

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education Minutes of the Public Meeting – October 16, 2018 – 7:00 p.m. Borough School Learning Center

2018-2019 District Goals

1. The Morris Plains School District will continue developing student achievement through innovative learning experiences, while accessing 21st Century tools and skills.
2. The Morris Plains School District will continue to focus on the review and refinement of curricula, instructional practices, and professional development.
3. The Morris Plains School District will increase the practice of collecting and using data to make informed decisions in all aspects of the school district.
4. The Morris Plains School District will continue to provide for student and staff wellness, safety and security, and additional resources to support students socially and emotionally.
5. The Morris Plains School District will continue to demonstrate fiscal responsibility by exploring cost saving measures that will result in replenishing the various reserve accounts.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:00pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Shawna Longo, Mrs. Amy Lyons, Mrs. Maria Manley (arrived at 7:23pm), Ms. Christina Perry, Dr. Denise Rawding, Mr. Kenneth Wilbur and Mrs. Jessica Williams

Also present: Mr. Mark Maire, Ms. Amy Barkman, Mr. Andrew Kramar, Ms. Christine Lion-Bailey and Ms. Megan Gropp

Number of public attending: 6

Hearing of Citizens and/or Delegations - none

2017-2018 Audit Presentation – Nisivoccia LLP – Ms. Valerie Dolan

Superintendent's Report - Mr. Mark Maire reported the following:

1. There was 1 HIB investigation in Mountain Way that was determined not to be HIB.
2. September enrollment numbers:
MW - 200, Boro - 368, MHS - 241, OOD - 20, Charter - 9 (Total = 838)
3. Throughout the month of October, our schools have celebrated Red Ribbon Week, a Week of Respect, and School Violence Awareness Week. In addition, both schools facilitated student and parent assemblies, activities, and classroom lessons promoting positive decision making skills, kindness, and respect. While legislation requires schools to recognize the various theme-based weeks in October, our efforts to integrate character education and social and emotional learning into our educational programs and facilities is a year-long initiative. I would like to thank the MPHSA and MPMAC for sponsoring some of these events.
4. The EFMP 5K race was held on Sunday, October 14th. Over 150 runners participated in the race. I would like to thank all of the EFMP members, and their families, for organizing such a wonderful school-community event. The 5K was a blast. The course was challenging but enjoyable, and it was very clearly marked. Thank you to all who participated, and thank you to all who sponsored the event. Many of our sponsors are local Morris Plains businesses. It is such a pleasure to work in collaboration with the foundation. Their unwavering dedication and commitment to our district is admirable. I look forward to accomplish great feats as we work together to support our most important prize, the young students we serve.
5. On October 5th, our 3rd grade students participated in an outdoor program in Allamuchy designed to promote team-building, problem-solving, and communication skills. Moving forward, we plan to run this field trip annually as a means to support the Mountain Way to Borough School transition.
6. Last Tuesday, Mrs. Lion-Bailey and I had an opportunity to sit on the 20-Time Elevator Pitch panel. The objective for the panel was to listen to groups of 6th-8th grade students as they present their 20-Time project, and to provide support and direction to students as they develop the action plan for their proposal. The student proposals must be creative and innovative, and include a final presentation to students and parents. I was impressed with the level of ingenuity, creativity, and maturity from our student participants. Students will have an opportunity to work on their 20-Time project during designated times through their STEAM and Innovation Lab courses. Students have been assigned to coaches (Related Arts team members) to support their project. I look forward to attending their presentation in January.
7. Last Wednesday, our staff participated in their first professional development session of the school year. Most of the program was personalized, according to staff's specific needs. Several training sessions were made available to math teachers to support Go Math and Big Ideas. These training sessions were led by several of our math teachers. Additionally, Mrs. Gropp (Director of Special Services) led a training session for all paraprofessionals. She shared the presentation with teachers in the district, as well, to further support the content.
8. Last night, I had a meeting with the NJ Coalition for Education and Positive Choices (NJCEPC). Our mission is to bridge law enforcement, educators, and families; providing resources and support for at-risk children and young adults targeting drug and alcohol awareness,

mental health, and social events. Our network includes the Morris County Prosecutor's and Sheriff's Office, 17 municipalities, 6 superintendents, and local and state officials. As a member of the Coalition, and an executive member of the Communication Committee, I will share information, activities, and resources with the Morris Plains community.

9. Pumpkin Carving event - October 19th from 6p-8:00pm at Mountain Way. Come carve a pumpkin with your family or get together a group of your friends, pumpkin contest with prizes, refreshments and more. Purchase a carving kit for \$20, which includes pumpkin, carving tools, stencil, and battery candle.
10. The NJBSA convention is scheduled for October 22-25. On October 23rd, Mrs. Lion-Bailey and I will publicly accept the Silver Level award certification at the annual New Jersey School Boards Workshop. Mrs. Lion-Bailey and I are scheduled to lead several Future Ready-themed presentations on October 24th. Both presentations will run in the Future Ready-NJ Center. We will cover our Coaching Model, and the Future Ready-NJ Journey. We will share our newest initiatives, and the steps we will take to achieve them. and focuses are as a learning community and the means by which we hope to achieve them.
11. I would like to thank Mr. Hilton for his years of service to the district and our school community. He has developed an instrumental music program that promotes student participation, school-community partnerships, and high-quality performances. His expertise, accomplishments, and presence will certainly be missed.

- **2018-2023 Strategic Plan Presentation**

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. Referendum Update – the temporary certificate of occupancy has been extended since the cafeteria door still has not been replaced.
2. The Architect was here today to do a punch list of unfinished items.
3. The Borough of Morris Plains completed the final inspection of the partial roof replacement.
4. Administration met with Gemba Security Solutions on October 10, 2018 to learn about additional security options that are available to the District.
5. The District held a flu shot clinic last week with approximately 40 staff members receiving their flu shots.
6. I attended a luncheon with Senator Sweeny two weeks ago and learned that there is a proposal to add a new tier to the pension system that would limit the total dollar amount to \$40,000. All contributions made after that would go into a 401K or 403B that the State of New Jersey would not pay into.
7. I met with representatives from the NJ Schools Insurance Group and I am in the process of scheduling services such as CPR/AED trainings, boiler inspections, playground inspections and property appraisals all at no cost to the district. We currently pay for these services.
8. I am happy to report the District received a \$1,600 Safety Grant from NJSIG. There is a motion on the agenda to accept these funds.

Correspondence - none

Board Committee Status Reports:

Finance/Buildings and Grounds – Meeting scheduled for November 6, 2018

Curriculum and Instruction – Meeting scheduled for November.

Legislative – no report

Educational Services Commission of Morris County (ESC) – no report

Morris School District – Ms. Lucia Galdi reported that the district is in contract negotiations. The district rolled out a social and emotional program. They are no longer doing Choice students. Lastly, there are a lot of Pre-K positions open.

Personnel – The committee met before the Board meeting tonight.

Policy Updates – Mr. Mark Maire stated the District is waiting on NJ School Boards regarding a transgender policy.

Liaison Committees

--**Morris Plains Home and School Association (MPHSA)** – no report

--**Morris Plains Municipal Alliance Committee (MPMAC)** – no report

--**Education Foundation of Morris Plains (EFMP)** – Mr. Mark Maire thanked them for undertaking the 5K fundraiser.

--**Strategic Planning Committees** – see tonight's presentation

-- **New Jersey School Boards** – no report

-- **Morris County School Boards Association** – no report

Community Outreach – no report

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mrs. Maria Manley seconded by Mr. Kenneth Wilbur, the Board approves the following Minutes: Public - September 25, 2018

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - abstain	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – abstain	Mrs. Jessica Williams - abstain

Business Items Prepared for Official Action on October 16, 2018:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: *Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."*

1. Approval of Soccer Officials - 2018-2019

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves the following soccer officials for the 2018-2019 school year, as follows:

Soccer Officials @\$57.00 per Game

David Allan
Jim Jourdan
Richard Grabowski

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approval of Resignation for Mt. Way School Aide

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board accepts the resignation of Alicia Jaworski, Mt. Way School Aide, effective 10/31/18.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

3. Approval to Accept Resignation Due to Retirement - Teacher at Borough School

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board accepts the resignation due to retirement of Mr. Richard Hilton, Instrumental Music Teacher at the Borough School, effective December 31, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

4. Approval to Adjust hours for Borough School Gifted & Talented Teacher for 2018-2019

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves the following adjustment of hours for Jessica-Drew Suttle, Part-Time Gifted and Talented Teacher at Borough School,

from 19.5 hrs to 22.83 hrs per week, effective October 8, 2018 at a salary of \$38,820.60 (MA+30, Step 3; \$59,724 prorated).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

5. Approval of Enriching Mind Instructor and Stipend - Fall 2018 Session

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves the following Enriching Minds Course and Instructor effective October 8, 2018 - December 13, 2018; with a makeup week of December 17, 2018:

Course	Instructor	Stipend
(LIFE) Leadership and iSTEAM for Females in Elementary School	Elizabeth Demetrician	\$640.00 (\$40.00/hr. x 16 hours)

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

6. Approval of Family Leave - Teacher at Mountain Way School

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves a family leave for Employee #4467, teacher at Mountain Way School, as follows: Expected to return to work May 23, 2019

January 23, 2019 - February 19, 2019 - Disability/Paid Sick Days
February 20, 2019 - May 22, 2019 - Unpaid Family Leave Act

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

7. Approval of Teacher in Charge - October 23, 2018 - October 24, 2018

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves Shannon Graziani as Teacher in Charge for October 23 and 24, 2018 at a total cost of \$200.00 (\$100.00/day x 2 day).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

8. Approval of 5 Unpaid Days for Borough School Aide

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves 5 unpaid days for Employee # 4200 from April 23, 2019 - April 29, 2019.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

9. Approval of Additional Hours - Nurse at Borough School

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves an additional 2.5 hours (at an hourly rate of \$41.91) for Nicole Hydock to provide nursing services for Student #2025147 at the Borough School Dance on October 26, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

10. Approval of Volunteer to Assistant with Boys' Basketball Team

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves Student Teacher, Thomas Locatelli, as an unpaid volunteer to assist with Boys' Basketball for the 2018-2019 school year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves the attached bills and claims reports dated October 16, 2018 in the amount of \$851,657.87

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approve Payroll Distribution

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
9/30/2018	General	\$329,230.04

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval of the Board Secretary and Treasurer's Reports For The Period Ending 9/30/2018

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending September 30, 2018 to be approved.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

4. Approve Disposal of Outdated Textbooks

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board approves the disposal of the following textbooks:

8th Grade Math

Big Ideas Math / Quantity: 38

ISBN: 978-1-60840-015-7

Big Ideas Math Teacher Edition / Quantity: 2

ISBN: 978-1-60840-018-8

7th Grade Math

Big Ideas Math / Quantity: 24

ISBN 13: 978-1-60840-299-1

Big Ideas Math / Quantity: 47

ISBN 13: 978-1-60840-014-0

6th Grade Math

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

5. Accept NJSIG Safety Grant

On the motion of Ms. Lucia Galdi seconded by Mrs. Shawna Longo, the Board accepts the NJSIG Safety Grant in the amount of \$1,600.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

6. Accept 2017/2018 Annual Audit - tabled

On the motion of _____ seconded by _____, the Board accepts the 2017/2018 annual audit reflecting no audit recommendations.

Roll Call: LG___ AH___ SL___ AL___ MM___ CP___ DR___ KW___ JW___

C. Anti -Bullying Bill of Rights Act -The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

1. Accept and Affirm the Superintendent’s Anti- Bullying Report

On the motion of Mrs. Amy Lyons seconded by Ms. Christina Perry, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Roll Call:

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

D. Workshops/Seminars/Conferences - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approval of Professional Development

On the motion of Mrs. Amy Lyons seconded by Ms. Christina Perry, the Board approves the following list of requests for professional development and corresponding costs:

Professional Development – Request for Approval as per Accountability Regulations – October 16, 2018

Staff Member	Date	Workshop	Mileage	Workshop Fees	Substitute	Total Cost
Allison Zakrzewski	9/20/18-9/21/18	NJ IDA Conference Somerset, New Jersey	50.8 x.31 = \$15.75 x 2 days = \$31.50	Fee - \$200.00 (employee responsible for balance of \$185.00)	\$100/day	\$331.50
Maria Diaz	12/6/18	Pique Proficiency, NJSPA, 12 Monroe, Twp., NJ	n/a	Fee - \$175.00	\$100/day	\$275.00
Larissa Wilczak, Lauren Degnan, Ashley Morris and Denise Zalis	10/17, 10/24, 11/7	Live Webinars: Planning the 180 Days: Designing Units of Instruction that Engage and Empower	n/a	Fee - \$159.00 each	n/a	\$636.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

E. Special Education - The following motion is of a routine nature, non- controversial, and will be voted on in one motion.

1. Approval of OOD Extended School Year Tuition for 2018-2019 School Year

On the motion of Mrs. Amy Lyons seconded by Ms. Christina Perry, the Board approves OOD tuition for student 001197 at a cost not to exceed \$5,445. Services to be provided by Harbor Haven, West Orange, NJ.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. **Approval of Neurodevelopmental Evaluation**

On the motion of Mrs. Amy Lyons seconded by Ms. Christina Perry, the Board approves a Neurodevelopmental evaluation for student 621345 at a cost not to exceed \$675.00. Services to be provided by Morristown Medical Center.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

Discussion Items:

- **New Business** – Mr. Mark Maire pointed out the article in NJ Municipalities Magazine. Ms. Christine Lion-Bailey talked about the visit from Tech Directors from other districts on November 2, 2018.
- **Old Business** - none

Hearing of Citizens and/or Delegations - Ms. Karen Suma, 48 Maple Avenue, Morris Plains, inquired if the District was considering more hours for the Reading Specialist. She also asked if there was a CPAC meeting in the near future. Mr. Mark Maire responded by saying if the need it determined then additional hours will be considered.

Adjournment

On the motion of Mrs. Jessica Williams, seconded by Mrs. Shawna Longo, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:37pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Amy Barkman
Board Secretary