

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Minutes of the Public Meeting – June 12, 2018 – 7:00 p.m.
Borough School Learning Center**

2017-2018 District Goals

1. The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
2. The Morris Plains School District will develop and implement a strategic planning process.
3. The Morris Plains School District will continue to attend to the development of all facets of the whole child.
4. The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
5. The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:02pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Shawna Longo, Ms. Amy Lyons, Mrs. Maria Manley, Ms. Christina Perry, Dr. Denise Rawding, Mr. Kenneth Wilbur and Mrs. Jessica Williams

Also present: Mr. Mark Maire and Ms. Amy Barkman
Number of public attending: 60

Hearing of Citizens and/or Delegations - none

Recognition

2017-2018 Teachers of the Year

- Karen Penkoski - Mountain Way School
- Susan McKinlay - Borough School

Retirement of Borough School Teacher

- Edward Frankosky

The Board took a break from 7:45pm to 8:00pm.

MPEA Friendship of Education Award

- Joanne Wheeler

Toys for Tots - Hector Schorno

Presentations

- Student Council End of Year Report
- School Community Organization Leadership Report
 - MPMAC - Nancy Verga

Superintendent's Report - Mr. Mark Maire reported the following:

1. There was one HIB investigation involving an out of district student. The investigation results determined the incident was not HIB.
2. May Enrollment
 - a. MW = 212, Boro = 370, MHS = 249, OOD = 19, Charter = 6, Total = 856
3. Art Night was a tremendous success. I would like to thank Ms. Rigby and Mrs. Harrington for all their work and preparation. The night highlighted their incredible work and talents in the classroom. In addition, the venue showcased the incredible skills of our young artists. I would like to thank the staff and parent volunteers who dedicated their time to support the program. The gym looked incredible!
4. Last week, our gifted and talented students had the opportunity to present a court case in front of Judge Carlucci at the Morris Plains Municipal Court. This was an amazing opportunity for our students to learn more about the legal system. I would to thank Mrs. Drew-Suttile for organizing this excursion.
5. Last Thursday, Mrs. Hussey coordinated a third grade assembly featuring Elinor Otto, America's oldest working Rosie (Rosie The Riveter). During the program, students had an

opportunity to interact with Ms. Otto. In addition, students sang songs that paid tribute to her, and they presented her with a gift from each third grade homeroom. At the conclusion of the event, Mayor Druetzler provided Ms. Otto with a key to the Borough. It was a memorable experience for all those who attended.

6. Recently, the 3rd grade students at Borough School, along with the Morris Plains Beautification Committee, planted a Rose Garden in the center of town below the clock. The satellite "Rosie" Garden was planted in conjunction with the national campaign to plant Rose Gardens throughout the United States in recognition of the contributions of women and their pivotal role as Rosie the Riveter. Currently there are 36 Rose Gardens in the nation. At the present time, our garden was the first one planted in New Jersey! Thank you, Mrs. Hussey, for coordinating these incredible living lessons for our students, and for expanding student learning beyond the classroom walls.
7. On Wednesday, we were notified that our presentation proposals for the 2018 NJSBA Convention in Atlantic City were accepted. Mrs. Lion-Bailey, Mrs. Vieira, and I will present on "WeAreMPSD Future Ready" and "Future Ready Leadership" on October 24th. Mrs. Lion-Bailey will facilitate a third presentation for Future Ready (Technology) with the Millburn School District Technology Director.
8. The second grade transition breakfast ran on June 12th. After the breakfast, second grade students had a chance to tour Borough School, led by student tour guides. There will be an orientation planned for incoming 3rd grade parents over the summer.
9. The 8th grade graduation is scheduled for June 22 at 7:30pm. Congratulations to the class of 2018.
10. Congratulations to everyone for another great school year.

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. The new chiller has been installed at Mountain Way School and is running great. The average classroom temperature is 71 degrees. The perimeter fencing will be finished this week.
2. The window replacement project at Borough School is moving along.
3. There will be a pre-construction meeting for the corridor flooring at Borough School this Friday, June 15, 2018
4. The Business Office is very busy analyzing and closing out the financials for the 2017/2018 school year.
5. I attended the NJASBO Convention last week which included dynamic workshops as well as a lot of networking with my colleagues and vendors. Thank you for allowing me to attend.
6. We had our audit by State of New Jersey for our Child Nutrition Program. The audit was anticipated to last two day but was completed in one day. Not one finding thanks to Ms. Geralyn Dilluvio's attention to detail throughout the year.
7. My heartfelt thanks to the Board for the lovely cards, delicious Edible Arrangement and support during my Mother's passing.

Correspondence – A thank you note was read from the Arbor Terrace Sunshine Club.

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mr. Kenneth Wilbur seconded by Ms. Lucia Galdi, the Board approves the following Minutes: Public and Executive - May 22, 2018

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - abstain	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

Business Items Prepared for Official Action on June 12, 2018:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: *Employment of personnel contained in these resolutions in this section are provisional, contingent upon a compliance with S414 (pass the trash), criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."*

1. Approval of Union Support Staff

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following Union/Support staff (Custodians/Secretaries), effective July 1, 2018 through June 30, 2019:

Last Name	First Name	Position
Aitchinson	Steve	Custodian
Alexander	Charles	Custodian
Feliz	Luis	Custodian
Giraldo	Luis	Custodian
Grant	Vanaldo	Custodian
McCarthy	Daniel	Custodian
Soliman	Mohamed	Maintenance Worker
Bruhn	Cristie	Secretary - Mountain Way
Flanagan	Tracy	Secretary - Borough
Gallerano	Vickie	Secretary - Borough
Kramer	Chandell	Secretary - CST

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approval of Non - Union Support Staff

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following Non-Union/Support staff effective July 1, 2018 through June 30, 2019:

Last Name	First Name	Position
Beattie	Kevin	Supervisor of Buildings and Grounds
Carney	Heather	Assistant to the BA
Dilluvio	Geralyn	Admin. Assistant to the BA
Vaglio	Scott	Technology and Network Manager
Thomas	Anna	Treasurer
Wieners	Ami	Admin. Assistant to the Superintendent

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval of Summer Curriculum Writers

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following teachers as curriculum writers for the 2018-2019 school year at a total cost of (\$40.00/hour) per teacher.

Teacher Name	Grade	Not to Exceed # Hours	Not to Exceed - Total
Shannon Prisco	Kindergarten	10 Hours	\$400.00
Kara Pagan	First Grade	5 Hours	\$200.00
Isis Sarnowski	First Grade	5 Hours	\$200.00
Michelle Cazzola	Second Grade	2.5 Hours	\$100.00
Kara Everhart	Second Grade	2.5 Hours	\$100.00

Danielle Mastrogiovanni	Second Grade	2.5 Hours	\$100.00
Andrea Bruno	Second Grade	2.5 Hours	\$100.00
Monica Crudele	Third Grade	10 Hours	\$400.00
Dawn Bruhn	Fourth Grade	10 Hours	\$400.00
Jessica Hendershot	Fifth Grade	10 Hours	\$400.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

4. Approval to Create a New Position - Part-Time District Reading Specialist Teacher

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the creation of a part- time district reading specialist teacher for the 2018-2019 School Year not to exceed 19.5 hours a week.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

5. Approval of Part-Time District Reading Specialist Teacher

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves Cari Segall as a District Reading Specialist Teacher (Part-time 19.5 hours week) for the 2018-2019 school year at a salary of \$46,993.65 (Column MA+30, Step 19, \$85,443 prorated)

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

6. Approval of Classroom Aides/Door Monitors

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves classroom aides/door monitors and salaries for the 2018-2019 school year (184 days maximum) as follows:

NAME	POSITION	SCHOOL
Jennifer Thorne	CST Aide	Mountain Way
Deborah Broxmeier	CST Aide	Mountain Way

Alicia Jaworski	CST Aide	Mountain Way
Carrie Horan	CST Aide	Mountain Way
Barbara Carton	CST Aide	Mountain Way
Nancy Rocco	CST Aide	Mountain Way
Chelsea Beeck	CST Aide	Mountain Way
Jill Cecere	CST Aide	Mountain Way
Eileen Bodnar	CST Aide	Borough School
Sheryl McNichol	CST Aide	Borough School
Laurie Rafuse	CST Aide	Borough School
Randall Porter	CST Aide	Borough School
Christie Heuneman	CST Aide	Borough School
Krista Underhill	CST Aide	Borough School
Melissa O'Shaughnessy	CST Aide	Borough School
Carol Bozza	Door Monitor (183 days)	Mountain Way
Victoria Garcia	Door Monitor (183 days)	Mountain Way

Any additional hours, up to 29.5, must be approved by the building principals and documented on a timesheet.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

7. Approval of Additional Hours for Mountain Way Door Monitor

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves 4.5 additional hours for Employee #4566, Mt. Way Door Monitor on: 5/8/18 & 5/10/18 additional hours 4.5 x \$13.00 per hour = \$58.50

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

8. Approval of Additional Hours for Mountain Way Door Monitor

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves 3.15 additional hours for Employee #4561, Mt. Way Door Monitor on: 5/21/18 - additional hours 3.15 x \$13.00 per hour = \$40.95

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

9. Approval of Substitute Custodians

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following as substitute custodian for the 2017-2018 school year @ an hourly rate of \$12.50.

Nicholas Swiontkowski

Ms. Lucia Galdi – abstain	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

10. Approval of Summer Custodians

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the following summer custodians effective June 25, 2018 at a rate of \$11.50 per hour not to exceed 35 hours per week:

Sami Cazamoski
Ryan Becker

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

11. Approval of Part-Time District Media Specialist

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves Susan Kitzen as a District Media Specialist (Part-time 24.5 hours/week) for the 2018-2019 school year at a salary of \$42,345.10 (Column BA+30/MA, Step 11, \$60,493 prorated).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

12. Approval to Rescind Previous Renewal for Employee # 4641

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves to rescind previous motion from May 8, 2018, motion # A3, for Non-Tenure employee #4641, due to the anticipated enrollment for 2018-2019 school year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

13. Approval to Create a New Position - Mountain Way Related Arts (Creative Literacy) Teacher

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves the creation of a Mountain Way Related Arts (Creative Literacy) Teacher position for the 2018-2019 school year.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

14. Approval of 5th and 6th Grade Borough School Science Teacher

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves Robert Beck as a 5th and 6th Grade Borough School Science Teacher for the 2018-2019 school year at a salary of \$55,135 (Column BA+15, Step 3).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

15. Approval of Unpaid ½ Day for Borough School Aide

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves 1/2 unpaid day off for Borough Aide # 4598 on 6/1/18.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

16. Approval of Additional Summer Hours - Speech Evaluations

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves additional summer hours (not to exceed 10 hours) for speech evaluations as follows:

Siobhan Kolodziej - Speech Therapist \$48.13 /hr x10 hours = \$481.30

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

17. Approval of Reimbursement of Unused Sick Days

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves reimbursement for unused sick days for Edward Frankosky, effective June 30, 2018: 451 unused sick days x \$30.00/day = \$13,530.00 to be paid on June 29, 2018 as per contract.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

18. Approval of 2 Unpaid Days for Borough School Aide

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves 2 unpaid days off for Borough School Aide # 4636 on June 14 & June 15, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

19. Approval of 1/2 Unpaid Day for Mt. Way School Aide

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves 1/2 unpaid day off for Mt. Way School Aide # 4531 on June 5, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

20. Approval Revise Temporary Coverage Dates for the Morning Broadcast Club

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves to revise Matthew Gottilla as temporary replacement for Scott Curcio as advisor for the Morning Broadcast Club for the time period (14 days) between January 10, 2018 through February 23, 2018 to be paid on a prorated basis (\$3,612 stipend per school year).

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

21. Approve Payment for Two (2) Unused Vacation Days

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves payment to Employee # 4413 for Two (2) unused vacation days in the amount of \$344.30 to be paid out in June 25, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

22. Approve Payment for Six (6) Unused Vacation Days

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves payment to Lindsay Vieira, Mountain Way Principal/Curriculum Coordinator for Six (6) unused vacation days in the amount of \$2,999.58 to be paid out in June 29, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

23. Approve Payment for Six (6) Unused Vacation Days

On the motion of Mrs. Shawna Longo seconded by Mrs. Amy Lyons, the Board approves payment to Andrew Kramar, Borough School Principal for Six (6) unused vacation days in the amount of \$ 3,124.56 to be paid out in July 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves the attached bills and claims reports dated May 22, 2018 in the amount of \$101,979.90 and dated June 12, 2018 in the amount of \$870,883.18.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approve Payroll Distribution

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
5/30/2018	General	\$327,410.82

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval to Transfer Current Year Surplus to Reserve Accounts

Motion by Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves the following resolution:

WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Morris Plains Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into each of the following: Capital Reserve, Maintenance Reserve, Legal Reserve, Tuition Reserve accounts at year end, and

WHEREAS, the Morris Plains Board of Education has determined that an amount not to exceed \$600,000 is available for such purpose of transfer into each reserve account;

NOW THEREFORE BE IT RESOLVED by the Morris Plains Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

4. Approval of 2018-2019 Anticipated Contracts to be Renewed, Awarded, or to Expire during the School Year -PL 2015-Chapter 47

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, Pursuant to PL 2015, Chapter 47 the Board of Education intends to renew, award, or permit to expire the following contracts

previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Procurement Regulations 2CFR Part 200.317 et. Seq.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

5. Authorize the School Business Administrator to Close Petty Cash Accounts

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, BE IT RESOLVED, that the Board authorizes the School Business Administrator to close the petty cash accounts as of June 30, 2018 and reopen three petty cash accounts in the amount of \$200 each (MPBOE Petty Cash – Business Office, MPBOE Petty Cash – Mountain Way, MPBOE Petty Cash – Borough) and two petty cash accounts in the amount of \$500 each (MPBOE Petty Cash - MW Stem, MPBOE Petty Cash - Borough Stem) as of July 1, 2018.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

6. Authorize the School Business Administrator to do Account Transfers

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, BE IT RESOLVED, that the Board authorizes the School Business Administrator to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

7. Authorize the School Business Administrator to Deposit Interest Earned

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, BE IT RESOLVED, that the Board authorizes the School Business Administrator to deposit any interest earned on the investment in the Capital Reserve, Maintenance Reserve, Tuition Reserve, Capital Projects and Legal Reserve accounts into the General Fund.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

8. Approval of School Lunch Rates – 2018-2019

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves the following resolution:

RESOLVED, upon the recommendation of the Superintendent, that the Morris Plains School District, in the County of Morris, New Jersey approves the rates for school lunch 2018-2019 school year:

Paid Student Lunch	\$2.95
Adult Lunch	\$3.95
Reduced Student Lunch	.40

A La Carte Items: See attached list for Borough and Mountain includes the following:

Student Entrée Only	\$2.55
Adult Entrée Only	\$3.55
1% Low-Fat or Skim Milk	.65

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

9. Approval of the 2018-2019 Tax Payment Schedule

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey approves the schedule of tax payments from the municipality for the 2018-2019 school year as follows in accordance with N.J.S.A. 18A:13-23.

Morris Plains Board of Education - Tax Payment Schedule – 2018-2019

Month	General Fund Tax Levy	Debt Service Tax Levy	Total Tax Due
July 2018	\$1,330,139.00	\$477,934	\$1,808,073.00
August 2018	\$1,330,139.00		\$1,330,139.00
September 2018	\$1,330,139.00		\$1,330,139.00
October 2018	\$1,330,139.00		\$1,330,139.00
November 2018	\$1,330,139.00		\$1,330,139.00
December 2018	\$1,330,139.00		\$1,330,139.00
January 2019	\$1,330,139.00		\$1,330,139.00
February 2019	\$1,330,139.00	\$372,379	\$1,702,518.00
March 2019	\$1,330,139.00		\$1,330,139.00
April 2019	\$1,330,139.00		\$1,330,139.00
May 2019	\$1,330,139.00		\$1,330,139.00
June 2019	\$1,330,138.00		\$1,330,138.00
Total 2018-2019	\$15,961,667.00	\$850,313.00	\$16,811,980.00

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

10. Resolution Approving the Bid Threshold—Qualified Purchasing Agent

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board adopts the following resolution:

WHEREAS, the Morris Plains Board of Education School Business Administrator/Board Secretary possesses a qualified purchasing agent (QPA) certificate;

WHEREAS, the Governor, in consultation with the State Treasurer and pursuant to N.J.S.A. 18A:18A-3 (b), on July 1 , 2016 has set the bid threshold amount for school districts with purchasing agents who possess qualified purchasing agent certificates at \$40,000 and further set the quote threshold at 15% of the bid threshold (\$6,000);

NOW, THEREFORE BE IT RESOLVED that the Morris Plains of Board of Education, pursuant to N.J.S.A. 18A:18A-3 (a) and N.J.A.C. 5:34-5.4, establishes and sets the bid threshold amount of \$40,000 for the board of education, and further authorizes Amy Barkman, SBA/Board Secretary to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate of the newly established bid threshold amount.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

11. Approve Payments #5 & #6 to Daskal, LLC

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves payment #5 in the amount of \$27,528.20 & payment #6 in the amount of \$30,974.47 to Daskal, LLC for the completion of the Borough School auditorium.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

12. Approve Payment #2 to Daskal, LLC

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves payment #2 in the amount of \$425,734.59 to Daskal, LLC for window/door capital project.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

13. Appointment of Attorney - Special Education

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board appoints the law firm of Scarinci Hollenbeck LLC, 1100 Valley Brook Avenue, Lyndhurst, New Jersey 07071

as the Board's attorney for Special Education and other matters as assigned from July 1, 2018 through June 30, 2019. This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 520 Speedwell Avenue, Suite 116, Morris Plains, NJ 07950.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

C. Special Education - The following motion is of a routine nature, non controversial, and will be voted on in one motion.

1. Approval of OOD tuition for 2018-2019 School Year

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board approves OOD tuition for the following students:

Student 000649: at a cost not to exceed \$11,876 (ESY only). Services to be provided by Summit Camp, 168 Duck Harbor Rd, Honesday, PA.

Student 001018: at a cost not to exceed \$84,000. Services to be provided by Partnerships In Education, (Inclusive Learning Academy), 1395 Rt. 23 South, Butler.

Student 000129: at a cost not to exceed \$129,780. Services to be provided by Allegro School, 125 Ridgedale Ave, Cedar Knolls.

Student 2033274: at a cost not to exceed \$81,135.60. Services to be provided by Allegro School, 125 Ridgedale Ave, Cedar Knolls.

Student 621342: at a cost not to exceed \$55,800. Services to be provided by Windsor Learning Center, 230 Wanaque Ave, Pompton Lakes.

Student 001197: at a cost not to exceed \$65,100. Services to be provided by Windsor Learning Center, 230 Wanaque Ave, Pompton Lakes.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

D. Superintendent's Anti-Bullying Report - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mrs. Shawna Longo seconded by Ms. Christina Perry, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

E. Policy - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Adoption of Updated Policies Prepared by New Jersey School Boards Association

On the motion of Mrs. Maria Manley seconded by Mr. Adam Higgins, the Board adopts the following updated policies as prepared by New Jersey School Boards Association:

Series	Policy Number	Title
Personnel	4111	Recruitment, Hiring and Selection
Personnel	4211	Recruitment, Hiring and Selection

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

F. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Approval of Revised Professional Development

On the motion of Mrs. Maria Manley seconded by Mr. Adam Higgins, the Board approves revised (total cost) request for professional development and corresponding costs:

Professional Development – Request for Approval as per Accountability Regulations – June 12, 2018

Staff Member	Date	Workshop	Mileage	Workshop Fees	Substitute	Total Cost
Amy Barkman	June 5, 2017 - June 8, 2017	NJASBO Annual Conference, Borgata Hotel, Atlantic City, New Jersey	258 x.31 = \$79.98	Fee - \$275.00 Hotel - \$198.00 Resort Fee - \$10.00 Parking - \$5.00 Meals - \$160.00 Tolls - \$9.00	N/A	\$736.98

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

G. Donations - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Accept a Donation From The Arbor Terrace Sunshine Club

On the motion of Mrs. Maria Manley seconded by Mr. Adam Higgins, the Board accepts a donation from The Arbor Terrace Sunshine Club in the amount of \$25.00.

Ms. Lucia Galdi – yes	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

Discussion Items:

- **New Business** – Dr. Denise Rawding asked for Board Members support for the Borough School Graduation.
- **Old Business** - none

Hearing of Citizens and/or Delegations – Ms. Karen Summa, 48 Maple Avenue, Morris Plains, asked for further information regarding the new Reading Specialist Teacher.

Executive Session

On the motion of Mr. Kenneth Wilbur, seconded by Ms. Lucia Galdi, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session at 8:34pm to **Review CSA Summary**. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Mrs. Jessica Williams, seconded by Ms. Christina Perry, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 8:45pm.

Motion carried by unanimous voice vote.

Adjournment

On the motion of Mrs. Maria Manley, seconded by Mr. Kenneth Wilbur, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:45pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Amy Barkman
Board Secretary