

**PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD**

**Morris Plains Board of Education**

**May 8, 2018 - 7:00 p.m.**

**Meeting will be held at 520 Speedwell Avenue, Suite 200**

**2017-2018 District Goals**

1. The Morris Plains School District will explore personalized learning to support curriculum, instruction, and assessment that meets the needs of our learners and prepares them for future readiness.
2. The Morris Plains School District will develop and implement a strategic planning process.
3. The Morris Plains School District will continue to attend to the development of all facets of the whole child.
4. The Morris Plains School District will increase the opportunities for all students to be successful through the implementation and expansion of academic and intervention programs.
5. The Morris Plains School District will expand balanced literacy and mathematics training in grades K-8. This includes providing data-driven professional development to support advances in the teaching of reading, writing, and mathematics.

**I. Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, Daily Record, Star Ledger, and the Morris News Bee.

**II. Pledge of Allegiance**

**III. Roll Call**

<input type="checkbox"/> Lucia Galdi	<input type="checkbox"/> Adam Higgins	<input type="checkbox"/> Shawna Longo	<input type="checkbox"/> Amy Lyons	<input type="checkbox"/> Maria Manley
<input type="checkbox"/> Christina Perry	<input type="checkbox"/> Denise Rawding	<input type="checkbox"/> Kenneth Wilbur	<input type="checkbox"/> Jessica Williams	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Amy Barkman     Mark Maire     Number of Public

**IV. Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**V. Superintendent’s Report - Mr. Mark Maire**

**VI. Business Administrator’s Report - Ms. Amy Barkman**

**VII. Correspondence**

**VIII. Board of Education Minutes**

**1. Approval of the Board of Education Minutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Minutes: Public and Executive - April 24, 2018

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**IX. Business Items Prepared for Official Action on May 8, 2018:**

*A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

*Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”*

**1. Approval of Tenure for Instructional Staff - 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves tenure for the following non-tenure staff members on dates as listed:

Susan Kitzen	effective	9/2/2018
Felicia Politi	effective	9/2/2018
Amy Vanbuskirk	effective	9/2/2018

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**2. Approval of Tenured Teachers - 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves tenured teachers and salaries for the 2018-2019 school year as per the agreement between the Morris Plains Board of Education and the Morris Plains Education Association (2017-2020)

Last Name	First Name	Column	2018-2019 Step
ANDERS	PATRICIA	Teacher BA+15	18
BRUNO	ANDREA	Teacher BA	7
CAZZOLA	MICHELLE	Teachers MA+45	8-9
CONNOLLY	KATHLEEN	Teacher MA+60	21
CRUDELE	MONICA	Teacher MA+30	15
CURCIO	SCOTT	Teacher MA+60	11
DALTON	NICOLE	Teacher BA+15	10
DEGNAN	LAUREN	Teacher MA+30	12
DIAZ	MARIA	Teacher MA+45	16
DISTEFANO	LISA	Teacher MA+45	10
DRAKE	DEBORAH	Teacher BA	7
GREIK	DEBRA	Teacher BA+15	16
HENDERSHOT	JESSICA	Teacher MA+30	13
HILTON	RICHARD	Teacher BA+30/MA	24
HURLEY-MEAD	JANE	Teacher BA+15	25
HUSSEY	VIRGINIA	Teacher MA+60	20
KITZEN	SUSAN	Teacher BA+30/MA	11
KOECK	DARLENE	Teacher MA+60	15
KOLODZIEJ	SIOBAN	Teacher MA+60	8-9
LABOY	MARIA	Teacher BA	15
LEIBRECHT	MICHELLE	Teacher BA+30/MA	14
LOONEY	WAYNE	Teacher MA+60	25
MASTROGIOVANNI	DANIELLE	Teacher MA+30	8-9
MC KINLAY	SUSAN	Teacher MA+15	22
MORRIS	LAURA	Teacher BA+15	7

PENKOSKI	KAREN	Teacher MA+15	18
PHILLIPS	ARTHUR	Teacher BA+30/MA	20
POCHETTINO	NAOMI	Teacher MA+15	16
POLITI	FELICIA	Teacher BA+30	6
PORTER	ALISON	Teacher MA+45	12
PRISCO	SHANNON	Teacher MA+60	8-9
QUINN	LAURA	Teacher BA+15	12
QUINZEL	ANDREA	Teacher MA+15	8-9
RIGBY	KIRSTIN	Teacher MA+30	14
ROLPH	KARA	Teacher MA+45	18
ROMANO	KIMBERLY	Teacher MA+45	24
SCHONMANN	ALISSA	Teacher MA+60	16
SCHORNO	LAURIE	Teacher MA+60	16
SHEPARD	BETH	Teacher MA+60	16
SILLS	BRETT	Teacher BA	12
SIMMS	JENNIFER	Teacher BA+30/MA	10
SULLIVAN	MARY ELLEN	Teacher MA+60	15
USDIN	CARLY	Teacher MA+45	8-9
VANBUSKIRK	AMY	Teacher BA+30	6
VIEGAS	BETH	Teacher BA+30/MA	14
WILCZAK	LARISSA	Teacher MA+60	18
WILSON	BRIAN	Teacher MA+60	23
ZALIS	DENISE	Teacher MA+60	15
ZAKRZEWSKI	ALLISON	Teacher BA+30/MA	8-9

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

### **3. Approval of Non-Tenured Teachers - 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves non-tenured teachers and salaries for the 2018-2019 school year as per the Agreement between the Morris Plains Board of Education and the Morris Plains Education Association (2017-2020).

Last Name	First Name	Column	2018-2019 Step
BRUHN	DAWN	Teacher BA+30/MA	6
BURD	KALLI	Teacher BA+15	4
CHAUVETTE	SARA	Teacher MA+15	3
CIANCIOSI	KRISTIN	Teacher MA+30	19
COPPOLA	MARY LYN	Teacher BA+30/MA	2
DAVIS	HAYLEY	Teacher MA+60	5
DEMETRICIAN	ELIZABETH	Teacher BA+30/MA	7
DREW-SUTTILE	JESSICA	Teacher MA+30	3
EVERHART	KARA	Teacher BA+30/MA	10
FIGLIO	GARY	Teacher BA+30/MA	4
GOODMAN	RACHEL	Teacher BA+30/MA	2
GORMAN	FELICIA	Teacher BA	4
GOTTILLA	MATTHEW	Teacher BA	5
HARRINGTON	SUSAN	Teacher BA	8-9
HYDOCK	NICOLE	Teacher BA+15	11
IRWIN	LINDSEY	Teacher BA	6
NORRIS	ERIN	Teacher BA+30/MA	2
PAGAN	KARA	Teacher MA+15	4
SARNOWSKI	ISIS	Teacher BA+30/MA	6
WILLIS	JULIE	Teacher MA+30	18

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**4. Approval of Home Instruction Rate - 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the home instruction rate of \$40.00 for the 2018-2019 school year.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**5. Approval of Home Instructors - 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves all instructional staff as home instructors for the 2018-2019 school year.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**6. Approval of Additional Summer Hours - Child Study Team**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves additional hours (Not to exceed 20 hours) for the child study team as follows:

Kristin Cianciosi - LDTC \$61.03/hr x 20 hours = \$1,220.60

Julie Willis - Part-Time Social Worker \$58.59/hr x 20 hours = \$1,171.80

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**7. Approval of Additional Summer Hours - School Nurse**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves additional hours (not to exceed 30 hours) for Nicole Hydock, school nurse, to process athletic forms at a maximum cost of \$1,257.30 (\$41.91 hour x 30 hours).

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**8. Approval to Eliminate a Position - School Psychologist/Behaviorist**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves to eliminate the School Psychologist/Behaviorist position for the 2018-2019 school year.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**9. Approval of Job Description - Director of Special Services**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the job description for Director of Special Services, effective September 1, 2018.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**10. Approval of Director of Special Services for the 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Megan Gropp as the Director of Special Services for the 2018-2019 school year.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**11. Approval to Accept Resignation Due to Retirement - Teacher at Borough School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts the resignation due to retirement of Mr. Edward Frankosky, teacher at the Borough School, effective June 30, 2018.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**12. Approval to Accept Resignation - Teacher at Borough School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts the resignation of Mrs. Lisa Bregman, teacher at the Borough School, effective June 30, 2018.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**13. Approval of Substitute - 2017-2018**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Leslie Taylor as substitute teacher (teaching certificate) for the 2017-2018 school year.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

***B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non controversial, and will be voted on in one motion.***

**1. Approve Bills and Claims Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached bills and claims reports dated May 8, 2018 in the amount of \$468,469.89

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**2. Approve Payroll Distribution**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
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4/30/18	General	\$325,040.76
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Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**3. Approval of Occupational Therapist for the 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Kimberly Barbera as an Occupational Therapist effective September 1, 2018 through June 30, 2019 at a fee of \$87.25/hour, not to exceed 32 hours/week for services and \$275 /evaluation not to exceed 25/year.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**4. Approval of Speech Therapist for the 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Debra Della Rovere as a Speech Therapist effective September 1, 2018 through June 30, 2019 at a fee of \$78/hour, not to exceed 30 hours/week for services and \$275/evaluation not to exceed 5/year.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**5. Approval of Contract for Physical Therapy Services for the 2018-2019 School Year**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Go for Bodywork Manual Physical Therapy, LLC (Dr. Elizabeth Cleary) effective September 1, 2018 through June 30, 2019 at a fee of \$87.25/hour, not to exceed 7.5 hours/week for services and \$250/evaluation.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**6. Approve Professional Support/Non Public Services Agreement and Addendum with ESC of Morris County – 2018-2019**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves the 2018-2019 Professional Support/Non-Public Services Agreement and Addendum with the Educational Services Commission of Morris County (occupational therapy; physical therapy services).

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**7. Appointment of Auditor**

On a motion by \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following resolution:  
 WHEREAS, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Morris Plains School District Board of Education, in the County of Morris, New Jersey, for the school year 2018-2019; and  
 WHEREAS, funds are available in the annual budget for this purpose, and  
 WHEREAS, the Public School Contracts Law defines auditing and accounting services as professional services not subject to competitive bidding;



RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Board appoints Mrs. Valerie Dolan, Nisivoccia & Company as the district auditor for the 2018-2019 school year at a fee of \$30,700 (NJSA 18A:23-1) and \$1,500 for the implementation of GASB #75. This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 520 Speedwell Avenue, Suite 116, Morris Plains, NJ 07950.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**8. Approve Submittal of Chiller Replacement Project**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves the submittal of the Mountain Way Chiller Replacement to the NJ Department of Education.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**9. Approve Amendment to the Long Range Facility Plan**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves the amendment to the Long Range Facility Plan to include the emergency replacement of the Mountain Way chiller.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**10. Approve Disposal of Audiometer**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves the disposal of (1) MAICO MA 25 audiometer ID# 01380 S/N 25885.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**11. Approve Laumar Roofing Change Order #1**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves Change Order #1 for Laumar Roofing in the amount of \$806.13 deduct.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**12. Approve Viking Pest Control Proposal**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves proposal from Viking Pest Control in the amount of \$3,299.00.

Roll Call: LG \_\_\_ AH \_\_\_ SL \_\_\_ AL \_\_\_ MM \_\_\_ CP \_\_\_ DR \_\_\_ KW \_\_\_ JW \_\_\_

**C. Special Education - The following motion is of a routine nature, non controversial, and will be voted on in one motion.**

**1. Approval of Out of District Tuition**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Out of District placement for student #622478 commencing on 4/16//2018 at a cost not to exceed \$12,157. Services to be provided by Hunterdon Preparatory School, 11 Spencer Lane, Annandale, NJ.

Roll Call: LG\_\_\_\_ AH\_\_\_\_ SL\_\_\_\_ AL\_\_\_\_ MM\_\_\_\_ CP\_\_\_\_ DR\_\_\_\_ KW\_\_\_\_ JW\_\_\_\_

**D. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.***

**1. Accept and Affirm the Superintendent’s Anti-Bullying Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Roll Call: LG\_\_\_\_ AH\_\_\_\_ SL\_\_\_\_ AL\_\_\_\_ MM\_\_\_\_ CP\_\_\_\_ DR\_\_\_\_ KW\_\_\_\_ JW\_\_\_\_

**X. Discussion Items:**

- New Business
- Old Business

**XI. Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**XII. Executive Session (Determined when the Board Meeting Opens)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss **Personnel**. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: LG\_\_\_\_ AH\_\_\_\_ SL\_\_\_\_ AL\_\_\_\_ MM\_\_\_\_ CP\_\_\_\_ DR\_\_\_\_ KW\_\_\_\_ JW\_\_\_\_

**XIII. Return to Regular Session from Closed Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: LG\_\_\_\_ AH\_\_\_\_ SL\_\_\_\_ AL\_\_\_\_ MM\_\_\_\_ CP\_\_\_\_ DR\_\_\_\_ KW\_\_\_\_ JW\_\_\_\_

**XIV. Adjournment**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

**Roll Call:** LG\_\_\_\_ AH\_\_\_\_ SL\_\_\_\_ AL\_\_\_\_ MM\_\_\_\_ CP\_\_\_\_ DR\_\_\_\_ KW\_\_\_\_ JW\_\_\_\_