

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Public Meeting –September 21, 2015
7:00 p.m. - Executive Session; 8:00 p.m. - Public Session
Meeting will be held in the Borough School Learning Center**

District Goals 2014-2015

1. To create a culture of thinking and learning that promotes student achievement.
2. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCS.
3. Continue to implement AchieveNJ in accordance with state regulations; and to successfully implement PARCC testing in grades three through eight.
4. To continue to ensure that the budget provides for the achievement of all students in the district while maintaining fiscal responsibility.
5. Continue to strengthen two-way communication within the district among staff parents, and members of the school community.

I. Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II. Pledge of Allegiance

III. Roll Call

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Anthony Galdi
<input type="checkbox"/> Lucia Galdi	<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Amy Barkman Mark Maire Number of Public

IV. Executive Session

On the motion of _____, seconded by _____, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session to discuss Superintendent's Merit Goals for the 2015-2016 school year.

The Board may take action at the conclusion of Executive Session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

V. Return to Regular Session from Closed Session

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

VI. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

VII. Superintendent's Report – Mr. Mark Maire

- **HIB Report**
- **Bus Evacuations - Borough and Mountain Way Schools - 9/17/2015**

VIII. Business Administrator's Report - Ms. Amy Barkman

IX. Correspondence

X. Board Committee Status Reports

- Finance**
- Buildings and Grounds**
- Curriculum and Instruction**
- Legislative**
- Educational Services Commission of Morris County (ESC)**
- Morris School District**
- Personnel**
- Policy Updates**
- Liaison Committees (Reports if Available)**
- Morris Plains Home and School Association (MPHSA)**
- Morris Plains Municipal Alliance Committee (MPMAC)**
- Education Foundation of Morris Plains (EFMP)**
- Strategic Planning Committees**

XI. Board of Education Minutes

1. Approval of the Board of Education Minutes (August 11, 2015)

On the motion of _____ seconded by _____, the Board approves the following Minutes: Public Session - August 11, 2015

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

2. Approval of the Board of Education Minutes (August 25, 2015)

On the motion of _____ seconded by _____, the Board approves the following Minutes: Public Session - August 25, 2015

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

XII. Business Items Prepared for Official Action on September 21, 2015:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of Movement on the Guide - September 1, 2015

On the motion of _____ seconded by _____, the Board approves movement on the guide, effective September 1, 2015 for the following staff and approves adjusting the salary for Haley Davis (from part-time to full time) as follows:

Staff Member	Current Column and Step	Current Salary	Adjusted Column and Step	Adjusted Salary
Danielle Harris	BA+30/MA, Step 5-6	\$55,844	MA+30, Step 5-6	\$58,957
Hayley Davis	BA+15, Step 2	\$53,051	BA+30/MA, Step 2	\$54,572
Denise Zalis	BA+30/MA, Step 12	\$60,239	MA+30, Step 12	\$65,219
Maria Diaz	BA+30/MA, Step 13	\$61,668	MA+30, Step 13	\$66,582
Casey Devlin	BA+30/MA, Step 18	\$76,760	MA+30, Step 18	\$81,405

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

2. Approval to Accept Resignation, Classroom Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board accepts the resignation of Karla Madrigal-Babcock, classroom aide at the Mountain Way School, effective August 20, 2015.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

3. Approval to Accept Resignation, Classroom Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board accepts the resignation of Amanda Duckworth, classroom aide at the Mountain Way School, effective September 4, 2015.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

4. Approval to Accept Resignation, Classroom Aide - Mountain Way School

On the motion of _____ seconded by _____, the Board accepts the resignation of Marlene DeLargy, classroom aide at the Mountain Way School, effective August 28, 2015.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

5. Approval of Classroom Aides - Mountain Way School

On the motion of _____ seconded by _____, the Board approves the following classroom aides at the Mountain Way School, effective September 1, 2015.

Name	Position	Hours	Hours/day	Step	Hourly Rate	Annual Salary
SHERI VOTAPEK (effective 9/1/2015)	CST	8:00AM -2:50P M	5.83 hours/day (excludes 60 minute unpaid lunch)	3	\$14.71	\$15,693.9 5
LORI BERGERON (effective 9/1/2015)	CST	8:20AM -2:20P M	5.66 hours/day (excludes 40 minute unpaid lunch)	2	\$14.19	\$14,697.7 2
GREGORY PAYNE (Duckworth replacement) (effective 9/22/2015)	CST	8:20AM -2:50P M	5.83 hours/day (excludes 40 minute unpaid lunch)	2	\$13.66	\$14,573.7 2

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

6. Approval of Lunch Aide - Emergent Hire - Mountain Way School

On the motion of _____ seconded by _____, the Board approves Victoria Garcia (Emergent Hire) as lunchroom aide at Mountain Way School for the 2015-2016 school year as follows: \$12.50/hr. x 1.33 hours/day x 182 days=\$3,025.75.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

7. Approval of Superintendent’s Merit Goals - 2015-2016

On the motion of _____ seconded by _____, the Board approves _____(number) Merit Goals for the Superintendent of Schools for the 2015-2016 school year.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

8. Approval to Amend Family Leave Request

On the motion of _____ seconded by _____, the Board approves to amend a family leave request for Lindsay Vieira, Mountain Way Principal/District Curriculum Coordinator as follows: First Day of Leave - September 22, 2015 (instead of previously approved date of September 28, 2015.) Days will be taken as sick days.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

9. Approval to Approve Substitutes - 2015-20216

On the motion of _____ seconded by _____, the Board approves the following substitutes for the 2015-2016 school year:

Karen Kinsey - School Nurse

Maria Smith - Substitute Teacher/Substitute Secretary

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

10. Approval of Mountain Way School Title I Program Coordinator

On the motion of _____ seconded by _____, the Board approves Kara Pagan as Mountain Way School Title I Program Coordinator for the 2015-2016 school year at a stipend of \$2,034.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

11 Approval to Amend Family Leave Request

On the motion of _____ seconded by _____, the Board approves to amend a family leave request for Karen Penkoski, Mountain Way teacher as follows: First Day of Leave - September 18, 2015 (instead of previously approved date of October 5, 2015.) Days will be taken as sick days.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

12. Approval of First Grade Teacher (Family Leave Replacement)

On the motion of _____ seconded by _____, the Board approves Mary Katherine Burke as Mountain Way School First Grade Teacher (Family Leave Replacement - Mrs. Penkoski), effective September 18, 2015 through December 8, 2015, at a salary of \$51,230, BA, Step 1) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated September 8, 2015 in the amount of \$404,367.49 and the bills and claims report dated September 21, 2015 in the amount of \$188,551.11.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

2. Approve Payroll Distribution

On the motion of _____ seconded by _____, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes

Payroll Date	Fund	Amount
8/30/2015	General	\$63,863.45
9/15/2015	General	\$298,719.72

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

3. Compensation Agreement for Excess Liability Insurance with Gallagher Bollinger, Inc.

On the motion of _____ seconded by _____ the Board of Education approves the compensation agreement with Gallagher Bollinger, Inc. for Excess Liability Insurance in the amount of \$309.00 effective July 1, 2015 – July 1, 2016.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

4. Approve Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers dated September 21, 2015.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

5. Approval of the Agreement to Install a Security System at Borough and Mountain Way Schools

On the motion of _____ seconded by _____, the Board approves the agreement with Contral Security to install a security system at the Borough School at a cost of \$12,660 with a \$600 annual monitoring fee and at Mountain Way School at a cost of \$9,275 with a \$600 annual monitoring fee of \$600.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

6. Approval of Tuition Rates (Students received from other LEA's) – 2015-2016

Motion by ___ seconded by ___ the board approves the following tuitions rates for students received from other LEAs:

Preschool/Kindergarten: \$13,560 Grades 1 – 5: \$15,140
Grades 6 – 8: \$14,747

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

C. Special Education - *The following motion is of a routine nature, non controversial, and will be voted on in one motion*

1. Approval of BCBA Consultation

On the motion of _____ seconded by _____, the Board approves BCBA Consultation for student 000649 effective July 1, 2015 through June 30, 2016 at a cost not to exceed \$9,625 (\$175/hour; maximum 55 hours/year). Services to be provided by Carol Fiorile, 762 Warren Avenue, Thornwood, NY 10594

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___.

2. Approval of ABA Consultation

On the motion of _____ seconded by _____, the Board approves ABA Consultation for student 000650 effective July 1, 2015 through August 31, 2015 at a cost not to exceed \$2,400 (\$60/hour; average 4 hours/week for 10 weeks). Services to be provided by Progressive Therapy of New Jersey, 1 Meredith Court, Oak Ridge, NJ 07438.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

3. Approval of ABA Consultation

On the motion of _____ seconded by _____, the Board approves ABA Consultation for student 000650 effective September 1, 2015 through June 30, 2016 at a cost not to exceed \$9,600 (\$60/hour; average 4 hours/week for 40 weeks). Services to be provided by Progressive Therapy of New Jersey, 1 Meredith Court, Oak Ridge, NJ 07438.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

4. Approval of ABA Consultation & Therapy

On the motion of _____ seconded by _____, the Board approves ABA Consultation & Therapy for student 000995 effective July 1, 2015 through June 30, 2016 at a cost not to exceed \$41,400.

ESY: Therapy- \$80/hour; average 30 hours.

School Year: Consult - \$175/hour; average 4 hours/month for 10 months. Therapy - \$80/hour; average 10 hours/week for 40 weeks.

Services to be provided by The Center For Growth & Development, 384 Danbury Road, Wilton, CT 06897.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

5. Approval of Out of District Placement

On the motion of _____ seconded by _____, the Board approves Out of District placement for student 000593 effective September 1, 2015 through June 30, 2016 at a cost not to exceed \$26,003.00 (\$144.46 * 180 days).

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

D Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

E. Home Instruction

1. Approve Home Instruction

On the motion of _____ seconded by _____ the Board of Education approves Home Instruction for student #000824, effective September 8, 2015 – November 8, 2015. Services to be provided by Silvergate Prep at a rate of \$55.00 not to exceed \$4,950.00 (\$55.00/hour x 10 hours per week x 9 weeks).

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

F. Programs - Enriching Minds - Fall, 2015 - The following motion is of a routine nature, non controversial, and will be voted on in one motion.

1. Approval of Enriching Minds Program, Courses, Instructors, and Stipends - Fall, 2015

On the motion of _____ seconded by _____, the Board approves the Enriching Minds Program and the following courses, instructors and stipends for the Fall 2015 session, effective October 19, 2015:

Day	Course	Instructor	Location/Time	Stipend
Monday	Group Lessons	Laura Lewis	Borough 3:05 - 4:05 p.m.	\$384.00 \$32.00/hour x 12 hours
Tuesday	Transforming Robots	Alissa Schonmann	Borough 3:05 - 4:05 p.m.	\$384.00 \$32.00/hour x 12 hours
Tuesday	Kids Can Draw	Andrea Quinzel	Mt. Way 2:50-3:50 p.m.	\$384.00 \$32.00/hour x 12 hours
Tuesday	Cooking Class for Mini Chefs	Kara Cipoletti	Mt. Way 2:50-3:50 p.m.	\$384.00 \$32.00/hour x 12 hours
Thursday	Mountain Way Star Cheer Squad	Danielle Harris	Mt. Way 2:50-3:50 p.m.	\$384.00 \$32.00/hour x 12 hours
				Total: \$1,920.00

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

G. Workshops/Seminars/Conferences - *The following motion is of a routine nature, non controversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of _____ seconded by _____, the Board approves the following list of requests for professional development and corresponding costs.

Professional Development - Request for Approval per Accountability Regulations- 9/21/15

Staff Member	Date	Workshop	Mileage	Fee	Sub	Total
Alison Zakrzewski	October 16, 2015	NJIDA Fall Conference	.31x31.3= \$9.70	\$230.00	\$100.00	\$339.70
Denise Zalis, Larissa Wilczak, Lauren Degnan, Ashley Morris, Andrew Kramar, Michelle Kelly, Patti Anders	October 9, 2015	New Jersey Conference on English Leadership, Lincroft, NJ	.31x51.5= \$15.96 each	\$175.00 each= \$1,400.	N/A	\$ 1,400.00 workshop \$143.64 mileage = \$ 1,543.64 total
Andrea Bruno	October 9, 2015	Walsworth Seminar (yearbook training) Hackensack High School	N/A	\$ 35.00	\$100.00	\$135.00
Mark Maire, Andrew Kramar	October 2, 2015	PARCC Reports , Rockaway NJ	N/A	\$35.00 each (\$70.00)	N/A	\$ 70.00
Brian Wilson	October 23, 2015	McKinney Vento Homeless Education Act, Cedar Grove NJ	N/A	0	N/A	0
Laurie Schorno	November 23, 2015	STEM Workshop Institute for Professional Development	N/A	\$239.00	\$100.00	\$339.00

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

H. Policies - Second Reading

1. Approve Policies for Second Reading

On the motion of _____ seconded by _____, the Board adopts the following policies on second reading:

- 4115 Supervision
- 4123 Classroom Aides (Paraprofessionals)
- 4222 Non-Instructional Aides
- 5141.8 Sports Related Concussion and Head Injury
- 6114 Emergencies and Disaster Preparedness
- 6145.1 and 6145.2 Intramural Competition; Interscholastic Competition
- 6173 Home Instruction
- 7110 Long-Range Facilities Planning

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

I. Donation

1. Accept a Donation From The Morris Plains Home & School Association

On the motion of _____ seconded by _____, the Board accepts a donation from the Morris Plains Home & School Association in the amount of \$5,031.30 to purchase Headsets for Borough School.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

XIII. Discussion Items:

- **New Business**

- a. **Board Meeting Schedule (monthly meetings)**
- b. **Suggested 2015-2016 District Goals:**

1. Improve student performance for ALL students through an intense focus on enhancing the teaching and Instructional experience throughout the district; continuing to support the district's initiatives in 21st century learning, technology integration and Writer's Workshop.
2. Effectively utilize newsletters, social media, parent forums, parent workshops, and the school and district websites to keep the community informed about news, events, achievements, and initiatives underway in our district and schools.
3. Identify and implement programs and interventions designed to support the social and emotional needs of our students.
4. Analyze short and long-term facility needs, recognizing items that need immediate action, while maintaining fiscal responsibility. Develop a

- **Old Business**

XIV. Executive Session (Determined when the Board Meeting Opens)

On the motion of _____, seconded by _____, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session to discuss the settlement agreement with Dover Board of Education - Homeless Students.

The Board may take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

XV Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

XVI. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XVII. Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____