

PREPARING ALL LEARNERS TO EXCEL IN A CHANGING WORLD

**Morris Plains Board of Education
Public Meeting/Public Hearing on the Budget – April 26, 2016 - 7:00 p.m.
Meeting will be held in the Borough School Learning Center.**

District Goals 2015-2016

1. Improve student performance for ALL students through an intense focus on enhancing the teaching and instructional experience throughout the district; continuing to support the district's initiatives in 21st century learning, technology integration and Writer's Workshop.
2. Effectively utilize newsletters, social media, parent forums, parent workshops, and the school and district websites to keep the community informed about news, events, achievements, and initiatives underway in our district and schools.
3. Identify and implement programs and interventions designed to support the social and emotional needs of our students.
4. Analyze short and long-term facility needs, recognizing items that need immediate action, while maintaining fiscal responsibility. Develop a Long-Range Facility Plan with a projected five year action plan.

I. Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II. Pledge of Allegiance

III. Oath of Office (Board Secretary)

--Christina Perry

IV. Roll Call

<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Anthony Galdi	<input type="checkbox"/> Lucia Galdi	<input type="checkbox"/> Terri Kaag
<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Christina Perry	<input type="checkbox"/> Denise Rawding	<input type="checkbox"/> Ken Wilbur	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Amy Barkman Mark Maire Number of Public

V. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

VI. Public Hearing on the 2016-2017 Proposed School Budget

VII. Superintendent's Report – Mr. Mark Maire

VIII. Business Administrator's Report - Ms. Amy Barkman

IX. Correspondence

X. Board Committee Status Reports

Finance

--Buildings and Grounds

Curriculum and Instruction

Legislative

Educational Services Commission of Morris County (ESC)

Morris School District

Personnel

Policy Updates

Liaison Committees (Reports if Available)

--Morris Plains Home and School Association (MPHSA)

--Morris Plains Municipal Alliance Committee (MPMAC)

--Education Foundation of Morris Plains (EFMP)

--Strategic Planning Committees

-- New Jersey School Boards

-- Morris County School Boards Association

Community Outreach

XI. Board of Education Minutes

1. Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes: Public and Executive Session - April 12, 2016

Roll Call: SB ____ CF ____ AG ____ LG ____ TK ____ MM ____ CP ____ DR ____ KW ____

XII. Business Items Prepared for Official Action on April 26, 2016:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, non controversial, and will be voted on in one motion.*

Note: Employment of personnel contained in these resolutions in this section are provisional, contingent upon a criminal record check in compliance with P.L.1986, C.116 and approval of the submission of the "Application for Emergent Hire."

1. Approval To Eliminate a Position - Part-Time Special Education Teacher - Borough School - 2016-2017

On the motion of _____ seconded by _____, the Board approves to eliminate a Part-Time Special Education Teacher position at the Borough School for the 2016-2017 school year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

2. Approval To Create a New Position - Full-Time Special Education Teacher - Borough School - 2016-2017

On the motion of _____ seconded by _____, the Board approves the creation of a Full-Time Special Education Teacher for the 2016-2017 school year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

3. Approval To Eliminate a Position - Gifted and Talented Teacher - 2016-2017

On the motion of _____ seconded by _____, the Board approves to eliminate the position of Gifted and Talented Teacher for the 2016-2017 school year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

4. Approval To Create a New Position - STEM Teacher Position (Grades 3-8) - Borough School - 2016-2017

On the motion of _____ seconded by _____, the Board approves the creation of a STEM Teacher (Grades 3-8) at the Borough School for the 2016-2017 school year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

5. Approval of Chaperones - 6th Grade Camping Trip

On the motion of _____ seconded by _____, the Board approves the following chaperones and stipends for the 6th Grade camping trip on May 12 and May 13, 2016:

Joyce Peslak	\$350.00	Debbie Greik	\$350.00
Brian Wilson	\$350.00	Ashley Morris	\$350.00
Kathleen Devlin	\$350.00	Wayne Looney	\$350.00
Laurie Schorno	\$350.00	Alison Porter	\$350.00

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

6. Approval of Administrator in Charge - 6th Grade Camping Trip

On the motion of _____ seconded by _____, the Board approves Edward Frankosky as Administrator in Charge for the 6th Grade Camping Trip on May 12 and 13, 2016 at a total cost of \$200.00 (\$100.00/day x 2 days).

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

7. Approval of 2 Unpaid Days for Lunch Aide

On the motion of _____ seconded by _____, the Board approves 2 unpaid days for Toni Marie DiCataldo, effective April 20 and 21, 2016.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, non controversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated April 26, 2016 in the amount of \$449,848.36

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

2. Approve Payroll Distribution

On the motion of _____ seconded by _____, the Board approves the payroll distribution summarized below and directs that the payroll distribution be attached to and made part of these minutes

Payroll Date	Fund	Amount
4/15/16	General	\$305,051.04

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

3. Approve the Board Secretary and Treasurer's Reports For The Period Ending March 31, 2016

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJSA 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJSA 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending March 31, 2016 to be approved.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

4. Approve Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers dated April 26, 2016.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

5. Approve Payment for Student - 6th Grade Camping Trip

On the motion of _____ seconded by _____, the Board approves payment in the amount of \$212.00 for student #202294 to participate in the 6th Grade Camping Trip. Funds are to be taken from the student co-curricular account.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

6. Approve the 2016 Preventive Maintenance Agreement with Industrial Combustion Associates

On the motion of _____ seconded by _____, the Board approves the 2016 Preventive Maintenance Agreement with Industrial Combustion Associates in the amount of \$1,590 for Mountain Way School and \$2,385 for Borough School.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

7. Approve the Lease Agreement with Demas LLC

On the motion of _____ seconded by _____, the Board approves the lease agreement with Demas, LLC % Lone Eagle Management, PO Box 1235, Madison, New Jersey 07940 for the property located at 520 Speedwell Avenue, Morris Plains, New Jersey 07950. The lease is for five years with an option to renew for a period of two (2) five(5) year renewal terms. The lease effective date is July 1, 2016.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

8. Approve the Agreement to Provide Substitute School Nursing Services

On the motion of _____ seconded by _____, the Board approves the agreement to provide substitute school nursing services by Care Finders Total Care LLC at the rate of \$50 per hour.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

9. Approve Submission of Legal Ad for Security Vestibules

On the motion of _____ seconded by _____, the Board approves the re-submission of the advertisement in the legal section of the the Star Ledger for construction bids on security vestibules at both schools.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

C. Final School Budget - 2016-2017 - *The following motions are of a routine nature, non-controversial, and will be voted on in one motion.*

1. Approve Submission of the 2016-2017 School Budget

On the motion of _____, seconded by _____, the Morris Plains Board of Education approves the following resolution:

BE IT RESOLVED that the Morris Plains School Board of Education, in the County of Morris, New Jersey approves the 2016-2017 final school district budget as follows:

General Fund	\$17,342,339
Special Revenue Fund	\$ 154,786
Debt Service Fund	\$ 533,350

and;

BE IT FURTHER RESOLVED, that there should be raised for the General Fund \$14,954,858 and Debt Service \$533,350 for the ensuing School Year (2016-2017); and

WHEREAS, the district has a taxing authority which is composed of \$69,677 for health benefits adjustment, \$0.00 for enrollment adjustment, \$0.00 for PERS Deferment, and \$118,633 banked levy from previous budgets are available to the district for the school budget for 2016-2017 in addition to the 2% cap increase over the prior year which totals \$293,233 resulting in a maximum district tax levy available of \$15,198,424.

WHEREAS, The Board has approved that there should be raised for the General Fund a tax levy of \$14,954,858 for the ensuing School Year (2016-2017).

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves that the unused taxing authority of \$118,633 be banked for potential use in the subsequent three fiscal years.

WHEREAS, school district policy and N.J.A.C. 6A:23A-7.3(a) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016-2017 school year; and

WHEREAS, maximum expenditure amount allotted for travel and expense reimbursement for the 2015-2016 school year was \$36,000; and

WHEREAS, travel and expense reimbursement has reached a total amount \$23,262 as of February 1, 2015;

BE IT RESOLVED, that the Morris Plains School Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2016-2017 school year at the sum of \$36,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

1a. Approve Adoption of the 2016-2017 Final School Budget

On the motion of _____, seconded by _____, Morris Plains Board of Education approves the following resolution:

BE IT RESOLVED that the final budget be approved for the 2016-2017 School Year using the 2016-2017 state aid figures:

	GENERAL	SPECIAL	DEBT	
	FUND	REVENUES	SERVICE	TOTAL

2016-2017 Total Expenditures	17,342,339	154,786	533,350	18,030,475
Less: Anticipated Revenues	2,387,481	154,786	0	2,542,267
Taxes to be Raised	14,954,858	0	533,350	15,488,208

And to advertise said final budget in the Daily Record in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held at the Borough School Auditorium, Morris Plains Borough School, Morris Plains, New Jersey on April 26, 2016 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2016-2017 School Year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

1b. Travel and Related Expense Reimbursements

On the motion of _____, seconded by _____, the Board approves the following resolution:

BE IT RESOLVED, that in accordance with Board of Education Policy and N.J.A.C. 6A:23B-1.2(b) provides that the board of education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2016-2017 school year;

NOW, THEREFORE, BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey hereby establishes the school district travel maximum for the 2016-2017 school year at a sum of \$36,000; and

BE IT FURTHER RESOLVED, that the School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

1c. Professional Expenses

On the motion of _____, seconded by _____, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves Professional Services for the school year 2016-2017:

WHEREAS, N.J.A.C. 6A:23A-5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the final budget includes the following appropriations

Legal	\$ 25,000
Auditor	\$ 29,500
Architect	\$ 30,500
Professional Development	\$ 35,000
Transportation	\$ 5,500
Other Services	\$ 297,294
Repair Services	\$ 141,631
Related Services	<u>\$ 455,203</u>
Total	\$1,019,628

WHEREAS, the administration needs to notice the board if there arises a need to exceed said maximums, upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE BE IT RESOLVED, that the Morris Plains Board of Education establishes maximums for professional services listed above at a level of 120% of the amounts listed for the 2016-2017 school year.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

1d. Tax Authority & Banked Cap:

On the motion of _____, seconded by _____, the Board approves the following resolution:

BE IT RESOLVED, that the Morris Plains Board of Education, in the County of Morris, New Jersey approves tax authority and banking of cap:

2016-2017 school year composed of \$69,677 for health benefits adjustment in addition to the 2% increase over the prior year which totals \$293,233 resulting in a maximum tax levy available of \$15,198,424.

BE IT RESOLVED, that there should be raised for the General Fund a tax levy of \$14,954,858 for the ensuing School Year (2016-2017).

BE IT FURTHER RESOLVED, that the unused taxing authority of \$118,633 will be banked for potential use in the subsequent three fiscal years.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

D. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, non controversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

XII. Discussion Items:

- **New Business**
- **Old Business**

XIII. Executive Session (Determined when the Board Meeting Opens)

On the motion of _____, seconded by _____, the Board approves the following resolution: **WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it **RESOLVED:** The Board of Education adjourns to closed session to review CSA evaluation results. The Board will not take action at the conclusion of executive session, and the minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

XIV. Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___

XV. Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XVI. Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: SB ___ CF ___ AG ___ LG ___ TK ___ MM ___ CP ___ DR ___ KW ___