

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Minutes of the Public Meeting – December 11, 2018 – 7:00 p.m.
Borough School Learning Center**

2018-2019 District Goals

1. The Morris Plains School District will continue developing student achievement through innovative learning experiences, while accessing 21st Century tools and skills.
2. The Morris Plains School District will continue to focus on the review and refinement of curricula, instructional practices, and professional development.
3. The Morris Plains School District will increase the practice of collecting and using data to make informed decisions in all aspects of the school district.
4. The Morris Plains School District will continue to provide for student and staff wellness, safety and security, and additional resources to support students socially and emotionally.
5. The Morris Plains School District will continue to demonstrate fiscal responsibility by exploring cost saving measures that will result in replenishing the various reserve accounts.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:01pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Shawna Longo, Mrs. Amy Lyons, Mrs. Maria Manley, Dr. Denise Rawding, Mr. Kenneth Wilbur and Mrs. Jessica Williams

Absent: Ms. Christina Perry

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 20+

Hearing of Citizens and/or Delegations - None

Presentations

- Creative Literacy – Ms. Danielle Mastrogiovanni
- 8th Grade Winter Wonderland Walk – 20 Time Project

Superintendent's Report - Mr. Mark Maire

1. There was one confirmed incident of HIB at Mountain Way School (2nd grade). There is currently a second HIB investigation occurring at 2nd grade, as well.
2. November Enrollment report
 - a. MW = 201, Boro = 371, MHS = 241, OOD = 20, Charter = 9, Total = 842
3. Bus evacuation drills were conducted at both schools on November 26, 2018 at 8am.
4. Last Tuesday, CBS news anchor Kristine Johnson visited Borough School and spoke with our broadcasting groups. She was extremely generous to dedicate time to meet with our students. In the midst of her stay, Ms. Johnson participated in the production of the morning show. This included a brief appearance on a morning broadcast.
5. On December 2nd, a group of 8th grade students organized and facilitated a 3K walk to support a family in need in Morris Plains. The students did an amazing job with the project. They worked with the town to secure the course. They worked with the MPPD to secure assistance. They worked with the Rotary and local businesses to generate donations. Overall, they generated over \$12K. I would like to thank the students for dedicating their time and resources to plan for this meaningful event. I am extremely proud of their work, and what they have accomplished to support one of our own.
6. Author's Day at Mountain Way was held on December 4th. Over 90 parents attended the program. During the event, each student had the opportunity to read their first published piece of the year, which was typed and illustrated. Students did a wonderful job, and staff did an excellent job preparing for the event! I appreciate the programs that continue to bridge the home to school partnership.
7. I would like to thank the EFMP and HSA for their continued support for our schools. At their meetings last Wednesday, both organizations discussed their intentions to donate funds to support various needs. The EFMP agreed to sponsor residency programs each year. The HSA is working on a wish list campaign with Mountain Way staff.
8. The MP Municipal Alliance has graciously offered to cover the cost to send representatives from our district to a January 17th Mental Health First Aid training session. Our 8 attendees include administrators, nurses, counselors and members of our child study team. Youth Mental Health First Aid USA is an 8 hour public education program which introduces participants to the unique risk factors and warning signs of mental health problems in adolescents, builds understanding of the importance of early intervention, and teaches individuals how to help an adolescent in crisis or experiencing a mental health challenge.
9. Last week, Borough School hosted Mountain Way's winter concert. I received extremely positive feedback from folks who attended. Ms. Coppola did a wonderful job preparing students for the performance. Over the next two weeks, there are several exciting events scheduled at Borough School:
 - a. Borough School Winter Concert (grades 5-8) - December 12th (7pm)
 - b. Borough School Spelling Bee (school-wide assembly) - December 12th
 - c. Borough School Winter Concert (grades 3&4) - December 13th (7pm)

- d. Borough School Advisory (Speaker - Holocaust Survivor) - December 20th
10. Shortly, it will be with mixed emotions that we say goodbye to our Instrumental Music teacher, Mr. Hilton. Mr. Hilton will begin his retirement January 2nd. On behalf of the MPSD, I would like to thank Mr. Hilton for his years of service to our district. His commitment and dedication to his students, and our music program, is greatly appreciated. I wish him all the best as he prepares for the next chapter in his life. Mr. Hilton will return to the district in June, when we formally recognize his retirement.
11. I would like to thank Mr. Wilbur for his years of service as a contributing member of our board of education. His time and dedication to our school community is greatly appreciated. Mr. Wilbur was an active board member, and he added great value to the team.

Business Administrator's Report - Ms. Amy Barkman - None

Correspondence - none

Board Committee Status Reports:

Finance/Buildings and Grounds – Ms. Amy Barkman reported that the LRFP was updated.

Curriculum and Instruction – Mr. Mark Maire reported on the Education Committee Agenda which included an update on coaching, CPI Recertification and Math Professional Development.

Legislative – none

Educational Services Commission of Morris County (ESC) – none

Morris School District – none

Personnel – Mr. Mark Maire reported that the committee met today to discuss Agenda items.

Policy Updates – none (Scheduled to meet after BOE Meeting)

Liaison Committees

--**Morris Plains Home and School Association (MPHSA)** – none

--**Morris Plains Municipal Alliance Committee (MPMAC)** – none

--**Education Foundation of Morris Plains (EFMP)** – none

--**Strategic Planning Committees**– none

-- **New Jersey School Boards**– none

-- **Morris County School Boards Association** – none

Community Outreach – none

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mrs. Amy Lyons seconded by Mrs. Shawna Longo, the Board approves the following Minutes: Public and Executive - November 6, 2018

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - abstain	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

Business Items Prepared for Official Action on December 11, 2018:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

1. Approval of Substitute Teacher for the 2018-2019 School Year

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves Nicole Donahue as a Substitute Teacher for the 2018-2019 School Year (teaching certification).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

2. Approval of Substitute Teacher for the 2018-2019 School Year

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves Christina Joiner as a Substitute Teacher for the 2018-2019 School Year (county substitute certification).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

3. Approval of Substitute Teacher for the 2018-2019 School Year

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves Lynne Scott as a Substitute Teacher for the 2018-2019 School Year (county substitute certification).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

4. Approval of Medical Leave - Aide at Mt. Way School

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves a medical leave for Employee #4215, aide at Mt. Way School, as follows: Expected to return to work on June 5, 2019.

January 7, 2019 - June 5, 2019 - Paid/Unpaid Medical Leave

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

5. Approval of Medical Leave - Teacher at Mountain Way School

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves a medical leave for Employee # 4407, teacher at Mountain Way School as follows:

November 26, 2018 - February 19, 2019 - Paid Sick Days/Unpaid Family Leave Act

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

6. Approval of Medical Leave - Teacher at Mountain Way School

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves a medical leave for

Employee # 4487, teacher at Mountain Way School as follows:

November 29, 2018 - January 1, 2019 - Paid Sick Days/Unpaid Family Leave Act

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

7. Approval of 1 Unpaid Day for District Employee

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves 1 unpaid day off for District Employee # 4521 on November 21, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

8. Approval of 1/2 Unpaid Day for District Employee

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves 1/2 unpaid day off for District Employee # 4473 on November 21, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

9. Approval of 2 Unpaid Days for District Employee

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves 2 unpaid days off for District Employee # 4519 on 11/29/18 and 11/30/18.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

10. Approval of Instrumental Music Teacher - Borough School

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves Minesh Shah as Instructional Music Teacher at Borough School, effective January 1, 2019 through June 30, 2019 at a salary of \$60,493; BA+30/MA, Step 11 (to be prorated).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - abstain	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

11. Approval of Teacher Reassignment

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves the re-assignment of Jessica Drew-Suttile, Gifted and Talented teacher at Borough School to Full-time Second Grade teacher at Mountain Way School, effective December 3, 2018 - June 30, 2019, at a annual salary of \$59,724 MA+30, Step 3 (to be prorated).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

12. Approval of Resignation of Stipend Positions for 2018-2019

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board accepts the resignation of stipend positions for Jessica Drew-Suttle for the 2018-2019 school year as follows.

Activity	Staff Member	Effective Dates
Junior Model UN Consortium	Jessica Drew-Suttle	December 3, 2018-June 30, 2019

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

13. Approval of Stipend Positions

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi ____, the Board approves the the following stipend positions and dates:

2018-2019 Stipends

Activity	Staff Member	Stipend	Effective Dates
Team Leader - Kindergarten	Patti Anders	\$797 (prorated)	November 26, 2018 - February 19, 2019 (cover for leave replacement employee # 4407)
Instrumental Music (Early Morning Band)	Minesh Shah	\$3,103 (prorated)	January 1, 2019 - June 30, 2019 (replacing employee # 4289)
Jazz Band	Minesh Shah	\$342 (prorated)	January 1, 2019 - June 30, 2019 (replacing employee # 4289)

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - abstain	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

14. Approval of Resignation for Borough School Aide

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board accepts the resignation of Krista Underhill, Borough School Aide, effective 11/30/2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

15. Approval of Kindergarten Special Education Teacher (Medical Leave Replacement)

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves Krista Underhill as Kindergarten Special Education Teacher (Medical Leave Replacement) effective December 3, 2018

through February 19, 2019 at a salary of \$53,005 prorated (BA, Step 1) to be prorated at a daily rate of (\$265.02). There are no benefits associated with this position.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

16. Award Tenure to Borough School Teacher

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves tenure to Mt. Way School teacher, Kara Everhart (BA+30/MA, Step 10) for the 2018-2019 school year, effective November 22, 2018, as per the agreement between the Morris Plains Board of Education and the Morris Plains Education Association (2017-2020).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

17. Approval of Additional Hours Per Day for Borough & Mt. Way School Aide

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves additional hours for Borough School & Mt. Way School Aide Alyssa Pizzi from 4.53 hours per day to 5.75 hours per day effective December 10, 2018 as follows:

NAME	POSITION	SCHOOL	HOURS	TOTAL PAID HRS/DAY	UNPAID TIME (LUNCH) IF APPLICABLE	STEP	HOURLY RATE IF APPLICABLE	YEARLY SALARY
Alyssa Pizzi	CST AIDE	Borough/ Mt. Way	9:00-3:15	5.75	30 minutes	3	\$15.42	\$16,314.36 prorated

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

18. Approval of Retro Payment Adjustment for Borough School Aide

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves a retro payment adjustment for Alyssa Pizzi, Borough School Aide in the amount of \$302.23, reflecting correction to daily hours as of 9/12/18 as follows: (21 mins X 56 Days worked = 19.6 hrs @ a hourly rate of \$15.42 = \$302.23)

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

19. Approval of After-School Professional Development Instructors - 2018-2019

(Session A) - January 9, 2019 - February 6, 2019

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves the following Professional Development instructors and stipends for Session A, January 9, 2019 - February 6, 2019.

Course	Leader	Stipends
What's in the Mt. Way Library	Danielle Mastrogiovanni	\$320.00 (\$40.00/hr. x 8 hours)
Updated Google Website	Alissa Schonmann	\$320.00 (\$40.00/hr. x 8 hours)
Yoga	Allison Zakrzewski	\$320.00 (\$40.00/hr. x 8 hours)
Hip-Hop	Lindsey Irwin	\$320.00 (\$40.00/hr. x 8 hours)
Organizing your Word Study	Karen Penkoski	\$320.00 (\$40.00/hr. x 8 hours)

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

20. Approval of Enriching Mind Instructor and Stipends - Fall 2018 Session

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves the following Enriching Minds Courses and Instructor, replacement for medical leave instructor, effective December 4, 2018 - December 13, 2018; with a makeup week of December 17, 2018:

Course	Instructor	Stipend
FitKids (12/6, 12/13, 12/20) Grades 1&2 - Mt. Way	Beth Shepard	\$240.00 (\$40.00/hr. x 6 hours)

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

21. Approval of Temporary Leave Replacement for Mt. Way School CST Aide

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves a temporary leave replacement for a Mountain Way School CST Aide effective January 5, 2019 through June 5, 2019:

NAME	POSITION	SCHOOL	HOURS	TOTAL PAID HRS/DAY	UNPAID TIME (LUNCH)	STEP	HOURLY RATE	Daily Rate	YEARLY SALARY
Jessica Anne Merinho-Eng	CST AIDE	Mt. Way	7:55-2:50	5.9	60 minutes	1	\$14.28	\$84.25	\$15,502.37 prorated

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves the attached bills and claims reports dated 11/20/2018 in the amount of \$635,290.29 and 12/11/2018 in the amount of \$665,561.10

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

2. Approve Payroll Distribution

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
11/15/2018	General	\$348,898.12
11/30/2018	General	\$333,652.22

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

3. Approval to Void Checks

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves to void checks as follows:

General Account -

Date	Check #	Amount
10/26/2010	41075	\$109.40
4/12/2011	41617	\$390.00
4/25/2011	41631	\$17.81
5/24/2011	41752	\$5.49
12/13/2011	42473	\$19.03
2/14/2012	42715	\$30.01
4/10/2012	43086	\$2,532.88
4/10/2012	43087	\$442.00
12/11/2012	43944	\$26.26
2/25/2014	45579	\$4.12
11/25/2014	46614	\$18.91
1/6/2015	46712	\$28.40
2/10/2015	46835	\$296.13
5/26/2015	47196	\$35.00
3/18/2016	48335	\$200.00
3/28/2016	48373	\$748.00
5/10/2016	48589	\$69.99
6/13/2016	48710	\$17.01
6/28/2016	48864	\$442.00

Student Activity Account -

Date	Check #	Amount
5/25/2012	1047	\$8.00

Referee Account -

Date	Check #	Amount
6/22/2011	1174	\$110.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

4. Approval of the Board Secretary and Treasurer’s Reports For The Period Ending 10/31/2018

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending October 31, 2018 to be approved.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

5. Approve Line Item Transfers

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves line item transfers for December 11, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

6. Approve Final Payment to Daskal LLC

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves final payment to Daskal LLC for the auditorium in the amount of \$23,587.37.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

C. Anti -Bullying Bill of Rights Act -The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

1. Accept and Affirm the Superintendent’s Anti- Bullying Report

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

D. Special Education - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Approval of OOD Tuition for 2018-2019 School Year

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins the Board approves OOD tuition for student 700684 at a cost not to exceed \$37,437. Services to be provided by Hunterdon Preparatory School Annandale, NJ.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

E. Policy - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Approval of Policies for First Reading

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves the following policies for first reading:

Series	Policy Number	Title
Personnel	4111.2/4211.2	Domestic Violence

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

F. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves the following list of requests for professional development and corresponding costs:

Professional Development – Request for Approval as per Accountability Regulations – December 11, 2018

Staff Member	Date	Workshop	Mileage	Workshop Fees	Substitute	Total Cost
Cari Segall	January 8, 9, 10, 2019	Wilson Reading System 4, High Bridge, NJ	57.1 x .31 = \$17.70 x 3 days = \$53.10	Fee - \$325.00	n/a	\$378.10
Kara Rolph	10/17, 10/24, 11/7	Live Webinars: Planning the 180 Days: Designing Units of Instruction that Engage and Empower	n/a	Fee - \$159.00 each	n/a	\$159.00
Laura Quinn	2/21-2/23/2019	NJMEA Conference, East Brunswick, NJ	130 x .31 = \$40.30 (2 days - staying in hotel at own expense one night)	Fee - \$180.00 Meals - \$54.00	3 x \$100 = \$300	\$574.30

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

G. Donations - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept a Donation From The Morris Plains Home and School Association

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board accepts a donation of 8 gallons of hand sanitizer from the Morris Plains Home and School Association valued at \$179.54.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

Discussion Items:

- **New Business**
 - **2019-2020 Preschool Tuition** – The Board agreed to raise Preschool Tuition \$50 per month.
- **Old Business** – Mrs. Maria Manley wanted to thank Mr. Kenneth Wilbur personally for his service to the Board.

Hearing of Citizens and/or Delegations - Ms. Joan Goddard, 19 Brook Drive N, Morris Plains asked for information regarding school security. Mr. Mark Maire responded. Ms. Nancy Verga, 7 Hickory Drive, Morris Plains, asked to have health classes talk to students about reporting health and safety concerns. Ms. Diane Del Russo, 85 Maple Avenue, Morris Plains wanted to discuss drop-off at Mountain Way School. In addition, she expressed concern over one period of math vs. four periods of literacy. Mr. Mark Maire responded. Ms. Jessica Prater, 17 Rosedale Avenue, Morris Plains wanted to discuss cleanliness of boys’ bathroom at Mountain Way School. Ms. Amy Barkman responded.

Break – 8:18pm-8:35pm

Executive Session

On the motion of Mrs. Maria Manley, seconded by Mrs. Amy Lyons, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session at 8:35pm to discuss School Security. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Mrs. Maria Manley, seconded by Mrs. Shawna Longo, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 9:00pm.

Motion carried by unanimous voice vote.

H. Additional Business Items - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Shared Services Agreement with the Borough of Morris Plains

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board accepts the agreement between the Borough of Morris Plains and the Morris Plains Board of Education for Class III Officers.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - no	Ms. Christina Perry – absent	Mrs. Jessica Williams - abstain

2. 2019-2020 Preschool Tuition

On the motion of Mrs. Maria Manley seconded by Mrs. Amy Lyons, the Board approves increasing the monthly Preschool tuition an additional \$50 for the 2019-2020 school year:

\$650 - In-district student

\$750 - Out of district student

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

Adjournment

On the motion of Mr. Kenneth Wilbur, seconded by Dr. Denise Rawding, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 9:03pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Amy Barkman
Board Secretary