

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education Minutes of the Public Meeting – December 13, 2016 – 7:00 p.m. Borough School Learning Center

2016-2017 District Goals

1. To continue providing communication outreach opportunities to members of the school community.
2. To continue increasing student achievement through individualized instruction, meaningful and authentic assessments, and 21st century teaching strategies.
3. To continue to analyze data to support student performance, professional development, and evaluate programs.
4. To continue to address the Long Range Facility Plan, as well as execute referendum-approved projects, while demonstrating fiscal responsibility.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, Board President, opened the meeting at 7:00pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Mrs. Cynthia Fetherson, Ms. Lucia Galdi, Mrs. Maria Manley and Mr. Kenneth Wilbur

Absent: Mr. Anthony Galdi, Ms. Christina Perry and Ms. Denise Rawding

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 3+

Hearing of Citizens and/or Delegations – none

Presentation - Small Moment - Personal Narrative - Second Grade Students

--John Coughlin
--Addie Emge
--Isabella Pisano
--Heather Sambrowski
--Margot Savchenko
--Emma Traver

Presentation - Flash Light Project - Six Grade Students

--Kaydence Curnow
--Geoffrey Rosamond
--Emma Cahill
--Seleya Bautista

Presentation - Biodomes- Eighth Grade Students

--Clayton Emge
--Gabe Ramirez

Recognition - Board of Education Members

--Cynthia Fetherston
--Terri Kaag

Superintendent's Report - Mr. Mark Maire reported the following:

1. There were no incidences of HIB to report at this time.
2. November Enrollment (Mountain Way = 211, Borough School = 373, MHS = 245, OOD = 18, Charter = 6)
 - a. Total = 853
3. On Monday, the Morris Plains School District followed a Delayed Opening Schedule due to icy road conditions.
 - a. Factors when determining closures include:
 - i. Road conditions, forecast, buildings and grounds preparation, MSD - student drivers, buses
4. Congratulations to Ms. Davidson (Mountain Way Music Teacher) and the Mountain Way students for a wonderful performance during last week's winter concert. Ms. Davidson and her students have been working very hard preparing for the program.
5. 2016 ESEA Accountability results based upon the 2016 PARCC data were released this week. Unfortunately, we did not meet the 95% participation rate for special education students on the 2016 PARCC assessment. As a result, we will need to complete a waiver along with an action plan. The action plan was approved during the board meeting.
6. On Wednesday, I met with the MSD Superintendent. We used this time to talk about the 2017-2018 calendar, transportation, and articulation opportunities. I have received a draft of the 2017-2018 MSD calendar, which they will approve on 12/19. We collaborated on several key calendar dates. I was pleased to see the MSD schedule a staff development day following President's Day. Mr. Pendergast and I spoke about the opportunity to use this time for vertical articulation across districts. Ms. Vere and I are

currently working from their draft to build our 2017-2018 calendar. We expect to have it completed soon, then share it with MPEA and the professional development committee. It will be board approved in January.

7. Mrs. Gropp, our CST Coordinator, is working with the MHS principal to coordinate our Special Education Teachers to observe an in-class support and resource classroom at the high school. The teachers are hoping to gain knowledge of the classrooms and supports available, in order to make more informed recommendations for our eighth graders.
8. Last Wednesday's Professional Development session, which was modeled after EdCamps, was a great success. There were a total of 15 sessions, facilitated by staff, which covered a wide array of topics:
 - a. The New Google Sites: Let's Explore and Discover the NEW Google Sites Together!
 - b. Reciprocal Reading & Collaborative TEAMS: Get the most out of subject content discussions!
 - c. Facilitating the productive struggle: Using multi-level problems, grouping, creative questioning, and more, to help your students get the most out of class.
 - d. Strategies for managing antsy/chatty kids in class
 - e. Modifying Your Lessons for the Special Ed Student/Co-Teaching
 - f. Analyzing LAL PARCC Results
 - g. Aligning lessons with modifications and accommodations
 - h. Genesis: Let's Explore How to Get the Most Out of Our Student Management System to Maximize Efficiency!
 - i. Performance Task: Let's Explore the Value of Performance Tasks and Review Our Curriculum's Performance Task Options
 - j. Incorporating simple STEM activities into any subject or topic.
 - k. Working with Struggling Readers in the Subject Content Areas: What can teachers do to help their students comprehend challenging texts?
 - l. Strategies for working on reading with your lowest reading groups
 - m. Reflection and Future Ideas for Reader's and Writer's Workshop
 - n. Using Yoga in the Primary Classroom
 - o. Finding Appropriate and Beneficial Brain Breaks
 - p. Science and Social Studies Cross-Curricular Activities
9. Last Friday, students in all grades participated in an Hour of Code, which is part of the global Computer Science Education Week initiative hosted by code.org. In grades 3-8, Borough School students chose from a host of coding activities. In Mountain Way school, students worked collaboratively with their classmates and teacher to complete coding activities. Coding activities included: Odable, Lightbot, Puppy Adventure, Star Wars, Minecraft, Angry Birds, Frozen, etc.
10. The deadline to apply for a school choice seat in Morris Plains was last Friday. We received three applications for 3 seats. All seats will be filled in Kindergarten. The total number of School Choice seats for the 2017-2018 school year is 15.
11. On Tuesday, TMI Consultant Tim Casperson met with Borough School staff throughout the day to facilitate PARCC data training. Specifically, conducting item analysis using the Evidence Analysis Statement reports. The sessions concluded with a plan to actively respond to the data (collect additional assessment data, revise assessments, revise instructional approach, etc...)
12. There was a minor bus accident this morning with a MHS route. Fortunately, no one was injured. As a board, we must examine transportation moving forward. We expect to spend over 500K in transportation next year. This is an extraordinary amount of money for a service that is not required. Courtesy bussing makes up about 90% of the students

bussed. Through the Finance Committee, and possible moving forward to the Communication Outreach Committee, I will propose holding public forums to discuss this area of concern.

13. Wishing everyone a safe and happy Holiday Season.
14. Upcoming Events/Important dates
 - a. Borough Concert 5th - 8th (December 14)
 - b. Borough Concert 3rd and 4th (December 15)
 - c. Harlem Wizards Assembly (December 15) - Both Schools
 - d. Early dismissal 12/23
 - e. Schools open January 3rd
 - f. Harlem Wizards game - January 22nd (MTHS - 3pm) - Tickets on sale
 - i. Over 40 staff members have volunteered their time to participate in the event.

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. The mid-year budget review has been rescheduled February 8, 2017.
2. The Bond Sales was held. There were three bidders. The referendum will cost taxpayers \$115.32 based on a house assessed at \$450,000.
3. A meeting was held with Provident Bank. We will pursue to see if the District can get a better interest rate.
4. The Board was reminded to bring their Chromebooks to every meeting or turn them in to the Business Administrator after each meeting.

Correspondence - none

Board Committee Status Reports:

Finance/Buildings and Grounds – none

Curriculum and Instruction – none

Legislative – none

Educational Services Commission of Morris County (ESC) – Mr. Kenneth Wilbur reported that there is an ongoing discussion about transportation issues.

Morris School District – Ms. Lucia Galdi reported that board meeting will be held on December 19, 2016.

Personnel – none

Policy Updates – Mr. Kenneth Wilbur reported that the committee met on December 13, 2016 – will finalize down the road.

Liaison Committees

--Morris Plains Home and School Association (MPHSA) – none

--Morris Plains Municipal Alliance Committee (MPMAC) – none

- Education Foundation of Morris Plains (EFMP) – none
- Strategic Planning Committees– none
- New Jersey School Boards– none
- Morris County School Boards Association– none

Community Outreach – none

Board of Education Minutes

1. Approval of the Board of Education Minutes – Did not pass

On the motion of _____ seconded by _____, the Board approves the following Minutes: November 22, 2016 - Public and Executive

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley - abstain	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

Business Items Prepared for Official Action on December 13, 2016:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

1. Approval of Substitute Teacher

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves Nicholas Hussey (County Substitute Certificate) as substitute teacher for the 2016-2017 school year.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

2. Approval of Reimbursement of Unused Sick Days

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves reimbursement for unused sick days for Susan Vere, effective December 23, 2016:

277 unused sick days x \$15.00/day = \$4,155.00 to be paid in July 2017 per Article X D 3.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

3. Approval of Reimbursement of Unused Vacation Days

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves reimbursement for unused vacation days for Susan Vere, Administrative Assistant to the

Superintendent, effective December 23, 2016: Seven (7) unused vacation days x \$378.77/day = \$2,651.39 to be paid on December 23, 2016.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

4. Approval of 22 Unpaid Days for Borough Aide

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves 22 unpaid days for Brianna Rempfer from November 14, 2016 - December 19, 2016.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves the attached bills and claims report dated December 13, 2016 in the amount of \$720,686.90

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

2. Approve Payroll Distribution

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
11/30/2016	General	\$330,127.21

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

3. Approve the 2017-2018 Preschool Tuition

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves 2017-2018 Preschool Tuition as follows:

In-District: \$6,000
Out of District: \$7,000

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

C. Policy - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Adoption of Updated Policies Prepared by New Jersey School Boards Association

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board adopts the following updated policies as prepared by New Jersey School Boards Association:

Series	Policy Number	Title
Students	5118.2 Regulation	Foster Care and Educational Stability
Students	5118.2 Policy	Foster Care and Educational Stability

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

D. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

E. Field Trip - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of Field Trip Location

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves the ShopRite of Morristown as a Field Trip Location for the third grade students at Borough School for the 2016-2017 school year.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

F. ESEA Accountability Action Plan - 2016 Participation Rate - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Approval of ESEA Accountability Action Plan - 2016 Participation Rate/Assurances

On the motion of Mrs. Cynthia Fetherston seconded by Mr. Kenneth Wilbur, the Board approves the ESEA Accountability Plan - 2016 Participation Rate and Assurances.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - absent
Vacant	Mrs. Maria Manley – yes	Mr. Anthony Galdi - absent
Ms. Lucia Galdi – yes	Ms. Denise Rawding - absent	Mr. Kenneth Wilbur - yes

Discussion Items:

- **New Business** – Ms. Lucia Galdi asked BOE Members to keep their eyes open for the Spring Musical at Morristown High School.
- **Old Business** - none

Hearing of Citizens and/or Delegations – none

Interview of Potential BOE Member Ms. Natalie Cahill.

Executive Session (Determined when the Board Meeting Opens)

On the motion of Mr. Scott Bober, seconded by Mrs. Cynthia Fetherston, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session at 8:34pm to discuss candidates for the board of education vacancy, law suit and custodian suspected of being under the influence. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote

Return to Regular Session from Closed Session

On the motion of Mr. Kenneth Woods, seconded by Mrs. Cynthia Fetherston, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 8:56pm.

Motion carried by unanimous voice vote

Adjournment

On the motion of Mrs. Cynthia Fetherston, seconded by Ms. Lucia Galdi, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:56pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Ms. Amy Barkman
Board Secretary