

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education Minutes of the Public Meeting – March 13, 2018 – 7:00 p.m. 520 Speedwell Avenue, Suite 200

2017-2018 District Goals

1. The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
2. The Morris Plains School District will develop and implement a strategic planning process.
3. The Morris Plains School District will continue to attend to the development of all facets of the whole child.
4. The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
5. The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Dr. Denise Rawding, Board President, opened the meeting at 7:00pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Adam Higgins, Mrs. Shawna Longo, Mrs. Amy Lyons, Mrs. Maria Manley, Ms. Christina Perry, Dr. Denise Rawding, Mr. Kenneth Wilbur (arrived at 7:03pm) and Mrs. Jessica Williams

Absent: Lucia Galdi

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 10

Hearing of Citizens and/or Delegations:

Jessica Prater of 17 Rosedale Avenue, Morris Plains asked what the State standard is for screen time vs. the amount of time the students are experiencing throughout the school day. Mr. Maire replied by saying there is no State standard but he would be happy to gather the data and report back.

Nancy Verga (Liaison to Municipal Alliance) of 7 Hickory Drive, Morris Plains. Mrs. Verga said the Municipal Alliance is looking for men to take the online survey. She also inquired as to what can be done for the minorities to deal with specific issues before the issues become a crisis.

Donny Cristiano, 15 Briarcliff Road, Morris Plains, announced he had the HSA Pizza Fundraiser information if anyone is interested.

Superintendent's Report - Mr. Mark Maire reported the following:

1. There were no HIB investigations to report at this time.
2. February enrollment:
 - a. MW=210, Boro=369, MHS=249, OOD=19, Charter=9, Total=856
3. We had 5 inclement weather days built into the 2017-2018 Approved School Calendar. Currently, we have used 6 inclement weather days. During the most recent winter storms, I maintained ongoing communication with the Office of Emergency Management, Mayor Druetzler, and the Morris Plains Police Department. This collaboration was important for me as we managed the opening of schools. Their time and assistance was greatly appreciated. I know that many of our community members and staff were impacted by these recent weather events. I am hopeful that winter weather is behind us.
4. Last week, Mr. Kramar and I shared a letter to Borough School parents addressing the 3/14 National Walk-Out Movement. Our stance on the issue is clear. The walk-out is not a school-sponsored event. We will have police presence at Borough School to ensure the safety and security of our students. It is our expectation that instruction will continue during the walk-out time, and parents will follow our district policies if they choose to have their child participate. On Monday, Mr. Kramar and support staff met with middle school students to review the contents of the letter.
5. On March 14th, our 3rd grade students are scheduled to visit NJIT and participate in Pi Day activities. The activities will promote hands-on, guided discovery learning. The activities will be led by NJIT professors. There is no cost for our students to attend. Our partnership with NJIT continues to serve us and our students well.
6. This week, I disseminated information to the Strategic Planning Council Committee members. The Strategic Planning Council Committee is comprised of 32 school community members. Many of the committee members are educators in the district. The communication included an agenda for our first meeting, scheduled for 3/20 at 6:30pm. The second Council meeting is scheduled for March 24th. The results of the Strategic Planning survey will be utilized throughout the meetings.

7. An Early Dismissal schedule will be followed on March 21st. In the afternoon, staff will participate in professional development sessions.

Business Administrator’s Report - Ms. Amy Barkman reported the following:

1. Update on chiller unit at Mountain Way School. The project was approved by New Jersey Department of Education as an emergency.
2. The budget is balanced utilizing adjustments (health care, enrollment, banked cap). It includes \$30,000 refund to the tax payers from previous capital projects (site improvements at both schools, partial roof at Mountain Way School, Art and Music classrooms at Mountain Way School)
3. PaySchools POS System - \$2,100 deposited in the month of February 2018.

Correspondence - none

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mr, Adam Higgins seconded by Ms. Christina Perry, the Board approves the following Minutes: Public - February 27, 2018

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

Business Items Prepared for Official Action on March 13, 2018:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

1. Approval of Unpaid Day for Borough School Aide

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves 3 unpaid days for Borough Aide # 4519 on 2/28/18, 3/15/18 and 3/16/18

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approval of Additional Hours for Mt. Way Door Monitor

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves additional hours for Employee #4566, Mt. Way Door Monitor on: 2/16/18 additional hours 2.5 x \$13.00 per hour = \$32.50

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval of Additional Hours for Mt. Way Door Monitor

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves additional hours for Employee #4561, Mt. Way Door Monitor on: 3/2/18 additional hours .75 x \$13.00 per hour = \$9.75

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

4. Approval of Additional Hours for Aides - Special Education and Disability Awareness Training

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves additional hours for aides on February 19, 2018 for the purpose of: Special Education and Disability Awareness Training.

Name	Hours Worked	Hourly Rate	Total
Anders, Rachel	2.75	14.97	41.16
Bodnar, Eileen	2.75	18.58	51.09
Carton, Barbara	2.75	22.18	60.99
Cecere, Jill	2.75	22.18	60.99
Heuneman, Christie	2.75	14.42	39.65
Rafuse, Laurie	2.75	22.18	60.99
O'Shaugnessy, Melissa	2.75	13.86	38.11
Underhill, Krista	2.75	13.86	38.11

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – abstain	Mrs. Jessica Williams - yes

5. Approval of Chaperones - 6th Grade Camping Trip

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves the following chaperones and stipends for the 6th Grade Camping Trip to Fairview Lake YMCA Camp on April 23, 24, 25, 2018:

Edward Frankosky	\$513.00	Kathleen Connolly	\$513.00
Brian Wilson	\$513.00	Alison Porter	\$513.00
Matthew Gottilla	\$513.00	Scott Curcio	\$513.00
Wayne Looney	\$513.00	Lauren Degnan	\$513.00
Richard Hilton	\$513.00	Nicole Hydock	\$513.00
Laura Morris	\$513.00		

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

6. Approval of Administrator in Charge - 6th Grade Camping Trip

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves Edward Frankosky as Administrator in Charge for the 6th Grade Camping Trip to Fairview Lake YMCA Camp on April 23, 24, 25, 2018 at a total cost of \$300.00 (\$100.00/day x 3 days).

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

7. Approval of Administrator in Charge - 8th Grade Trip to Washington, DC

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves Edward Frankosky as Administrator in Charge for the 8th Grade Trip to Washington, DC on April 11, 12, 13, 2018 at a total cost of \$300.00 (\$100.00/day x 3 days).

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

8. Approval of Chaperones - 8th Grade Trip to Washington, DC

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves the following chaperones and stipends for the 8th Grade Trip to Washington, DC on April 11, 12, 13, 2018:

Mary Ellen Sullivan	\$513.00	Wayne Looney	\$513.00
Kathleen Connolly	\$513.00	Brian Wilson	\$513.00
Denise Zalis	\$513.00	Scott Curcio	\$513.00
Amy VanBuskirk	\$513.00	Karen Kinsey(Nurse)	\$513.00 + daily nurse substitute rate

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

9. Approval of Curriculum Writers for the 2017- 2018 School Year

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves the following teachers as curriculum writers for the 2017-2018 school year at a total cost not to exceed \$400.00 per teacher (\$40.00/hour x 10 hours).

- Mary Coppola - Music Curriculum K-2 (up to 5 Hours @ \$40/hour) to be completed by 6/30/18
- Laura Quinn - Music Curriculum 3-8 (up to 10 Hours @ \$40/hour) to be completed by 6/30/18
- Susan Harrington - Art Curriculum K-2 (up to 5 Hours @ \$40/hour) to be completed by 6/30/18
- Kirstin Rigby - Art Curriculum 3-8 (up to 10 Hours @ \$40/hour) to be completed by 6/30/18
- Maria Diaz - World Language 3-8 (up to 10 Hours @ \$40/hour) to be completed by 6/30/18
- Susan McKinlay - World Language 3-8 (up to 10 Hours @ \$40/hour) to be completed by 6/30/18

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

10. Approval of School Security Specialist for the 2017-2018 School Year

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves Amy Barkman as the School Security Specialist for the 2017-2018 school year.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

11. Approval of Substitute - 2017-2018

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves Jennifer Suarez as substitute teacher (teaching certificate) for the 2017-2018 school year.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves the attached bills and claims reports dated 3/13/2018 in the amount of \$80,437.35

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

2. Approve Payroll Distribution

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
2/28/2018	General	\$336,314.26

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

3. Approval of Emergency Chiller Purchase

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board approves the emergency purchase of one chiller unit (damaged by a fallen tree) at Mountain Way School by implementing 18A:18A-7 @ an estimated cost of \$220,000.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

C. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

D. Policy - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Adoption of Updated Policies Prepared by New Jersey School Boards Association

On the motion of Mrs. Shawna Longo seconded by Mrs. Maria Manley, the Board adopts the following updated policies as prepared by New Jersey School Boards Association:

Series	Policy Number	Title
Students	5145.5	PHOTOGRAPHS OF STUDENTS
Personnel	4119.26/4219.26	ELECTRONIC COMMUNICATION BY SCHOOL STAFF

Ms. Lucia Galdi – absent	Mrs. Amy Lyons - yes	Dr. Denise Rawding – yes
Mrs. Shawna Longo - yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes
Mr. Adam Higgins - yes	Ms. Christina Perry – yes	Mrs. Jessica Williams - yes

Discussion Items:

- **New Business**
 - **2017-2018 School Calendar** – One day will be dissolved from the calendar.
- **Old Business** - none

Hearing of Citizens and/or Delegations:

Nancy Verga, 7 Hickory Drive, Morris Plains, has been working with Brian Wilson and they are researching a program for mental health first aid.

Kerry Summa of 48 Maple Avenue, Morris Plains, inquired as to the status of the reading specialist. Mr. Mark Maire responded that the district has budgeted for a reading specialist for the 2018/2019 school year.

Nancy Verga, 7 Hickory Drive, Morris Plains, asked for clarification of what was involved in the School Safety Specialist position.

Donny Cristiano, 15 Briarcliff Road, Morris Plains, expressed his support of the Business Administrator, Amy Barkman being named the School Safety Specialist.

Nancy Verga, 7 Hickory Drive, Morris Plains, expressed her appreciation for the letter that was sent out to the parents regarding the walkout.

Jessica Prater, 17 Rosedale Avenue, Morris Plains and Gail Devine of 901 Sun Valley Way, Morris Plains, expressed their gratitude to Mr. Maire for the way he handled and communicated information about the upcoming walkout.

James Barletti of 8 Hillside Court East, Morris Plains asked for an update on security officers. Mr. Mark Maire informed him that the district has budgeted for security officers for the 2018/2019 school year.

Adjournment

On the motion of Mrs. Jessica Williams seconded by Mrs. Amy Lyons, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 7:49pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Amy Barkman
Board Secretary