

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

Morris Plains Board of Education
Public Meeting – August 25, 2015 - 7:00 p.m.
Borough School Learning Center

District Goals 2014-2015

1. To create a culture of thinking and learning that promotes student achievement.
2. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCS.
3. Continue to implement AchieveNJ in accordance with state regulations; and to successfully implement PARCC testing in grades three through eight.
4. To continue to ensure that the budget provides for the achievement of all students in the district while maintaining fiscal responsibility.
5. Continue to strengthen two-way communication within the district among staff parents, and members of the school community.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Maria Manley, President, opened the meeting at 7:04pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober, Mr. Francis Foley, Mrs. Terri Kaag, Mr. Anthony Galdi, Mrs. Maria Manley and Ms. Denise Rawding

Absent: Mr. Alan Albin, Mrs. Cynthia Fetherston and Ms. Lucia Galdi

Also present: Mr. Mark Maire and Ms. Amy Barkman

Number of public attending: 3

Hearing of Citizens and/or Delegations

Mr. Douglas McCabe, 23 Greenwood Road, Morris Plains, NJ 07950 addressed the Board. In regards to the budget, Mr. McCabe would like to see trending from year to year. In addition, he

would like to see verbiage not just the actual numbers. Mr. McCabe would also like the Board to look back at the district's strategic plan, update it, and have it posted on the website.

Superintendent's Report – Mr. Mark Maire reported on the following:

1. No Incidences of HIB to report at this time.
2. I would like to thank the summer staff for their work and time getting our buildings ready for the start of the school year.
3. The launch of the Parent Portal for Genesis was a success. Schedules and assignments were available for parents to access.
4. We hosted our first Morris County Administrative Consortium on Monday, August 24th. Seventeen administrators from East Hanover, Hanover, and MPSD participated in the program. The workshop addressed effective feedback on evaluations and observations, assessments, and differentiated instruction.
5. The new staff orientation was held on Tuesday morning. It was a wonderful opportunity to greet our new employees, and provide them with the necessary tools, knowledge, and expectations to prepare them for success.
6. I look forward to welcoming staff on September 1st. We have a comprehensive program scheduled for September 2nd, which includes Genesis training, Study Island training, Techbook training, and writing effective strategies.
7. We have made 33 staffing recommendations since the end to the school. Fortunately, with the motions we added on the August 24th agenda, all open staff positions have been filled. I would like to thank administration for their recruitment efforts to secure strong candidates to support our needs.
8. The first day of school for students is Thursday, September 3rd. We are excited to welcome them back!
9. Borough School was open two days this week for 5th grade students so they can prepare for lockers.
10. Upcoming events
 - Kindergarten and PreK open house (September 1)
 - 3rd grade Parent Orientation (September 1) - 6-7pm
 - 4th - 8th grade Parent Presentation (September 1) - 7-8pm
11. Don't forget to follow us on Facebook!

Business Administrator's Report - Ms. Amy Barkman reported the following:

1. Solar film has been installed on one entire wing of windows at Mountain Way School to block out heat from the sun and help with energy savings.

2. Burglar alarm - we have received one quote and are working on getting another to have a burglar alarm installed at both schools
3. The BA, Principals, and Supervisor of Buildings and Grounds did an extensive walk through of both schools.
4. The audit is complete and the BA and Superintendent will meet with the auditors in two weeks to discuss the outcome.
5. The Superintendent, BA, and Principals met with the architect to discuss concerns and visions for both schools as well as the Long Range Facility Plan.
6. The funds have been wired from the Morris County Department of Finance into our Capital Reserve Account in the amount of \$229,000.
7. The district is working with a locker company to purchase new lockers and relocate existing lockers at the Borough School so that students will all have lockers close to their homerooms.
8. The BA is working with the architect to pursue options through the NJ Direct Install Program for lighting upgrades.

Correspondence - none

Board Committee Status Reports:

Finance/Buildings and Grounds – see Business Administrator’s report.

Curriculum and Instruction - Mr. Mark Maire reported that the next committee meeting is September 9, 2015 at 4:15pm.

Legislative – none

Educational Services Commission of Morris County (ESC) – none

Morris School District - none

Personnel – Mr. Mark Maire reported on the motions on the agenda. There has been difficulty finding staff to fill the Aides positions.

Policy Updates – none

Liaison Committees (Reports if Available):

Morris Plains Home and School Association (MPHSA) – Will be hosting the Back to School Staff Breakfast on September 1, 2015.

Morris Plains Municipal Alliance Committee (MPMAC) - none

Education Foundation of Morris Plains (EFMP) - none

Strategic Planning Committees - none

Approval of the Board of Education Minutes -

On the motion of Mr. Anthony Galdi seconded by Ms. Denise Rawding, the Board approves the following Minutes: - Public Session - August 11, 2015

Mr. Alan Albin – absent	Mr. Scott Bober – abstain	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – abstain	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – abstain	Ms. Denise Rawding - yes

Business Items Prepared for Official Action on August 25, 2015:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the “Application for Emergent Hire.”

1. Approval of Movement on the Guide - September 1, 2015

On the motion of Mr. Scott Bober seconded by Mrs. Terri Kaag, the Board approves movement on the guide for the following staff, effective September 1, 2015:

Staff Member	Column, Step	Salary	New Column, Step	Adjusted Salary
Laurie Schorno	MA+30, Step 13	\$66,582	MA+45, Step 13	\$69,082
Lisa DeStefano	BA+30/MA, Step 7	\$56,480	MA+15, Step 7	\$58,055
Alison Porter	BA+30/MA, Step 9	\$57,753	MA+15, Step 9	\$59,364
Carly Siber	BA+30/MA, Step 5-6	\$55,844	MA+15, Step 5-6	\$57,401
Kara Rolph	BA+30/MA, Step 15	\$67,339	MA+15, Step 15	\$70,003
Mary Ellen Sullivan	BA+30, Step 12	\$60,239	MA+15, Step 12	\$62,933
Hayley Davis	BA+15, Step 2	29,178.05 (\$53,051 prorated)	BA+30/MA, Step 2	\$30,014.60 (\$54,572 prorated)
Allison Zakrzewski	BA+15, Step 5-6	\$54,287	BA+30, Step 5-6	\$55,844

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

2. Approval of Instructional Aide - Morristown High School

On the motion of Mr. Scott Bober seconded by Mrs. Terri Kaag, the Board approves the following instructional aide at Morristown High school for the 2015-2016 school year (180 days) as follows:

Morristown High School						
BARBARA GRAMES *certified in Visual Impairment and Braille	CST AIDE MHS	7:15AM - 2:40PM	7.42 hours per day (180 days/year)	15+	\$21.01	\$28,060.95 +\$1,500.00 stipend*

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

3. Approval to Approve Paid FMLA Leave

On the motion of Mr. Scott Bober seconded by Mrs. Terri Kaag, the Board approves a paid FMLA Leave for employee 4059, effective September 1, 2015 for an undetermined amount of time.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

4. Approval of Substitutes - 2015-2016 School Year

On the motion of Mr. Scott Bober seconded by Mrs. Terri Kaag, the Board approves Annemarie Emge and Jessica Suttile as substitute teachers for the 2015-2016 year.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

5. Approval of Health/Physical Education Teacher (FLMA Leave)

On the motion of Mr. Scott Bober seconded by Mrs. Terri Kaag, the Board approves Gary Fiore as Health/Physical Education Teacher at the Mountain Way School (FLMA leave), effective September 1, 2015 for an undetermined amount of time at a salary of \$54,254 (BA+30/MA, Step 1) to be prorated.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

6. Approval of Classroom Aides - Mountain Way School - 2015-2016 School Year

On the motion of Mr. Scott Bober seconded by Mrs. Terri Kaag, the Board approves the following aides at Mountain Way School for the 2015-2016 school year (183 days):

Name	Position	Time	Hours	Step	Hourly Rate	Yearly Salary
KARLA MADRIGAL-BABCOCK	CST	8:00AM-2:50PM	5.83 hours/day (excludes 60 minute unpaid lunch)	3	\$14.19	\$15,139.17
MEGAN JANUSZANIS	CST	8:20AM-3:10PM	5.83 hours/day (excludes 60 minute unpaid lunch)	1	\$13.13	\$14,008.26
KRISTINE BUSHONG	CST	8:20AM-2:50PM	5.83 hours/day (excludes 40 minute unpaid lunch)	1	\$13.13	\$14,008.26
ALICIA JAWORSKI	K AIDE	7:40AM-12:40PM	4.33 hours/day (excludes 40 minute unpaid break)	1	\$13.13	\$10,404.08
MARLENE DELARGY	CST	8:00AM-2:20PM	5.66 hours/day (excludes 40 minute unpaid lunch)	2	\$13.66	\$14,148.75

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non-controversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves the attached bills and claims report dated 8/25/15 in the amount of \$472,742.86

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

2. Approve Payroll Distribution

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes

Payroll Date	Fund	Amount
8/15/2015	General	\$75,124.95

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

3. Approval to Close Morris County Department of Finance Account and Deposit Funds in the Capital Reserve/Money Market Account at Investor's Bank

On the motion by of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves closing the money market account with Connect One Bank (Morris County Department of Finance) in the amount of \$229,261.09 and depositing said funds into the Capital Reserve/Money Market Account at Investor's Bank.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

4. Approve the Revised Board Secretary and Treasurer's Reports For The Period Ending June 30, 2015

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no

line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Revised Secretary's and Treasurer's Reports for the period ending June 30, 2015 to be approved.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

5. Approve Board Secretary and Treasurer's Reports For The Period Ending 7/31/2015

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending July 31, 2015 to be approved.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

6. Approve Line Item Transfers

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves line item transfers dated August 25, 2015.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

7. Approval of License Agreement between the YMCA and the Morris Plains Board of Education 2015-2016

On the motion by of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves the License Agreement between the YMCA and the Morris Plains Board of Education, effective September 1, 2015 through June 30, 2016 in the amount of \$5000.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

8. Approval of Special Education Consultant

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves Margaret Walsh to provide consultative and support services to the new coordinator of the District Child Study Team for the 2015-2016 School year in the amount of \$2500.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

C. Special Education - The following motion is of a routine nature, non-controversial, and will be voted on in one motion

1. Approval of Out of District Placements - 2015-2016

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves the following list of out of district placements for the 2015-2016 school year.

Out of District Placement – ESY & School Year 2015-2016

Student	Placement	Dates	Tuition and Related Services	Total Program Cost
000155	DCCF, LLC Developmental Center 295 Route 46 East Budd Lake, NJ 07828	07/08/15 – 08/07/15	Tuition: \$4,950.00 Personal Aide: \$2,250.00	<u>\$7,200.00</u>
000635	Park Lake School 72 Academy Street Rockaway, NJ 07886	09/02/15 – 06/24/16	Tuition: \$60,528.00 Personal Aide: \$26,901.00	<u>\$87,429.00</u>
000634	Park Lake School 72 Academy Street Rockaway, NJ 07886	09/02/15 – 06/24/16	Tuition: \$60,528.00	<u>\$60,528.00</u>
000639	Calais School 45 Highland Avenue	09/02/15 – 06/23/16	Tuition: \$325.00*180 days	<u>\$58,500.00</u>

Whippany NJ			
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***Transportation: To be bid with coordinated transportation**

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

2. Approval of ABA Consultation

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves ABA Consultation for student 000875 effective July 1, 2015 through June 30, 2016 at a cost not to exceed \$3,125 (\$125/hour; average 25 hours/month yearly). Services to be provided by Progressive Therapy of New Jersey, 1 Meredith Court, Oak Ridge, NJ 07438.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

D. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non-controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

E. Policies - First Reading

1. Approve Policies for First Reading

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves the following policies for first reading:

- 4115 Supervision
- 4123 Classroom Aides (Paraprofessionals)
- 4222 Non-Instructional Aides
- 5141.8 Sports Related Concussion and Head Injury
- 6114 Emergencies and Disaster Preparedness
- 6145.1 and 6145.2 Intramural Competition; Interscholastic Competition

6173 Home Instruction
 7110 Long-Range Facilities Planning

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

F. Field Trip Locations - Borough School - 2015-2016

1. Approve Field Trip Locations - Borough School - 2015-2016

On the motion of Ms. Denise Rawding seconded by Mr. Anthony Galdi, the Board approves the following Borough School field trip locations for Consortium Events for the 2015-2016 school year:

Delbarton Drew University County College of Morris Planetarium

Mr. Alan Albin – absent	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - absent
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - absent	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

Discussion Items:

- **New Business** – Mr. Scott Bober feels the district failed to communicate to the public the process and timeline for running for the Board. He would like to see the district publicize the process in an attempt to get more candidates to run for the open positions.
- **Old Business** - none

Hearing of Citizens and/or Delegations

Ms. Sandra Willis, 16 Forest Drive, Morris Plains, NJ 07950 addressed the Board. Ms. Willis inquired as to whether or not coding was going to be used in the fifth grade science based curriculum. Mr. Maire informed her that the process is being implemented in the 2015/2016 school year but will be finalized in the 2016/2017 school year.

Mrs. Maria Manley thanked Mr. Maire for following up on the music program. She also stated that she is expecting the extra-curricular teachers to actively start in their positions at the same time as the other teachers.

Adjournment

On the motion of Mrs. Terri Kaag, seconded by Ms. Denise Rawding, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 8:04pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Amy Barkman".

Ms. Amy Barkman
Board Secretary