

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education Minutes of the Public Meeting (Reorganization) – January 7, 2019 - 7:00 p.m. Borough School Learning Center/STEAM Lab

2018-2019 District Goals

1. To continue providing communication outreach opportunities to members of the school community.
2. To continue increasing student achievement through individualized instruction, meaningful and authentic assessments, and 21st century teaching strategies.
3. To continue to analyze data to support student performance, professional development, and evaluate programs.
4. To continue to address the Long Range Facility Plan, as well as execute referendum-approved projects, while demonstrating fiscal responsibility.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:02pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Oath of Office (Board Secretary)

Distribute Code New Jersey Code of Ethics to the board

Roll Call

Present: Ms. Diane Del Russo, Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Shawna Longo, Mrs. Amy Lyons, Mrs. Maria Manley, Ms. Christina Perry, Dr. Denise Rawding, and Mrs. Jessica Williams

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 8

Election of Officers

A. Election of Board President

Motion(s) for nominations for the office of President:

Motion by: Mrs. Maria Manley Candidate Name: Dr. Denise Rawding
(Nominee)

Motion by: None Candidate Name: None
(Nominee)

Motion to close nominations by: Mrs. Shawna Longo/Ms. Christina Perry Voice vote

Motion to accept nominations by: Mrs. Maria Manley/Mrs. Jessica Williams Voice vote

Roll Call Vote for President:

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

RESOLVED, that in accordance with N.J.S.A. 18A:15-1 the Morris Plains School District Board of Education, in the County of Morris, New Jersey, elects Dr. Denise Rawding as President of the Board of Education effective immediately until the next organization meeting as prescribed by law.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

The newly elected President now presides over the meeting.

B. Election of Board Vice-President

Motion(s) for nominations for the office of Vice-President (A second is not required.):

Motion by: Mrs. Maria Manley Candidate Name: Mrs. Shawna Longo
(Nominee)

Motion by: None Candidate Name: None
(Nominee)

Motion to close nominations by: Mrs. Amy Lyons/Mr. Adam Higgins Voice vote

Motion to accept nominations by: Ms. Lucia Galdi/Mrs. Mary Manley Voice vote

Roll call vote for Vice-President:

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

RESOLVED, that in accordance with N.J.S.A.18A:15-1 the Morris Plains School District Board of Education, in the County of Morris, New Jersey, elects Mrs. Shawna Longo as Vice-President of the Board of Education effective immediately until the next organization meeting as prescribed by law.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

Reorganization Items Prepared for Official Action on January 2, 2018:

A. Annual Designations

1. Designate the Official Meeting Place of the Board

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, Be It Resolved that the Board designates the Borough School Learning Center/STEAM Lab, 500 Speedwell Avenue, Morris Plains, NJ 07950 and the MCESC conference room, 520 Speedwell Ave, Suite 200, Morris Plains, NJ 07950 as the official meeting place of the Board.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

2. Board of Education Meetings

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, the Board approves the following resolution:

WHEREAS, the Morris Plains School District Board of Education, in the County of Morris, New Jersey is directed to meet at least once every two months during the period in which the schools in the district are in session (N.J.S.A. 18A:10-6), and

WHEREAS, the Open Public Meetings Act requires notice of regularly scheduled meetings within seven days following the Annual Organizational Meeting of the Board; be it

RESOLVED, by the Morris Plains School District Board of Education to designate that the following notice of regularly scheduled meetings be adopted in accordance with N.J.S.A. 18A:22-11: "Notice is hereby given that a Regular Meeting of the Morris Plains School District Board of Education, in the County of Morris, New Jersey, will be held on or about the second and fourth Tuesday of each month.

BE IT FURTHER RESOLVED, that the aforesaid notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 520 Speedwell Avenue, Suite 116, Morris Plains, New Jersey 07950, and that the aforesaid notice be mailed to the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Clerks of municipality.

Ms. Diane Del Russo -yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

3. Approves Chart of Accounts

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

4. Approval of Committees and Representatives* Incoming

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, the Board approves the following committees of the Board of Education:

Finance--Buildings and Grounds

Curriculum and Instruction

*Legislative – NJSBA – Dr. Denise Rawding

*Educational Services Commission of Morris County (ESC) – Ms. Diane Del Russo

Morris School District - Ms. Lucia Galdi

Personnel

Policy

Shared Services

Liaison Committees

--Morris Plains Home and School Association (MPHSA)

--Morris Plains Municipal Alliance Committee (MPMAC)

--Education Foundation of Morris Plains (EFMP)

--Strategic Planning Committees

-- *New Jersey School Boards Association (Delegate: Dr. Denise Rawding and Alternate:

Mrs. Amy Lyons)

-- *Morris County School Boards Association – Dr. Denise Rawding

Community Outreach

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

B. Annual Motions

1. Approves Board Policies and Bylaws

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, the Board approves the following resolution

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulations, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

2. Authorize the School Board Secretary/Business Administrator to Award Contracts

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, BE IT RESOLVED, that the Board authorizes the School Board Secretary/Business Administrator to award contracts up to the current bid threshold (\$40,000) as set by the Division of Local government Services and further set the quote threshold at 15% of the bid threshold (\$6,000).

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

3. Authorize Interim Payment of Obligations

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, BE IT RESOLVED, that the Board authorizes the Business Administrator/Board Secretary to do account transfers, pay bills and approve travel in accordance with Policy #4133 and #9250, Travel and Related Services, and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with list of such transfers, payments and travel subject to presentation and ratification at the next board meeting.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

4. Designation of Depositories of School Funds

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, the Board approves the following resolution: RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1):

<u>Account</u>	<u>Signature</u>	<u>Bank</u>	<u>Account #</u>
General Account	President, Vice President, Treasurer and Secretary # of Signatures (3)	Investors Savings Bank	XXXXX0870
Food Service Account	President, Treasurer and Secretary # of Signatures (3)	Investors Savings Bank	XXXXX1935
Unemployment Trust Fund	President, Vice President, Treasurer and Secretary # of Signatures (2)	Investors Savings Bank	XXXXX0897
Payroll Agency	President, Vice President, Treasurer and Secretary # of Signatures (2)	Investors Savings Bank	XXXXX0889
Payroll Account	Treasurer, President, and Secretary # of Signatures of (2)	Investors Savings Bank	XXXXX0902
Student Activity Fund	Treasurer, Secretary, & Superintendent # of Signatures (2)	Investors Savings Bank	XXXXX1919
Referee Account	President, Vice President, Treasurer and Secretary # of Signatures (2)	Investors Savings Bank	XXXXX0910
Construction Account	President, Treasurer and Secretary # of Signatures (3)	Investors Savings Bank	XXXXX1927
Capital Reserve Account	Treasurer, Secretary, Superintendent # of Signatures (2)	Investors Savings Bank	XXXXX2909
Capital Projects Accounts - Bond \$	Secretary # of Signatures (1)	Investors Savings Bank	XXXXX2031

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

5. New Jersey School Board Code of Ethics

On the motion of Ms. Christina Perry seconded by Mrs. Shawna Longo, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey adopt the following Code of Ethics as per N.J.S.A. 18A:12-21 et seq.:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policy making, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
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Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

6. Authorization of Procurement of Goods/Services - State Contracts

Motion by Ms. Christina Perry seconded by Mrs. Shawna Longo to approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris Plains School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris Plains School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris Plains School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

Ms. Diane Del Russo -yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

7. Authorization of Procurement of Goods/Services through Joint Purchasing Agreements

Motion by Ms. Christina Perry seconded by Mrs. Shawna Longo to approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris Plains School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreement, and

WHEREAS, the Morris Plains School District desires to authorize its purchasing agent to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris Plains School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services enter into with Joint Purchasing Agreements on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

Public Board of Education Meeting Begins

Hearing of Citizens and/or Delegations:

Mr. Matt Mirett, volunteer BOE Member of Preschool Advantage, addressed the Board regarding preschool payments for those that qualify.

Ms. Gail Devine, 91 Sun Valley Way, Morris Plains offered support for keeping Tracy Flanagan full-time.

Superintendent's Report – Mr. Mark Maire reported the following:

1. I hope everyone had a nice holiday break. I would like to wish everyone a very happy and healthy New Year. I would like to welcome Mrs. Del Russo to the MPBOE. I look forward to having her join the team, and I thank her in advance for her service.
2. There was one confirmed incident of HIB involving 3 second grade students at Mountain Way. Numerous remedial steps were taken to address the matter, including multiple school officials.
3. December enrollment
 - a. MW - 200, Boro - 371, MHS - 241, OOD - 20, Charter - 9, Total = 841
4. Congratulations to Shawna Longo for receiving the 2019 Mike Kovins Teacher of the Year National award for Ti:ME. The award is a National award, and is the most prestigious award for Music Technology Education. She will receive her award in Texas in February.
5. Mountain Way second graders will begin the LEAD Program (Character Education-based), led by a MPPD Officer, on January 10th and January 15th. The program will extend through the end of the school year. Second grade students will have a LEAD lesson once per month.
6. Today, administration coordinated an entry meeting with Class 3 officer Dave Xenitelis. He will be introduced to students and staff at both schools on January 8th and 9th.
7. Recently, we received the 2019-2020 calendar from the Morris School District. We will convert the calendar to support Morris Plains, identify the professional development and staff development days, and share the draft with key stakeholders amongst the staff. It is my intent to approve the 2019-2020 calendar during the first board meeting in February.
8. Mrs. Gropp is working with members of SEPAC to coordinate a Dyslexia parent training for February 5th. More information will follow.

Business Administrator’s Report - Ms. Amy Barkman reported the following:

1. The Referendum punch list items – I will be meeting with the contractor and the architect next week to discuss finalization of all outstanding items.
2. The Staff budgets are due to the Principals this week.
3. The budget process has started and Administration will be meeting multiple times over the next few months.
4. We are working on a contracting with a vendor to categorize, shred and store all old documents.

Correspondence - none

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following: Public and Executive Session - December 11, 2018

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – abstain
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

Business Items Prepared for Official Action on January 7, 2019:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

1. Accept Resignation - Classroom Aide

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board accepts the resignation of Randall Porter, classroom aide at Mountain Way School, effective January 22, 2019.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

2. Approval of Family Leave Replacement Teacher

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves Randall Porter as Family Leave Replacement Teacher for Mrs. Kara Pagan, Preschool Teacher at Mountain Way School, effective January 23, 2019 through May 22, 2019 at a per diem rate of \$265.02 (\$53,005, BA, Step 1; prorated).

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

3. Approval of CST Leave Replacement Aide Position

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves Thomas Locatelli as CST Leave Replacement Aide, dates and salary as follows:

NAME	POSITION	SCHOOL	HOURS	TOTAL PAID HRS/DAY	UNPAID TIME (LUNCH) IF APPLICABLE	STEP	HOURLY RATE IF APPLICABLE	YEARLY SALARY
Thomas Locatelli	CST AIDE 1/2/19-1/22/19	Borough	8:53-3:10	5.9	23 minutes	1	\$14.28	15,502.36 prorated
Thomas Locatelli	CST AIDE 1/23/19-5/22/19	Borough	7:51-2:54	5.9	69 minutes	1	\$14.28	15,502.36 prorated

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

4. Approval of Unpaid Day for Mt. Way School Aide

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves 1 unpaid day off for Mt. Way Aide # 4663 on 12/5/18.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – abstain
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

5. Approval of 4 Unpaid Days for District-Wide Employee

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves 4 unpaid days off for District Employee # 4611 on January 3, 4, 31 and February 1, 2019.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

6. Approval of Unpaid Day for Borough School Aide

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves 1 unpaid day off for Borough Aide # 4519 on 12/17/18.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes

Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes
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7. Approval of Basketball Officials and Assigner

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves Steve Loboda as a basketball official for 2018-2019 at a cost of \$57.00 per game.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

8. Approval of Additional Hours per Week for Borough Teacher for 2018-2019

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves the following additional hours for Cari Segall, part-time teacher at Borough School, from 19.5 hrs to 24.33 hrs per week, effective January 2, 2019 at a salary of \$58,955.67 (MA+30, Step 19; \$85,443 prorated).

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

9. Approval of Home Instruction

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves Christie Heuneman to provide home instruction to Student ID# 621303 at an hourly rate of \$40, not to exceed 10 hours per week, for the remainder of the 2018-2019 school year.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

10. Approval of Medical Leave for Mt. Way Teacher

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves a medical leave for Mountain Way teacher # 4564 for the time-period of January 7, 2019 - April 5, 2019.

January 7, 2019 - April 5, 2019 Paid/Unpaid Medical Leave

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

11. Approval of Medical Leave for Mt. Way Teacher

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves a medical leave for Mountain Way teacher # 4392 as follows:

May 1, 2019 - June 30, 2019 - Paid Sick Leave

September 1, 2019 - November 25, 2019 - NJ Family Leave

Anticipated return to work - November 26, 2019

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

12. Approval of Medical Leave for Borough Teacher

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves a medical leave for Borough teacher # 4377 for the time-period of January 7, 2019 - January 22, 2019.

January 2, 2019 - January 18, 2019 Paid/Unpaid Medical Leave

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

13. Approval of Family Leave Replacement Teacher

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves Daina Budris as Family Leave Replacement Teacher (#4564) for Mountain Way School, effective January 8, 2019 through April 4, 2019 at a per diem rate of \$280.14 (\$56,029, BA30/MA, Step 1; prorated).

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial,*

1. Approve Bills and Claims Report

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves the attached bills and claims reports dated January 7, 2019 in the amount of \$434,003.20 and January 7, 2019 in the amount of \$670.00

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

2. Approve Payroll Distribution

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
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12/15/2018	General	\$329,252.24
12/21/2018	General	\$360,710.08

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

3. Approval of the Board Secretary and Treasurer’s Reports For The Period Ending November 30, 2018

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending November 30, 2018 to be approved.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

4. Approve Standing Payments to the Borough of Morris Plains

On the motion of Mrs. Jessica Williams seconded by Mr. Adam Higgins, the Board approves standing monthly payments to the Borough of Morris Plains for reimbursement of the Class III Officer’s monthly salary.

Ms. Diane Del Russo - abstain	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

C. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of Ms. Christina Perry seconded by Mrs. Jessica Williams, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

D. Special Education - The following motion is of a routine nature, non- controversial, and will be voted on in one motion.

1. Approval of OOD Tuition for 2018-2019 School Year

On the motion of Ms. Christina Perry seconded by Mrs. Jessica Williams, the Board approves OOD tuition for student #000060 at a cost not to exceed \$19,500. Services to be provided by Stepping Forward Counseling Center.

Note: HS student was attending the Center School and placed at Stepping Forward on 11/11/2018 for intensive partial care home instruction. Return to the Center School is contingent upon doctor approval (up to 6 months).

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

2. Approval of Psychiatric Evaluation

On the motion of Ms. Christina Perry seconded by Mrs. Jessica Williams, the Board approves a psychiatric evaluation for student #2029198 at a cost not to exceed \$675.00. Services to be provided by Dr. Bryan W. Fennelly, 8 Shunpike Rd, Madison.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

3. Approval of Teacher of the Deaf Consultation

On the motion of Ms. Christina Perry seconded by Mrs. Jessica Williams, the Board approves a Teacher of the Deaf consultation for student #2034376 at a cost not to exceed \$495.00. Services to be provided by Bergen County Special Services, 540 Farview Avenue, Paramus.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

E. Policy - The following motion is of a routine nature, non- controversial, and will be voted on in one motion.

1. Approval of Policies for Second Reading

On the motion of Ms. Christina Perry seconded by Mrs. Jessica Williams, the Board approves the following policies for second reading:

Series	Policy Number	Title
Personnel	4111.2/4211.2	Domestic Violence

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

F. Curriculum - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approval of Curricula for First Reading

On the motion of Ms. Christina Perry seconded by Mrs. Jessica Williams, the Board approves the following curricula for first reading:

- Visual Arts
- World Language
- Music K-8

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

G. Recognition - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approve the Resolution for School Board Recognition Month in New Jersey

On the motion of Ms. Christina Perry seconded by Mrs. Jessica Williams, the Board approves the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be the 16th Annual School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Morris Plains Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Morris Plains Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Morris Plains Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Morris Plains Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Ms. Diane Del Russo - yes	Mr. Adam Higgins - yes	Ms. Christina Perry – yes
Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mrs. Jessica Williams - yes

Discussion Items:

- **New Business** – Dr. Denise Rawding asked BOE Members to notify her of committees that they are interested in serving on.
- **Old Business** - none

Hearing of Citizens and/or Delegations

Ms. Jessica Hayes, 21 Sunrise Drive, Morris Plains asked for an explanation of the LEAD Program for 2nd Grade Students.

Ms. Kerry Summa, 48 Maple Avenue, Morris Plains expressed gratitude for the Dyslexia Program.

Adjournment

On the motion of Ms. Lucia Galdi, seconded by Ms. Christina Perry, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 7:35pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Amy Barkman
Board Secretary