

**Morris Plains Board of Education  
Public Meeting – June 9, 2015 - 7:00 p.m.**  
Meeting will be held in the Borough School Learning Center

- District Goals - 2014-2015**
1. To create a culture of thinking and learning that promotes student achievement.
  2. To provide professional development to ensure the delivery of instruction of the aligned curriculum to the NJCCSS.
  3. Continue to implement AchieveNJ in accordance with state regulations; and to successfully implement PARCC testing in grades three through eight.
  4. To continue to ensure that the budget provides for the achievement of all students in the district while maintaining fiscal responsibility.
  5. Continue to strengthen two-way communication within the district among staff, parents, and members of the school community.

**I Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**II Pledge of Allegiance**

**III Roll Call**

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Francis Foley	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Anthony Galdi
<input type="checkbox"/> Lucia Galdi	<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Amy Barkman     Mark Maire     Number of Public

**IV Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**V Presentation - Student Performances - Drama Club  
-- Mrs. Laura Lewis and Borough School students**

**VI Superintendent's Report - Mr. Mark Maire**

**VII Business Administrator's Report - Ms. Amy Barkman**

**VIII Correspondence**

**IX Approval of the Board of Education Minutes**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Minutes: May 26, 2015 Executive and Public Sessions.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**X Business Items Prepared for Official Action on June 9, 2015:**

**A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approval to Accept Resignation - Classroom Aide**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves to accept the resignation of Phyllis McGeehan classroom aide at the Borough School, effective June 30, 2015.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**2. Approval of Special Education Teacher - Borough School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Lisa Bregman as Special Education Teacher at the Borough School for the 2015-2016 school year at a salary of \$56,480 (Ba+30/MA, Step 7).

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**3. Approval of Part-Time Music Teacher - Mountain Way School**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Autumn D’Esposito as Part-Time Music Teacher (19.5 hours per week) at the Mountain Way School for the 2015-2016 school year at a salary of \$28,176.50 (\$51,230, BA, Step 1 prorated).

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4. Approval of Team Leaders - Mountain Way and Borough Schools - 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following Team Leaders and Stipends for the 2015-2016 school year:

Patti Anders	Kindergarten Team Leader	Stipend: \$ 750.00
Michelle Leibrecht	First Grade Team Leader	Stipend: \$ 750.00
Michelle Kelly	Second Grade Team Leader	Stipend: \$ 750.00
Monica Pecoraro	Grades 3 Team Leader	Stipend: \$ 750.00
Alissa Schonmann	Grade 4 Team Leader	Stipend: \$ 750.00
Darlene Koeck	Grades 5 and 6 Team Leader	Stipend: \$1,500.00
Denise Zalis	Grades 7 and 8 Team Leader	Stipend: \$1,500.00
Kirstin Howie	Specials Team Leader	Stipend: \$1,500.00

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**5. Approval of Science Curriculum Writer**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Andrea Bruno as science curriculum writer for the 2014-2015 school year at a total cost of \$256.00 (\$32.00/hour x 8 hours).

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**6. Approval to Amend Paid FMLA Leave**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves to amend a previously approved paid FMLA Leave for employee 4299, effective June 8, 2015 with an anticipated return to work date of August 5, 2015 (previously approved return date was July 9, 2015).

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**7. Approval to Approve Paid FMLA Leave**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves a paid FMLA Leave for employee 4059, effective June 8, 2015 for an undetermined amount of time.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**8. Approval to Approve Paid FMLA Leave**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves a paid FMLA Leave for employee 4099, effective June 8, 2015 through June 30, 2015.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**9. Approval for Additional Hours (Family Medical Leave Emergency) - Technology Coordinator**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves additional hours (5.6 per week)(to cover family medical leave emergency) for Christopher Brozuski, Technology Coordinator, as follows:

June 8, 2015 - June 30, 2015      Increase in hours: 5.6      Salary: \$55,776 prorated

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**10. Approval to Amend the Salary of Borough School Secretary, Effective July 1, 2015**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves to amend a previously approved salary for Vickie Gallerano, Secretary to the Borough School Principal, effective July 1, 2015 through June 30, 2016 as follows:

Previously Approved: \$47,197.15      Amended Salary: \$47,197.68

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**11. Approval of Additional Hours - Child Study Team**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves additional summer hours (Not to exceed 10 hours) for the child study team as follows:

Megan Gropp, Psychologist	\$54.13/hr x 10 hours = \$541.30 (max.)
Julie Willis - Part-time Social Worker	\$50.52/hr x 10 hours = \$505.20 (max.)
Rosanne McCann - Part-Time LDTC Consultant	\$57.14/hr x 10 hours = \$571.40 (max)

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**12. Approval of Additional Hours - School Nurse**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves additional hours (not to exceed 30 hours) for Debbie Greik, school nurse, to process athletic forms at a maximum cost of \$1,276.20 (\$42.54/hour x 30 hours).

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**13. Approval of Substitutes - 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached list of substitute teachers for the 2015-2016 school year.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**14. Approval of Summer Custodians**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following summer custodians for the summer of 2015, at an hourly rate of \$11.50 effective June 29, 2015:

Name	Hourly Rate	Hrs. per Day	Hrs. per Week	Total Days	Cost per Day	Maximum Salary
Gregory Brozuski	\$11.50	7	35	45	\$80.50	\$3622.50
*Christopher Drake	\$11.50	7	35	45	\$80.50	\$3622.50
*Stephen Flanagan	\$11.50	7	35	45	\$80.50	\$3622.50
*Ryan Stiesi	\$11.50	7	35	45	\$80.50	\$3622.50
*Nicholas Swiontkowski	\$11.50	7	35	45	\$80.50	\$3622.50

\*Pending results of criminal history background check.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**15. Approval of Substitute Custodians - \$12.50/hour**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the following custodial substitutes effective July 1, 2015 through June 30, 2016 at an hourly rate of \$12.50: Richard Hussey, Gregory Brozuski, Patrick Shiels, Stephen Flanagan.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.**

**1. Approve Line Item Transfers**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves line item transfers dated June 9, 2015.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**2. Approve Bills and Claims Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the attached bills and claims report dated June 9, 2015 in the amount of \$909,243.43.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**3. Approve Payroll Distribution**

Motion by \_\_\_ seconded by \_\_\_ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
5.30.2014	General	\$293,970.22

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**4. Approval of the IEP Planner Software Maintenance Agreement – 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the IEP Planner Software Maintenance Agreement, effective July 1, 2015 through June 30, 2016 with EdNet Technologies, LLC, P.O. Box 5177, North Branch, NJ 08876 at a cost of \$2,407.00.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**5. Approval of the Submission of the Application for Dual Use of Education Space – Mountain Way School Library**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves the submission of the application for Dual Use of Educational Space to the New Jersey Department of Education for the Mountain Way School Library during the 2015-2016 school year.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ AG \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DR \_\_\_\_

**6. Approval of District-Wide Building Condition Assessment by Parette Somjen Architects**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board of Education approves Parette Somjen Architects to provide a District-Wide Building Condition Assessment as a supplement to the Architect of Record Agreement in the amount of \$14,500.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ AG \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DR \_\_\_\_

**7. Approve Joint Transportation Agreement with ESC of Morris County**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board approves the 2015-2016 Joint Transportation Agreement with the Educational Services Commission of Morris County.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ AG \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DR \_\_\_\_

**8. Approval of the Educational Services Commission Shared Agreement for Educational Data-Bidding – 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves the contract to renew Educational Services Commission Shared Agreement for Educational Data-Bidding, effective for school year 2015-2016 for bid supplies delivered for school year 2016-2017 at a cost of \$3,000.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ AG \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DR \_\_\_\_

**9. Authorize the School Business Administrator to do Account Transfers**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, BE IT RESOLVED, that the Board authorizes the School Business Administrator to do account transfers that may be needed to close the fiscal year with Board confirmation at the next regular meeting.

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ AG \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DR \_\_\_\_

**10. Approval of Home Instruction**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ the Board of Education approves Home Instruction for Student #000181, effective May 12, 2015 – May 28, 2015. The services are to be provided by Professional Education Services, Inc. at a rate of \$33.00 not to exceed \$792.00 (\$33.00/hour x 2 hours per day x 12 days).

Roll Call: AA \_\_\_\_ SB \_\_\_\_ CF \_\_\_\_ FF \_\_\_\_ AG \_\_\_\_ LG \_\_\_\_ TK \_\_\_\_ MM \_\_\_\_ DR \_\_\_\_

**11. Approval to Transfer Current Year Surplus to Reserve Accounts**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_ the Board approves the following resolution:  
WHEREAS, NJAC 6A:23A-14.3 and 6A:23A-14.4 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Morris Plains Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into each of the following: Capital Reserve, Maintenance Reserve, Legal Reserve, Tuition Reserve accounts at year end, and

WHEREAS, the Morris Plains Board of Education has determined that an amount not to exceed \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Morris Plains Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**12. Authorize the School Business Administrator to Close Petty Cash Accounts**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, BE IT RESOLVED, that the Board authorizes the School Business Administrator to close the petty cash accounts as of June 30, 2015 and reopen three petty cash accounts in the amount of \$200 each (BOE Petty Cash – Business Office, BOE Petty Cash – Mountain Way, BOE Petty Cash – Borough) as of July 1, 2015.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR

**13. Authorize the School Business Administrator to Deposit Interest Earned**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, BE IT RESOLVED, that the Board authorizes the School Business Administrator to deposit any interest earned on the investment in the Capital Reserve, Maintenance Reserve, Tuition Reserve and Legal Reserve accounts into the General Fund.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR

**C. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.***

**1. Accept and Affirm the Superintendent's Anti-Bullying Report**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**D. Special Education - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.***

**1. Approve Resolution - Willowglen Academy**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, Be it Resolved that, in accordance with N.J.A.C. 6A:23-A-18.5, the Morris Plains Board of Education does not require Willowglen Academy to charge student 00074 for lunch for the 2015-2016 school year.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**2. Approve Out of District Placement - 2015-2016**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves an out of district placement for student 000060 for the 2015-2016 school year, at the Banyon School, 12 Hollywood Avenue, Fairfield, NJ 07004 at a tuition cost of \$52,261.20 (\$290.34 per diem rate x 180 days); transportation to be bid through Educational Services Commission of Morris County.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**E. Board of Education Calendar - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.***

**1. Approve Board of Education Meeting Dates - July, 2015 - June, 2016.**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board approves Board of Education meeting dates effective July, 2015 through June, 2016 as per the attached.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**XI Discussion Items:**

**A. New Business**

**B. Old Business**

**XII Executive Session**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approves the following resolution:

**WHEREAS:** The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

**RESOLVED:** The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

**RESOLVED**, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**XIII Return to Regular Session from Closed Session (if necessary)**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_

**XIV Hearing of Citizens and/or Delegations**

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

**XV Adjournment**

On the motion of \_\_\_\_\_, seconded by \_\_\_\_\_, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA \_\_\_ SB \_\_\_ CF \_\_\_ FF \_\_\_ AG \_\_\_ LG \_\_\_ TK \_\_\_ MM \_\_\_ DR \_\_\_