

**PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD**

**Morris Plains Board of Education  
Public Meeting – August 28, 2012**

Meeting will be held in the Borough School Learning Center - 7:30 Public Meeting begins

**I Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**II Pledge of Allegiance**

**III Roll Call**

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Lee Connor	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Terri Kaag
<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Wayne Marek	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Kristin Kosky     Ernest Palestis     Number of Public

**IV Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the Board of Education to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing personnel items which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**V Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**VI Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**VII Superintendent's Report – Dr. Ernest Palestis**

**VIII Board Committee Status Reports**

- Finance
  - Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)

- Morris Plains Home and School Association (MPHSA)
- Morris Plains Municipal Alliance Committee (MPMAC)
- Education Foundation of Morris Plains (EFMP)
- Strategic Planning Committees

**IX Approval of the Board of Education Minutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Minutes:

- July 24, 2012 Executive Session
- July 24, 2012 Public Meeting
- August 14, 2012 Executive Session
- August 14, 2012 Public Meeting

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**X Business Items Prepared for Official Action on August 28, 2012:**

**A. Personnel (upon the recommendation of the Superintendent)**

**B. Finance/Buildings & Grounds/Purchasing/Contracts**

**1. Approve Line Item Transfers and Transfer Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves line item transfers and transfer report dated July, 2012 in the amount of \$51,996.00 .

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approve Bills and Claims Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached bills and claims report dated August 28, 2012 in the amount of \$327,747.78.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**3. Approve Payroll Distribution**

Motion by \_\_\_ seconded by \_\_\_ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
August 15, 2012	General Fund	\$57,347.29

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**4. Approve Tuition Agreement with Morris County Vocational School District – 2012-13**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves a 2012-2013 Tuition Contract and projected payment schedule with Morris County Vocational School District and all off-site academies, effective September 1, 2012 through June 30, 2013 at the following annual tuition rates:

- Full-Time Student Regular Education: \$9,298 Full Time Student Special Education: \$10,031
- Part-Time Student Regular Education: \$4,650 Part-Time Student Special Education: \$ 5,014

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**5. Approve Board Secretary and Treasurer’s Reports For The Period Ending July 31, 2012**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending July 31, 2012 to be approved.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**6. Accept Donations From Stop & Shop A+ School Reward Program**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts a donation from the Stop and Shop, in the amount of \$989.99 for Mountain Way and \$1,297.12 for Borough School.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**7. Approval of 2012-2013 Preventative Maintenance Agreement for Industrial Combustion Associates**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the 2012-2013 preventative maintenance contract for Industrial Combustion Associates for Annual Boiler Cleaning and Annual Per-Season Safety Start Up Check for Borough \$1,875.00 and Mountain Way \$725.00 totaling \$2600.00

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**8. Approval of American Appraisal Associates, Inc. Consulting Agreement for Update as of June 30, 2012**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the consulting agreement for American Appraisal Associates, Inc. for updating of fixed assets accounting for accounting and financial reporting as of June 30 ,2012 and risk management and insurance reports as of June 30, 2012 in the amount of \$975.00.

**9. Approval of 2012-2013 Annual Schoolwires Software Subscription**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the Schoolwires annual software subscription, web hosting service, and webinar Library totaling \$6,128.00 for the school year July 1, 2012 through June 30, 2013.

**10. Approval of 2012-2013 Renewal of Systems 3000 Annual Support and License**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the renewal of System 3000 annual support and license agreement totaling \$15,700.00 for the school year July 1, 2012 through June 30, 2013.

**C. Board of Education- Annual Calendar of Meeting Dates - Revisions**

**1. Approval of Changes to the Annual Board of Education Calendar**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following changes to the 2012-2013 Annual Board of Education Calendar:

- Change the September 25, 2012 meeting to September 18, 2012
- Change the October 23, 2012 to October 16, 2012

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**D. Textbooks**

**1. Approval the Disposal of Old Reading Series – Houghlin Mifflin**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the disposal of the attached list of textbooks (Houghton Mifflin reading series) copyright date 2001.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**E. Policy**

**1. Approval to Eliminate Policy 5131 (a) Student Conduct – Originally Approved 1981**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves to eliminate Policy 5131 (a) Student Conduct, approved in 1981. This policy is outdated due to language conflict with new contract as it relates to the new start times of school.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**F. Special Education**

**1. Approval of Out of District Placements – 2012-2013**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board the attached list of out of district placements for the 2012-2013 school year.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approval of Extended Year Services (ESY) 2012-2013**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves 2012-2013 School Year Extended Year Services (ESY) for student 000639, effective July 2, 2012 – August 16, 2012 at Harbor Haven, LLC, 1155 West Chestnut Street, Suite G1, Union, NJ 07083 at a total cost not to exceed \$7,315.25. (Tuition - \$5,040.25 – multiple student discount; Transportation - \$665.00; Speech - \$810.00; Occupational Therapy - \$810.00).

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**G. Workshops/Seminars/Conferences**

**1. Approve Professional Development**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**XI Discussion Items:**

**A. New Business**

**B. Old Business**

**XII Executive Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing personnel items which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

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**XIII Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**XIV Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**XV Adjournment**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_