

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Public Meeting – August 25, 2015 - 7:00 p.m.
Meeting will be held in the Borough School Learning Center**

District Goals 2014-2015

1. To create a culture of thinking and learning that promotes student achievement.
2. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCS.
3. Continue to implement AchieveNJ in accordance with state regulations; and to successfully implement PARCC testing in grades three through eight.
4. To continue to ensure that the budget provides for the achievement of all students in the district while maintaining fiscal responsibility.
5. Continue to strengthen two-way communication within the district among staff parents, and members of the school community.

I. Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II. Pledge of Allegiance

III. Roll Call

| | | | | |
|--------------------------------------|--------------------------------------|--|---|---|
| <input type="checkbox"/> Alan Albin | <input type="checkbox"/> Scott Bober | <input type="checkbox"/> Francis Foley | <input type="checkbox"/> Cynthia Fetherston | <input type="checkbox"/> Anthony Galdi |
| <input type="checkbox"/> Lucia Galdi | <input type="checkbox"/> Terri Kaag | <input type="checkbox"/> Maria Manley | <input type="checkbox"/> Denise Rawding | Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no |

Amy Barkman Mark Maire Number of Public

IV. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

V. Superintendent's Report – Mr. Mark Maire

VI. Business Administrator's Report - Ms. Amy Barkman

VII. Correspondence

VIII. Board Committee Status Reports

- Finance
- Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)
- Morris Plains Home and School Association (MPHSA)
- Morris Plains Municipal Alliance Committee (MPMAC)
- Education Foundation of Morris Plains (EFMP)
- Strategic Planning Committees

IX. Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes: - Public Session - August 11, 2015

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

X. Business Items Prepared for Official Action on August 25, 2015:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval of Movement on the Guide - September 1, 2015

On the motion of _____ seconded by _____, the Board approves movement on the guide for the following staff, effective September 1, 2015:

| Staff Member | Column, Step | Salary | New Column, Step | Adjusted Salary |
|----------------|--------------------|----------|------------------|-----------------|
| Laurie Schorno | MA+30, Step 13 | \$66,582 | MA+45, Step 13 | \$69,082 |
| Lisa DeStefano | BA+30/MA, Step 7 | \$56,480 | MA+15, Step 7 | \$58,055 |
| Alison Porter | BA+30/MA, Step 9 | \$57,753 | MA+15, Step 9 | \$59,364 |
| Carly Siber | BA+30/MA, Step 5-6 | \$55,844 | MA+15, Step 5-6 | \$57,401 |
| Kara Rolph | BA+30/MA, Step | \$67,339 | MA+15, Step 15 | \$70,003 |

| | | | | |
|---------------------|-----------------|-------------------------------------|------------------|---------------------------------------|
| | 15 | | | |
| Mary Ellen Sullivan | BA+30, Step 12 | \$60,239 | MA+15, Step 12 | \$62,933 |
| Hayley Davis | BA+15, Step 2 | 29,178.05 (\$53,051 prorated) | BA+30/MA, Step 2 | \$30,014.60 (\$54,572 prorated) |
| Allison Zakrzewski | BA+15, Step 5-6 | \$54,287 | BA+30, Step 5-6 | \$55,844 |

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

2. Approval of Instructional Aide - Morristown High School

On the motion of _____ seconded by _____, the Board approves the following instructional aide at Morristown High school for the 2015-2016 school year (180 days) as follows:

| Morristown High School | | | | | | |
|--|---------------------|------------------------|---|------------|----------------|---|
| BARBARA GRAMES *certified in Visual Impairment and Braille | CST AIDE MHS | 7:15AM - 2:40PM | 7.42 hours per day (180 days/year) | 15+ | \$21.01 | \$28,060.95 +\$1,500.00 stipend* |

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

3. Approval to Approve Paid FMLA Leave

On the motion of _____ seconded by _____, the Board approves a paid FMLA Leave for employee 4059, effective September 1, 2015 for an undetermined amount of time.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

4. Approval of Substitutes - 2015-20126 School Year

On the motion of _____ seconded by _____, the Board approves Annemarie Emge and Jessica Suttle as substitute teachers for the 2015-2016 year.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

5. Approval of Health/Physical Education Teacher (FLMA Leave)

On the motion of _____ seconded by _____, the Board approves Gary Fiore as Health/Physical Education Teacher at the Mountain Way School (FLMA leave), effective September 1, 2015 for an undetermined amount of time at a salary of \$54,254 (BA+30/MA, Step 1) to be prorated.

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

6. Approval of Classroom Aides - Mountain Way School - 2015-2016 School Year

On the motion of _____ seconded by _____, the Board approves the following aides

at Mountain Way School for the 2015-2016 school year (183 days):

| Name | Position | Time | Hours | Step | Hourly Rate | Yearly Salary |
|------------------------|----------|----------------|--|------|-------------|---------------|
| KARLA MADRIGAL-BABCOCK | CST | 8:00AM-2:50PM | 5.83 hours/day (excludes 60 minute unpaid lunch) | 3 | \$14.19 | \$15,139.17 |
| MEGAN JANUSZANIS | CST | 8:20AM-3:10PM | 5.83 hours/day (excludes 60 minute unpaid lunch) | 1 | \$13.13 | \$14,008.26 |
| KRISTINE BUSHONG | CST | 8:20AM-2:50PM | 5.83 hours/day (excludes 40 minute unpaid lunch) | 1 | \$13.13 | \$14,008.26 |
| ALICIA JAWORSKI | K AIDE | 7:40AM-12:40PM | 4.33 hours/day (excludes 40 minute unpaid break) | 1 | \$13.13 | \$10,404.08 |
| MARLENE DELARGY | CST | 8:00AM-2:20PM | 5.66 hours/day (excludes 40 minute unpaid lunch) | 2 | \$13.66 | \$14,148.75 |

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non controversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated 8/25/15 in the amount of \$472,742.86

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

2. Approve Payroll Distribution

On the motion of _____ seconded by _____, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes

| Payroll Date | Fund | Amount |
|--------------|---------|-------------|
| 8/15/2015 | General | \$75,124.95 |

Roll Call: AA ___ SB ___ CF ___ FF ___ AG ___ LG ___ TK ___ MM ___ DR ___

3. Approval to Close Morris County Department of Finance Account and Deposit Funds in the Capital Reserve/Money Market Account at Investor's Bank

On the motion by of _____ seconded by _____, the Board approves closing the money market account with Connect One Bank (Morris County Department of Finance) in the amount of \$229,261.09 and depositing said funds into the Capital Reserve/Money Market Account at Investor's Bank.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

4. Approve the Revised Board Secretary and Treasurer's Reports For The Period Ending June 30, 2015

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Revised Secretary's and Treasurer's Reports for the period ending June 30, 2015 to be approved.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

5. Approve Board Secretary and Treasurer's Reports For The Period Ending 7/31/2015

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending July 31, 2015 to be approved.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

6. Approve Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers dated August 25, 2015.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

7. Approval of License Agreement between the YMCA and the Morris Plains Board of Education 2015-2016

On the motion by of _____ seconded by _____, the Board approves the License Agreement between the YMCA and the Morris Plains Board of Education, effective September 1, 2015 through June 30, 2016 in the amount of \$5000.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

8. Approval of Special Education Consultant

On the motion of _____ seconded by _____, the Board approves Margaret Walsh to provide consultative and support services to the new coordinator of the District Child Study Team for the 2015-2016 School year in the amount of \$2500.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

C. Special Education - *The following motion is of a routine nature, non controversial, and will be voted on in one motion*

1. Approval of Out of District Placements - 2015-2016

On the motion of _____ seconded by _____, the Board approves the following list of out of district placements for the 2015-2016 school year.

Out of District Placement – ESY & School Year 2015-2016

| Student | Placement | Dates | Tuition and Related Services | Total Program Cost |
|---------------|--|--------------------------------|--|---------------------------|
| 000155 | DCCF, LLC Developmental Center 295 Route 46 East Budd Lake, NJ 07828 | 07/08/15 – 08/07/15 | Tuition: \$4,950.00 Personal Aide: \$2,250.00 | <u>\$7,200.00</u> |
| 000635 | Park Lake School 72 Academy Street Rockaway, NJ 07886 | 09/02/15 – 06/24/16 | Tuition: \$60,528.00 Personal Aide: \$26,901.00 | <u>\$87,429.00</u> |
| 000634 | Park Lake School 72 Academy Street Rockaway, NJ 07886 | 09/02/15 – 06/24/16 | Tuition: \$60,528.00 | <u>\$60,528.00</u> |
| 000639 | Calais School 45 Highland Avenue Whippany NJ | 09/02/15 – 06/23/16 | Tuition: \$325.00*180 days | <u>\$58,500.00</u> |

| | | |
|--|--|--|
| *Transportation: To be bid with coordinated transportation | | |
|--|--|--|

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

2. Approval of ABA Consultation

On the motion of _____ seconded by _____, the Board approves ABA Consultation for student 000875 effective July 1, 2015 through June 30, 2016 at a cost not to exceed \$3,125 (\$125/hour; average 25 hours/month yearly). Services to be provided by Progressive Therapy of New Jersey, 1 Meredith Court, Oak Ridge, NJ 07438.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

D. Superintendent’s Anti-Bullying Report - *The following motion is of a routine nature, non controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA _____ SB _____ CF _____ FF _____ AG _____ LG _____ TK _____ MM _____ DR _____

E. Policies - First Reading

1. Approve Policies for First Reading

On the motion of _____ seconded by _____, the Board approves the following policies for first reading:

- 4115 Supervision
- 4123 Classroom Aides (Paraprofessionals)
- 4222 Non-Instructional Aides
- 5141.8 Sports Related Concussion and Head Injury
- 6114 Emergencies and Disaster Preparedness
- 6145.1 and 6145.2 Intramural Competition; Interscholastic Competition
- 6173 Home Instruction
- 7110 Long-Range Facilities Planning

Roll Call: AA _____ SB _____ CF _____ FF _____ AG _____ LG _____ TK _____ MM _____ DR _____

F. Field Trip Locations - Borough School - 2015-2016

1. Approve Field Trip Locations - Borough School - 2015-2016

On the motion of _____ seconded by _____, the Board approves the following Borough School field trip locations for Consortium Events for the 2015-2016 school year:

Delbarton _____ Drew University _____ County College of Morris Planetarium _____
Roll Call: AA _____ SB _____ CF _____ FF _____ AG _____ LG _____ TK _____ MM _____ DR _____

XI. Discussion Items:

- **New Business**
- **Old Business**

XII. Executive Session

On the motion of _____, seconded by _____, the Board approves the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;

- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further,

Resolved, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

XIII. Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____

XIV. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XV. Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ____ SB ____ CF ____ FF ____ AG ____ LG ____ TK ____ MM ____ DR ____