

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education

March 21, 2017- 7:00 p.m.

Meeting will be held in the Borough School Learning Center

2016-2017 District Goals

1. To continue providing communication outreach opportunities to members of the school community.
2. To continue increasing student achievement through individualized instruction, meaningful and authentic assessments, and 21st century teaching strategies.
3. To continue to analyze data to support student performance, professional development, and evaluate programs.
4. To continue to address the Long Range Facility Plan, as well as execute referendum-approved projects, while demonstrating fiscal responsibility.

I. Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II. Pledge of Allegiance

III. Roll Call

<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Anthony Galdi	<input type="checkbox"/> Lucia Galdi	<input type="checkbox"/> Shawna Longo	<input type="checkbox"/> Adam Higgins
<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Christina Perry	<input type="checkbox"/> Denise Rawding	<input type="checkbox"/> Kenneth Wilbur	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Amy Barkman Mark Maire Number of Public

IV. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

V. State of the District Presentation (MPSD Administration)

VI. Superintendent's Report - Mr. Mark Maire

VII. Business Administrator's Report - Ms. Amy Barkman

VIII. Correspondence

IX. Board Committee Status Reports

Finance

--Buildings and Grounds

Curriculum and Instruction

Legislative

Educational Services Commission of Morris County (ESC)

Morris School District

Personnel

Policy Updates

Liaison Committees (Reports if Available)

--Morris Plains Home and School Association (MPHSA)

--Morris Plains Municipal Alliance Committee (MPMAC)

--Education Foundation of Morris Plains (EFMP)

--Strategic Planning Committees

-- New Jersey School Boards

-- Morris County School Boards Association

Community Outreach

X. Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes: Public and Executive - February 28, 2017

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

XI. Business Items Prepared for Official Action on March 14, 2017:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of 1 Unpaid Day for Mountain Way School Aide

On the motion of _____ seconded by _____, the Board approves 1 unpaid day for employee #4459 for February 17, 2017.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

2. Approval of 1 and 1/2 Unpaid Days for Mountain Way School Aide

On the motion of _____ seconded by _____, the Board approves 1 and 1/2 unpaid days for employee # 4544 for February 22, 2017 (half day) and March 3, 2017 (full day).

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

3. Approval of Administrator in Charge - 8th Grade Trip to Washington, DC

On the motion of _____ seconded by _____, the Board approves Edward Frankosky as Administrator in Charge for the 8th Grade Trip to Washington, DC on April 5, 6, 7, 2017 at a total cost of \$300.00 (\$100.00/day x 3 days).

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

4. Approval of Chaperones - 8th Grade Trip to Washington, DC

On the motion of _____ seconded by _____, the Board approves the following chaperones and stipends for the 8th Grade Trip to Washington, DC on April 5, 6, 7, 2017:

Mary Ellen Sullivan	\$498.00	Marcia Goldberg	\$498.00
Denise Zalis	\$498.00	Edward Frankosky	\$498.00
Kathleen Devlin	\$498.00	Wayne Looney	\$498.00
Brian Wilson	\$498.00	Scott Curcio	\$498.00

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

5. Approval of Substitute Teacher

On the motion of _____ seconded by _____, the Board approves Christina Miller as substitute teacher (Certified) for the 2016-2017 school year.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

6. Approval of After-School Professional Development Courses and Instructors 2016-2017 (Session B) February 1, 2017- February 22, 2017.

On the motion of _____ seconded by _____, the Board approves the following Professional Development instructor and stipend for Session B retroactive to February 1, 2017 - February 22, 2017.

Course	Leader	Stipends
--------	--------	----------

Mathematics	Michelle Cazzola	\$256.00 (\$32.00/hr. x 8 hours)
-------------	------------------	----------------------------------

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

7. Approval of Classroom Aide for 2016-2017 School Year - for Mountain Way School Starting March 16, 2017 - May 17, 2017

On the motion of _____ seconded by _____, the Board approves classroom aide and salary starting on March 16, 2017 - May 17, 2017 for 2016-2017 school year:

Name	Position	Hours	Hours/Day (excludes lunch)	Step	Hourly Rate	Yearly Salary (prorated)
Victoria Mosuriak	CST	8:40am-2:30 pm	5.4 hours/day (excludes a 25 minute lunch)	2	\$14.00	\$13,834.80 (prorated)

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

8. Approval Baseball/Softball Umpires and Assigner and Fees

On the motion of _____ seconded by _____, the Board approves the following umpires

for the varsity baseball/softball season (2016-2017) at a cost of \$57.00/umpire/game and an assigner at a cost of \$114.00.

Assigner: Ray Mosso

Umpires:

Ray Mosso	Mark Meehan
Larry Borkowski	George Dwyer
Kevin Vrabel	Mike Rosenberg
Nick Pentimone	Vito D'Alconzo
Darren Zlasney	Dan Wilkenfeld
Ron Pelligrino	Mike DiBernard
Brian DiDomenico	

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated March 14, 2017 in the amount of \$248,656.75

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

2. Approve Payroll Distribution

On the motion of _____ seconded by _____, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
2/28/17	General	\$324,123.12

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

3. Approval of Contract with Bayada Nursing

On the motion of _____ seconded by _____, the Board approves the services contract with Bayada Pediatrics for the remainder of the 2016/2017 school year.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

4. Approve Payment for Student - 8th Grade Trip to Washington, DC –

On the motion of _____ seconded by _____, the Board approves payment in the amount of \$244.00 for student #2021186 to participate in the 8th Grade Trip to Washington, DC. Funds are to be taken from the student co-curricular account.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

5. Approval of Transportation Agreement for 2017/2018

On the motion of _____ seconded by _____ the Board approves the transportation agreement with the Educational Services Commission of Morris County for the 2017/2018 school year at a management fee of 2% for in-district routes and 4% for all other routes.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

6. Approval of the Contract with Lindamood-Bell Learning Processes

On the motion of _____ seconded by _____ the Board approves the services contract with Lindamood-Bell Processes for a workshop on June 13, 2017 and June 14, 2017 in the amount of \$9,400.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

7. Approval of the Change Order for Cypreco Industries

On the motion of _____ seconded by _____ the Board approves AIA Document G701-2001 Change Order for Cypreco Industries in the amount of \$9,510.00.

Roll Call: SB _____ AG _____ LG _____ AH _____ SL _____ MM _____ CP _____ DR _____ KW _____

C. Proposed School Budget - 2017-2018 - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Submission of the 2017-2018 School Budget

On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution and submission of the 2017-2018 proposed budget to the County Office for approval.

BE IT RESOLVED that the Morris Plains School Board of Education, in the County of Morris, New Jersey approves the 2017-2018 school district budget for submission to the county superintendent as follows:

General Fund	\$17,411,062
Special Revenue Fund	\$ 133,834
Debt Service Fund	\$ 1,048,979

and;

BE IT FURTHER RESOLVED, that there should be raised for the General Fund \$15,253,955 and Debt Service \$1,048,979 for the ensuing School Year (2017-2018); and

WHEREAS, the district has a taxing authority which is composed of \$0.00 for health benefits adjustment, \$0.00 for enrollment adjustment, \$0.00 for PERS Deferment, and \$362,199 banked levy from previous budgets are available to the district for the school budget for 2017-2018 in addition to the 2% cap increase over the prior year which totals \$299,097 resulting in a maximum district tax levy available of \$15,915,251.

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$15,253,955 for the ensuing School Year (2017-2018).

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves that the unused taxing authority of \$362,199 be banked for potential use in the subsequent three fiscal years.

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2016-2017 school year was \$36,000; and

WHEREAS, travel and expense reimbursement has reached a total amount \$26,579 as of February 1, 2017;

BE IT RESOLVED, that the Morris Plains School Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2017-2018 school year at the sum of \$36,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

1a. Approve Adoption of the 2017-2018 Tentative School Budget

On the motion of _____, seconded by _____, Morris Plains Board of Education approves the following resolution and submission of the 2017-2018 proposed budget to the County Office for approval.

BE IT RESOLVED that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL FUND	SPECIAL REVENUES	DEBT SERVICE	TOTAL
2017-2018 Total Expenditures	17,411,062	158,446	1,048,979	18,618,437
Less: Anticipated Revenues	2,157,107	158,446	177,217	2,315,553
Taxes to be Raised	15,253,955	0	871,762	16,125,717

And to advertise said tentative budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Borough School Learning Center, Morris Plains Borough School, Morris Plains, New Jersey on April 25, 2017 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

1b. Travel and Related Expense Reimbursements

On the motion of _____, seconded by _____, the Board approves the following resolution:

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2017-2018 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2017-2018 school year at a sum of \$36,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: SB _____ AG _____ LG _____ AH _____ SL _____ MM _____ CP _____ DR _____ KW _____

1c. Professional Expenses

On the motion of _____, seconded by _____, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves Professional Services for the school year 2017-2018:

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the tentative budget includes the following appropriations

Legal	\$ 35,000
Auditor	\$ 31,125
Architect	\$ 24,653
Professional Development	\$ 21,000
Transportation	\$ 5,500
Other Services	\$ 292,217
Repair Services	\$ 155,000
Related Services	<u>\$ 428,279</u>
Total	\$ 992,774

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Morris Plains Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2017-2018 school year.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

1d. Tax Authority & Banked Cap:

On the motion of _____, seconded by _____, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves tax authority and banking of cap:

2017-2018 school year composed of \$0.00 for health benefits adjustment in addition to the 2% increase over the prior year which totals \$299,097 resulting in a maximum tax levy available of \$15,915,251.

BE IT RESOLVED, that there should be raised for the General Fund a tax levy of \$15,253,955 for the ensuing School Year (2017-2018).

BE IT FURTHER RESOLVED, that the unused taxing authority of \$362,199 will be banked for potential use in the subsequent three fiscal years.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

D. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

E. Policy - *The following motion is of a routine nature, non- controversial, and will be voted on in one motion.*

1. Approval of Readopted Special Education Policies for the Second Reading

On the motion of _____ seconded by _____, the Board approves, on the **Second** reading, Special Education Policy 6171.4 (6A) revisions as prepared by the New Jersey School Boards Association.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

F. Donations-- *The following motion is of a routine nature, non--controversial, and will be voted on in one motion.*

1. Accept a Donation From The Golden Door Charter School in New Jersey

On the motion of _____ seconded by _____, the Board accepts a donation from The Golden Door Charter School in New Jersey of 10 DRA kits.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

G. Special Education -- *The following motion is of a routine nature, non--controversial, and will be voted on in one motion.*

1. Assistive Technology Evaluation

On the motion of _____ seconded by _____, the approves an Assistive Technology evaluation for student 621152 at a cost not to exceed \$1,000.00. Services to be provided by Dr. Brian Friedlander, 174 Stephensburg Road, Port Jervis, NJ 07865

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

XII. Discussion Items:

- New Business

- Old Business

XIII. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XIV. Executive Session (Determined when the Board Meeting Opens)

On the motion of _____, seconded by _____, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session to discuss negotiations. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

XV. Return to Regular Session from Closed Session

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: SB ___ AG ___ LG ___ AH ___ SL ___ MM ___ CP ___ DR ___ KW ___

XVI. Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: SB ____ AG ____ LG ____ AH ____ SL ____ MM ____ CP ____ DR ____ KW ____