

**Morris Plains Board of Education
Public Meeting – May 14, 2013
Borough School Learning Center**

Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Cynthia Fetherston, Board President, opened the meeting at 7:30pm and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

Pledge of Allegiance

Roll Call

Present: Mr. Scott Bober (via Skype), Ms. Lee Connor, Mrs. Cynthia Fetherston, Ms. Lucia Galdi, Mrs. Maria Manley, Mr. Douglas McCabe and Ms. Denise Rawding

Absent: Mr. Alan Albin and Mrs. Terri Kaag

Also present: Dr. Ernest Palestis, Mrs. Kristin Kosky, Ms. Linday Vieira, Mr. Mark Maire

Number of public attending: 1

Hearing of Citizens and/or Delegations - none

Superintendent's Report – Dr. Ernest Palestis – Dr. Palestis reported that the Board would be approving the Strategic Plan. He commended the Board and the Community for all of their support during this process. Board President, Mrs. Cynthia Fetherston, also added her praise for work done by the committees.

Dr. Palestis commented to the Board that there are no bullying incidents to report.

The Board would also be approving salaries for teachers during the Personnel Agenda.

Dr. Palestis and a municipal representative would be meeting with Legislators to review topics of concern to help the district in the future.

The District would be planning Professional Development days for the school year 2013-2014.

Business Administrator's Report – Ms. Kristin Kosky reviewed the current projects with the Board.

Correspondence – The Board received an invitation to the DARE graduation on May 31, 2013 in the Borough Auditorium.

The Board Secretary mentioned that the New Jersey School Board's Conference would be held October 22-24, 2013 in Atlantic City.

Approval of the Board of Education Minutes

On the motion of Mr. Douglas McCabe seconded by Mrs. Maria Manley, the Board of Education approves the following minutes:

| | |
|----------------|-------------------|
| April 23, 2013 | Public Session |
| April 23, 2013 | Executive Session |
| April 30, 2013 | Executive Session |
| April 30, 2013 | Public Session |

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

Business Items Prepared for Official Action on May 14, 2013:

A. Personnel (upon the recommendation of the Superintendent)

1. Approval of Tenured Instructional Staff for the 2013-2014 School Year

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves tenured instructional staff for the 2013-2014 school year as per the attached list.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

2. Approval of Non-Tenured Instructional Staff for the 2013-2014 School Year

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves non-tenured instructional staff for the 2013-2014 school year as per the attached list.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

3. Approval of Tenure for Instructional Staff – 2013-2014

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves tenure for the following non-tenured staff members on dates as listed:

| | |
|-------------------------|-------------------|
| Siobhan Cassidy | September 2, 2013 |
| Scott Curcio | September 2, 2013 |
| Lorey Deeb | September 2, 2013 |
| Danielle Mastrogiovanni | September 2, 2013 |
| Laura Quinn-Lewis | September 2, 2013 |

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

4. Approval of Unpaid Days – Classroom Aide – Mountain Way

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves an unpaid day for Caitlin Cosgrove on Thursday, April 29, 2013.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

5. Approval of Four (4) Additional Sick Days – Family Leave (Mrs. Gallo)

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves four (4) additional sick days for Mrs. Christina Gallo, fourth grade teacher at Borough School, as part of her Family Leave request as follows:

Use of Sick Days (Paid) through May 23, 2013
 Family Leave (Unpaid), effective May 24, 2013 – October 18, 2013
 Anticipated date of return: October 21, 2013

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

B. Finance/Buildings & Grounds/Purchasing/Contracts

1. Approval of Line Item Transfers

On the motion of Ms. Denise Rawding seconded by Ms. Lee Connor the Board approves line item transfers dated May 14, 2013 in the amount of \$0.00.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

2. Approve Bills and Claims Report/Disbursement Journal

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves the attached bills and claims report/disbursement journal dated May 14, 2013 in the amount of \$281,853.94.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

3. Approve Payroll Distribution

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

| Payroll Date | Fund | Amount |
|---------------------|--------------|---------------|
| 4.30.2013 | General Fund | \$273,573.49 |

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

4. Approve Application for Dual Use of Education Space – Mt. Way Library

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding the Board approves an application for Dual Use of Educational Space for the Mountain Way Library during the 2013-2014 school year. In addition to being used as a library, sections of this space will be used for computers. A sketch of the space showing room size, location of exit doors, fire detection systems, ventilation systems and dividers will accompany the application.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

C. HIB Self-Evaluation

1. Approve HIB Self-Evaluation – January 5, 2011-June 30, 2013

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves the Morris Plains HIB Self-Evaluation for January 5, 2011 to June 30, 2013.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

D. Superintendent's Anti-Bullying Report

1. Accept and Affirm the Superintendent's Anti-Bullying Report

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board accepts and affirms the Superintendent's monthly report of Harassment, Intimidation and Bullying.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

E. Strategic Plan

1. Approval of the Morris Plains School District Strategic Plan – 2013-2018

On the motion of Mrs. Maria Manley seconded by Ms. Lee Conner, the Board approves the Morris Plains School District Strategic Plan for the 2013-2018 school years as per the attached.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

F. Special Education

1. Approve 2013 Extended School Year Program

On the motion of Ms. Lucia Galdi seconded by Mrs. Maria Manley, the Board approves the 2013 Extended Year School Program from July 1, 2013 to July 31, 2013 from 8:30 a.m. – 11:30 a.m. (Excluding July 4th and 5th) at the Borough School as follows:

| | | |
|-------------------------|--------------------------------|--------------------|
| Occupational Therapy | \$98/hr; up to 5.5 hrs/wk | \$ 2,695 |
| Physical Therapy | \$98/hr; up to 4.0 hrs/wk | \$ 1,960 |
| Speech | \$38/hr; up to 10.0 hrs/wk | \$ 1,900 |
| PSD & K Teacher | \$38/hr; 3.5 hrs/day x 21 days | \$ 5,586 |
| 4 PSD Aides | \$16/hr; 3.0 hrs/day x 21 days | \$ 4,032 |
| 6 Teachers (Grades 1-7) | \$38/hr; 3.5 hrs/day x 21 days | \$16,758 |
| Nurse | \$150/day x 21 days | \$ 3,150 |
| Total: | | \$36,081.00 |

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

G. Professional Development Plan

1. Approval of the Morris Plains School District Professional Development Plan – 2013-2014

On the motion of Mrs. Maria Manley seconded by Ms. Denise Rawding, the Board approves the Morris Plains School District Professional Development Plan for the 2013-2014 school year as per the attached.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

H. Workshops/Seminars/Conferences

1. Approval of Professional Development

On the motion of Mrs. Maria Manley seconded by Ms. Lucia Galdi, the Board approves the attached list of requests for professional development and corresponding costs.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin – absent | Mr. Scott Bober – did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston – yes | Mrs. Terri Kaag – absent | Mrs. Maria Manley – yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe – yes | Ms. Denise Rawding - yes |

Discussion Items:

- A. New Business - none**
- B. Old Business - none**

Executive Session

Motion by Mr. Douglas McCabe seconded by Mrs. Maria Manley to approve the following resolution:

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session at 8:45pm to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin - absent | Mr. Scott Bober - did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston - yes | Mrs. Terri Kaag - absent | Mrs. Maria Manley - yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe - yes | Ms. Denise Rawding - yes |

Return to Regular Session from Closed Session (if necessary)

On the motion of Ms. Denise Rawding, seconded by Mr. Douglas McCabe, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session at 9:11pm.

| | | |
|-------------------------------|--------------------------------|--------------------------|
| Mr. Alan Albin - absent | Mr. Scott Bober - did not vote | Ms. Lee Connor - yes |
| Mrs. Cynthia Fetherston - yes | Mrs. Terri Kaag - absent | Mrs. Maria Manley - yes |
| Ms. Lucia Galdi - yes | Mr. Douglas McCabe - yes | Ms. Denise Rawding - yes |

Hearing of Citizens and/or Delegations

Adjournment

On the motion of Ms. Lucia Galdi, seconded by Ms. Lee Connor, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 9:12pm.

Respectfully submitted,



Kristin Kosky
Board Secretary