November 8 and November 9, 2012 (NJEA Convention). These days will now be regular school days for students and staff. Parent/Teacher Conference days have been moved to November 12, 13, and 14, 2012.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

D. N.J. Quality Single Accountability Continuum (QSAC) Statement of Assurances (SOA) – 2012-2013

1. Approve (QSAC) Statement of Assurances (SOA) 2012-2013

On the motion of Mrs. Cynthia Fetherston seconded by Mrs. Maria Manley, the Board approves the Morris Plains School District Statement of Assurances (QSAC) for the 2012-2013 school year as per the attached.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

E. Policy

1. Adoption of Policy 1314(A) Soliciting Funds From and by Students/School Personnel (Second Reading)

On the motion of Mrs. Cynthia Fetherston seconded by Mrs. Maria Manley, the Board adopts, on second reading, Policy 1314(A) Soliciting Funds From and by Students/School Personnel.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

2. Adoption of Policy 1314(B) Use of School Sign, Web Site, and Bulletin Boards (Second Reading)

On the motion of Mrs. Cynthia Fetherston seconded by Mrs. Maria Manley, the Board adopts, on second reading, Policy 1314(B) Use of School Sign, Web Site, and Bulletin Boards.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

F. Memorandum of Agreement

1. Approval of 2012-2013 Revised Memorandum of Agreement Between Education and Law Enforcement Officials and 2012-2013 School Year Addendum 2

On the motion of Ms. Denise Rawding seconded by Mr. Douglas McCabe, the Board approves the 2012-2013 Revised Memorandum of Agreement Between Education and Law Enforcement Officials and the 2012-2013 School Year Addendum 2 which pertains to Section 5.2 of the Memorandum of Agreement enabling the school automatic notification to principals of juveniles who have been charged with a crime or an offense.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

G. Superintendent's Anti-Bullying Report

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Ms. Denise Rawding seconded by Mr. Douglas McCabe, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

H. Special Education

1. Approval of Out of District Placement

On the motion of Ms. Denise Rawding seconded by Mr. Douglas McCabe, the Board approves an out of district placement for student 000044, effective October 13, 2012 through June, 2013 at Barnstable

Academy (pending state approval), 8 Wright Way, Oakland, NJ 07436 at an annual cost of \$42,900 (prorated to \$34,320.00.) Transportation to be bid through Educational Services Commission.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

2. Revision of Previously Approved Motion – Out of District Placement

On the motion of Ms. Denise Rawding seconded by Mr. Douglas McCabe, the Board revises a previously approved out of district placement for student 000044, effective October 13, 2012 through June, 2013 at Banyan Academy 12 Hollywood Avenue, Fairfield, NJ 07004 at an annual cost of \$41,880.60. New motion should read...effective September 4, 2012 through October 19, 2012 at a cost of \$7,212.77.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

3. Revision of Previously Approved Motion - Out of District Placement

On the motion of Ms. Denise Rawding seconded by Mr. Douglas McCabe, the Board revises a previously approved motion for an out of district placement for student 000898, effective October, 2012 through June, 2013 at Phoenix Center, 16 Monsignor Owens Place, Nutley, NJ 07110 at a program cost of \$69,084.40. New motion should read...effective September 4, 2012 through October 15, 2012 at a program cost of \$11,663.60.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

4. Approval of Out of District Placement and Personal Aide

On the motion of Ms. Denise Rawding seconded by Mr. Douglas McCabe, the Board approves an out of district placement for student 000898, effective October 16, 2012 through June, 2013 at Park Lake School, 72 Academy Street, Rockaway, NJ 07866 at an annual cost as follows (parent transports): Tuition cost: \$46,080; Personal Aide: \$20,480; Total \$66,560.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

5. Approval of Reimbursement Expenses for Personal Aide – 8th Grade Trip to Washington

On the motion of Ms. Denise Rawding seconded by Mr. Douglas McCabe, the Board approves reimbursement expenses for the 8th grade trip to Washington, D.C. for the aide who will accompany student 000002 on the 8th Grade Trip to Washington, D.C. on April 10, 11, 12, 2013. The expenses are as follows:

Hotel (\$88.00 x 2 nights)	\$176.00
Tram Tickets	30.00
Snacks	5.00
Dinner Theater Ticket	60.00
Chaperone Stipend	498.00
Total	\$769.00

Mr. Alan Albin – abstain	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

Discussion Items:

- A. New Business** – The Board members were reminded of the following dates:
 Morris County NJ School Board Meeting - November 28, 2012
 The Morris Plains BOE reorganization meeting – January 8, 2013
 BOE Retreat – January 12, 2013

- B. Old Business** - Mrs. Lee Connor mentioned that the Board members still had an opportunity to update the Chief School Administrator Evaluation if they had not done so.

Mr. Sean Dolan announced that the Girl’s and Boy’s Soccer Teams had made it to the finals at Boonton. The Cross Country Team had also done very well but due to the weather, some of the games would not be made up.

Resolution to Convene Executive Session

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

BE IT FURTHER RESOLVED, the Board may take action at the conclusion of executive session, and be it further,

BE IT FURTHER RESOLVED, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Mr. Alan Albin – yes	Mr. Scott Bober – absent	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

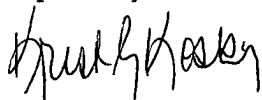
Return to Regular Session from Closed Session

On the motion of Mrs. Terri Kaag, seconded by Mr. Wayne Marek, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session 9:29pm.

Adjournment

On the motion of Mrs. Terri Kaag, seconded by Mr. Wayne Marek, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 9:30pm.

Respectfully submitted,



Kristin Kosky
Board Secretary

