

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education Minutes of the Public Meeting – August 22, 2017 – 7:00 p.m. 520 Speedwell Avenue, Suite 200

2016-2017 District Goals

1. To continue providing communication outreach opportunities to members of the school community.
2. To continue increasing student achievement through individualized instruction, meaningful and authentic assessments, and 21st century teaching strategies.
3. To continue to analyze data to support student performance, professional development, and evaluate programs.
4. To continue to address the Long Range Facility Plan, as well as execute referendum-approved projects, while demonstrating fiscal responsibility.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 7:00pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call *Present:* Mr. Scott Bober, Mr. Anthony Galdi, Ms. Lucia Galdi, Mrs. Shawna Longo, Mrs. Maria Manley, Dr. Denise Rawding and Mr. Kenneth Wilbur

Absent: Mr. Adam Higgins and Ms. Christina Perry

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 1

Hearing of Citizens and/or Delegations - none

Superintendent's Report - Mr. Mark Maire reported the following:

1. There were no incidences of HIB to report at this time.
2. There has been much time and consideration into drafting the 2017-2018 district goals. Similar to the development of the district PD plan, the identification of the district goals was a collaborative effort across our administration. The goals represent a vision that supports future ready, long-range planning, supporting the needs of all student learners, and enhancing our instructional practices and programs. Additionally, the goals are aligned to our district professional development plan, and they will be used as a reference when the principals draft their 2017-2018 school goals.
3. I would like to thank the summer staff for their time and dedication preparing for the start of the school year. Examples of summer activities included state reporting submissions, transitioning to a new bus company, juggling referendum projects, facilitating parent communication, preparing student schedules and classrooms, coordinating supplies, and participating in a financial audit.
4. Administration is currently reviewing 2017 PARCC Data. Specifically, mapping demographic data aligned to our LAL and Math scores. We expect to lead a presentation highlighting our results in October.
5. The Genesis parent portal was opened to parents on Monday. The portal provides parents access to their child's schedule, transportation arrangements, and important school and district documents.
6. Last week, Mrs. Vieira drafted a letter to parents highlighting New Jersey's Anti-Bullying Law, and the Morris Plains School District's practices, programs, and procedures that are in place to create a safe learning environment for our student learners. The communication was placed in the Genesis parent portal, and parents must sign-off that they read the document before they can access their child's schedule. We intend to work with our guidance counselors to coordinate a parent program for the first week in October (Week of Respect) that addresses suicide prevention, mental health, and bullying (including cyberbullying). We need to talk about mental health, talk about bullying (especially cyberbullying), and provide parents with the resources and knowledge to support their children at home, and in school.
7. Recently, we have received over \$19K from the EFMP and HSA to support our needs for the 2017-2018 school year. This includes \$5,600 from the HSA to purchase 250 Chromebook cases, and \$13,600 from the EFMP to purchase equipment to support the Digital Communications Lab. We are very fortunate to partner with school community organizations that put children in the forefront of their vision and mission.
8. The EFMP 5K Fundraiser is scheduled for 10/15 at 9am. The course will be a road race, and it will begin at Community Park. You can register online by navigating the EFMP website.

9. I am currently working with Ms. Kitchell and the Borough School Science teachers to plan for an outside classroom/learning environment. Ms. Kitchell is recruiting local committees and parents to assist in the project. We are planning to meet in the fall.
10. Congratulations to Mountain Way STEM teacher Ms. Demetrician for the coverage she received in the first digital copy of NJ TEACHER'S MAGAZINE. She received a full page and a half spread highlighting her program.
11. This week, I met with the grant writer for the Life project grant (Leadership and iSteam for Females in Elementary Schools). We will join the Weehawken and Hillside school districts and partner with NJIT on a grant to provide hands-on STEM exploration activities for young females. LIFE will provide interactions with female STEM role models incorporating confidence building, communication and leadership skills, and added activities that leverage the expertise of NJIT's corporate/government partners (Lego, Microsoft, Apple and USARMY). I will plan a meeting with our STEM teachers and grant coordinator to discuss further partnerships throughout the year.
12. This week, I was invited by Future Ready to serve on their panel at the October NJSBA convention. I am excited to promote our wonderful staff, and the innovative programs and initiatives that drive our instruction.
13. We plan to welcome back staff on September 1st. The festivities will begin with a breakfast, sponsored by the HSA.
14. I would like to wish staff and students a successful 2017-2018 school year.

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. Updated the Board on the Referendum Projects

Correspondence - none

Board of Education Minutes

1. Approval of the Board of Education Minutes - Tabled

On the motion of _____ seconded by _____, the Board approves the following Minutes: Public - August 8, 2017

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

Business Items Prepared for Official Action on August 22, 2017:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of Medical Leave - Borough School Teacher

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves medical leave for Employee #4072, Borough School Teacher effective September 1, 2017 with the anticipated return date of September 30, 2017.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approval of Temporary Borough School Teacher

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves Leslie Taylor as a Temporary Borough School Teacher from September 1, 2017 anticipated through September 30, 2017 at a per diem rate of \$276.64 (\$55,329 - BA30/MA Step 1) prorated. There are no benefits associated with this position.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

3. Approval of Part-Time Music Teacher - Mountain Way School

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves Mary Cappola as part-time Music Teacher (.55) at the Mountain Way School, effective September 1, 2017 through June 30, 2018 at a salary of \$30,430.95 (\$55,329 x .55; BA+30/MA, Step 1).

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

4. Approval of Movement on the Guide - September 1, 2017

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves movement on the guide for the following staff, effective September 1, 2017:

Staff Member	Column, Step	Salary	New Column, Step	Adjusted Salary
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Burd, Kalli	BA STEP 3	52,905	BA+15 STEP 3	54,435
Cassidy, Sioban	MA+45 STEP 7/8	62,549	MA+60 STEP 7/8	65,276
Cazzola, Michelle	MA+30 STEP 7/8	60,936	MA+45 STEP 7/8	62,549
Crudele, Monica	BA+30/MA STEP 14	64,673	MA+15 STEP 14	67,222
Curcio, Scott	MA+45 STEP 10	65,177	MA+60 STEP 10	68,642
Davis, Hayley	MA+30 STEP 4	59,360	MA+45 STEP 4	60,899
Degnan, Lauren	MA+15 STEP 11	62,523	MA+30 STEP 11	64,631
Distefano, Lisa	MA+15 STEP 9	59,934	MA+30 STEP 9	61,999
Koeck, Darlene	MA+45 STEP 14	72,087	MA+60 STEP 14	76,352
Pagan, Kara	BA+30/MA STEP 3	55,965	MA+15 STEP 3	57,495
Penkoski, Karen	BA+30/MA STEP 17	74,045	MA+15 STEP 17	76,939
Politi, Felicia	BA+15 STEP 5	55,062	BA+30 STEP 5	56,619
Porter, Alison	MA+30 STEP 11	64,631	MA+45 STEP 11	66,831
Quinn, Laura	BA STEP 11	56,640	BA+15 STEP 11	58,313
Rolph, Kara	MA+30 STEP 17	78,554	MA+45 STEP 17	81,844
Sullivan, Mary Ellen	MA+45 STEP 14	72,087	MA+60 STEP 14	76,352
Usdin, Carly	MA+30 STEP 7/8	60,936	MA+45 STEP 7/8	62,549
Zalis, Denise	MA+45 STEP 14	72,087	MA+60 STEP 14	76,352

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves the attached bills and claims report dated 8/22/2017 in the amount of \$1,362,217.14.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approve Payroll Distribution

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
8/14/17	General (Summer Pay)	\$65,143.73
8/15/17	General	\$78,798.41

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

3. Approval of Payment to Daskal LLC

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves payment #2 to Daskal LLC in the amount of \$359,248.40.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

4. Approval of Payment to Belacon LLC

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves payment #4 to Belacon LLC in the amount of \$125,932.45.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

5. Approval of Payment to Laumar Roofing Co Inc.

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves payment #3 to Laumar Roofing Co. Inc. in the amount of \$387,100.00.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

6. Approval of Change Order #1 & #2 For Daskal

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves Change Order #1 For Daskal LLC. Inc. in the amount of \$6,762.00 & Change Order #2 in the amount of \$7,603.80.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

7. Approval of Change Order #1 for Belacon LLC

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves Change Order #1 for Belacon LLC in the amount of \$960.00

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

C. Policy - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of New Policies - 3542 Food Service for the First Reading

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves, on the first reading, Policy 3542 as prepared by the New Jersey School Boards Association.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

D. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

E. Donations - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept a Donation from the Education Foundation of Morris Plains

On the motion of Mrs. Shawna Longo seconded by Ms. Lucia Galdi, the Board accepts a donation from the Education Foundation of Morris Plains in the amount of \$13,655.06 to purchase various items for the Digital Communication Studio at Borough School.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

F. District Goals and Professional Development Plan - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve 2017-2018 District Goals

On the motion of Mrs. Shawna Longo seconded by Ms. Lucia Galdi, the Board approves the 2017-2018 District Goals listed below.

- The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
- The Morris Plains School District will develop and implement a strategic planning process.
- The Morris Plains School District will continue to attend to the development of all facets of the whole child.
- The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
- The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
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Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approve 2017-2018 District Professional Development Plan

On the motion of Mrs. Shawna Longo seconded by Ms. Lucia Galdi, the Board approves the 2017-2018 District Professional Development Plan.

Mr. Scott Bober – yes	Mr. Adam Higgins - absent	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

Discussion Items:

- **New Business** – Mr. Mark Maire will set committees meeting dates.
- **Old Business** – Mrs. Maria Manley reported that the town play was exceptional.

Hearing of Citizens and/or Delegations – Town resident, Mr. Quinzel McKenzie of 19 Beech Drive, Morris Plains, introduced himself to the Board and stated that his daughter will be in first grade this coming year.

Executive Session

On the motion of Mr. Anthony Galdi, seconded by Mr. Scott Bober, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session to discuss **Shared Services**. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Dr. Denise Rawding, seconded by Mr, Anthony Galdi, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 8:27pm.

Motion carried by unanimous voice vote.

Adjournment

On the motion of Mr. Scott Bober, seconded by Mrs. Shawna Longo, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:27pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Ms. Amy M. Barkman
Board Secretary