

**Morris Plains Board of Education
Minutes of the Public Meeting – April 28, 2015 – 6:00 p.m.
Borough School Learning Center**

District Goals - 2014-2015

1. To create a culture of thinking and learning that promotes student achievement.
2. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCSS.
3. Continue to implement AchieveNJ in accordance with state regulations; and to successfully implement PARCC testing in grades three through eight.
4. To continue to ensure that the budget provides for the achievement of all students in the district while maintaining fiscal responsibility.
5. Continue to strengthen two-way communication within the district among staff, parents, and members of the school community.

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Ms. Lucia Galdi, Board Vice- President, opened the meeting at 6:16pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Alan Albin , Mr. Scott Bober, Mrs. Cynthia Fetherston, Mr. Francis Foley, Mr. Anthony Galdi, Ms. Lucia Galdi, Mrs. Maria Manley (arrived at 6:37pm) and Ms. Denise Rawding

Absent: Mrs. Terri Kaag

Also present: Mr. Mark Maire, Mr. Andrew Kramar and Ms. Christine Lion-Bailey

Number of public attending: 2

Executive Session

On the motion of Ms. Denise Rawding, seconded by Mr. Scott Bober, the Board approves the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session at 6:17pm to discuss pending or anticipated litigation or contract negotiation and/or matters of attorney-client

Privilege and specific prospective or current employees unless all who could be adversely affected request an open session;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved,** the minutes of this closed session will be made public when the need for

confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Mrs. Maria Manley, seconded by Mr. Anthony Galdi, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session at 7:10pm.

Motion carried by unanimous voice vote.

Hearing of Citizens and/or Delegations - none

Recognition for Contributions to the Morris Plains Community

--Valerie Bober (Science and Art Night)

--Ann Gallagher (Logos for District, HSA, and EFMP)

Mrs. Manley thanked Mrs. Bober and Mrs. Gallagher for their contributions and services to the Morris Plains School District. She presented them with flowers, a certificate, and an honorary "golden pencil."

Presentation - GAFE (Google Apps for Education) and Google Classroom

--Christine Lion-Bailey, Technology and Enrichment Supervisor

--Andrew Kramar, Borough School Principal

The presentation was interactive; board members logged into Google Classroom and completed several assignments. Mr. Albin asked how many staff members are using this resource. Mrs. Lion-Bailey shared that more than half of the teachers district-wide are integrating Google Classroom into their instruction. Mrs. Fetherston stated that the exposure in the classroom is impacting learning beyond the walls of the classroom. Children are teaching parents the GAFE tools.

Superintendent's Report – Mr. Mark Maire reported the following:

- No incidences of HIB to report at this time.
- The county Business Administrator and Superintendent approved the 2015-2016 budget. The motion to support the budget has been drafted for the May 5th meeting and Mrs. Dilluvio will place the advertisement for the budget this week.
- 2nd round of PARCC testing begins next week for 6th – 8th grade students. PARCC testing for 3rd – 5th grade students is scheduled for the week of May 11th.
- Preschoolers visited the MP library earlier in the week to get their library cards.
- Borough School and Mountain Way both completed their second bus evacuation drill of the school year. The building principals facilitated the evacuation drill. All bussing students participated in the drill.
- The performances for the 2015 Borough School Spring Musical, Thoroughly Modern Millie, is scheduled for April 30th and May 1st. Please come out and support the cast and crew, who have dedicated much time and commitment to the show.
- On Wednesday evening, I facilitated my final Superintendent's Parent Forum meeting of the school year. Approximately twenty parents attended. The climate of the meeting was very positive. Participants were excited about our plans for the 2015-2016 school year. The concerns were minimal; primarily focusing on some class size concerns.
- Before and After-Care staffing update (5 applications received thus far; 2 Morris Plains staff members).
- This week, I submitted my district newsletter to Plains Talk for their May publication. The article is available to parents in the "Headlines" section of the website.

- Last Friday, Ms. Vere and I participated in a conference call with the MSD Business Administrator and Transportation Coordinator to address MHS bussing concerns for Morris Plains students. The meeting went very well. Both parties agreed that the MSD will be the point of communication with Wilkerson concerning Morris Plains MHS students. MSD will keep the pickup times consistent for both MHS and MP students. For example, during testing times, the second run will be 9:10am and not 8:30am. In addition, MSD agreed to group MP high school students by bus routes in their Honeywell alerts system. This will enable them to send out Honeywell alerts to MP parents regarding bussing delays. We would like to thank Ms. Galdi for coordinating this meeting, and preparing MSD in advance with our concerns.
- The EFMP 5K Run/Walk is scheduled for May 26th at 6pm at Central Park Morris County. Please come out and support this event. All proceeds go back to the Morris Plains students to support innovation.

Correspondence - none

Board Committee Status Reports:

Finance/Buildings and Grounds – Mrs. Fetherston reported the following information:

1. **Cost Analysis Reports**
 - i. CST – The committee is in agreement to support the in-house recommendation, including the staffing positions.
 - ii. Before/After Care – The committee agreed to the staffing proposals designed to maximize student supervision. The board has until May 30th to make a final decision about taking over the program. Staffing will guide this decision.
2. **Infrastructure Project**
 - a. The E-Rate application has been filed to support the High Point Solution proposal; equipping every classroom/office in the district with a new access point.
3. **Technology Quote**
 - a. The technology quote to support next year's Chromebook and iPad initiatives is approximately 160K. The total funding for the devices and the infrastructure project is approximately 250K.
4. **Architect Proposal**
 - i. The Committee agreed to hire our architect to conduct a comprehensive walk-through at both buildings and grounds and prepare a 5 year facility plan. The facility plan will be reviewed by the Finance Committee. The committee will prioritize projects to address in the 2015-2016 budget
5. The committee has decided to not purchase another truck.
6. The Extraordinary Aide Application Deadline is May 15th. We anticipate less aid this year due to reduced Special Education Costs.

Mr. Maire shared with the committee that he spoke with Dr. Ceurvels and the window project that was previously discussed was the last item to address from the previous facilities plan.

Mr. Bober stated that Mrs. Barkman recommended that we should increase our capital reserves. Mrs. Fetherston supported Mr. Bober's statement and discussed the need to generate a new facility plan. Mr. Albin inquired how we can increase our capital reserve. Mr. Maire stated we can transfer end of year balances. Mr. Bober added that we can budget money into capital each year. Mr. Foley also added that increasing our capital reserve will allow for more flexibility in addressing our list of priorities working off a new facilities plan.

Curriculum and Instruction - Mr. Maire stated that the committee addressed the following areas; literacy initiatives, benchmark assessments, PARCC update, Social Studies and Science curriculum writing progress, and Mindfulness.

Legislative - Mrs. Fetherston shared that the county board meeting is scheduled next week. They plan to address recent administrative law rulings. She is unable to attend and asked if any board

members were available. Mr. Albin stated that he will be there to accept an award, and he will collect the information.

Educational Services Commission of Morris County (ESC) – none

Morris School District - Mrs. Galdi stated that the MSD hired a new Athletic Director and Curriculum Supervisor, K-12

Personnel -Mrs. Galdi stated that the next Personnel meeting is scheduled for late May.

Policy Update - Mrs. Rawding reported that two policies are on the agenda for approval. A new policy was drafted to address the process to adopt textbooks and curriculum materials. The administration of epinephrine was added to the current health policy. Mr. Bober asked if all the policies can be placed into a Google Drive for board members. Mr. Maire stated that this will be a project for the summer.

Liaison Committees:

Morris Plains Home and School Association (MPHSA) - Mr. Maire reported that the Casino Night was a success. They raised approximately \$11,000.00.

Morris Plains Municipal Alliance Committee (MPMAC) - Mr. Maire shared that Mr. Wilson is previewing a bullying program held in Parsippany that the Municipal Alliance has agreed to fund.

Education Foundation of Morris Plains (EFMP) - Mr. Maire stated that the EFMP 5K is scheduled for May 26th at 6pm at Central Park of Morris County. Visit the EFMP website for more details. The EFMP has developed Teacher grant Applications, which will be available for staff in the fall.

Strategic Planning Committees - none

Approval of the Board of Education Minutes

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston, the Board approves the following Minutes:

April 14, 2015 - Public Session and Executive Sessions.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

Business Items Prepared for Official Action on April 28, 2015:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approval of Professional Development Committee - 2015-2016

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston, the Board approves the following Professional Development Committee Members for the 2015-2016 school year:

Jessica Hendershot Debbie Drake Danielle Harris Darlene Koeck

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

2. Approval of New Positions - 2015-2016

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston, the Board approves the following new positions for the 2015-2016 school year:

Middle School Mathematics - Borough School
Part-time Vocal Music Teacher - Mountain Way School
Part-time Art Teacher - Mountain Way School

STEM Teacher (includes Innovation Lab) - Mountain Way School
 Kindergarten Teacher - Mountain Way School
 2nd Grade Teacher - Mountain Way School
 Service Technician (Buildings and Grounds)
 Door Monitor

Child Study Team:

Part-time Social Worker
 Part-time LDTC
 LDTC/Coordinator
 School Psychologist/Behaviorist
 Full Time - Child Study Team Secretary

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - yes	Ms. Denise Rawding - yes

3. Approval of Job Descriptions - 2015-2016

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston, the Board approves the following job descriptions:

Part-time Vocal Music Teacher - Mountain Way School
 Part-time Art Teacher - Mountain Way School
 STEM Teacher (includes Innovation Lab) - Mountain Way School
 Service Technician (Buildings and Grounds)
 Door Monitor - Mountain Way School

Child Study Team:

Part-time Social Worker
 Part-time LDTC
 LDTC/Coordinator
 School Psychologist/Behaviorist
 Full Time - Child Study Team Secretary

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - yes	Ms. Denise Rawding - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston, the Board approves the attached bills and claims report dated April 28, 2015 in the amount of \$656,089.76.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - absent	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi - yes	Ms. Denise Rawding - yes

2. Approve Payroll Distribution

Motion by Ms. Denise Rawding seconded by Ms. Cynthia Fetherston RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
4.15.2015	General	\$274,052.58

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
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Mr. Francis Foley – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

3. Approve Board Secretary and Treasurer's Reports For The Period Ending 3/31/2015

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education's financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary's and Treasurer's Reports for the period ending March 31, 2015 to be approved.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

C. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

D. Policy - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Policies for First Reading

On the motion of Ms. Denise Rawding seconded by Ms. Cynthia Fetherston, the Board approves, on first reading, the following policies:

- Policy #5141.21 Administering Medication
- Policy # 6161.1 Instructional Resources and Services

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – absent	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Anthony Galdi – yes	Ms. Denise Rawding - yes

Discussion Items:

A. New Business - Mr. Maire proposed the May 26th board meeting start at 7:30pm to accommodate the EFMP 5K. The Personnel and Finance Committee meetings will be scheduled with the committee chairs.

B. Old Business- none

Executive Session –

On the motion of Mrs. Cynthia Fetherston, seconded by Mrs. Lucia Galdi, the Board approves the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session at 9:00pm to discuss specific prospective or current employees unless all who could be adversely affected request an open session;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Motion carried by unanimous voice vote.

Return to Regular Session from Closed Session

On the motion of Ms. Denise Rawding, seconded by Mr. Francis Foley, **BE IT RESOLVED** by the board of education to return to the regular session of the Board of Education meeting from the closed session 9:31pm.

Motion carried by unanimous voice vote.

Hearing of Citizens and/or Delegations - none

Adjournment

On the motion of Mrs. Cynthia Fetherston, seconded by Mr. Anthony Galdi, **BE IT RESOLVED** that the Morris Plains Board of Education moves to adjourn the meeting at 9:32pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Mr. Mark Maire
Superintendent of Schools