

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Minutes of the Public Meeting – November 7, 2017 – 7:00 p.m.
Borough School Learning Center**

2017-2018 District Goals

1. The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
2. The Morris Plains School District will develop and implement a strategic planning process.
3. The Morris Plains School District will continue to attend to the development of all facets of the whole child.
4. The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
5. The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 7:04pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Mr. Anthony Galdi, Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Shawna Longo, Mrs. Maria Manley, Dr. Denise Rawding and Mr. Kenneth Wilbur

Absent: Ms. Christina Perry

Also present: Mr. Mark Maire, Ms. Amy Barkman and Mrs. Lindsay Vieira

Number of public attending: 9

Hearing of Citizens and/or Delegations – Mr. Donald Cristiano, 15 Briarcliff Road, Morris Plains was disappointed in the Board of Education. He would like the long-term substitute policy revised. He stated that substitute teachers need support. He believes there has been miscommunication and would like the principal to stop in the classroom.

Mr. Phil Antico, 3 Wyndwood Road, Morris Plains wanted to know the district's plan to catch the kids up in 1st grade. Mrs. Lindsay Vieira responded as well as Mr. Mark Maire, Mrs. Maria Manley and Mr. Adam Higgins.

Ms. Maggie Guild, 38 Franklin Place, Morris Plains was concerned with the status of Mrs. Hussey's class and specifically concerned with the progression of her child. She was also concerned about an email sent by Mr. Brian Wilson.

Mrs. Deanna Gervasio, 9 Winding Way, Morris Plains, thanked the Board for adding the additional support to the 3rd grade class.

Presentation - 2016/2017 Annual Audit-Nisivoccia LLP

Superintendent's Report - Mr. Mark Maire reported the following:

1. Two HIB investigations to report at this time. Both investigations were determined not to be incidences of HIB.
2. October enrollment numbers:
 - a. MW - 202, Boro - 368, MHS - 249, OOD - 19, Charter - 9/ Total = 847
3. Last Monday, we hosted our parent program, which included a panel of experts. There were over 80 parents in attendance. The panelists provided strategies and resources to help parents navigate through some important topics faced by this generation of children. Topics that were addressed included online safety, anxiety, suicide prevention, social and emotional wellness, etc. The link to view the presentation was emailed to all MPSD families and posted on the district website and social media pages. I would like to thank our guidance counselors, principals, and CST Coordinator for dedicating their time and resources planning for the event. I would also like to thank the Morris Plains Municipal Alliance for sponsoring the program.
4. The QSAC Statement of Assurance will be submitted to the county office on November 8th. The SOA is a self-assessment rating the district's success against the Instruction and Program, Personnel, Governance, Operations, and Fiscal Management indicators. The curriculum approved on the 11/7 agenda was updated to support the SOA requirements. Thank you to the curriculum writers for making the necessary

revisions. Based upon our district profile and SOA, the NJDOE will contact us shortly to determine if we are eligible for a waiver.

5. Recently, we held a two-day Orton Gillingham staff training session, led by our Basic Skills LAL teacher Allison Zakrzewski. The training went very well, and we received wonderful feedback from those who attended.
6. On November 8th, both schools will be celebrating Veteran's Day. Thank you to all the staff who dedicated their time preparing for these wonderful programs. Thank you, also, to all those who have served to protect our country.
7. Congratulations to the Borough School boy's soccer team for winning the county championship. We will invite the team to the next board meeting to celebrate their success.

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. Updated the Board on the NJSBA Conference.
2. A pre-bid meeting with a walk-thru was held for the windows and doors projects at Borough School.
3. The bid opening for the windows and doors projects will be held on November 17, 2017 at 10:00am.
4. Updated the Board on the stage curtain.
5. Updated the Board on the Referendum projects.
6. The first budget meeting with the Administration will be held on Thursday, November 9, 2017

Correspondence - None

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mr. Scott Bober seconded by Mr. Adam Higgins, the Board approves the following Minutes: Public and Executive - October 17, 2017

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - abstain	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

Business Items Prepared for Official Action on November 7, 2017:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of Soccer Officials - 2017-2018

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves the following soccer officials for the 2017-2018 school year at a rate of \$57.00 per game:

Eileen Sheman
Angelo Abdondandolo

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approval of New Part-Time Aide Position - Borough School

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves a new part-time aide position at Borough School for 2017-2018 school year.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

3. Approval of 7 Unpaid Days for Mountain Way Teacher

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves 7 unpaid days for employee #4572 for January 25 - February 2, 2018.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

4. Approval of Medical Leave - Borough School Teacher

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves continued medical leave for Employee #4072, Borough School Teacher effective November 8, 2017 with the anticipated return date of December 12, 2017.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

5. Approval to Extend Temporary Borough School Teacher

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves to extend Leslie Taylor as a Temporary Borough School Teacher from November 8, 2017 anticipated through December 12, 2017, at a per diem rate of \$276.64 (\$55,329 - BA+30/MA Step 1) prorated. There are no benefits associated with this position.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

6. Approval of Substitute - 2017-2018

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves Rachel Anders as a substitute teacher (teacher certificate) for the 2017-2018 school year.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves the attached bills and claims report dated 11/7/2017 in the amount of \$784,727.63.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approve Payroll Distribution

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
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10/30/17	General	\$322,184.40
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Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

3. Approval of the Board Secretary and Treasurer's Reports For The Period Ending September 30, 2017

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending September 30, 2017 to be approved.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

4. Approve Line Item Transfers

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves line item transfers dated November 7, 2017.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

5. Approval of Disposal of Outdated Books

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves the disposal of:

- 65 Scholastic Children's Dictionary ISBN 0590967851
- 41 Scholastic Children's Thesaurus ISBN 0439365635

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
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Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

6. Acceptance of the 2016/2017 Audit and Comprehensive Annual Financial Report

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, after presentation and discussion, the Board accepts the annual audit, Comprehensive Annual Financial Report of Finances (CAFR) and Management Report for the district accounts for fiscal year 2016/2017 reflecting no audit recommendations. Be it resolved, that the School Business Administrator is directed to file copies of this audit with the New Jersey Department of Education via the County Office and electronic submission to the CAFR Repository, The Commissioner of Education, the New Jersey Department of Agriculture and the offices for National Recognized Rulemaking Board (since the district has outstanding debt service bonds).

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

7. Approval of Comprehensive Maintenance Plan and M-1 for the 2017/2018 School Year

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves the submission of the Comprehensive Maintenance Plan and the M-1 for the 2017/2018 school year to the New Jersey Department of Education.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

C. Special Education - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approval of Home ABA

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves home ABA for student # 000649 at a cost not to exceed \$4,800. Services to be provided by Brandon Dzwonkowski, 181 Cookstown New Egypt Road, Wrightstown, NJ.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approval of Home/Bedside Instruction

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves home/bedside instruction for student # 001018 at a cost not to exceed \$1,650. Services to be provided by St. Clare's Health Systems, 130 Powerville Road, Boonton Twp, NJ.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

3. Approval of Out of District Tuition 2017-2018

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves Out of District placement for the 2017-2018 school year for student #000059 at a cost not to exceed \$46,632. Services to be provided by Morris Knolls HS, 50 Knoll Drive, Rockaway, NJ.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

4. Approval of Out of District Tuition 2017-2018

On the motion of Dr. Denise Rawding seconded by Mrs. Shawna Longo, the Board approves Out of District placement for the 2017-2018 school year for student #000174 at a cost not to exceed \$46,632. Services to be provided by Morris Knolls HS, 50 Knoll Drive, Rockaway, NJ.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

D. Curriculum. The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

1. Approve Curriculum Revisions

On the motion of Mr. Anthony Galdi seconded by Mr. Kenneth Wilbur, the Board approves the following curriculum revisions, effective November 7, 2017

Language Arts	Addition of special education modifications, addition of pacing guides and technology standards.

Mathematics	Addition of special education modifications, addition of pacing guides and technology standards.
Science	Addition of pacing guides and technology standards.
Social Studies	Addition of pacing guides and technology standards.
Physical Education	Adjusted to the NJ SLS.
World Language	Adjusted to the NJ SLS.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

E. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mr. Anthony Galdi seconded by Mr. Kenneth Wilbur, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

F. Donations - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept a Donation from the Education Foundation of Morris Plains

On the motion of Mr. Anthony Galdi seconded by Mr. Kenneth Wilbur, the Board accepts a donation from the Education Foundation in the amount of \$208.79 to purchase a HoverCam Solo 5 for the Mountain Way School Learning Center.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Accept a Donation from Boonton Arts

On the motion of Mr. Anthony Galdi seconded by Mr. Kenneth Wilbur, the Board accepts a donation from the Boonton Arts in the amount of \$33.33 to benefit the Art Club.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

G. NJQSAC Statement of Assurance - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approval of the NJQSAC Statement of Assurance

On the motion of Mr. Anthony Galdi seconded by Mr. Kenneth Wilbur, the Board approves the following:

RESOLVED, that the Morris Plains Board of Education approve the NJQSAC 8.5 Statement of Assurance for the 2017-18 school year for submission to the NJ State Department of Education.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - yes	Ms. Shawna Longo - yes	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

Discussion Items:

- **New Business** – Mr. Mark Maire reported that the preschool tuition for the 2018-2019 school year will remain status quo. Ms. Lucia Galdi would like to dedicate a math classroom to Mr. Paul Waldek. Mr. Maire will look into the policy. Mrs. Maria Manley would like to dedicate the Borough School Auditorium to the public.
- **Old Business** - None

Hearing of Citizens and/or Delegations

Adjournment

On the motion of Dr. Denise Rawding, seconded by Mr. Anthony Galdi, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:15pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Amy M. Barkman". The signature is fluid and cursive, with the first name "Amy" and last name "Barkman" clearly distinguishable.

Ms. Amy M. Barkman
Board Secretary

