

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Minutes of the Public Meeting – July 17, 2018 – 7:00 p.m.
520 Speedwell Avenue, Suite 200**

2017-2018 District Goals

1. The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
2. The Morris Plains School District will develop and implement a strategic planning process.
3. The Morris Plains School District will continue to attend to the development of all facets of the whole child.
4. The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
5. The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:05pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Ms. Lucia Galdi, Mrs. Shawna Longo, Ms. Amy Lyons, Mrs. Maria Manley, Ms. Christina Perry, Dr. Denise Rawding, Mr. Kenneth Wilbur and Mrs. Jessica Williams

Also present: Mr. Mark Maire and Ms. Amy Barkman

Absent: Mr. Adam Higgins

Number of public attending: 1

Hearing of Citizens and/or Delegations - Mrs. Terri Kaag, 24 Lakeview Drive, Morris Plains wanted to thank the Board for the Music Room at Mountain Way School.

Superintendent's Report - Mr. Mark Maire reported the following:

1. One HIB investigation was conducted at Mountain Way during the last week of school. The incident was determined to be HIB. Numerous resources were utilized to address the issue, and remedial plans were created, and will be continued, at the start of the 2018-2019 school year.
2. June Enrollment
 - a. MW - 212, Boro - 370, MHS - 249, OOD - 19, Charter - 6
 - b. Total = 856
3. We recently submitted our application for Future Ready Silver certification. I would like to thank Mrs. Lion-Bailey, our principals, and Mr. Vaglio for their time on the application process.
4. The New Staff Orientation is scheduled for August 28th, from 8:30am-2:00pm. Members of the board are invited to attend the "welcoming remarks" portion of the program, which starts at 8:30am. This is a wonderful opportunity to meet our new staff.
5. Our summer work is progressing nicely. The new windows and exterior doors at Borough School looks fantastic. Nearly all of our summer projects are underway, and our summer staff is working tirelessly to prepare the buildings and grounds for the start of the school year.
6. Administration and central office continues to work hard preparing for 2018-2019:
 - a. Our district's Creative Leadership team attended a 3-day Arts Integration workshop sponsored by Ed Scholars as Leaders in Princeton.
 - b. District goals are getting drafted.
 - c. Data is being collected in preparation for the creation of next year's school goals.
 - d. Action plans are getting developed to support the goals in the 2018-2023 Strategic Plan.
 - e. Learning Spaces are getting transformed to support future readiness, academics, and social/emotional wellness.
 - f. The district is attending transition meetings to prepare for the use of Applitrack to facilitate the recruitment process.
 - g. The district's online observation management system, STAGES, will see a facelift with new features to further support the observation process.
 - h. Administration is building action plans and timelines to support next year's Professional Development Plan:
 - i. MPSD will personalize our staff and student experience.
 - ii. Staff will gain knowledge of best practices and current instructional strategies in the field of mathematics - Go Math! NJ Version 2018.
 - iii. MPSD will work with staff to develop STEAM and Arts Integration strategies and learning opportunities for students across grade levels and content areas.
 - iv. The MPSD will establish cultural and behavioral norms within the school environment to support social and emotional welfare for all students.

Business Administrator’s Report - Ms. Amy Barkman reported the following:

1. Reminder to the Board of the July 30th deadline for submission of Board Candidate packets to the Morris County Clerk.
2. Are there any additional Board Members planning on attending the NJSBA Convention?
3. Attended four days of School Safety Specialist Training at the end of June.
4. The windows are Borough School are expected to be complete with the blinds and sills by the end of July.
5. The new corridor flooring at Borough School is off to a slow start.
6. Twenty new school security cameras at Borough School are being installed.
7. The new digital clocks for Mountain Way School are ordered.
8. The LED project at Mountain Way School is underway.
9. The roof and gutter repair is complete at Mountain Way School.
10. The painting in the Borough School Gym will begin shortly.
11. The annual audit will start tomorrow, July 18, 2018.

Correspondence - none

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following Minutes: Public and Executive - June 12, 2018

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

Business Items Prepared for Official Action on July 17, 2018:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

1. Approval of Stipend Positions

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the following stipend positions for the 2018-2019 school year:

2018-2019 Stipends

Activity	Staff Member	Stipend
Art Club	Kirstin Rigby	\$2,162
Chess Club	Matt Gottilla	\$342
Dramatics	OPEN	\$2,162
Dramatics Assistant Advisor	Krista Underhill	\$1,082
Eighth Grade Advisor	Mary Ellen Sullivan	\$3,879
First in Math	Amy VanBuskirk	\$2,162
Homework Club	Felicia Politi	\$2,162
Instrumental Music (Early Morning Band)	Richard Hilton	\$3,103
Jazz Band	Richard Hilton	\$342
LIFE Club	Elizabeth Demetrician	\$350
Media Crew Club	Laura Quinn	\$2,162
Morning Arrival Advisor - Borough	Wayne Looney	\$2,162
Morning Arrival Advisor - Mountain Way	Patti Anders	\$2,162
Morning Broadcast Club	Scott Curcio	\$3,724
Select Chorus Director	Laura Quinn	\$2,162
Set Design Club	Susan Harrington	\$288
STEAM Tank	Matt Gottilla	\$350
Student Council	Debbie Drake/Felicia Gorman	\$3,708
Yearbook	Sheryl McNichol	\$2,798
Athletic Director	Kimberly Romano	\$4,923
Basketball - Boys	Wayne Looney	\$4,610
Basketball - Girls	Gary Fiore	\$2,626
Baseball - Boys	Scott Curcio	\$4,610
Cheerleading	Danielle Mastrogiovanni/Kirstin Rigby	\$3,627 (split) 1813.50 each
Cross Country - Boys	Kimberly Romano	\$4,610
Cross Country - Girls	Ashley Morris	\$4,610
Soccer - Boys	Scott Curcio	\$4,610
Soccer - Girls	Matt Gottilla	\$4,610
Softball - Girls	Gary Fiore	\$4,052
Track and Field - Boys	Brian Wilson	\$4,610
Track and Field - Girls	Ashley Morris	\$4,610
Intramurals - Grades 3 & 4	Kimberly Romano	\$3,609
Intramurals - Grades 5 & 6	Kimberly Romano	\$3,609
Chess Consortium	Matt Gottilla	\$176/Event

Chorale Ensemble Consortium	Laura Quinn	\$176/Event
General Knowledge Consortium	Hailey Davis	\$176/Event
Problem Solving Consortium	Matt Gottilla	\$176/Event
Spelling Bee Consortium	Hailey Davis	\$176/Event
NJ Consortium for G&T	Jessica Drew-Suttile	\$176/Event
Volleyball Consortium	Wayne Looney	\$176/Event
Junior Model UN Consortium	Jessica Drew-Suttile	\$176/Event
Team Leader - Kindergarten	Shannon Prisco	\$797
Team Leader - Grade 1	Karen Penkoski	\$797
Team Leader - Grade 2	Michelle Cazzola	\$797
Team Leader - Grade 3	Monica Crudele	\$797
Team Leader - Grade 4	Alissa Schonmann	\$797
Team Leader - Grade 5/6	Darlene Koeck	\$1,594
Team Leader - Grades 7/8	Denise Zalis	\$1,594
Team Leader - Related Arts	Kirstin Rigby	\$1,594
Genesis Administrator	Cristie Bruhn	\$3,721

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approval of Substitute Custodians - 2018-2019

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the following as substitute custodian for the 2018-2019 school year @ an hourly rate of \$12.50.

Marc Dilluvio
Nicholas Swiontkowski
Monica Giraldo

Ms. Lucia Galdi – abstain	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval of Substitute Teachers for the 2018-2019 School Year

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the following Substitute Teachers for the 2018-2019 School Year.

Name	Certification	Name	Certification
Albin, Mary Ellen	Teacher	Levine, Hillary	Teacher
Bergeron, Lori	County Sub.	Loeb, Marilyn	Teacher
Bodnar, Eileen	County Sub.	Ludwig, Maria	Teacher
Budris, Daina	Teacher	Mang, Sabelle	County Sub.
Burns, Dina	County Sub.	Marcantonio, Melissa	County Sub.
Bushong, Kristine	County Sub.	Mosso, Raymond	County Sub.
Cavalier, Michael	County Sub.	Nunn, Candy	Teacher
Donahue, Nicole	County Sub.	O'Brien, Emily	County Sub.
Eickmeyer, Marlene	Teacher	Payne, Gregory,	County Sub.
Emge, Annemarie	County Sub.	Pfeiffer, Kristin	County Sub.
Flanagan, Keely	County Sub	Pizzi, Alyssa	County Sub.
Geiger, Susan	Nurse	Procanik, Kristin	County Sub.
Gooneratne, Aruni	County Sub.	Radcliffe-Kenner, Ilana	Teacher
Herman, Michelle	Teacher	Schafran, Gail	Teacher
Hoeman, Loriann	Teacher	Sgaramella, Suzanne	Teacher
Horan, Abigail	County Sub	Srinivasan, Usha	County Sub.
Jaworski, Alicia	County Sub.	Suarez, Jennifer	Teacher
Kaag, Mary Theresa	Teacher	Tani, Thomas	County Sub.
Kelly, Cathie	Teacher	Trask, John	County Sub
Kelly, Kathleen	Nurse	Votapek, Sheri	Teacher
Kenneweg, Lisa	County Sub.	Washington, Sarah	County Sub.
Kinsey, Karen	Nurse	Wolfsie Douglas	County Sub.

Korrapati, Aarthi	County Sub.		
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Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

4. Approval of Mountain Way Related Arts (Creative Literacy) Teacher

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves Danielle Mastrogiovanni, as Mountain Way Related Arts (Creative Literacy) Teacher for the 2018-2019 School Year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

5. Approval of Reassignment of Special Education Teacher From Mt. Way To Borough School

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the reassignment of Sara Chauvette, Special Education Teacher from Mt. Way School to Borough School for the 2018-2019 School Year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

6. Approval of Additional Hours for Curriculum Writer during the 2017- 2018 School Year

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves an additional 5 hours for curriculum writer, Mary Coppola - Music for the 2017-2018 school year at a total cost not to exceed \$400.00 per teacher (\$40.00/hour x 10 hours).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

7. Approval of 3 ½ Unpaid Days for Mt. Way Teacher

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves 3 1/2 unpaid days off for Mountain Way Teacher # 4315 on June 14 - June 19, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

8. Approval of 1 Unpaid Day for Borough School Aide

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves 1 unpaid day off for Borough School Aide # 4519 on June 19, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

9. Approval to Amend Previously Approved Motion from June 12, 2018

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves to amend previously approved motion (A16) from June 12, 2108 for additional summer hours (not to exceed 10 hours) for speech evaluations as follows:

Siobhan Kolodziej - Speech Therapist \$50 /hr x10 hours = \$500.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

10. Approval to Amend Previously Approved Motion from May 18, 2018

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves to amend the following committee title to Professional Development Committee/Data Team for the 2018-2019 school year:

Patti Anders	\$500.00	Lindsay Vieira
Deborah Drake	\$500.00	Andrew Kramar
Jessica Hendershot	\$500.00	Christine Lion-Bailey
Darlene Koeck	\$500.00	Mark Maire

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

11. Approval of ESY 2018 Summer Program Aide at Mountain Way School

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the 2018 Extended School Year Program Aide, effective July 5, 2018 through August 1, 2018, from 8:30 a.m. - 11:30 a.m. at the Mountain Way School:

Staff	Grade	Position	Rate	Salary
Alicia Jaworski	K-2	Aide	\$16/hr; 3.0 hrs/day x 20 days	\$960.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the attached bills and claims reports dated June 29, 2018 in the amount of \$67,754.71 and \$206,965.74 and the bill and claims report dated July 17, 2018 in the amount of \$373,311.05.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approve Payroll Distribution

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
6/15/18	General	\$322,233.56
6/22/18	General	\$421,931.73

6/29/18	General	\$34,198.61
7/12/18 (summer pay)	General	\$65,082.88
7/13/18	General	\$71,612.25

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval of the Board Secretary and Treasurer’s Reports For The Period Ending May 31, 2018

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending May 31, 2018 to be approved.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

4. Approve Line Item Transfers

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves line item transfers dated July 17, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

5. Approval of the Educational Services Commission of Morris County Shared Agreement for Bidding/Purchasing Program – 2018-2019

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the contract to renew Educational Services Commission of Morris County Shared Agreement for the Bidding/Purchasing Program, effective for school year 2018-2019 for bid supplies delivered for school year 2019-2020 at a cost of \$3,245.00.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

6. Approval of Health and Environmental Safety Services Agreement (ESC of Morris County) 2018-2019

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the Health and Environmental Safety Services Agreement with Educational Services Commission of Morris County in the amount of \$4,555.00 for the period July 1, 2018-June 30, 2019.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

7. Approval of Submission of the ESEA Application

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves submission of the 2018/2019 ESEA application to the NJ Department of Education.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - abstain	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

8. Approval of Acceptance of ESEA funds

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board accepts ESEA funds for the 2018/2019 school year in the following amounts: Title II Part A \$8,457, Title III \$2,497, Title IV Part A \$10,000.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

9. Approval of Submission of the IDEA Application

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves submission of the 2018/2019 IDEA application to the NJ Department of Education.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - abstain	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

10. Approval of Acceptance of IDEA funds

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board accepts IDEA funds for the 2018/2019 school year in the following amounts: Basic \$134,454 & Preschool \$5,725.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

11. Approval of Change Order #1 to MPA

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves Change Order #1 to Mechanical Preservation Associates in the amount of \$1,023.96 for the Mountain Way chiller.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

12. Adoption Board Travel Resolution for October 22-25, 2018 New Jersey School Boards Association with Doctrine of Necessity

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board adopts the following resolution:

WHEREAS, the School Ethics Act (N.J.S.A. 18A:12-21 et seq.) was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS, the School Ethics Commission has provided guidance in Public Advisory Opinion A03-98, regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A.18A:12-22(a), the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity;

WHEREAS, N.J.A.C. 6A:23B-1.1 et. seq. requires that each board of education adopt a formal policy and procedures relating to travel and expense reimbursement for its employees and board members; and

WHEREAS, the School District of the Morris Plains School District (the "Board") adopted a Travel Expense Reimbursement Policy that addresses the reimbursement of travel-related expenses by Board members and employees of the District; and

WHEREAS, the Board has considered all other relevant guidelines and circulars associated with the adoption of its Travel Expense Reimbursement Policy; and

WHEREAS, the Board has determined that the travel listed in this Resolution is educationally necessary and fiscally prudent; and

WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are directly related to and within the scope of the employee's current responsibilities; and

WHEREAS, the Board has determined that the travel and expense reimbursements listed in this Resolution are for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, the Board has concluded that the travel and expense reimbursement listed in this Resolution are in compliance with State travel reimbursement guidelines as established by the Department of Treasury and incorporated herein;

Staff Member	Date	Workshop	Cost	Total
Mark Maire Amy Barkman Lindsay Vieira Shawna Longo Lucia Galdi Christine Lion-Bailey Maria Manley	10/22/2018 - 10/25/2018	NJSBA Convention Atlantic City, New Jersey	Fee - \$1,500 Hotel - \$130.00/person/night (each person will need to pay \$31 /night) 3 nights Mileage - \$79.98/person Tolls - \$9.00/person Self-Parking - \$17.00/day/person Meals - \$224.00 /person	\$5,567.88

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

13. Approve Petty Cash Funds

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the following resolution:

WHEREAS, there has been a need to re-establish a petty cash fund for the purpose of making immediate payments of comparatively small amounts as per board policy; and

WHEREAS, the State Board of Education has amended N.J.A.C. 6A:23-2.9, N.J.S.A. 18A:19-13 to establish requirements which strengthen the fiscal controls and accountability for petty cash funds;

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey authorizes the reestablishment of the Morris Plains School District Petty Cash funds in the followings names and amounts:

	Authorized Person	Amount	Max. Amt./Disburse
Mt. Way STEM	Principal	\$500.00	\$50.00
Mt. Way	Principal	\$200.00	\$25.00
Borough STEM	Principal	\$500.00	\$50.00
Borough	Principal	\$200.00	\$25.00
Business Office	Business Administrator	\$200.00	\$25.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

14. Approval of Pay to Play Amounts – 2018-2019

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves a pay to play amount of \$35.00 per event with a maximum of \$100.00 per student for the 2018-2019 school year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

15. Approval of FoodService Biosecurity Management Plan – 2018-2019

On the motion by of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the FoodService Biosecurity Management Plan for the 2018-2019 school year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

16. Approve Contract with Western Pest Services

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the contracts with Western Pest Services for the 2018-2019 School Year in the amount of \$1,098.00 for Borough School and \$604.80 for Mountain Way School.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

17. Approve Contract with Care Finders Total Care LLC

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the nursing services contract with Care Finders Total Care LLC for the 2018-2019 school year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

18. Approve Payment #1 to Daskal LLC

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves payment #1 to Daskal LLC for Corridor Floor Replacement in the amount of \$42,434.00.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

19. Approve Payment #3 to Daskal LLC

On the motion of _____ seconded by _____, the Board approves payment #3 to Daskal LLC for window and exterior door replacement in the amount of \$797,397.58.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

20. Approval of School Physician

On the motion of Mrs. Maria Manley seconded by Mrs. Jessica Williams, the Board approves the hiring of Dr. Marisa Ciufalo, MD of Randolph Pediatrics, 715 Route 10 East Randolph as school physician for the 2018-2019 school year @ a cost of \$6,500.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

C. Special Education - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approval of OOD tuition for 2018-2019 School Year

On the motion of Mrs. Maria Manley seconded by Ms. Christina Perry, the Board approves OOD tuition for the following:

Student 000060: at a cost not to exceed \$69,646. Services to be provided by The Center School, 2 Riverview Drive, Somerset

Student 622478: at a cost not to exceed \$54,978. Services to be provided by Hunterdon Preparatory School, 11 Spencer Ln, Annandale

Student 622157: at a cost not to exceed \$54,978. Services to be provided by Hunterdon Preparatory School, 11 Spencer Ln, Annandale

Student 000641: at a cost not to exceed \$117,092. Services to be provided by Cerebral Palsy of NJ, 220 South Orange Avenue, Livingston

Student 203160 (ESY only): at a cost not to exceed \$14,340. Services to be provided by Allegro School, 125 Ridgedale Avenue, Cedar Knolls

Student 621295 (ESY only): at a cost not to exceed \$10,300. Services to be provided by Bergen County Technical School/Special Services, 540 Farview Avenue, Paramus

Student 000650: at a cost not to exceed \$105,048. Services to be provided by Spectrum 360, One Sunset Avenue, Verona

Student 2026150 (ESY only): at a cost not to exceed 7,370. Services to be provided by Educational Services Commission, PO Box 1944, Morristown

Student 621342 (ESY only): at a cost not to exceed \$9,600. Services to be provided by Stepping Forward Counseling Center, LLC, 26 Main Street, Chester, NJ 07928

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approval to Extend Settlement Agreement and Release of Claims

On the motion of Mrs. Maria Manley seconded by Ms. Christina Perry, the Board accepts and affirms extension of Settlement Agreement and Release of Claims for student #2021195 to attend Craig School for the 2018-2019, 2019-2020 and 2020-2021 school years.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval of Related Services 2017-2018

On the motion of Mrs. Maria Manley seconded by Ms. Christina Perry, the Board approves the following related services for the 2017-2018 school year.

Related Services 2017-2018

Student	Placement	Dates	Service(s)	Total
000649	Behavior Analysts of Oregon	7/1/2017 – 6/30/2018	Home ABA therapy:	<u>Not to exceed \$6,500</u>

			\$125.00/hour for direct and indirect services	
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Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

D. Professional Development Plan - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of Professional Development Plan - 2018-2019

On the motion of Mrs. Maria Manley seconded by Ms. Christina Perry, the Board approves the Professional Development Plan for the 2018-2019 School Year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

E. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of Mrs. Maria Manley seconded by Ms. Christina Perry, the Board approves the following list of requests for professional development and corresponding costs.

**Professional Development – Request for Approval as per Accountability Regulations
July 17, 2018**

<i>Staff Member</i>	<i>Date</i>	<i>Workshop</i>	<i>Mileage</i>	<i>Fee</i>	<i>Sub</i>	<i>Total</i>
Laurie Schorno	August 6-10, 2018	Multisensory Math 1 Strategies for Teaching all kinds of Learners	n/a	\$610.00	n/a	\$ 610.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

F. Field Trips - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approval of Field Trip Location - Mountain Way ESY Summer Field Trip

On the motion of Mrs. Maria Manley seconded by Ms. Christina Perry, the Board approves the Morris Plains Public Library as a field trip location for the Mountain Way ESY Summer Field Trip.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

G. Superintendent’s Anti-Bullying Report - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of Mrs. Maria Manley seconded by Ms. Christina Perry, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

Discussion Items:

- **New Business**
 - **2018-19 Board Goals** – Mr. Mark Maire commented.
 - Ms. Lucia Galdi reported to the Board that Morris School District Superintendent, Mackey Pendergrast will be presenting at the Town Council Meeting on Thursday, July 19, 2018 at 7:30pm.
 - Mrs. Maria Manley thanked the Board and Administration for all they provide for the students of Morris Plains. She also commented that Graduation was wonderful.
- **Old Business** - none

Hearing of Citizens and/or Delegations - Mrs. Terri Kaag addressed the Board again concerning the stipend amounts. She asked the Board to reconsider the stipend amount for the Arts.

Executive Session

On the motion of Mrs. Shawna Longo seconded by Ms. Lucia Galdi, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session at 7:37pm to **Review and Sign CSA Summary**. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Mrs. Jessica Williams seconded by Ms. Christina Perry, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 7:48pm.

Motion carried by unanimous voice vote.

Adjournment

On the motion of Mrs. Amy Lyons seconded by Ms. Lucia Galdi, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 7:48pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Amy Barkman
Board Secretary