

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education

August 23, 2016 - 7:00 p.m.

NEW LOCATION*Meeting will be held at 520 Speedwell Ave, Suite 200**

District Goals 2015-2016

1. Improve student performance for ALL students through an intense focus on enhancing the teaching and instructional experience throughout the district; continuing to support the district's initiatives in 21st century learning, technology integration and Writer's Workshop.
2. Effectively utilize newsletters, social media, parent forums, parent workshops, and the school and district websites to keep the community informed about news, events, achievements, and initiatives underway in our district and schools.
3. Identify and implement programs and interventions designed to support the social and emotional needs of our students.
4. Analyze short and long-term facility needs, recognizing items that need immediate action, while maintaining fiscal responsibility. Develop a Long-Range Facility Plan with a projected five year action plan.

I. Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II. Pledge of Allegiance

III. Roll Call

<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Anthony Galdi	<input type="checkbox"/> Lucia Galdi	<input type="checkbox"/> Terri Kaag
<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Christina Perry	<input type="checkbox"/> Denise Rawding	<input type="checkbox"/> Ken Wilbur	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Amy Barkman Mark Maire Number of Public

IV. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

V. Superintendent's Report - Mr. Mark Maire

VI. Business Administrator's Report - Ms. Amy Barkman

VII. Correspondence

VIII. Board Committee Status Reports

Finance

--Buildings and Grounds

Curriculum and Instruction

Legislative

Educational Services Commission of Morris County (ESC)

Morris School District

Personnel

Policy Updates

Liaison Committees (Reports if Available)

--Morris Plains Home and School Association (MPHSA)

--Morris Plains Municipal Alliance Committee (MPMAC)

--Education Foundation of Morris Plains (EFMP)

--Strategic Planning Committees

-- New Jersey School Boards

-- Morris County School Boards Association

Community Outreach

IX. Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes: Public - August 9, 2016

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

X. Business Items Prepared for Official Action on August 23, 2016:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval to Eliminate the Part-Time (.55) ESL Teacher Position-2016-2017 School Year

On the motion of _____ seconded by _____, the Board approves to eliminate the part-time (.55) ESL Teacher position, effective September 1, 2016.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

2. Approval to Create a Part-Time (.55) Language Support Teacher Position - 2016-2017 School Year

On the motion of _____ seconded by _____, the Board approves to create the position of part-time (.55) Language Support Teacher, effective September 1, 2016.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

3. Approval of Part-Time (.55) Language Support Teacher - 2016-2017 School Year

On the motion of _____ seconded by _____, the Board approves Pamela Dise-Morgan (emergent hire) as part-time (.55) Language Support Teacher, effective September 1, 2016 through June 30, 2017 at a salary of \$30,570.65 (\$55,583 prorated), BA+30/MA, Step 4.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

4. Approval of Basic Skills Teacher (Family Leave Position)

On the motion of _____ seconded by _____, the Board approves Sherri Votapek as Basic Skills Teacher (Family Leave position), effective September 1, 2016 - October 28, 2016 at a salary of \$51,605, BA, Step 1, per diem rate of \$258.02.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

5 Approval of Movement on the Guide - September 1, 2016

On the motion of _____ seconded by _____, the Board approves movement on the guide for the following staff, effective September 1, 2016:

Staff Member	Column, Step	Salary	Adjusted Column, Step	Adjusted Salary
Siobhan Cassidy	MA+30, Step 6-7	\$59,704.00	MA+45, Step 6-7	\$61,279.00
Hayley Davis	BA+30/MA, Step 3	\$55,265.00	MA+15, Step 3	\$56,795.00
Lauren Degnan	BA+30/MA, Step 10	\$58,682.00	MA+15, Step 10	\$60,552.00
Michelle Cazzola	MA+15, Step 6-7	\$58,130.00	MA+30, Step 6-7	\$59,704.00
Felicia Politi	BA, Step 4	\$52,505.00	BA+15, Step 4	\$54,044.00
Alison Porter	MA+15, Step 10	\$60,552.00	MA+30, Step 10	\$62,672.00
Kara Rolph	MA+15, Step 16	\$73,499.00	MA+30, Step 16	\$74,993.00
Laurie Schorno	MA+45, Step 14	\$71,592.00	MA+60, Step 14	\$75,857.00
Carly Usdin	MA+15, Step 6-7	\$58,130.00	MA+30, Step 6-7	\$59,704.00

Mary Ellen Sullivan	MA+15, Step 13	\$64,538.00	MA+30, Step 13	\$66,657.00
Denise Zalis	MA+30, Step 13	\$66,657.00	Ma+45, Step 13	\$69,157.00

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

6. Accept Resignation Due to Retirement

On the motion of _____ seconded by _____, the Board approves to accept the resignation of Susan Vere, Administrative Assistant to the Superintendent, effective December 31, 2016 with a retirement date of January 1, 2017.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

7. Approval of 5 Unpaid Days for Borough Aide

On the motion of _____ seconded by _____, the Board approves 5 unpaid days for Sheryl McNichol from September 14, 2016 - September 20, 2016.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

8. Approval of Superintendent's Merit Goals - 2016-2017

On the motion of _____ seconded by _____, the Board approves (2) qualitative and (3) quantitative Merit Goals for the Superintendent of Schools for the 2016-2017 school year.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

9. Approval to Adjust Hours - Classroom Aides - Mountain Way School

On the motion of _____ seconded by _____, the Board approves to adjust the hours of the following classroom aides at the Mountain Way School:

AIDES ASSIGNMENTS FOR 2016-2017 - MOUNTAIN WAY SCHOOL
(183 Days Per Year)

Name	Position	Hours	Hours/Day (excludes lunch)	Step	Hourly Rate	Yearly Salary
Jennifer Thorne	CST-PS	8:15AM-2:00PM	5.33 hours/day (excludes 25 minute unpaid lunch)	4	\$15.08	\$14,708.88
Judy Landi	CST-PS	8:15AM-2:00PM	5.33 hours/day (excludes 25 minute unpaid lunch)	4	\$15.08	\$14,708.88
Deborah Broxmeier	CST-PS	8:00AM-2:45PM	5.9 hours/day (excludes 50 minute unpaid lunch)	3	\$14.54	\$15,698.83

Alicia Jaworski	CST-PS	8:20 AM-3:05 PM	5.9 hours/day (excludes 50 minute unpaid lunch)	2	\$14.00	\$15,115.80
Lori Bergeron	CST	8:40 AM-2:35PM	5.5 hours/day (excludes 25 minute unpaid lunch)	4	\$15.08	\$15,178.02

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

10. Approval To Create a New Positions - Part-time Instructional Aides - 2016-2017

On the motion of _____ seconded by _____, the Board approves the creation of two Part-time Instructional Aides (one each at Mountain Way and Borough Schools) for the 2016-2017 school year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

11. Approval of Classroom Aide - 2016-2017 School Year

On the motion of _____ seconded by _____, the Board approves classroom aide and salary for the 2016-2017 school year:

**AIDE ASSIGNMENT FOR 2016-2017 - MOUNTAIN WAY SCHOOL
(183 Days Per Year)**

Name	Position	Hours	Hours/Day (excludes lunch)	Step	Hourly Rate	Yearly Salary
Bernadette Ross	CST	8:40am - 2:30pm	5.4 hours/day (excludes a 25 minute lunch)	2	\$14.00	\$13,634.80

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

12. Approval to Adjust Hours - Classroom Aide - Borough School

On the motion of _____ seconded by _____, the Board approves to adjust the hours of the following classroom aide at the Borough School:

**AIDES ASSIGNMENTS FOR 2016-2017 - Borough School
(183 Days Per Year)**

Name	Position	Hours	Hours/Day (excludes lunch/prep)	Step	Hourly Rate	Yearly Salary
Brianna Rempfer	CST-PS	8:05AM-2:09PM	5.66 hours	4	\$15.08	

						\$15,619.56
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Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

13. Approval of Classroom Aide - 2016-2017 School Year

On the motion of _____ seconded by _____, the Board approves classroom aide and salary for the 2016-2017 school year:

**AIDE ASSIGNMENT FOR 2016-2017 - Borough School
(183 Days Per Year)**

Name	Position	Hours	Hours/Day (excludes 30 minute lunch/prep)	Step	Hourly Rate	Yearly Salary
Lisa Maderna (Emergent Hire)	CST	11:12am-3:00pm	3.8 hours	1	\$13.46	\$9,360.08

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated August 23, 2016 in the amount of \$321,485.46.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

2. Approve Payroll Distribution

On the motion of _____ seconded by _____, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
8/14/2016	General	\$53,804.15
8/15/2016	General	\$74,998.04

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

3. Approve the Board Secretary and Treasurer's Reports For The Period Ending July 31, 2016

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending July 31, 2016 to be approved.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

4. Approve Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers dated August 23, 2016

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

5. Approval of Payment to Cypreco Industries Inc.

On the motion of _____ seconded by _____ the Board approves payment #4 to Cypreco Industries Inc in the amount of \$93,589.46 for payment on the security vestibules.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

6. Approval of Pay to Play Amounts – 2016-2017

On the motion of _____ seconded by _____, the Board approves a pay to play amount of \$35.00 per event with a maximum of \$100.00 per student for the 2016-2017 school year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

7. Approval of Average Tuition Cost Per Credit (Without Fees) for Reimbursement for Graduate Courses

On the motion of _____ seconded by _____, the Board approves a 2016-2017 Tuition Cost per Reimbursement rate for graduate courses in the amount \$633.08 per credit. (This rate is derived by taking the average of six state college/universities.)

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

8. Approval of Tuition Rates (Students received from other LEA's) – 2016-2017

On the motion of _____ seconded by _____ the board approves the following tuition rates for students received from other LEAs:

Preschool/Kindergarten: \$11,855

Grades 1 – 5: \$13,899

Grades 6 – 8: \$15,073

9. Approval to Dispose of Outdated Technology

On the motion by of _____ seconded by _____, the Board approves the disposal of the following outdated technology:

Asset Tag	Make	Model	Device Type	Disposal Justification
01207	Gateway	900W	Monitor	Broken
01165	Gateway	900W	Monitor	Broken
10057	HP	1740	Monitor	8 years old
	Samsung	SyncMaster 933	Monitor	Antiquated (No asset tag)
00758	Samsung	SyncMaster P2570HD	Monitor	Broken
10301	Gateway	G-max 2100	Speaker	Old & missing parts
	3com	3c16980	Switch	> 10 years old
00520	HP	StorageWorks Ultrium 215	Server	
00167	Gateway	E-2600S	Desktop	8-11 years old
00144	Gateway	E-2600S	Desktop	8-11 years old
01232	Gateway	E-2600S	Desktop	8-11 years old
01169	Gateway	E-2600S	Desktop	8-11 years old
01164	Gateway	E-2600S	Desktop	8-11 years old
01153	Gateway	E-2600S	Desktop	8-11 years old
01135	Gateway	E-2600S	Desktop	8-11 years old
01226	Gateway	E-2600S	Desktop	8-11 years old
01200	Gateway	E-2600S	Desktop	8-11 years old
10347	IBM	ThinkCenter	Desktop	> 15 years old
10353	IBM	ThinkCenter	Desktop	> 15 years old
10351	IBM	ThinkCenter	Desktop	> 15 years old
10036	Dell	Dimension 3000	Desktop	> 10 years old
01935	Mitsubishi	XD3600	Projector	Broken & used for parts
01936	Mitsubishi	XD3600	Projector	Broken & used for parts
10018	Netgear	WPN824	Wireless Router	> 10 years old
10290	Netgear	WPN824	Wireless Router	> 10 years old
10254	Netgear	WPN824	Wireless Router	> 10 years old
01937	Netgear	WPN824	Wireless Router	> 10 years old
12069	Infocus	LP600	Projector	Old, no parts
00209	Proxima	Ultralight x540	Projector	> 12 years old, no parts
01017	Gateway	400VTX	Laptop	> 10 years old
01015	Gateway	400VTX	Laptop	> 10 years old
01115	HP	Pavilion dv6000	Laptop	> 7 years old
12065	3com	3c172006	Switch	> 10 years old

01243	Canon	MX330	Printer	No parts, > 7 years old
01407	Canon	MX330	Printer	No parts, > 7 years old
00733	Dell	Optiplex 740	Desktop	> 9 years old
01202	Gateway	E-2600S	Desktop	8-11 years old

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

C. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of _____ seconded by _____, the Board approves the following list of requests for professional development and corresponding costs.

Professional Development – Request for Approval as per Accountability Regulations
August 23, 2016

Staff Member	Date	Workshop	Mileage	Fee	Sub	Total
Pamela Dise-Moran	08/30/16-9/20/2016	Pearson SIOP Training for Teachers Virtual Institute	N/A	\$ 300.00	N/A	\$300.00

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

D. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

XI. Discussion Items:

- New Business
- Old Business

XII. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XIII. Executive Session (Determined when the Board Meeting Opens)

On the motion of _____, seconded by _____, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session to discuss the final CSA evaluation summary/merit goal presentation. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: SB____ CF____ AG____ LG____ TK____ MM____ CP____ DR____ KW____

XIV. Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: SB____ CF____ AG____ LG____ TK____ MM____ CP____ DR____ KW____

XV. Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: SB____ CF____ AG____ LG____ TK____ MM____ CP____ DR____ KW____