

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Minutes of the Public Meeting – April 4, 2017 – 7:00 p.m.
Borough School Learning Center**

2016-2017 District Goals

1. To continue providing communication outreach opportunities to members of the school community.
2. To continue increasing student achievement through individualized instruction, meaningful and authentic assessments, and 21st century teaching strategies.
3. To continue to analyze data to support student performance, professional development, and evaluate programs.
4. To continue to address the Long Range Facility Plan, as well as execute referendum-approved projects, while demonstrating fiscal responsibility.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 7:07pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Ms. Lucia Galdi, Mr. Adam Higgins, Mrs. Maria Manley, Dr. Denise Rawding and Mr. Kenneth Wilbur

Absent: Mr. Anthony Galdi, Mrs. Shawna Longo and Ms. Christina Perry

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 4

Hearing of Citizens and/or Delegations - none

Superintendent's Report - Mr. Mark Maire reported the following:

1. There are no incidences of HIB to report.
2. March enrollment (MW - 214, Boro - 372, MHS - 244, OOD - 19, Charter - 6, Total = 854).
3. Last week, I attended Science Night at Borough School. The HSA volunteers, Borough Science teachers, and staff participants run a well-coordinated program. My favorite activity during Science Night is to walk through the student demonstrations. The students' maturity, preparation, and pride were evident through the room. The event was well attended, and the activities were hands-on and engaging.
4. The third Study Island and Big Ideas Benchmark will take place at Borough School this week. The teachers will use this critical data to support their PARCC planning, which includes continued personalized instruction.
5. PARCC is scheduled to begin May 1st (All grades). We will conduct a PARCC infrastructure trial on April 17th. Students will be placed in their testing locations, and they will complete online practice sessions.
6. Last week, I had a chance to read to the 3rd grade students. The students were excited, engaged, and they asked meaningful questions. The teachers do an incredible job instilling in their students a passion and love for reading.
7. Volume 3 of the 2016-2017 District Newsletter was published and shared with parents on Monday. I would like to thank all staff who contribute to the newsletter. It serves as a very effective communication tool, highlighting our wonderful district..
8. This week, our eighth graders will visit Washington, DC. They have a very busy agenda. We wish everyone a safe and exciting trip. Please keep an eye on our Twitter and Facebook feeds for daily updates.
9. Kindergarten Registration began this week and will run through Thursday.
10. The grading portal and report cards for the 3rd marking period will be open to parents at 4PM on Friday, April 7th.
11. On Friday, staff will wear blue in support for Autism Awareness.
12. Upcoming Events
 - a. Book Fair - Borough School - Week of April 17th.
 - b. Borough School Advisory - 4/21
 - i. St. Hubert's will address the entire school
 - c. Rockaway Mall Project - Week of April 23rd.
 - i. Each year Morris Plains participates and displays student work on 4 tables. Additionally, there are live performances scheduled throughout the week such as band, choir, cheerleading, etc.
 - d. Senior Citizen Luncheon - April 26th
 - e. Spring Musical (Singin in the Rain Jr.)
 - i. April 27th and 28th

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. There is motion on the agenda to approve a change order revised from the March 21st BOE Meeting for Cypreco Industries.
2. The bid opening for classroom lighting was held on March 28, 2017. There is a motion on the agenda to award the project with 5 alternates.
3. An explanation of the NJ Schools Insurance Group Safety Grant.
4. A reminder to the Board that registration is open for the fall NJSBA workshop.
5. Administrators have discussed the projects that custodians/maintenance staff need to complete over Spring Break.

Correspondence – Information was provided to the Board on the Rockaway Mall Project and the Senior Citizen Luncheon.

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Mr. Kenneth Wilbur seconded by Mr. Adam Higgins, the Board approves the following Minutes: Public and Executive - March 21, 2017

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – abstain	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

Business Items Prepared for Official Action on April 4, 2017:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

1. Approval of Teachers Attending the Lindamood-Bell Verbal and Visualization Training

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the following teachers attending the Lindamood-Bell Verbal and Visualization Training on June 13, 2017, at a rate of \$32.00/hr. x 1 hour per teacher.

Haley Davis	Jane Hurley-Mead	Lindsey Irwin
Naomi Pochettino	Felicia Politi	Kara Rolph
Amy VanBuskirk	Kara Everhart	Sara Chauvette
Allison Zakrzewski	Michelle Leibrecht	Isis Sarnowski
Karen Penkoski	Andrea Quinzel	Kara Pagan

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approval of Family Leave - Second Grade Teacher at Mountain Way School

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves a family leave for Michelle Cazzola, Second Grade Teacher at Mountain Way School as follows:

June 5, 2017 - June 30, 2017 - Disability/Paid Sick Days
 September 1, 2017 - November 26, 2017 - Unpaid Family Leave Act

Mrs. Cazzola is expected to return November 27, 2017.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

3. Approval of Substitute Teacher

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves Sarah Washington (County Substitute) as a substitute teacher for the 2016--2017 school year.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

4. Approval of Job Description - Achievement Coach

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the job description for an Achievement Coach.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

5. Approval of Chaperones - 6th Grade Camping Trip

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the following chaperones and stipends for the 6th Grade Camping Trip to Fairview Lake YMCA Camp on May 10, 11, 12, 2017:

Edward Frankosky	\$498.00	Kathleen Connolly	\$498.00
Ashley Morris	\$498.00	Joyce Peslak	\$498.00
Alison Porter	\$498.00	Wayne Looney	\$498.00
Brian Wilson	\$498.00	Lauren Degnan	\$498.00
Kirstin Rigby	\$498.00	Debra Greik	\$498.00
Laurie Schorno	\$498.00		

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

6. Approval of Administrator in Charge - 6th Grade Camping Trip

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves Edward Frankosky as Administrator in Charge for the 6th Grade Camping Trip to Fairview Lake YMCA Camp on May 10, 11, 12, 2017 at a total cost of \$300.00 (\$100.00/day x 3 days).

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

7. Approval of Additional Hours - Aide at Mountain Way School

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves an additional 2.5 hours/day on March 16, 17, 29, 2017 for Victoria Garcia at an hourly rate \$12.50 not to exceed \$93.75.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the attached bills and claims report dated April 4, 2017 in the amount of \$686,878.87.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

2. Approve Payroll Distribution

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
3/15/2017	General	\$315,554.03
3/30/2017	General	\$313,035.09

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

3. Approve Line Item Transfers

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves line item transfers dated February 28, 2017.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

4. Approve the Board Secretary and Treasurer's Reports For The Period Ending February 28, 2017

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending February 28, 2017 to be approved.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

5. Approval of the 2017 NJSIG Grant

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the submission of the 2017 New Jersey Schools Insurance Group Safety Grant in the amount of \$1,350.00.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

6. Approve Payment for Student - 6th Grade Camping Trip

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves payment in the amount of \$205.00(maximum) for student #001018 to participate in the 6th Grade Camping Trip. Funds are to be taken from the student co-curricular account.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

7. Approve the Daily Rate for Substitute Nurses

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the daily rate of \$200 for a full day and \$100 for a half day for substitute nurses effective April 5, 2017.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

8. Rescind the Motion for Final Payment to Cypreco

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves to rescind the motion of February 28, 2017 to make the final payment to Cypreco Industries Inc. in the amount of \$8,286.48 for completion of security vestibules at Borough and Mountain Way Schools.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

9. Approval of the Revised Change Order for Cypreco Industries

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves AIA Document G701-2001 Change Order for Cypreco Industries in the amount of \$22,985.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

10. Approval for Final Payment to Cypreco

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves final payment to Cypreco Industries Inc. in the amount of \$17,665.48 for completion of security vestibules at Borough and Mountain Way Schools.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

11. Awarding of Classroom Lighting Bid

On the motion of Dr. Denise Rawding seconded by Ms. Lucia Galdi, the Board approves the award of bid for classroom lighting to Belacon LLC of 16 Violet Court, East Brunswick NJ in the base bid amount of \$895,000 plus Add Alternates No.1-No. 5 totaling \$197,500.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

C. Approval of the 2016-2017 School Year Calendar - The following motion is of a routine nature, non-controversial, and will be voted on in one motion.

1. Approve the Revised 2016-2017 School Year Calendar

On the motion of Mr. Scott Bober seconded by Ms. Lucia Galdi, the Board approves the Revised 2016-2017 School Calendar as per the attached. The calendar has been revised to change the last day of school for students to June 20, 2017, and June 21, 2017 for teachers.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

D. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mr. Scott Bober seconded by Ms. Lucia Galdi, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – yes	Mr. Adam Higgins - yes	Ms. Christina Perry - absent
Mr. Anthony Galdi - absent	Ms. Shawna Longo - absent	Dr. Denise Rawding - yes
Ms. Lucia Galdi – yes	Mrs. Maria Manley - yes	Mr. Kenneth Wilbur - yes

Discussion Items:

- **New Business** – Mr. Mark Maire shared the following:
 - April 18th - Shared Services Meeting - Town Hall (5:30pm)
 - Ms. Felicia Politi will be attending the Mock Trial on April 28, 2017 from 9:00am-10:30am with the 6th grade.
 - Anna Skelton had the lead role in the MHS Production of Legally Blonde. Two other Morris Plains students had major roles as well.
 - Details were given about Science Night.
- **Old Business**
 - **April 15th - Online evaluation due** – Mr. Mark Maire reminded the Board about the CSA Evaluation.

Hearing of Citizens and/or Delegations

Mr. Donny Cristiano of Briarcliff Road, Morris Plains, New Jersey asked to have the playground at Mountain Way School made safer. The school is also dirty especially the water fountains.

Executive Session

On the motion of Ms. Lucia Galdi, seconded by Dr. Denise Rawding, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session at 7:30pm to discuss negotiations. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Ms. Lucia Galdi, seconded by Dr. Denise Rawding, **BE IT RESOLVED** by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 8:39pm.

Motion carried by unanimous voice vote.

Adjournment

On the motion of Mr. Adam Higgins, seconded by Mr. Scott Bober, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:39pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Ms. Amy M. Barkman
Board Secretary

