

**PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD**

**Morris Plains Board of Education  
Minutes of the Public Meeting – December 12, 2017 – 7:00 p.m.  
Borough School Learning Center**

**2017-2018 District Goals**

1. The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
2. The Morris Plains School District will develop and implement a strategic planning process.
3. The Morris Plains School District will continue to attend to the development of all facets of the whole child.
4. The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
5. The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

**Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 7:00pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**Pledge of Allegiance**

**Roll Call**

**Present:** Mr. Scott Bober, Mr. Anthony Galdi, Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Shawna Longo, Mrs. Maria Manley, Ms. Christina Perry, Dr. Denise Rawding and Mr. Kenneth Wilbur

**Also present:** Mr. Mark Maire  
**Number of public attending:** 17

### **Hearing of Citizens and/or Delegations**

Mrs. Terri Kaag, 24 Lakeview Drive, Morris Plains, expressed kind words to our departing board members. She stated that it was an honor and a privilege to serve with each of them. She also noted their dedication and years of service to the school community.

Mrs. Lee Connor, 2 Tower Hill Road, Morris Plains, seconded Mrs. Kaag's sentiments. Mrs. Connor stated that she did not have a chance to serve with Mr. Galdi. She shared a story of Mr. Bober, sitting in a board meeting more than 7 years ago, how he had the passion and commitment to serve his community and make a difference. She said he is a role model for others to emulate, and she thanked him for his service. She congratulated Mr. Bober and Mr. Galdi, and she wished them the best of luck on their journey moving forward.

### **Presentation - Mrs. Cazzola and Second Grade Student Readers**

Mrs. Cazzola introduced the second grade readers, who shared their small moments narrative writing. According to Mrs. Cazzola, through mini-lessons, students learned how to enhance their writing.

List of student readers:

Leo Backus (Ms. Mastrogiovanni)  
Anagha Surubhotla (Mrs. Cazzola)  
Hannah Singh (Mrs. Chiellini)  
Kaylee Rolph (Mrs. Shepard/Mrs. Everhart)  
Sophia Sick (Mrs. Shepard/Mrs. Everhart)

**Mrs. Manley recognized Mr. Scott Bober and Mr. Anthony Galdi for their service on the Board of Education. The Board took a brief recess to enjoy cake.**

**Superintendent's Report - Mr. Mark Maire reported the following:**

1. There were no incidences of HIB to report at this time.
2. November enrollment
  - a. MW = 205, Boro = 370, MHS = 249, OOD = 19, Charter = 9
  - b. Total = 852
3. Last Tuesday, over 150 guests joined us to unveil the renovated auditorium. The event started with a ribbon cutting ceremony, led by Mrs. Manley. Next, attendees entered the auditorium, where they were treated to a Select Chorus Performance and Jazz Band Performance. The stage lights and acoustics throughout the performances were state of the art. After some tasty treats, student leaders led tours throughout the school

highlighting the auditorium, classrooms, and main office vestibule. It was wonderful to see town leaders, officials, and community members attend to show their support. Their positive feedback was well received!

4. On Saturday, Mrs. Manley and I attended the Morris Plains Basketball Opening Day ceremony to accept their \$8K donation to the Morris Plains School District. The donation will be used to fund enhancements to the Borough School gym that will benefit the basketball program. Their support and generosity is greatly appreciated.
5. On December 6th, a bus evacuation drill was held at both Mountain Way (AM) and Borough School (PM).
6. On December 7th, Mountain Way's winter concert was held in the Borough School auditorium. Feedback from folks who attended the conference was extremely positive. The Borough School winter concerts are scheduled for the following dates:
  - a. 5th - 8th (Wednesday - 7pm)
  - b. 3rd - 4th (Thursday - 7pm)
7. A big Thank You to the EFMP for accepting two Mountain Way grants totaling \$4,500.
  - a. Coding robots for each grade level in Mountain Way.
  - b. Root Vue plant system for second grade classes. The 20 kits will service the entire second grade. The learners will take care of their own mini-garden and see the root system and underground growing veggies.
8. Mr. Wilson is working to schedule the following student and parent programs. Stay tuned for more information:
  - a. Vaping - January
  - b. Don't Press Send - February
9. A Special Education Parent Advisory Council Meeting was held on December 12th. Six parents attended, along with members of the Child Study Team. Participants discussed ways to maximize social, emotional, and academic resources for school community members.
10. Next week, our fourth grade students will visit NJIT. The folks at NJIT scheduled fun STEM and science activities for our students, led by NJIT STEM faculty. Then, there will be a model STEAM tank session for the students. Student participants from the Hillside and Weehawken School Districts will also participate in the STEAM Tank session with our students. Mrs. Lion-Bailey and Mr. Gottilla will join me in a parallel presentation that highlights the basics of iSTEAM, PBL, engineering design, and entrepreneurial learning environments; also, past STEAM tank participants and judges will share out their experiences and answer questions.

**Business Administrator's Report - Ms. Amy Barkman – no report**

**Correspondence - none**

**Board Committee Status Reports**

**Finance/Buildings and Grounds – no report**

**Communication Outreach** – Mr. Mark Maire reported that the committee was responsible for securing attendees at the recent ribbon cutting ceremony.

**Curriculum and Instruction** - Mr. Mark Maire reported that the next Education Committee is scheduled for this Thursday.

**Personnel** - Mr. Mark Maire reported that the committee met this evening (12/12/2017), and discussed items on the agenda.

**Policy** - Mr. Mark Maire reported that the following policies, Visitors, Principal Evaluations, and HIB, were reviewed by the committee for revision recommendations as per NJSBA. The committee also reviewed a policy sample from NJSBA addressing electronic communication.

**Legislative** - none

**Educational Services Commission of Morris County (ESC)** – Mr. Kenneth Wilbur reported that further discussion took place to combine programs into one school. Discussions were also held about possible alternative fuel in the future.

**Morris School District** – Ms. Lucia Galdi reported that the last meeting for outgoing board members was held. Mr. Maire said that the Morris School District shared their 2018-2019 school calendar with us. We will work from the draft to create next year's calendar, which we will approve in January.

**Shared Service** – no report

**Liaison Committees:**

--**Morris Plains Home and School Association (MPHSA)** – Mr. Mark Maire reported that the next meeting is 12/13/2017.

--**Morris Plains Municipal Alliance Committee (MPMAC)** – Mr. Mark Maire reported that the committee is sponsoring a Vaping and "Don't Click Send" programs.

--**Education Foundation of Morris Plains (EFMP)** - Mrs. Lee Connor recognized all the enhancements to the schools and thanked administration. She reviewed EFMP's fundraisers, donations, and actions over the course of this past year. Additionally, she reviewed the goals listed in their Strategic Plan.

--**Strategic Planning Committees** – Mr. Mark Maire reported that the committee will start the process in January 2018.

-- **New Jersey School Boards** – no report

-- **Morris County School Boards Association** – no report

**Board of Education Minutes**

**1. Approval of the Board of Education Minutes**

On the motion of Mr. Kenneth Wilbur seconded by Mrs. Shawna Longo, the Board approves the following Minutes: Public - November 21, 2017

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - abstain	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**Business Items Prepared for Official Action on December 12, 2017:**

**A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.**

**Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”**

**1. Approval of Classroom Aide for 2017-2018 School Year - for Borough School  
Retroactive Starting on December 4, 2017 - June 30, 2018**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves classroom aide and salary retroactive starting on December 4, 2017 - June 30, 2018 for 2017-2018 school year:

NAME	POSITION	SCHOOL	HOURS	TOTAL PAID HRS/DAY	UNPAID TIME (LUNCH) IF APPLICABLE	STEP	HOURLY RATE IF APPLICABLE	YEARLY SALARY
Rachel Anders	CST AIDE	Borough	8:05-3:00	5.9	69 minutes	3	\$14.97	\$16,162.56 prorated

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**2. Approval of Unpaid Half Day for Borough School School Aide**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves 1 unpaid half day off for Borough School Aide # 4636 on 12/7/17.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**3. Approval of Medical Leave - Borough School Teacher**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves continued medical leave for Employee #4072, Borough School Teacher effective December 13, 2017 with the anticipated return date of January 24, 2018.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**4. Approval to Extend Temporary Borough School Teacher**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves to extend Leslie Taylor as a Temporary Borough School Teacher from December 13, 2017 anticipated through January 23, 2018, at a per diem rate of \$276.64 (\$55,329 - BA+30/MA Step 1) prorated. There are no benefits associated with this position.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**5. Approval of Unpaid Days for Borough School Aide**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves 2 unpaid days off for Borough School Aide # 4531 on 11/28/17 and 11/29/17.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**6. Approval of Unpaid Half Days for Mt. Way School Aide**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves 2 unpaid half days off for Mt. Way Aide # 4601 on 12/7/17 and 12/8/17.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes



**7. Approval of Unpaid Days for Mt. Way School Aide**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves 2 unpaid days off for Mt. Way Aide # 4569 on 11/30/17 and 12/01/17.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**8. Approval of Substitute - 2017-2018 School Year**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves Ilana Kenner- Radcliffe as substitute teacher (teaching certificate) for the 2017-2018 school year.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Approve Bills and Claims Report**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves the attached bills and claims report dated 12/12/2017 in the amount of \$473,847.26

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**2. Approve Payroll Distribution**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
11/30/2017	General	\$326,746.94

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**C. NJQSAC- Equivalency Application - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Approve the New Jersey State Department of Education Equivalency Application**

On the motion of Mr. Scott Bober seconded by Mr. Anthony Galdi, the Board approves the New Jersey State Department of Education Equivalency Application (N.J.A.C. 6A:5) as per the attached.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**D. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Accept and Affirm the Superintendent's Anti-Bullying Report**

On the motion of Mr. Anthony Galdi, seconded by Mr. Scott Bober, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**E. Donations - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Accept a Donation from the Morris Plains Home and School Association**

On the motion of Mr. Anthony Galdi, seconded by Mr. Scott Bober, the Board accepts a donation from the Morris Plains Home and School Association of books for the Teachers' Readers Workshop Library in the amount of \$363.71.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes



**F. Workshops/Seminars/Conferences - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.**

**1. Approval of Professional Development**

On the motion of Mr. Anthony Galdi, seconded by Mr. Scott Bober, the Board approves the following list of requests for professional development and corresponding costs.

**Professional Development – Request for Approval as per Accountability Regulations  
December 12, 2017**

<i>Staff Member</i>	<i>Date</i>	<i>Workshop</i>	<i>Mileage</i>	<i>Fee</i>	<i>Sub</i>	<i>Total</i>
Christine Lion-Bailey	January 25 & 26, 2018	Techspo 2018 Atlantic City, New Jersey	258 x .31 = \$79.98	Registration - \$340.00 Tolls - \$13,50 Parking - \$5.00 Meals - \$96.00	N/A	\$534.48

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**2. Approval of Professional Development**

On the motion of Mr. Anthony Galdi, seconded by Mr. Scott Bober, the Board approves the following list of requests for professional development and corresponding costs.

**Professional Development – Request for Approval as per Accountability Regulations  
December 12, 2017**

<i>Staff Member</i>	<i>Date</i>	<i>Workshop</i>	<i>Mileage</i>	<i>Fee</i>	<i>Sub</i>	<i>Total</i>
Laurie Schorno	February 7, 2017	AMTNJ - Monroe Twp., NJ	95.4x.31= \$29.57	\$164.00	\$100.00	\$ 293.57
Lisa Bregman	February 7, 2017	AMTNJ - Monroe Twp., NJ	95.4x.31= \$29.57	\$ 164.00	\$ 100.00	\$ 293.57

MaryEllen Sullivan	February 7, 2017	AMTNJ - Monroe Twp., NJ	95.4x.31= \$29.57	\$ 164.00	\$ 100.00	\$ 293.57
Amy Van Buskirk	February 7, 2017	AMTNJ - Monroe Twp., NJ	95.4x.31=\$29.57	\$ 164.00	\$ 100.00	\$ 293.57
Deborah Drake	February 7, 2017	AMTNJ - Monroe Twp., NJ	95.4x.31=\$29.57	\$ 164.00	\$ 100.00	\$ 293.57

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - yes
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

**Discussion Items:**

- **New Business** - none
- **Old Business** - Mr. Bober shared some words with the board and administration summarizing his 7 years as a board member. Mr. Galdi also shared his insight serving on the board.

**Hearing of Citizens and/or Delegations** - none

**Adjournment**

On the motion of Mr. Anthony Galdi, seconded by Mr. Scott Bober, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:25pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Mark Maire  
Superintendent