

**Morris Plains Board of Education  
Public Meeting –October 27, 2011**

Meeting will be held in the Borough School Learning Center  
7:30 Public Meeting begins

**I Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**II Pledge of Allegiance**

**III Roll Call**

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Lee Connor	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Terri Kaag
<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Wayne Marek	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Alice Bresett       Ernest Palestis       Number of Public

**IV Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing personnel items and MPEA negotiations which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**V Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**VI Presentation – Collins Writing Program**  
--Sean Dolan, Principal, Borough School  
--Lindsay Nahm, Principal, Mountain Way School

**VII Superintendent's Report – Dr. Ernest Palestis**

**VIII Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**IX Board Committee Status Reports**

- Finance
- Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committee
- Shared Services

**X Approval of the Board of Education Minutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board of Education approves the following Minutes:

October 11, 2011 – Executive Session and October 11, 2011 – Public Meeting

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**XI Business Items Prepared for Official Action on October 27, 2011:**

**A. Personnel (upon the recommendation of the Superintendent)**

**B. Finance/Buildings & Grounds/Purchasing/Contracts**

**1. Approve Line Item Transfers**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves line item transfers dated October 27, 2011 in the amount of \$\_\_\_\_\_.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approve Bills and Claims Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached bills and claims report October 27, 2011 in the amount of \$299,918.36.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**3. Approve Payroll Distribution**

Motion by \_\_\_\_\_ seconded by \_\_\_\_\_ RESOLVED that the Board of Education approves the payroll distribution for the following pay dates summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
July 15, 2011	General Fund	\$ 47,514.14
July 30, 2011	General Fund	\$ 56,347.20
August 15, 2011	General Fund	\$ 68,329.29
August 30, 2011	General Fund	\$ 54,936.37
September 15, 2011	General Fund	\$243,460.35
	Special Revenue	\$ 7,284.20
September 30, 2011	General Fund	\$242,804.87
	Special Revenue	\$ 244.20
October 15, 2011	General Fund	\$245,139.85
	Special Revenue	\$ 1,796.20

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**4. Approve Send/Receive Agreement with Morris School District – 2011-2012**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves a Sending/Receiving Agreement between the Morris Plains Board of Education and the Morris School District Board of Education effective July 2, 2011 through through June 30, 2012 as per the attached.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**5. Approve NJSBA as Consultants for the Morris Plains School District Strategic Plan**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves a contract with New Jersey School Boards Association as Consultants for the Morris Plains School District Strategic Plan at a cost of \$6,000.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**6. Approve Contract for the Shed Footings/Foundation.**

Motion by \_\_\_ seconded by \_\_\_\_\_ the Board approves Luigi Opipari, Landscaping & Masonry, LLC, 24 Early Street, Morristown, NJ 07960 as the contractor to install the foundation/footings for the shed at Borough School per the attached proposal. Total cost not to exceed \$7,800. Excavation of site to be done by Morris Plains Department of Public Works as part of our shared service arrangements. Work to commence as soon as possible. Permits are in place.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**7. Approve Funds for Purchase and Installation of New Sound System – Borough School**

Motion by \_\_\_ seconded by \_\_\_\_\_ the Board approves the use of \$10,000 from the student activity fund toward the purchase and installation of a new sound system for the Borough School Auditorium. The remainder of the funding will come from a community group working under the umbrella of the Morris Plains HSA. Cost of the sound system will include equipment, installation, and all electrical work as well as disconnecting the current system and moving and installing it in the Mountain Way All Purpose Room. No work will be performed and no equipment will be ordered until all the necessary funds are donated to the Morris Plains Board of Education and in the account of the Morris Plains Board of Education. All necessary purchasing guidelines and requirements will be followed.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**8. Approve Education Jobs Fund Grant**

Motion by \_\_\_ seconded by \_\_\_\_\_ the Board approves the Education Jobs Fund Grant in the amount of \$29,740. Funds will be used to cover resource aide salaries as follows:

Phyllis McGeehan	\$18,140 (100%)
Nancy Coccia	\$11,600 ( 58%)

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**9. Approve Professional Support/Non Public Services Agreement with ESC - Addendum**

Motion by \_\_\_ seconded by \_\_\_\_\_ the Board approves Nonpublic Chapters 192-193 Agreement Addendum with Educational Services Commission of Morris County, effective July 1, 2011 through June 30, 2012.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**10. Approve Food Service Biosecurity Management Plan – 2011-2012**

Motion by \_\_\_ seconded by \_\_\_\_\_ the Board approves the Food Service Biosecurity Management Plan for the 2011-2012 school year.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**C. Programs**

**1. Submission of the New Jersey Schools to Watch Application**

Motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the submission of the New Jersey Schools to Watch Application. New Jersey Schools to Watch® is a middle grades improvement program designed to identify high-performing and high-impact schools that specifically address the needs of students in grades 6, 7, and 8.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approval of Student Teacher – Maschio’s School Lunch Program**

Motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Ms. Barbara Galvin, student teacher, to work with Machio’s Food Service on October 26, November 2, and November 9, 2011. The College of Saint Elizabeth will be providing the student teacher.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**D. Fund Raisers**

**1. Approve 8<sup>th</sup> Grade Fund Raiser – Honey Baked Ham Gift Certificates**

Motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves an 8<sup>th</sup> Grade Fund Raiser, selling HoneyBaked Ham Gift Certificates. Students will take orders for \$25.00 HoneyBaked Gift Certificates and collect the money. The store will deliver the gift certificates to school and the students will receive a check for 50% of the total dollar amount sold. Students are not permitted to solicit door to door. Funds raised will be used to defray some of the costs of the trip to Washington, D.C.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approve the Terracycle Program – Requirement for Eagle Scout Merit Badge**

Motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the participation in the Terracycle Program. Christopher Swanson, former Mountain Way and Borough School student is working on his Citizenship in the Community merit badge as a requirement for becoming an Eagle Scout. He is requesting that collection bins be placed in each school for the purpose of collecting candy wrappers and chip bags for recycling and earn money to be donated to the schools in Morris Plains. No funds will be collected from the students.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**E. Donation**

**1. Accept a Donation for Books in the Amount of \$100.00**

Motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts a donation in the amount of \$100 for books, in memory of Jean Dexter Shuey, mother of Mrs. Barbara Murray, former Morris Plains School District school counselor.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**F. Workshops/Seminars/Conferences**

**1. Approve Professional Development Requests**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**G. Field Trips**

**1. Approve Mountain Way School Field Trips – 2011-2012**

Motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Mountain Way School field trips for the 2011-2012 school year as per the attached.

**2. Approve Borough School Field Trips – Student Council**

Motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves field trips for Student Council (Grades 4-8) to the Morris View Nursing Home on November 17, 2011, January 19, 2012, and May 31, 2012 for the purpose of Community Service. Ms. Diaz, Mrs. McGeehan, and Mrs. Grames will be in attendance. The district bus will be used.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**H. Special Education**

**1. Approve Occupational Therapy**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the board approves occupational therapy for student 000633 effective September, 2011 through June, 2012 at a total cost of \$4,945. Services to be provided by the Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**2. Approve Occupational Therapy**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the board approves occupational therapy for student 000070 effective September, 2011 through June, 2012 at a total cost of \$5,590. Services to be provided by Creative Learning Studios, LLC, 1299 Littleton Road, Morris Plains, NJ 07950.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**3. Approve Occupational Therapy**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the board approves occupational therapy for student 000639 effective September, 2011 through June, 2012 at a total cost of \$5,590. Services to be provided by Creative Learning Studios, LLC, 1299 Littleton Road, Morris Plains, NJ 07950.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**4. Approve One-On-One Aide**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the board approves a one-on-one aide for student 000070 effective October 28, 2011 through June, 2012 at a total cost of \$21,450. Services to be provided at the Calais School, 45 Highland Avenue, Whippany, NJ 07981.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**XII Discussion Items:**

- A. New Business**
- B. Old Business**
  - Strategic Planning**

**XIII Correspondence**

**XIV Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**XV Executive Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing personnel or legal matters which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**XVI Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_

**XVII Adjournment**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA \_\_\_ SB \_\_\_ LC \_\_\_ CF \_\_\_ TK \_\_\_ MM \_\_\_ WM \_\_\_ DMc \_\_\_ DR \_\_\_