

**Morris Plains Board of Education
Public Meeting – May 22, 2012
Borough Learning Center**

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Lee Connor, Board President, opened the meeting at 6:36pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Alan Albin and Mr. Scott Bober, Mrs. Lee Connor, Mrs. Cynthia Fetherston, Mrs. Terri Kaag, Mrs. Maria Manley (arrived at 7:20pm), Mr. Wayne Marek and Mr. Douglas McCabe (arrived 7:25pm)

Absent: Ms. Denise Rawding

Also present: Dr. Ernie Palestis, Mrs. Kristin Kosky, Ms. Lindsay Nahm and Mr. Sean Dolan

Number of public attending: 75

Executive Session

On the motion of Mrs. Cynthia Fetherston, seconded by Mr. Wayne Marek, BE IT RESOLVED by the Board of Education to recess this public meeting and enter into closed session at 6:37pm, where the public will be excluded, for the purpose of discussing personnel items which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Return to Regular Session from Closed Session (if necessary)

On the motion of Mr. Douglas McCabe, seconded by Mrs. Maria Manley, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 7:30pm.

Hearing of Citizens and/or Delegations

Superintendent's Report – Dr. Ernest Palestis –

Dr. Palestis welcomed both students and families to the board meeting and commented how fabulous it was to have everyone attend.

Dr. Palestis notified the audience that the district is investigating a solar panel project with the Morris County Improvement Authority and he will report to the board as information becomes available.

Dr. Palestis thanked the entire Strategic Planning Committee for their input and support during the planning weekend. The board along with the citizens and faculty worked on the district strategic plan to develop goals and action plans for committees.

Dr. Palestis commented that this week is Teacher Appreciation Week as well as the Borough School Book Fair.

Dr. Palestis introduced Ms. Lindsay Nahm, Principal of Mountain Way, to speak about a National Honor for Poetry brought to the district via a presentation in the 2012 Poetry Festival. Ms. Nahm polled the audience to see who loved poetry and how the district is working on bringing together the whole child.

Ms. Nahm introduced Ms. Sophie Blavet and Ms. Kim Scheffler. Both teachers had brought poetry to Mountain Way with a DVD called "The Giving Tree Poetry". A presentation by the Grade K-2 students followed the viewing of the DVD.

Presentation – Poetry Festival – “The Giving Tree”

The following students In Grades K-2, under the supervision of Ms. Sophie Blavet, School Librarian will perform:

Lili Wendorff	Jayden Young	Daniella Karpinski
Julia Cama	Nicole Barr	Kaitlyn Clark
Cricket Vander Ploeg	Keira Riley	Jared Skelton
Audrey Pagan	Isabel Sluke	Vel Shivani
Molly Webber	Taylor McNichol	Rosemarie Maddaloni
Raymond McEntee	Andy Dicker	

Board Committee Status Reports

Finance and Buildings and Grounds – Mrs. Cynthia Fetherston reported that the committee met on 5/3/12 and 5/16/12. The topics discussed included current projects and summer project planning. The committee reviewed a Sustainable New Jersey Grant opportunity, the Food Service contract and Technology Equipment leasing.

Curriculum and Instruction – Mrs. Terri Kaag reported that the committee met in May with Ms. Nahm and reviewed the HIB Bullying Grant, technology requests for the district, EE4NJ, enrichment classes and the new curriculum, Go Math, for next year. This committee includes parents. It is expected that the district will not receive NCLB grant funds. The Morristown High School program will include new updates.

Legislative – Ms. Lee Connors updated the board on the change of election dates and reported on the possible school county calendar and authority over schools. School Boards will meet on June 7, 2012.

Educational Services Commission of Morris County (ESC) – Mrs. Cynthia Fetherston reported that the committee met on May 2, 2012 and evaluated placements, transportation, staffing and office space. The Commission will reorganize in June and reappoint officers in December.

Morris School District – Mr. Allen Albin said the committee reorganized and discussed HIB, recruiting and spending as well as the retreat. The high school graduation is at Mennen Arena on June 21, 2012.

Personnel – Mrs. Lee Connors reported that the committee met to update the job descriptions. The next meeting is scheduled after tonight's board meeting.

Policy Updates – Mr. Wayne Marek reported that the next committee meeting will be held on June 12, 2012.

Liaison Committees (Reports if Available)

--Morris Plains Home and School Association (MPHSA) - none
 --Morris Plains Municipal Alliance Committee (MPMAC) - none
 --Education Foundation of Morris Plains (EFMP) -
 --Strategic Planning Committees – Mr. Scott Bober reported to the public that the committee met in January to organize. A survey was sent to the community to gather information of the State of the Schools. During the weekend meeting, the community discussed the strengths and weaknesses of the district and prepared four goals and a new vision statement – “Prepare all learners for a changing world”. The four goals are:

1. To maximize individual student achievement.
2. Increase revenue and decrease costs in order to reduce burden on local taxpayers and maximize educational funding.
3. Broaden stakeholder’s knowledge of our vision and increase their personal investment in our vision.
4. Improve the use of technology in the district.

Approval of the Board of Education Minutes

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board approves the following Minutes:

- May 4, 2012 – Special Meeting
- May 5, 2012 – Special Meeting
- May 8, 2012 – Executive Session
- May 8, 2012 – Public Meeting

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes (abstain from 5/4/12 and 5/5/12)	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

Business Items Prepared for Official Action on May 22, 2012:

A. Personnel (upon the recommendation of the Superintendent)

1. Letter of Resignation (Retirement) Second Grade Teacher at Mountain Way School

On the motion of Mr. Scott Bober seconded by Mrs. Maria Manley, the Board accepts a letter of resignation (due to retirement) for Jean Barletta, Second Grade Teacher at Mountain Way School, effective June 30, 2012.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

2. Approval of 2012 ESY Summer Employees

On the motion of Mr. Scott Bober seconded by Mrs. Maria Manley, the Board approves staff members and corresponding wages listed below for the 2012 ESY Summer Program (July 2, 2012-July 30, 2012). Time sheets must be completed prior to payment. Employees will only be compensated for hours worked.

Class	Staff Member	Position	Hours	Hourly Rate	Total
PSD Class	Jennifer Simms	Teacher	8:30 – 11:30 (3 hours)	\$38.00/hr.	\$2,280.00
	Katie Lade	Aide	8:30 – 11:30 (3 hours)	\$16.00/hr.	\$ 960.00
	Lisa Gracchi	Sub. Aide			\$85.00/day
MD Class	Maria LaBoy	Teacher	8:30 – 11:30 (3 hours)	\$38.00/hr.	\$2,280.00

	Theresa Udall	Aide	8:30 – 11:30 (3 hours)	\$16.00/hr.	\$ 960.00
Primary LAL (Gr. 1 & 2)	Darlene Howell	Teacher	8:30 – 10:00 (1.5 hours)	\$38.00/hr.	\$1,140.00
Math (Gr. 1-3)	Darlene Howell	Teacher	10:00 – 11:30 1.5 hours)	\$38.00/hr.	\$1,140.00
LAL (Grade 3)	Jane Hurley-Mead	Teacher	8:30 – 10:00 (1.5 hours)	\$38.00/hr.	\$1,140.00
LAL (Grade 4)	Jane Hurley-Mead	Teacher	10:00-11:30 (1.5 hours)	\$38.00/hr.	\$1,140.00
Math (Grades 4-6)	Alison Porter	Teacher	8:30 – 10:00 (1.5 hours)	\$38.00/hr.	\$1,140.00
LAL (Grades 5-7)	Alison Porter	Teacher	10:00-11:30 (1.5 hours)	\$38.00/hr.	\$1,140.00
NA	Siobhan Cassidy	Speech	Not to exceed 7.5 hours per week	\$38.00/hour	Not to exceed \$1,140.00
7.2.2012- 7.13.2012	Marcia Goldberg	Nurse	8:30 – 11:30	\$100/day	\$ 900.00
7.16.2012- 7.20.2012	Debra Greik	Nurse	8:30 – 11:30	\$100/day	\$ 500.00
7.23.2012- 7.30.2012	Barbara Rominski	Nurse	8:30-11:30	\$100/day	\$ 600.00

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

3. **Approval of Summer Custodians, 2012**

On the motion of Mr. Scott Bober seconded by Mrs. Maria Manley, the Board approves Summer, 2012 custodians and wages listed below. Time sheets will be completed prior to payment. Summer custodians will only be compensated for hours worked.

Name	Hourly Rate	Hours per Day	Hours per Week	Total Days	\$ Per Day	Max. Wage
Tom Breeman	\$10.50	7	35	45	\$73.50	\$ 3,307.50
Chris Perret	\$10.50	7	35	45	\$73.50	\$ 3,307.50
Rich Hussey	\$10.50	7	35	45	\$73.50	\$ 3,307.50
Nick Hussey	\$10.50	7	35	45	\$73.50	\$ 3,307.50
Paul Logiudice	\$10.50	7	35	45	\$73.50	\$ 3,307.50
Total						\$16,537.50

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

4. Approval of Deduction in Pay – One Day

On the motion of Mr. Scott Bober seconded by Mrs. Maria Manley, the Board approves a deduction in pay for one day (May 1, 2012) for Katie Lade, Classroom Aide at Mountain Way School.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

B. Finance/Buildings & Grounds/Purchasing/Contracts

1. Approve Line Item Transfers

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves line item transfers dated May 22, 2012 in the amount of \$ ____.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

2. Approve Bills and Claims Report

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves the attached bills and claims report dated May 22, 2012 in the amount of \$236,574.68.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

3. Approve Payroll Distribution

Motion by Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
May 15, 2012	General Fund	\$258,091.55
	Special Revenue	\$ 244.20

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

4. Approve Board Secretary and Treasurer’s Reports For The Period Ending April 30, 2012

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending April 30, 2012 to be approved.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

5. Approve Food Service Renewal Addendum Contract – Maschio’s Food Services, Inc.

Motion by Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe the Morris Plains Board of Education approves the Food Service Renewal Addendum Contract with Maschio’s Food Services, Inc. for the 2012-2013 school year. Maschio’s management fee is \$10,767 for the year and Maschio’s guarantees a no cost or breakeven food service operation, including the management fee.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

6. Approval to Sell or Dispose of Shop Equipment

Motion by Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves the sale or disposal of wood working tools-jointer not previously approved on March 13, 2012 Motion H.1 with no book value to the district per American Appraisal listing 6/30/2011.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

7. Approve the Acceptance of Sale of Shop Equipment

Motion by Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves the sale of shop Equipment to Rich Edmonds for \$1,175.00 previously approved for disposal per attached analysis.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

8. Approval to Submit New Jersey Clean Energy Audit Application

Motion by Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves the submission of preliminary application process for the Part A of the Office of Clean Energy Local Government Energy Audit available to school districts of New Jersey.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

C. Curriculum

1. Approve a Science Curriculum Committee

On the motion of Mrs. Cynthia Fetherston seconded by Mr Douglas McCabe, the Board approves a Science Curriculum Committee comprised of up to 10 (ten) teachers to be paid up to 30 hours each at a contractual rate of \$32.00/hour.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

D. Special Education – The board discussed and reviewed the special education concerns as well as the process.

1. Approval of Out of District Placement

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves an out of district placement for student 001197 at the Windsor Learning Center, 234 Wanaque Avenue, Pompton Lakes, NJ 07442, effective May 4, 2012 through June 21, 2012 at a cost of \$9,318.04 (\$274.06 x 34 days).

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes

Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent
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2. Approval of Psychiatric Evaluation

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves a Psychiatric Evaluation for student 000637, effective May, 2012 at a total cost of \$650.00. Services to be provided by Dr. Brian Fennelly, 8 Shunpike Road, Madison, NJ 07940.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

3. Approval of Home Instruction

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves Home Instruction for student 000637, effective May, 2012 at the student’s home or at the Morris Plains Library, 77 Glenbrook Road, Morris Plains, NJ 07950, at a cost not to exceed \$660.00 (\$33.00/hour x 10 hours per week for up to 2 weeks). Services to be provided by **Mrs. Alison Porter**.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

4. Approval of Assistive Technology Evaluation

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves Assistive Technology Evaluation for student 000402 at the Borough School, effective May, 2012 at a total cost of \$1,000.00. Services to be provided by Dr. Brian Friedlander, 174 Stephensburg Road, Port Jervis, NJ 07865

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

5. Approval of Augmentative Communication Evaluation

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves Augmentative Communication Evaluation for student 000898 at the Bergen County Special Services School District, 327 East Ridgewood Avenue, Paramus, NJ, effective May, 2012 at a total cost of \$835.00. Services to be provided by Cynthia Mills, Examiner.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

6. Approval of Applied Behavior Analysis (ABA) Observation & Consultation Services

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves Applied Behavior Analysis (ABA) Observation & Consultation Services for student 000637, effective May 2012 at Towne Clark Professional Center, 35 Clyde Road Suite 101, Somerset, NJ 08873 at a cost of \$2,400 (\$150.00/hour x 16 hours).

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

E. Superintendent’s Anti-Bullying Report – Dr. Palestis reported that there are no new incidents to report. There were 7 confirmed incidents total for the entire year and 3 incidents after school. The district provided the YMCA staff with training. All district employees have been trained.

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
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Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

F. Workshops/Seminars/Conferences

1. Approve Professional Development

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Douglas McCabe, the Board approves the attached list of requests for professional development and corresponding costs.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Mr. Wayne Marek - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - absent

Discussion Items:

A. New Business – The next board meeting will be to recognize staff and volunteers for their contribution to the district on June 12, 2012. The board would like to recognize individuals for all of their support and everyone always stepping forward.


B. Old Business - none

Hearing of Citizens and/or Delegations - none

Adjournment

On the motion of Mrs. Terri Kaag seconded by Mrs. Maria Manley, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Respectfully submitted,


 Kristin Kosky
 Board Secretary