

**Morris Plains Board of Education
Minutes of the Public Meeting – June 10, 2014 – 7:30 p.m.
Borough School Learning Center**

District Goals - 2013-2014

Board Governance

- Self-improvement through workshops that relate to Strategic Plan and/or Board Goals.
- Commitment to Board obligations, Board meeting attendance and committee meeting attendance.
- Strengthen committee communication by publishing agendas and minutes.

Student Achievement

- Analyze data to determine where support is needed for administration and staff to improve student achievement.

Fiscal Responsibility

- Find alternative sources of funding to support activities - income or cost savings opportunities.
- Implement process to coordinate use of funds with outside groups

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Cynthia Fetherston, Board President, opened the meeting at 7:30pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Alan Albin, Mr. Scott Bober, Mr. Francis Foley, Mrs. Cynthia Fetherston, Ms. Lucia Galdi, Mrs. Terri Kaag, Mrs. Maria Manley (arrived at 7:34pm), Mr. Douglas McCabe (arrived at 8:00pm) and Ms. Denise Rawding
Also present: Mr. Mark Maire, Dr. Warren Ceurvels, Mr. Sean Dolan and Mrs. Lindsay Vieira
Number of public attending: 100

Executive Session – cancelled

Hearing of Citizens and/or Delegations - none

Rotary Art Contest Winners – Mr. Mark Maire presented the goals of the Art Poster Contest. He introduced Mr. Rossi of the Rotary. There were two objectives – express the child’s creativity and get the word out about the Rotary. Posters will be on display on the town bulletin board and the Rotary website. A \$500 donation was presented for the Morris Plains Art Club.

Grade 8 - Nile Birch - First Place

Grade 8 - Dominic Palumbo - First Place

Grade 5 - Katie Augenblick - Runner Up

Grade 7 - Lexi Hoeman - Runner Up

Girl Scout Troop - 873 Borough School Mural

Linda Del Giorno, Leader – Mr. Sean Dolan introduced each of the participants.

Boys Track Team - County Champions

Brian Wilson, Coach – Mr. Dolan introduced Mr. Wilson who acknowledged each team member.

Kapok Tree Presentation

Sophie Blavet, School Library Media Specialist

Mountain Way School Students – Mrs. Lindsay Vieira introduced the program. The play was written and performed by students.

Recognition of Marcy Schneider – Retirement – Mrs. Cynthia Fetherston read a proclamation acknowledging Mrs. Schneiders retirement and her years with the Morris Plains School District.

REFRESHMENT BREAK – Meeting resumed at 8:34pm.

Superintendent's Report – Mr. Mark Maire reported the following:

- No incidences of HIB to report at this time.
- Enrollment Numbers – Mountain Way = 217, Borough = 419 (Total – 636)
- He thanked the HSA and parent volunteers for their support with Playground Cleanup, which was held at Mountain Way last Saturday.
- Mr. Maire thanked Mr. Wilson for coordinating the 8th grade transition breakfast (courtesy of the HSA) which included former Morris Plains students currently serving on the Morristown High School Honors Society. Morristown Honors students shared their high school experiences and their wisdom with our students. It was an excellent event!
- Mr. Maire also thanked the HSA for sponsoring the Staff Appreciation Luncheons for both Borough School and Mountain Way. The food was delicious and we appreciated the hospitality. We are fortunate to work in a district with such caring and supportive parent volunteers, and he thanked the HSA for showing their appreciation to our hard-working, dedicated staff members.
- Last week, the Mountain Way Spring Concert was held at Borough School. Mr. Maire thanked Mrs. Lewis and the students for showcasing their collective talents.
- This week we finished with the PARCC Field Test for 3rd grade. Mr. Maire stated that he was grateful for the opportunity to assess our technology infrastructure, expose staff to PARCC assessment questions, and monitor student-application skills as we prepare for PARCC 2015.
- Our nurses and principals are currently planning for the implementation of Janet's Law, which is in effect September 2014. Nurses at both buildings are working to put together an emergency action plan that includes practice drills at both schools.
- Administration is working hard to complete all end of year responsibilities to support AchieveNJ, which includes calculating staff SGO, practice scores, and summative ratings.

Business Administrator's Report – Dr. Warren Ceurvels reported that he completed entering the 2014-2015 budget into the computer program. In addition, he inputted the IDEA Grant on-line for 2014-2015. Lastly, Dr. Ceurvels attended the NJASBO workshop at which his son was inducted as President.

Correspondence - none

Approval of the Board of Education Minutes

On the motion of Mrs. Maria Manley seconded by Mr. Scott Bober, the Board approves the following Minutes:

May 27, 2014 - Public Meeting.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

Business Items Prepared for Official Action on June 10, 2014:

A. Personnel (upon the recommendation of the Superintendent) - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approval of Full-time Basic Skills Teacher (LAL) - 2014-2015

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves Allison Mathiesen as Full-time Basic Skills Teacher (LAL), effective September 1, 2014 through June 30, 2015 at a salary of

\$52,525 (BA+15, Step 3-4)* (*Salary may be adjusted when negotiations settlement is reached.)

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

Mrs. Terri Kaag asked where the position will be. Mr. Mark Maire answered Borough School, grades 3&4.

2. Approval of 2014 ESY Program (Extended School Year) K-2 Teacher

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves Ashley Arteaga as K-2 Teacher in the 2014 ESY Program (Extended School Year) effective July 7, 2014 through

August 1, 2014 - 8:30 - 11:30, at salary of \$2,660 (\$38/hr, 3.5 hrs/day x 20 days)

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

3. Approval of Summer Custodians

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves the attached list of summer custodian for the 2014-2015 school year at an hourly rate of \$10.50.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

4. Appointment of School Physician

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints Dr. Mauricio Cervone, Morris Plains, New Jersey as School Physician to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the July 1, 2014 –June 30, 2015 for a total amount of \$5,100.00.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Bills and Claims Report

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves the attached bills and claims report dated June 10, 2014 in the amount of \$235,166.62.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

2. Approve Line Item Transfers

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves line item transfers as per the attached.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

3. Accept Donation - Morris Plains Rotary

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board accepts a donation from the Morris Plains Rotary in the amount of \$500.00 for the art club.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

4. Approve Payroll Distribution

Motion by Mrs. Maria Manley seconded by Mrs. Terri Kaag RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
5/30/2014	General Fund	\$264,913.03

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

5. Approval of American Appraisal Associates, Inc. Consulting Agreement for Update as of June 30, 2014

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves the consulting agreement for American Appraisal Associates, Inc. for updating of fixed assets accounting ledger for accounting and financial reporting as of June 30, 2014 and risk management and insurance reports as of June 30, 2014 in the amount of \$995.00.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

6. Approve Application for Dual Use of Education Space - Mt. Way Library

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag the Board approves an application for Dual Use of Educational Space for the Mountain Way Library during the 2014-2015 school year. In addition to being used as a library, sections of this space will be used for computers. A sketch of the space showing room size, location of exit doors, fire detection systems, ventilation systems and dividers will accompany the application.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

7. Approve Joint Transportation Agreement with ESC of Morris County

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag the Board approves the 2014-2015 Joint Transportation Agreement with the Educational Services Commission of Morris County.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

8. Approve Professional Support/Non Public Services Agreement with ESC of Morris County - 2014-2015

On the motion of _____ seconded by _____ the Board approves the 2014-2015 Professional Support/Non-Public Services Agreement with the Educational Services Commission of Morris County (occupational therapy; physical therapy services).

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

9. Approval of Home Instruction

On the motion by Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves home instruction for student 00213, effective May 28, 2014. Student will receive 5 hours per week instruction at an hourly rate of \$50.00. Services to be provided by Silvergate Prep.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

10. Approval of the IEP Planner Software Maintenance Agreement - 2014-2015

On the motion of Mrs. Maria Manley seconded by Mrs. Terri Kaag, the Board approves the IEP Planner Software Maintenance Agreement, effective July 1, 2014 through June 30, 2015 with EdNet Technologies, LLC, P.O. Box 5177, North Branch, NJ 08876 at a cost of \$1,507.00.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

C. Special Education - Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Child Study Team Service Providers - 2014-2015

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board approves Child Study Team Providers for the 2014-2015 school year as per the attached list.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

2. Approve Home Instruction

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board approves home instruction for student 0893, effective May 23, 2014 through June, 2014 at a cost not to exceed \$3,000.00 (\$50.00/hour maximum 10 hours per week maximum 6 weeks). Services to be provided by Silvergate Prep, 10 Finderne Avenue, 3rd Floor, Bridgewater, NJ 08820.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

D. Curriculum - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Library Media Curriculum

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board approves the Morris Plains School District Library Media Curriculum as per the attached.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

E. District Evaluation Advisory Committee - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve the DEAC (District Evaluation Advisory Committee) - 2014-2015

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board approves the following members of the DEAC (District Evaluation Advisory Committee for the 2014-2015 School Year:

Joyce Peslak	Patti Anders
Karen Penkoski	Laurie Schorno
Lindsay Vieira	Cyndie Fetherston
Sean Dolan	Lucia Galdi
Scott Curcio	

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

F. Superintendent's Anti-Bullying Report - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

G. Policy - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Policies for First Reading

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board approves, on first reading, the following policies:

Policy 4119.26	Personnel - Electronic Communication by School Staff
Policy 4140/4240	Personnel - Direct Deposit

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

H. Workshops/Seminars/Conferences - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Professional Development

On the motion of Mrs. Maria Manley seconded by Mr. Douglas McCabe, the Board approves the attached list of requests for professional development and corresponding costs.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Cynthia Fetherston - yes
Mr. Francis Foley – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley – yes
Ms. Lucia Galdi - yes	Mr. Douglas McCabe – yes	Ms. Denise Rawding - yes

Discussion Items:

- A. New Business** – Mr. Mark Maire reported that the Education Committee met today and addressed the issue of the 4th Grade and the possibility of adding a fourth teacher. Additional money will come from a Kindergarten position budgeted but not needed. The discussion focused on the need for four teachers. Mr. Francis Foley expressed that the Board need to make decisions based on facts and data.
The next Finance Committee meeting will be June 19, 2014 at 5:30pm.
- B. Old Business**- Mr. Francis Foley asked what was happening with the Child Study Team. Mr. Mark Maire responded that we are going with ESC for services for 2014-2015. Mrs. Terri Kaag reminded the Board that Mr. Mark Maire is still the Director of CST as per his contract. Mr. Maire will still provide oversight. The new supervisor will evaluate the program and staff. Mr. Francis Foley asked for a chart of what we had and what we will get under the new contract. We need to make a decision to bring CST in-house by January 2015.

Hearing of Citizens and/or Delegations - none

Adjournment

On the motion of Ms. Denise Rawding, seconded by Mr. Scott Bober, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 9:30pm.

Motion carried by unanimous voice vote.

Respectfully submitted,



Dr. Warren S. Ceurvels
Board Secretary