

**Morris Plains Board of Education
Public Meeting – September 24, 2013 – 7:30 p.m.**

Meeting will be held in the Borough School Learning Center

I Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II Pledge of Allegiance

III Roll Call

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Lee Connor	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Lucia Galdi
<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Warren Ceurvels Mark Maire Number of Public

IV Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

V Introduction of New Staff

VI Teachers of the Year 2013

**Monica Pecoraro – Borough School
Marcy Schneider – Mountain Way School**

VII Teacher Presentations:

1. Poetry Festival – Sophie Blavet

Students:

**Lydia Amento
Abigail Schnipp
Julia Cama
Hannah Snyder
Lindsay McCotty
Jacob Gringeri
Trey Stahl**

2. Art Murals – Health Office – Kirstin Howie and Students

VIII Superintendent's Report – Mr. Mark Maire

IX Business Administrator's Report

X Board Committee Status Reports

- Finance
 - Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)
 - Morris Plains Home and School Association (MPHSA)
 - Morris Plains Municipal Alliance Committee (MPMAC)
 - Education Foundation of Morris Plains (EFMP)
 - Strategic Planning Committees

XI Correspondence

XII Minutes

1. Approval of Minutes

On the motion of _____, seconded by _____, the Board approves the following Minutes:

- September 10, 2013 – Board Retreat
- September 10, 2013 – Public Meeting

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XIII Business Items Prepared for Official Action on September 24, 2013:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approve Contract – Sean Dolan, Borough School Principal

On the motion of _____ seconded by _____, the Board approves a contract for Sean Dolan, Borough School Principal, effective July 1, 2013 through June 30, 2014 as per the attached.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Contract – Lindsay Vieira, Mountain Way School Principal/District Curriculum Coordinator

On the motion of _____ seconded by _____, the Board approves a contract for Lindsay Vieira, Mountain Way School Principal/District Curriculum Coordinator, effective July 1, 2013 through June 30, 2014 as per the attached.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Appointment of Assistant Drama Advisor – 2013-2014 School Year

On the motion of _____ seconded by _____, the Board approves Andrea Bruno as Assistant Drama Advisor for the 2013-2014 school year at a stipend of \$1,017.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Amend the Previous Motion - Approval of Classroom Aide – Morristown High School- Hours increased to accommodate Morristown High School hours

On the motion of _____ seconded by _____, the Board approves an agreement with Morris School District for Barbara Grames as classroom aide for a special education student at Morristown High School for the 2013-2014 school year as follows: 7:15 a.m. – 2:40 p.m. \$20.00/hour (off guide) 7.42 hours per day x \$20.00 = \$148.40/day x 180 = \$26,712.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Amend the Previous Motion - Appointment of Classroom Aide – Preschool Class – Mountain Way School – Increase in hourly rate.

On the motion of _____ seconded by _____, the Board approves the appointment of Elizabeth Schmidt, classroom aide in the preschool class at Mountain Way School, effective September 11, 2013 from 8:00 – 2:00 (5.5 hours per day, excludes a 30 minute unpaid lunch) at an hourly rate of \$14.50 (Step 5) for 183 days at a total salary of \$14,594.25 to be prorated.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6 Approval of Substitutes – 2013-2014

On the motion of _____ seconded by _____, the Board approves the following substitute teachers for the 2013-2014 school year: Kylie Peslak, Andrea Bosley, Danielle Sarnowski, and the following substitute school nurse: Carolyn Voehl

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Approval of Substitute Custodians – 2013-2014

On the motion of _____, seconded by _____, the Board approves the following substitute custodians for the 2013-2014 school year at an hourly rate of \$12.50:

Richard Hussey
Paul Loguidice
Mohamed Aboushelbaia
Nicholas Hussey

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

8. Approval of Media Curriculum Writers

On the motion of _____, seconded by _____, the Board approves the following media curriculum writers at an hourly rate of \$32.00 per writer, not to exceed 10 hours per writer:

Joyce Peslak	\$32.00/hour x 10 hours	\$320.00
Sophie Blavet	\$32.00/hour x 10 hours	\$320.00

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts /Donations - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Bills and Claims Report/Disbursement Journal

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report/disbursement journal dated September 24, 2013 in the amount of \$400,267.32.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Line Item Transfers

On the motion of _____ seconded by _____, the Board approves the attached line item transfers dated September 24, 2013 in the amount of \$81,619.08.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approve Payroll Distribution

On the motion of _____ seconded by _____ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
9/15/13	General Fund	\$264,817.98

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approve Board Secretary and Treasurer’s Reports For The Period Ending August 31, 2013

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending August 31, 2013 to be approved.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Approve Modification of the 2013-2014 Budget with the Additional appropriation of Extraordinary Aid

On the motion of _____ seconded by _____, the Board approves the modification of the 2013/2014 budget with the additional appropriation of Extraordinary Aid as follows:

DISTRIBUTION OF EXTRAORDINARY AID

DESCRIPTION	ACCOUNT #	AMOUNT
Leasing of Equipment - 300+ Desktop Computers	11-190-100-440-000-000	\$ 89,796.00
Stipends from Sidebar Agreement	11-401-100-100-000-000	\$ 10,297.00
Salaries Business Office	11-000251-100-000-000	\$ 25,000.00
School Brains Coordinator	11-000-240-105-000-000	\$ 3,500.00
FICA (on above salaries)	11-000-291-220-000-000	\$ 2,969.00
Total		\$ 131,562.00
Addition of 2nd Preschool Classroom:		
Preschool Equipment	12-216-100-730-000-000	\$ 12,346.00
Preschool Supplies	11-216-100-610-200-000	\$ 6,689.00
Additional Teacher	11-216-100-101-000-000	\$ 54,055.00
Health Benefits Waiver	11-000-291-290-000-000	\$ 3,375.00
Additional Aides	11-216-100-106-000-000	\$ 28,685.00
FICA (on Aides salaries)	11-000-291-220-000-000	\$ 2,195.00
Total		\$ 107,345.00
Grand Total		\$ 238,907.00

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

C. Special Education - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Extended Year Services – 2013-2014

On the motion of _____ seconded by _____, the Board approves extended year services (occupational and speech therapy) for student 000639 effective July 1 – August 9, 2013 at Harbor Haven, LLC, 1155 West Chestnut Street, Suite G1, Union, NJ 07083 at a total cost of \$540.00 (\$360.00-occupational therapy; \$180.00 – speech therapy).

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approval of Extended Year Services – 2013-2014

On the motion of _____ seconded by _____, the Board approves extended year services (personal aide) for student 00000635 effective July 1, 2013 – August 16, 2013 at the students home. The student attends Park Lake School, 72 Academy Street, Rockaway, NJ 07886. The total program cost is \$1,484.00: 5 days x \$140.00/day = \$700.00.

28 days (July 1, 2013-August 9, 2013) x \$28.00/day = \$784.00.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approval of Level 1 Services – Out of District Student

On the motion of _____ seconded by _____, the Board approves Level 1 services for student 001185 effective September, 2013 through June, 2014 at a cost of \$1,750.00. Services to be provided by the Commission for the Blind and Visually Impaired, 153 Halsey Street, P.O. Box 47017, Newark, NJ 07101.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approval of Level 3 Services – Morristown High School Student

On the motion of _____ seconded by _____, the Board approves Level 3 services for student 000002 effective September, 2013 through June, 2014 at a cost of \$11,750.00. Services to be provided by the Commission for the Blind and Visually Impaired, 153 Halsey Street, P.O. Box 47017, Newark, NJ 07101.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

D. Policy - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Adoption of Policies – Second Reading

On the motion of _____ seconded by _____, the Board adopts, on second reading, the following policies:

- 1600.1 Business Partnerships
- 3517 Video Surveillance

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

E. Workshops/Seminars/Conferences - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

F. Donations - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Accept Donation From Target 2012 Take Charge of Education Program

On the motion of _____ seconded by _____, the Board accepts a donation from the Target 2013 Take Charge of Education Program, in the amount of \$87.36 for Mountain Way and \$160.05 for Borough School.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Accept a Donation From Morris Plains Home & School Association

On the motion of _____ seconded by _____, the Board accepts a donation from the Morris Plains Home & School Association, in the amount of \$ _____ for the purchase of picnic tables for the Mountain Way School playground.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

G. Superintendent’s Anti-Bullying Report - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XIV Discussion Items:

A. New Business

B. Old Business

XV Executive Session

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XVI Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XVII Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XVIII Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___