

**Morris Plains Board of Education Meeting
 October 15, 2013
 Executive Session Begins at 7:00 p.m.
 Public Meeting Begins at 7:30 p.m.**

Meeting will be held in the Borough School Learning Center

I Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II Pledge of Allegiance

III Roll Call

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Lee Connor	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Lucia Galdi
<input type="checkbox"/> Terri Kaag	<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Warren Ceurvels Mark Maire Number of Public

IV Executive Session

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved,** The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ____ SB ____ LC ____ CF ____ LG ____ TK ____ MM ____ DMc ____ DR ____

V Return to Regular Session from Closed Session - On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VI Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

VII Student Council Activities and Events - Maria Diaz, Advisor

Student Council Officers:

Fiona Palumbo
Meghan Crowley
Joseph Swiontkowski
Dominic Palumbo

VIII Superintendent's Report – Mr. Mark Maire

IX Business Administrator's Report

X Correspondence

XI Minutes

1. Approval of Minutes

On the motion of _____, seconded by _____, the Board approves the following Minutes:

September 10, 2013 – Board Retreat
September 24, 2013 – Executive Minutes
September 24, 2013 – Public Meeting
October 8, 2013 – Board Retreat

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XII Business Items Prepared for Official Action on October 15, 2013:

A. Personnel (upon the recommendation of the Superintendent) - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Creation of New Positions – CST Aide – Lunch/Dismissal

On the motion of _____ seconded by _____, the Board approves the creation of a CST Aide position to provide assistance with lunch/dismissal, 20 hours per week at an hourly rate of: \$ _____.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Family Leave Request – Karen Penkoski – First Grade Teacher – Mt. Way

On the motion of _____ seconded by _____, the Board approves a Family Leave request for Karen Penkoski, Grade 1 Teacher at Mountain Way School, effective Monday, December 2, 2013 through Friday, March 7, 2014 as follows:

December 2, 2013 – January 24, 2014 40 Paid Sick Days
January 27, 2014 – March 7, 2014 Unpaid - NJ Family Leave Act
Mrs. Penkoski anticipates returning on March 10, 2014.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approve Family Leave Request – Lorey Deeb – Special Education Teacher – Borough School

On the motion of _____ seconded by _____, the Board approves a Family Leave request for Lorey Deeb, Special Education Teacher at Borough School effective Wednesday, January 8, 2014 through Tuesday, May 27, 2014 as follows:

January 8, 2014 – February 21, 2014 32 Paid Sick Days
February 24, 2014 – May 23, 2014 Unpaid - NJ Family Leave Act

Mrs. Deeb anticipates returning on May 27, 2014.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approve Family Leave Request – Jessica Hendershot – Third Grade Teacher – Borough School

On the motion of _____ seconded by _____, the Board approves a Family Leave request for Jessica Hendershot, Grade 3 Teacher at Borough School effective Monday, March 17, 2014 through June 20, 2014 as follows:

March 17, 2014 – April 21, 2014 20 Paid Sick Days
April 22, 2014 – June 20, 2014 Unpaid - NJ Family Leave Act

Mrs. Hendershot anticipates returning on September 1, 2014.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Appointment of Substitutes – 2013-2014

On the motion of _____ seconded by _____, the Board approves the following substitutes for the 2013-2014 school year:

- Garrett Orr
- Anne Long
- Jonathan Leroux
- Roseanne Fleming

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Approval of Assigner Fees

On the motion of _____ seconded by _____, the Board approves the following Assigner Fees for the 2013-2014 school year:

Doug Richards	\$115.00	Soccer Season (Boys/Girls)
Lee Hendrix	\$110.00	Basketball Season (Boys/Girls)
Lee Hendrix	\$110.00	Baseball/Softball

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Approval of Referees – 2013-2014 Soccer Season

On the motion of _____ seconded by _____, the Board approves Christopher Henwood and Mike Fesinstine as referees for the 2013-2014 soccer season at a cost of \$55.00 per game.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

B. Finance/Buildings & Grounds/Purchasing/Contracts - The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approve Bills and Claims Report/Disbursement Journal

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report/disbursement journal dated October 15, 2013 in the amount of \$599,179.35.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Payroll Distribution

On the motion of _____ seconded by _____ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
9/30/2013	General Fund	\$257,366.98

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approval of Food Service Biosecurity Management Plan – 2013-2014

On the motion by of _____ seconded by _____, the Board approves the Food Service Biosecurity Management Plan for the 2013-2014 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

C. Morris Plains Board of Education Goals – 2013-2014 - The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.

1. Approval of Morris Plains Board of Education Goals – 2013-2014

On the motion by of _____ seconded by _____, the Board approves the following Board of Education Goals for the 2013-2014 school year:

1. Board Governance:

- a. Self-improvement through workshops that relate to Strategic Plan and/or Board Goals.
- b. Commitment to Board obligations, Board meeting attendance and committee meeting attendance.
- c. Strengthen committee communication by publishing agendas and minutes.

2. Student Achievement

Analyze data to determine where support is needed for administration and staff to improve student achievement.

3. Fiscal Responsibility

- a. Find alternative sources of funding to support activities - income or cost savings opportunities.
- b. Implement process to coordinate use of funds with outside groups

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

D. Donations - *The following motions are of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept a Donation From Morris Plains Home & School Association

On the motion of _____ seconded by _____, the Board accepts a donation from the Morris Plains Home & School Association, in the amount of \$2,089.55 for the purchase of Additional Wall Mats with Graphics for the Borough School Gymnasium.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Accept A Donation From The Frost Family

On the motion of _____ seconded by _____, the Board accepts a donation from the Frost Family for the purchase of 50 choir folders for the select chorus and the vocal music program.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

E. Special Education - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Pediatric Audiological Examination

On the motion of _____ seconded by _____, the Board approves a pediatric audiological examination for student 200013680 effective October, 2014 at St. Clare's Dover General Hospital, 400 W. Blackwell Street, Dover, NJ 07901 at a cost not to exceed \$700.00.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

F. Superintendent's Anti-Bullying Report - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

G. Workshops/Seminars/Conferences - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approval of Professional Development

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

H. Fund Raiser - *The following motion is of a routine nature, noncontroversial, and will be voted on in one motion.*

1. Approve 6th Grade Camping Trip Fund Raiser – Pie and Cookie Sale

On the motion of _____ seconded by _____, the Board approves a pie and cookie sale (6th Grade Fund Raiser) to be held from October 16, 2013 – November 1, 2013 at the Community Center on Jim Fear Drive in Morris Plains.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

XIII Discussion Items:

- A. New Business**
- B. Old Business**

XIV Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XV Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ____ SB ____ LC ____ CF ____ LG ____ TK ____ MM ____ DMc ____ DR ____