

## PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

### Morris Plains Board of Education Minutes of the Public Meeting – August 7, 2018 – 7:00 p.m. 520 Speedwell Avenue, Suite 200

#### 2017-2018 District Goals

1. The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
2. The Morris Plains School District will develop and implement a strategic planning process.
3. The Morris Plains School District will continue to attend to the development of all facets of the whole child.
4. The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
5. The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

#### **Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:05pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

#### **Pledge of Allegiance**

#### **Roll Call**

**Present:** Mr. Adam Higgins, Mrs. Maria Manley, Dr. Denise Rawding, Mr. Kenneth Wilbur and Mrs. Jessica Williams

**Also present:** Ms. Amy Barkman

**Absent:** Ms. Lucia Galdi, Mrs. Shawna Longo, Mrs. Amy Lyons and Ms. Christina Perry and Mr. Mark Maire

**Number of public attending:** 0

**Hearing of Citizens and/or Delegations - none**

**Superintendent's Report - Mr. Mark Maire - none**

**Business Administrator's Report - Ms. Amy Barkman reported the following:**

1. All doors and windows at Borough School have been installed. The shades will be installed in 2-3 weeks. The window sills are currently being installed.
2. The Gym at Borough School has been repainted and the floor prepped for the new logo and lines.
3. The corridor flooring at Borough School is 2/3 complete. The problem areas will be addressed this week.
4. The financial audit was been completed as far as on site. The Audit Presentation will most likely be held in October.
5. The new server is being installed at the Board Office tomorrow. This will drastically increase the speed in which our accounting software responds.
6. The Business Office is very busy combining employee records into one location.

**Correspondence - none**

### **Board of Education Minutes**

#### **1. Approval of the Board of Education Minutes – Did not pass**

On the motion of Mrs. Jessica Williams seconded by Mrs. Maria Manley, the Board approves the following Minutes: Public and Executive - July 17, 2018

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - abstain	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

#### **Business Items Prepared for Official Action on August 7, 2018:**

**A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.***

**Note: *Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."***

**1. Approval of Additional Hours for Curriculum Writer during the 2017- 2018 School Year**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves an additional 2 hours for curriculum writer, Monica Crudele -Third Grade Readers Workshop for the 2017-2018 school year at a total cost not to exceed \$80.00 (\$40.00/hour x 2 hours).

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**2. Approval of Stipend Position**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves Sarah Washington for stipend position as Dramatics Advisor for the 2018-2019 school year in the amount of \$2,162.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**3. Approval of Substitutes - 2018-2019**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves the following as substitute teachers (county certificate) for the 2018-2019 school year.

Lauren Procanik  
Rachel Ahlmeyer

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**4. Acceptance of Resignation of Mountain Way Door Monitor**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board accepts the resignation of Victoria Garcia, Mountain Way Door Monitor, effective immediately.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.**

**1. Approve Bills and Claims Report**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves the attached bills and claims reports dated July 17, 2018 in the amount of \$1,274,615.96, July 24, 2018 in the amount of \$75.00 and August 7, 2018 in the amount of \$714,062.39

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**2. Approve Payroll Distribution**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
7/30/2018 (summer pay)	General	\$65,082.88
7/31/18	General	\$73,863.03

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**3. Approval of the Board Secretary and Treasurer’s Reports For The Period Ending 6/30/2018**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending June 30, 2018 to be approved.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**4. Approval of Payment #2 to Mechanical Preservation Associates**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves payment #2 to Mechanical Preservation Associates for the chiller replacement at Mountain Way School in the amount of \$9,918.00.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**5. Approval of Average Tuition Cost Per Credit (Without Fees) for Reimbursement for Graduate Courses for 2018-2019**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves a 2018-2019 Tuition Cost per Reimbursement rate for graduate courses in the amount \$723.02 per credit. (This rate is derived by taking the average of six state college/universities.)

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**6. Approval of Tuition Rates (Students received from other LEA's) – 2018-2019**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves the following 2018-2019 tuition rates for students received from other LEAs:

Preschool/Kindergarten: \$17,907

Grades 1 – 5: \$18,298

Grades 6 – 8: \$19,674

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**7. Approve Tuition Agreement with Morris County Vocational School District – 2018-2019**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves the 2018-2019 Tuition Contract and projected payment schedule with Morris County Vocational School District

and all off-site academies, effective September 1, 2018 through June 30, 2019 at the following annual tuition rates:

Full-Time Student Regular Education: \$9,100 Full Time Student Special Education: \$11,000  
 Part-Time Student Regular Education: \$4,550 Part-Time Student Special Education: \$5,500

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**8. Approval of Payment #4 to Daskal, LLC**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves payment #4 to Daskal, LLC for window and exterior door replacement in the amount of \$85,353.10.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**9. Approval of the Agreement to Maintain Borough School Elevators**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves elevator and lift maintenance at Borough School, effective August 1, 2018 through June 30, 2019 (11 months) with Kencor, Inc., 233 Rock Road, #225, Glen Rock, New Jersey 07452 at a cost of \$2,581.48.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

**C. Special Education - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.**

**1. Approval of OOD tuition for 2018-2019 School Year**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves OOD tuition for the following:

**Student 001185:** at a cost not to exceed \$86,766. Services to be provided by ECLC, 100 Passaic Ave, Chatham;

**Student 000059:** at a cost not to exceed \$35,092. Services to be provided by Morris Hills Regional School District, 48 Knoll Drive, Rockaway;

**Student 000174:** at a cost not to exceed \$58,277. Services to be provided by Morris Hills Regional School District, 48 Knoll Drive, Rockaway;

**Student 000155:** at a cost not to exceed \$109,029. Services to be provided by Celebrate the Children, 230 Diamond Spring Road, Denville;

**Student 001018:** at a cost not to exceed \$66,000. Services to be provided by Inclusive Learning Academy, 1395 Rt 23 South, Butler;

**Student 000995:** at a cost not to exceed \$4,150. Services to be provided by New Horizons Day Camp, Livingston NJ.

**Student 000070:** at a cost not to exceed \$110,496. Services to be provided by Legacy Treatment Services, Hainesport, NJ

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

## **2. Approval of Level 1 services**

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves Education Level 1 services for student 001185 at a cost not to exceed \$1,900. Services to be provided by Commission for the Blind and Visually Impaired, 153 Halsey Road, Newark.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - absent	Dr. Denise Rawding – yes
Mrs. Shawna Longo - absent	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – absent	Mrs. Jessica Williams - yes

### **Discussion Items:**

- **New Business** - none
  - **2018-19 Board Goals**
- **Old Business** - none

**Hearing of Citizens and/or Delegations** - none

### **Adjournment**

On the motion of Mrs. Maria Manley, seconded by Mr. Kenneth Wilbur, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 7:15pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Amy Barkman".

Amy Barkman  
Board Secretary