

**PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD**

**Morris Plains Board of Education  
Minutes of the Public Meeting – November 6, 2018 – 7:00 p.m.  
Borough School Learning Center**

**2018-2019 District Goals**

1. The Morris Plains School District will continue developing student achievement through innovative learning experiences, while accessing 21st Century tools and skills.
2. The Morris Plains School District will continue to focus on the review and refinement of curricula, instructional practices, and professional development.
3. The Morris Plains School District will increase the practice of collecting and using data to make informed decisions in all aspects of the school district.
4. The Morris Plains School District will continue to provide for student and staff wellness, safety and security, and additional resources to support students socially and emotionally.
5. The Morris Plains School District will continue to demonstrate fiscal responsibility by exploring cost saving measures that will result in replenishing the various reserve accounts.

**Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:01pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**Pledge of Allegiance**

**Roll Call**

**Present:** Ms. Lucia Galdi, Mrs. Shawna Longo (arrived at 7:04pm), Mrs. Amy Lyons, Mrs. Maria Manley, Ms. Christina Perry, Dr. Denise Rawding, Mr. Kenneth Wilbur and Mrs. Jessica Williams

**Absent:** Mr. Adam Higgins

**Also present:** Mr. Mark Maire and Ms. Amy Barkman

**Number of public attending:** 2

## Hearing of Citizens and/or Delegations - none

### Superintendent's Report - Mr. Mark Maire reported the following:

1. There is one active HIB investigation in Mountain Way School.
2. October enrollment numbers: MW - 201, Boro - 369, MHS - 241, OOD - 20, Charter - 9 (Total = 840)
3. Last week, Mrs. Longo, Mrs. Manley, Ms. Barkman, and Mrs. Lion-Bailey joined me at the NJSBA convention. On October 23rd, Mrs. Lion-Bailey presented with the Director of Technology of Millburn in the Future Ready booth. She highlighted our district's commitment to integrate technology into our educational programs and instructional practices. Later that morning, I had the wonderful opportunity to represent our district and receive an award acknowledging our Future Ready Schools Silver Certification status. After our time at the Future Ready booth, we visited several vendors on the convention floor. We also made connections with vendors that address STEAM equipment and furniture, vocational learning experiences, data management software, social and emotional learning resources, and benchmark assessments. On Wednesday, October 24th, Mrs. Lion-Bailey and I facilitated two presentations in the Future Ready booth, highlighting our path the Future Ready Journey and our coaching model. Wednesday afternoon, Mrs. Longo led a presentation highlighting her expertise in STEAM. After collaborating with my fellow educators, along with visiting the vendors throughout the convention floor, I was continually reminded of the great progress we have made as a school district. From our facility enhancements to our new and innovative programs and resources, we have much to celebrate.
4. The administrative team hosted our first Leadership Forum on Thursday, November 1st, at 7:00pm in the Borough School STEAM Lab. There were five parents in attendance. During the information sharing portion of the program, we highlighted our educational programs and initiatives, facility and security upgrades, communication tools, schedule modifications, and the budget process. During the two-way communication portion of the program, parents provided us with positive and constructive feedback. I look forward to the second forum, which is scheduled for February.
5. Last Friday, we hosted guests from Parsippany Troy-Hills and Millburn school districts for an exploration of our new STEAM Lab at Borough School with a focus on our Virtual Reality (VR) Lab. Our VR vendor, ByteSpeed, was present to showcase and answer questions about the hardware, while Mrs. Lion-Bailey discussed implementation strategies and ways in which the experience is enhancing the global awareness and complimenting our curriculum. This event served as a great opportunity to highlight our learning space as well as to continue to build alliances with neighboring districts.
6. Congratulations to the EFMP for raising over \$7K from their 5K event. On Monday, Mrs. Lion-Bailey and I met with members of the EFMP. Collectively, we developed a plan for the next school year. The plan will address artists in residencies, teacher grants, and fundraising.
7. On Wednesday, schools will recognize Veteran's Day with a school-wide assembly. Our schools work hard to plan and prepare programs on Veteran's Day that afford students the opportunity to thank our veterans, and learn about the sacrifices they have made to our nation.
8. Character Education-based themes and programs scheduled at both schools for the month of November include:
  - a. Mountain Way
    - i. Self-control classroom lessons/World Kindness Day
  - b. Borough
    - i. "Being Thankful" - Advisory theme
    - ii. Odd Girl Out - 11/21

- The first District Newsletter of the school year will be published on Monday, November 12, 2018. Contributors include the superintendent, principals, guidance counselors, and school nurses. The newsletter will be emailed to parents, and it will also be posted on our Facebook page and district website.

**Business Administrator’s Report** - Ms. Amy Barkman reported the following:

- There are two payments on the agenda for Daskal, LLC. One is for the Borough School window/exterior door and the other is for the corridor flooring which is 90% complete.
- The NJSBA Convention was a success. I made many contacts with vendors and have a few meetings already scheduled.
- Next week, Mr. Mark Maire and I will have our midyear budget review with the County Department of Education.

**Correspondence**

**Board of Education Minutes**

**1. Approval of the Board of Education Minutes**

On the motion of Mrs. Jessica Williams seconded by Ms. Christina Perry, the Board approves the following Minutes: Public - October 16, 2018

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**Business Items Prepared for Official Action on November 6, 2018:**

*A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

*Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”*

**1. Approval of Basketball Officials and Assigner**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following basketball officials for 2018-2019 at a cost of \$57.00 per game, and assigner at a fee of \$114.00:

**Assigner**

Eugene McDonald

**Officials**

Barry Kostibus	Bruce Barrett
Tim Devore	Christopher McDonald
Steve Loboda	Lee Seras
Rick Blind	Jo Ann Mckenna

Eugene McDonald    Fausto Alarcon  
 Mike Schmidt

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**2. Award Tenure to Borough School Teacher**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves tenure to Borough School teacher, Hayley Davis (MA+60, Step 5) for the 2018-2019 school year, effective October 22, 2018, as per the agreement between the Morris Plains Board of Education and the Morris Plains Education Association (2017-2020).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**3. Approval of Acting Principal of Mountain Way School and Stipend**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves Christine Lion-Bailey as acting Mt. Way Principal for the 2018-2019 School year with a stipend amount of \$5,000.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**4. Approval of Classroom Aide for 2018-2019 School Year**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves classroom aide and salary effective November 1, 2018 through June 30, 2019 for 2018-2019 school year:

Name	Position	Hours	Hours/Day	Step	Hourly Rate	Yearly Salary
Evangeline Stark	CST	8:10AM-3:05 PM	5.9 Hours/Day (Excludes 60 min. Unpaid lunch)	3	\$15.42	\$16,738.48 (prorated)

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

**5. Approval of Soccer Official - 2018-2019**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following soccer official for the 2018-2019 school year, as follows:

**Soccer Official @\$57.00 Per Game**

Kevin McCarthy

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**6. Approval of Family Leave - Teacher at Borough School**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves a family leave for

Employee #4441, teacher at Borough School, as follows:

March 11, 2019 - April 19, 2019 - Disability/Paid Sick Days

April 20, 2019 - June 30, 2019 - Unpaid Family Leave Act

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

***B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Approve Bills and Claims Report**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the attached bills and claims reports dated November 6, 2018 in the amount of \$343,194.00 and dated November 6, 2018 (2) in the amount of \$83,767.54.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**2. Approve Payroll Distribution**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
10/15/2018	General	\$333,134.46
10/30/2018	General	\$337,278.97

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**3. Approve Submission of M1 and CMP to Department of Education**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves submission of the Comprehensive Maintenance Plan and M1 to the Department of Education.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**4. Approve Payment #3 to Daskal LLC for Corridor Flooring**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves payment #3 in the amount of \$14,798.00 to Daskal LLC for corridor flooring.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**5. Approve Payment #6 to Daskal LLC for Window/Exterior Door**

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves payment #6 in the amount of \$83,767.54.00 to Daskal LLC for window/door replacement.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**C. Anti -Bullying Bill of Rights Act -The following motions are of a routine nature, non-controversial, and will be voted on in one motion.**

**1. Accept and Affirm the Superintendent’s Anti- Bullying Report**

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Lucia Galdi, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.



Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**D. 2018-2023 Strategic Plan Goals and Objectives - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.***

**1. Approve 2018-2023 Strategic Plan Goals and Objectives**

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Lucia Galdi, the Board approves the 2018-2023 Strategic Plan goals and objectives:

<b>Goal #1</b>	<b>To improve the social and emotional wellness of our students.</b>
	<p>Objectives</p> <ul style="list-style-type: none"> <li>• To identify and select appropriate programs and practices to support social and emotional wellness.</li> <li>• To provide professional development K-8 to ensure understanding of social and emotional wellness and instructional programs.</li> <li>• To promote opportunities for all stakeholders to support efforts to foster social and emotional wellness of our students.</li> <li>• To foster passion and perseverance across all stakeholders.</li> </ul>
<b>Goal #2</b>	<b>To improve our data collection of stakeholder perspectives, student learning, and school process.</b>
	<p>Objectives</p> <ul style="list-style-type: none"> <li>• To examine district-wide data collection tools and practices to ensure effective alignment with district goals and curriculum, as well as, instructional outcomes.</li> <li>• To develop a centralized and cohesive data collection system, increasing availability and accessibility to promote data utilization.</li> <li>• To increase opportunities that will promote the effective use of available data to enhance teaching and learning.</li> </ul>
<b>Goal #3</b>	<b>To foster empathy and global awareness in our student body.</b>
	<p>Objectives</p> <ul style="list-style-type: none"> <li>• To provide professional development K-8 to ensure staff has an understanding of empathy and global/cultural awareness.</li> <li>• To evaluate and select appropriate programs and practices to support empathy and global and cultural awareness.</li> </ul>
<b>Goal #4</b>	<b>To increase student access to learning spaces that align to the district’s instructional vision.</b>
	<p>Objectives</p> <ul style="list-style-type: none"> <li>• To identify types of learning spaces that will support the needs of our student learners while enhancing innovation and future readiness.</li> <li>• To generate a financial plan to support the creation of learning spaces that will support the needs of our student learners while enhancing innovation and future readiness.</li> <li>• To establish learning spaces that will support the needs of our student learners while enhancing innovation and future readiness.</li> <li>• To support students and staff in utilizing learning spaces that will support the needs of our student learners while enhancing innovation and future readiness.</li> </ul>

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - absent	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

**Discussion Items:**

- **New Business** – Mrs. Maria Manley wished the Best of Luck to all the BOE candidates.
- **Old Business** – Mr. Mark Maire announced that the Education Committee will have a meeting on November 13, 2018 at 4:30pm.

**Hearing of Citizens and/or Delegations - none**

**Executive Session (Determined when the Board Meeting Opens)**

On the motion of Mrs. Shawna Longo, seconded by Ms. Lucia Galdi, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session at 7:14pm to discuss **Shared Services and Residency Issues**. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

**Return to Regular Session from Closed Session**

On the motion of Mrs. Jessica Williams, seconded by Mrs. Amy Lyons, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 7:41pm.

Motion carried by unanimous voice vote.

**Adjournment**

On the motion of Mrs. Amy Lyons, seconded by Mrs. Maria Manley, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 7:41pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Amy Barkman  
Board Secretary