

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Minutes of the Public Meeting – November 22, 2016 – 7:00 p.m.
Morris Plains Borough School Learning Center**

2016-2017 District Goals

1. To continue providing communication outreach opportunities to members of the school community.
2. To continue increasing student achievement through individualized instruction, meaningful and authentic assessments, and 21st century teaching strategies.
3. To continue to analyze data to support student performance, professional development, and evaluate programs.
4. To continue to address the Long Range Facility Plan, as well as execute referendum-approved projects, while demonstrating fiscal responsibility.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mr. Mark Maire, Superintendent, opened the meeting at 7:03pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Mrs. Cynthia Fetherson, Mr. Anthony Galdi, Ms. Lucia Galdi, Ms. Christina Perry, Ms. Denise Rawding and Mr. Kenneth Wilbur

Absent: Mrs. Maria Manley

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 4

Hearing of Citizens and/or Delegations – none

Presentation – Ms. Valarie Dolan presented the audit results for 2015-2016.

Superintendent's Report - Mr. Mark Maire reported the following:

1. There were no incidences of HIB to report at this time.
2. The first of four district newsletters was sent to parents, staff, board members, and key community members last week. In addition, the fall publication of Plains Talk was circulated, and it included an article from the district.
3. The next scheduled Professional Development Day is scheduled for December 7th. The Professional Development Day will be structured like an Edcamp. Unlike traditional PD sessions, EdCamp has an agenda that's created by the participants either before the event or at the start of the event. Sessions will be spontaneous, interactive and responsive to participants' needs. Our teachers are professionals worthy of sharing their expertise in a collaborative setting. There will be two, 1 hour sessions. We are excited to launch this concept, and we hope we can continue to build capacity and give our teachers the venue to learn from one another.
4. On Monday, November 28th at 3:15 pm, the MPHSA will unveil their Mountain Way Playground Project. Over the past year, the MPHSA has been working with Mrs. Vieira to address some much needed playground updates at Mountain Way. The HSA will showcase these enhancements on the 28th. We greatly appreciate the support and generosity of the HSA as we work together to create a fun learning environment for our students.
5. The administrative team was notified this week that both of their Techspo proposals (K-8 Innovative Education & Leveraging Google Workflows) were accepted. Techspo is a two-day technology training and exhibition conference for key school leaders. Additionally, Mr. Kramar and Mrs. Lion-Bailey have officially been selected to present at the NJEEC Conference on January 10, which is being held at Montclair State University. This conference is sponsored in part by Future Ready Schools. We encourage our staff to lead presentations outside of Morris Plains. These opportunities will bring forth professional connections, access to resources, partnerships, etc.
6. I would like to congratulate Borough School custodian, Steve Aitchinson, for winning ESP of the year for Morris County. This award was well-deserved. Mr. Aitchinson works extremely hard, is dedicated to his profession, and has a wonderful demeanor with colleagues and students. He is now in the running for ESP of the year for the state of New Jersey.
7. Recently, we applied to become a Future Ready School, and we plan to attend the Future Ready Schools Summit at NJIT in January. As part of the application, we conducted a self-assessment on our practices, resources, budget, etc. We scored a 9.4 out of a possible 10. We are on the right track.
8. The Advisory Program continues to be an integral part of the educational system at Borough School. Mr. Wilson recently shared a very informative and personal email highlighting the advisory topics for both November and December. The topics circle around appreciation and thanks, family values, and traditions. Mr. Wilson, the teachers, and the students are doing a wonderful job with this new Character Education program.
9. The Mountain Way Winter Concert is scheduled for December 8th at 6:30 in Borough School.
10. Wishing everyone a safe and Happy Thanksgiving.

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. To date, only one Board vacancy application was received.

2. Transportation issues continue. We are working with other districts and Barker Bus. Currently, no bids were placed for the Tabor Road bus route.
3. Bond conference call with the auditor, Standard and Poor's, Bond Counsel and Phoenix Advisors. It was an excellent call resulting in a AA bond rating.

Correspondence – Mr. Mark Maire read a note from Mayor Frank Druetzler inviting Board members to the Morris Plains Borough reorganization meeting on January 5, 2017.

Board Committee Status Reports:

Finance/Buildings and Grounds – Mrs. Cynthia Fetherson reported.

Curriculum and Instruction – Mr. Mark Maire reported.

Legislative – Mrs. Cynthia Fetherston discussed superintendent salary cap and school funding.

Educational Services Commission of Morris County (ESC) – Next meeting 12/7/2016

Morris School District – Ms. Lucia Galdi reported that the next MSD BOE meeting is November 28, 2016. The Senior parking lot was started and will be done by January at Morristown High School.

Personnel – Did not meet

Policy Updates – Did not meet

Liaison Committees (Reports if Available)

--**Morris Plains Home and School Association (MPHSA)** – Mr. Mark Maire reported on the Mountain Way playground enhancement.

--**Morris Plains Municipal Alliance Committee (MPMAC)** - none

--**Education Foundation of Morris Plains (EFMP)** – Mr. Mark Maire spoke about the Harlem Wizards fundraiser.

--**Strategic Planning Committees** - none

-- **New Jersey School Boards** - none

-- **Morris County School Boards Association** - none

Community Outreach - none

Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of Ms. Denise Rawding seconded by Mrs. Cynthia Fetherston, the Board approves the following Minutes: Public - November 8, 2016 and Executive Minutes - November 8, 2016

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

Business Items Prepared for Official Action on November 22, 2016:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of STEM Professional Development

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board approves Matthew Gottilla for a stipend of \$500 for STEM Professional Development completed in the Summer of 2016. This is being paid for through a Cooperative Agreement with the Department of Education.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

2. Accept Resignation - Classroom Aide

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board accepts the resignation of Randall Porter, classroom aide at Mountain Way School, effective November 23, 2016.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

3. Approval of Family Leave Replacement Teacher (Mrs. Simms)

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board approves Randall Porter as Family Leave Replacement Teacher for Mrs. Jennifer Simms, Preschool Teacher at Mountain Way School, effective November 28, 2016 through May 5, 2017 at a per diem rate of \$258.02 (\$51,605, BA, Step 1; prorated).

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

4. Approval of Substitute Teacher - 2016-2017

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board approves Keely Flanagan as substitute teacher (county substitute certificate) for the 2016-2017 school year.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board approves the attached bills and claims report dated November 22, 2016 in the amount of \$466,669.89

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

2. Approve Payroll Distribution

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes.

Payroll Date	Fund	Amount
11/15/2016	General	\$317,603.85

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

3. Approve Line Item Transfers

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board approves line item transfers dated November 22, 2016.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

4. Approve the Board Secretary and Treasurer’s Reports For The Period Ending October 31, 2016

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending October 31, 2016 to be approved.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

5. Annual Audit – Acceptance of Audit and Comprehensive Annual Financial Report for 2015-2016

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Morris Plains School District Board of Education after presentation and discussion, accepts the annual audit, Comprehensive Annual Financial Report of Finances (CAFR) and Management report for the district accounts for fiscal year 2015-2016 reflecting no audit recommendations. Be it resolved: that the school business administrator is directed to file copies of this audit with the New Jersey Department of Education via the County Office, The Commissioner of Education, The NJ Department of Agriculture and the offices for National Recognized Municipal Securities Information Repository as required by the Municipal Securities Rulemaking Board (since the district has outstanding debt services bonds).

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

C. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

D. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of Mr. Anthony Galdi seconded by Mr. Scott Bober, the Board approves the following list of requests for professional development and corresponding costs.

Professional Development – Request for Approval as per Accountability Regulations
November 22, 2016

Staff Member	Date	Workshop	Mileage	Fee	Sub	Total
Siobhan Cassidy	12/1/2016 and 12/2/2016	Conference for School Based Speech Language Pathologists	64x.31= \$19.53 this is revised from	n/a	n/a	\$19.53

		West Orange NJ	\$9.98 previously approved on 11/8 meeting			
Andrew Kramar Christine Lion-Bailey	1/26/2017 -1/27/2017	Techspo 2017, Harrah's Resort, Atlantic City, NJ	264 x \$.31= \$81.84/person	Fee - \$425/ person Hotel - \$104 person Tolls - \$5/person Parking - \$10/person Meals - \$96/person	n/a	\$1,443.68
Lindsay Vieira	1/26/2017 or 1/27/2016	Techspo 2017, Harrah's Resort, Atlantic City, NJ	264 x \$.31= \$81.84/person	Fee - \$275 Tolls - \$10 Parking - \$5	n/a	\$371.84
Jessica Hendershot	1/26/2017	Guided Reading Differentiating Using Small Group Instruction	N/A	\$245.00	\$ 100.00	\$ 245.00
Nicole Dalton	1/26/2017	Guided Reading Differentiating Using Small Group Instruction	N/A	\$ 245.00	\$ 100.00	\$ 245.00

Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes	Ms. Christina Perry - yes
Vacant	Mrs. Maria Manley - absent	Mr. Anthony Galdi - yes
Ms. Lucia Galdi – yes	Ms. Denise Rawding - yes	Mr. Kenneth Wilbur - yes

Discussion Items:

- **New Business** – Mr. Anthony Galdi spoke about gaining motivation for the Community Outreach Committee.
- **Old Business** - None

Hearing of Citizens and/or Delegations - None

Executive Session

On the motion of Mr. Scott Bober, seconded by Ms. Christina Perry, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session at 7:51pm to discuss negotiations and legal matters. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Mr. Dennis Mc Keever, Board Attorney left at 8:26pm.

Mr. Anthony Galdi left at 8:29pm.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Mrs. Cynthia Fetherston, seconded by Mr. Kenneth Wilbur, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session at 8:59pm.

Motion carried by unanimous voice vote.

Adjournment

On the motion of Ms. Christina Perry, seconded by Mrs. Cynthia Fetherston, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:59pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Ms. Amy Barkman
Board Secretary