

Morris Plains Board of Education
Public Meeting – January 8, 2013- 7:30 p.m.
Meeting will be held in the Borough School Learning Center

I Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II Pledge of Allegiance

III Oath of Office (Board Secretary)

Mrs. Lucia Galdi
Alan Albin
Mary Theresa Kaag

Distribute Code New Jersey Code of Ethics to the board.

IV Roll Call

| | | | | |
|-------------------------------------|---------------------------------------|---|---|---|
| <input type="checkbox"/> Alan Albin | <input type="checkbox"/> Scott Bober | <input type="checkbox"/> Lee Connor | <input type="checkbox"/> Cynthia Fetherston | <input type="checkbox"/> Lucia Galdi |
| <input type="checkbox"/> Terri Kaag | <input type="checkbox"/> Maria Manley | <input type="checkbox"/> Douglas McCabe | <input type="checkbox"/> Denise Rawding | Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no |

Kristin Kosky Ernest Palestis Number of Public

V Certify Election Office Results

Kristin Kosky, Business Administrator/Board Secretary, reported the results of the annual school election held on November as follows:

| Term | Candidates | Votes |
|---------------------------|-------------------|--------------|
| 3 Year Term On Ballot: | Mary Theresa Kaag | 1,719 |
| | Alan S. Albin | 1,647 |
| | Lucia Galdi | 1,692 |

VI Election of Officers

A. Election of Board President

Motion(s) for nominations for the office of President (A second is not required.):

Motion by: _____ / _____ (Nominee)

Motion by: _____ / _____ (Nominee)

Motion to close nominations by: _____ / _____ Voice vote

Motion to accept nominations by: _____ / _____ Voice vote

Roll Call Vote for President:

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

RESOLVED, that in accordance with N.J.S.A. 18A:15-1 the Morris Plains School District Board of Education, in the County of Morris, New Jersey, elects _____ as President of the Board of Education effective immediately until the next organization meeting as prescribed by law.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

The newly elected President now presides over the meeting.

B. Election of Board Vice-President

Motion(s) for nominations for the office of Vice-President (A second is not required.):

Motion by: _____ / _____ (Nominee)

Motion by: _____ / _____ (Nominee)

Motion to close nominations by: _____ / _____ Voice vote

Motion to accept nominations by: _____ / _____ Voice vote

Roll call vote for Vice-President:

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

RESOLVED, that in accordance with N.J.S.A.18A:15-1 the _Morris Plains School District Board of Education, in the County of Morris, New Jersey, elects _____ as Vice-President of the Board of Education effective immediately until the next organization meeting as prescribed by law.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VII Reorganization Items Prepared for Official Action on January 8, 2013

A. Annual Appointments

1. Appointment of Board Secretary

On the motion of _____ seconded by _____, the Board approves the following resolution: **RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey, appoints Kristin Kosky as Board Secretary, (N.J.S.A. 18A: 13-13, N.J.S.A. 18A:17-2, 17-5), effective January 1, 2013 to June 30, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Appointment of Board Treasurer

On the motion of _____ seconded by _____, the Board reapproves as amended the following resolution:

RESOLVED, that the Morris Plains School District Board of Education in the County of Morris, New Jersey, appoints Anna Thomas as Treasurer of School Monies, (N.J.S.A. 18A:17-31), effective January 1, 2013 to June 30, 2013 at an annual salary of \$2,750.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Appointment of Insurance Brokers

Motion by _____ seconded by _____ to appoints the following Insurance Brokers for the 2013-2014 school year: R. K. Hughes (Liability, Auto)
Burton Agency (Workmen’s Compensation)
Integrity Consultants (Health, Prescription, Dental)

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Appointment of Bond Counsel

On the motion of _____ seconded by _____, the Board reapproves Lisa Gorab of Wilenz, Goldman and Spitzer as bond counsel effective January -June, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Appointment of Attorneys

On the motion of _____ seconded by _____, the Board reapproves Dennis McKeever of Lindabury, McCormick, Estabrook & Cooper, P.C., as the Board’s attorney for the January 1 through June 30, 2013. This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Appointment of Attorney - Special Education

On the motion of _____ seconded by _____, the Board appoints Nathanya Simon of Schwartz Edelstein, Celso & Kessler, Inc. as Board's attorney for Special Education and other Matters as assigned for the January 1 through June 30, 2013 . This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Appointment of School Physician

On the motion of _____ seconded by _____, the Board reapproves the following resolution: **RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints Dr. Maurio Cervone, Morris Plains, New Jersey as School Physician to provide school physician services in accordance with N.J.S.A. 18A:40-1, for the January –June 2013 for a stipend of \$2,050.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

8. Appointment of Auditor

On a motion by _____ seconded by _____, the board reapproves the following resolution:

WHEREAS, there exists a need for the appointment of auditors to perform the annual audit of the financial books and records of the Morris Plains School District Board of Education, in the County of Morris, New Jersey, for the school year 2012-2013; and

WHEREAS, funds are available in the annual budget for this purpose, and

WHEREAS, the Public School Contracts Law defines auditing and accounting services as professional services not subject to competitive bidding;

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Board appoints Mrs. Valerie Dolan, Nisivoccia & Company as the district auditor for the 2012-2013 school year at a fee of \$25,500 (NJSA 18A:23-1). This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

9. Appointment of Section 504 Officer

On the motion of _____ seconded by _____, the Board approves the following resolution: **RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey in accordance with 34 CFR 104.7(a) appoints the school counselor as Section 504 Officer effective January – December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

10. Appointment - Architects of Record

On the motion of _____ seconded by _____, the Board reapproves the following resolution: **RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey approves the firm of Parrete-Somjen Architects, Route 46, Rockaway, NJ 07066 as architects of record for January through June 2013. (NJSA 18A:23-D). This resolution and contract are on file and available for public inspection at the Morris Plains Board of Education Office, located at 500 Speedwell Avenue, Morris Plains, NJ 07950.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

11. Appointment of Anti-Bullying Specialist

On the motion of _____ seconded by _____, the Board appoints Mr. Brian Wilson as the district Anti-Bullying Specialist effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

12. Appointment of Anti-Bullying Coordinator

On the motion of _____ seconded by _____, the Board appoints Mrs. Lindsay Vieira as the district Anti-Bullying Coordinator effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

13. Appointment of Educational Stability Liaison

On the motion of _____ seconded by _____, the Board appoints Mrs. Lindsay Vieira as the district Educational Stability Liaison effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

14. Appointment of Affirmative Action Officer

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey in accordance with N.J.A.C. 6A:7-1.5 appoints the school business administrator as Affirmative Action Officer effective January – December, 2013; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the name, office address and telephone number of the Affirmative Action Officer’s office; and

BE IT FURTHER RESOLVED, that the Superintendent is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a).

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

15. Appointment of Indoor Air Quality Coordinator

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Manager of Buildings and Grounds as the Indoor Air Quality Coordinator effective January – December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

16. Appointment of Right-To-Know Contact Person

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Manager of Buildings and Grounds as the Right-To-Know contact person effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

17. Appointment of Asbestos/AHERA Coordinator

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Manager of Buildings and Grounds as the district’s designated person and program manager to carry out the duties required under the AHERA (Asbestos Hazard Emergency Response Act) 40 CFR-763 effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

18. Appointment of Integrated Pest Management Coordinator

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Manager of Buildings and Grounds as the district’s designated IPM (Integrated Pest Management) Coordinator as per N.J.A.C. 7:30-13.3 effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

19. Appointment of Chemical Hygiene Officer

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the _____ School District Board of Education, in the County of Morris, New Jersey appoints the Manager of Buildings and Grounds, as the district’s Chemical Hygiene Officer as per 29 CFR 1910.1450 effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

20. Appointment of Substance Awareness Coordinator

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the school counselor as the district’s Substance Awareness Coordinator in accordance with N.J.A.C. 6A:9-13.2 effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

21. Appointment of Title IX Coordinators

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVE, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey in accordance with 34 CFR 106.8 (a) appoints the principals as Title IX Coordinators effective January - December, 2013; and

BE IT FURTHER RESOLVED, that the Board Secretary is directed to advertise the name, office address and telephone number of the Title IX Coordinators.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

22. Appointment of American Disability Act (ADA) Coordinator

Resolved: That the Morris Plains Board of Education appoints the director of Special Services as the American Disability Act Coordinator effective January - December, 2013; and BE IT Further Resolved: That the Board Secretary is directed to advertise the name, office address and telephone number of the American Disability Act Coordinator’s office; and

BE IT RESOLVED: That the Superintendent or his designee is directed to develop and distribute the grievance procedure as per 28 CFR 35.107(a)

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

23. Appointment of Safety Officer

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the Superintendent as the Safety Officer effective January – December, 2013.

24. Appointment of Custodian of Records

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, the Morris Plains School District Board of Education, in the County of Morris, New Jersey appoints the superintendent and school business administrator as Custodian of Records in accordance with N.J.S.A. 47:1A-1 et seq. effective January - December, 2013; and

BE IT FURTHER RESOLVED, the Morris Plains School District Board of Education indemnifies the superintendent and school business administrator for all legal costs, which might arise from this appointment.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

25. Appointment of Public Agency Compliance Officer

On the motion of _____ seconded by _____, the Board approves the following resolution:

WHEREAS, in accordance with N.J.A.C., the State of New Jersey Division of Contract Compliance and Equal Employment Opportunity requires that each public agency annually designate an officer or employee to serve as its public agency compliance officer , and

WHEREAS, The public agency compliance officer is also responsible for administering contracting procedures pertaining to equal employment opportunity regarding both the Public Agency and the service providers. The service provider shall include but shall not be limited to goods and services vendors, professional service vendors and construction contractors; and

WHEREAS, the Board of Education has determined that the Board Secretary can effectively and appropriately perform the duties of the public agency compliance officer;

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey hereby designates the Board Secretary as the Public Agency Compliance Officer in accordance with the provisions of N.J.A.C. 17:27-3.2.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

26. Appointment of Attendance Officers

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, upon the recommendation of the Superintendent, the Morris Plains School District Board of Education, in the County of Morris, New Jersey, appoints the following Administrators as the Attendance Officers effective January – December, 2013 (N.J.S.A. 18A: 38-32): principal of Mountain Way School and the principal of Borough School.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

27. Appointment of Homeless Liaison

On the motion of _____ seconded by _____, the Board approves the following resolution:

WHEREAS, pursuant to IASA, Section 323 of P.L. 103-382, each district needs to appoints a homeless liaison to serve the families of homeless children I the district,

RESOLVED that the Morris Plains School District Board of Education, in the County of Morris, New Jersey approves the school counselor as the Homeless Liaison for the district effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

28. Approval of Committees Incoming

On the motion of _____ seconded by _____, the Board approves the following committees of the Board of Education:

- Finance
 - Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)
 - Morris Plains Home and School Association (MPHSA)
 - Morris Plains Municipal Alliance Committee (MPMAC)
 - Education Foundation of Morris Plains (EFMP)
 - Strategic Planning Committees
 - New Jersey School Boards
 - Morris County School Boards Association

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VIII Annual Designations

1. Designate the Official Meeting Place of the Board

On the motion of _____ seconded by _____ Be It Resolved that the Board designates the Borough School Learning Center, 500 Speedwell Avenue, Morris Plains, NJ 07950 as the Official Meeting Place of the Board effective January - December, 2013.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Designate the Official Newspapers for the Morris Plains School District

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey designates the Daily Record as the official newspaper for legal notices and the Star Ledger, or the Morris News Bee be so designated should it be impossible to advertise in the Daily Record for reasons of timely notice, emergency, or other reasons (N.J.S.A 18A: 22-11, 39-3 and 10:4-18); and

BE IT FURTHER RESOLVED, that personnel postings will be placed on the district web site.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approve the Placement of Official Notices

On the motion of _____ seconded by _____, the Board approves the placement of official notices at the following locations:

- | | |
|-----------------------|---------------------------|
| Borough School | Board of Education Office |
| Mountain Way School | Borough Hall |
| Morris Plains Library | Police Department |

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Investment Program

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey designates the Board Secretary as the person responsible for any and all Board of Education investments; and

BE IT FURTHER RESOLVED that the Board Secretary or Assistant Board Secretary be authorized to make wire transfers amongst the board accounts as may be necessary.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Tax Shelter Annuities

Motion by _____ seconded by _____ the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey designates the following Tax Sheltered Annuity Companies, open for enrollment to any district employee for the 2012-2013 school year as per N.J.S.A. 18A:66-127:

- | | | | |
|----------|-------------------------------------|----------|------------------|
| 403 (B): | AXA Equitable | 457 (B): | AXA Equitable |
| | Franklin Templeton | | Lincoln National |
| | Lincoln National Investment Company | | Met Life |
| | Legend Group | | |
| | Met Life | | |

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6. Board of Education Meetings

On the motion of _____ seconded by _____, the Board approves the following resolution:

WHEREAS, the Morris Plains School District Board of Education, in the County of Morris, New Jersey is directed to meet at least once every two months during the period in which the schools in the district are in session (N.J.S.A. 18A:10-6), and

WHEREAS, the Open Public Meetings Act requires notice of regularly scheduled meetings within seven days following the Annual Organization Meeting of the Board; be it

RESOLVED, by the Morris Plains School District Board of Education to designate that the following notice of regularly scheduled meetings be adopted in accordance with N.J.S.A. 18A:22-11: “Notice is hereby given that a Regular Meeting of the Morris Plains School District Board of Education, in the County of Morris, New Jersey, will be held on or about the second and fourth Tuesday of each month. The Board will meet in Executive Session after the public meeting ends. Public Meeting commences at 7:30 pm.

BE IT FURTHER RESOLVED, that the aforesaid notice of regularly scheduled meetings will be posted in the Board of Education Administrative Office, 500 Speedwell Avenue, Morris Plains, New Jersey 07950, and that the aforesaid notice be mailed to the newspapers designated by this Board to receive the notice required by the provisions of the Open Public Meetings Act.

BE IT FURTHER RESOLVED, that the aforesaid notice be filed with the Clerks of municipality.

BE IT FURTHER RESOLVED, that the regular meetings during the period of May 2013 through June 2014 shall be listed as per the attached calendar.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Approves Chart of Accounts

On the motion of _____ seconded by _____, the Board approves the following resolution:

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey designates the NJDOE Chart of Accounts as the minimum Chart of Accounts for use in the district; and

BE IT FURTHER RESOLVED, that the business office is authorized to add additional sub account designation (both within the existing sub accounts as well as additional sub positions), as the School Business Administrator may deem necessary; and

BE IT FURTHER RESOLVED, that the Superintendent is authorized to make any necessary transfer below the level of the NJDOE Chart of Accounts.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

IX Annual Motions

1. Approves Board Policies and Bylaws

On the motion of _____ seconded by _____, the Board approves the following resolution

RESOLVED, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey adopts and shall be governed in all actions and business to come before this Board by the written Board Policies, Regulations, and Job Descriptions previously duly adopted and contained in the Board of Education Policy Book.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Authorize the School Board Secretary/Business Administrator to Award Contracts

On the motion of _____ seconded by _____, BE IT RESOLVED, that the Board authorizes the School Board Secretary/Business Administrator to award contracts up to the current bid threshold (\$36,000) as set by the Division of Local government Services and further set the quote threshold at 15% of the bid threshold (\$5,400).

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Authorize Interim Payment of Obligations

On the motion of _____ seconded by _____, BE IT RESOLVED, that the Board authorizes the Business Administrator/Board Secretary to do account transfers, pay bills and approve travel in accordance with Policy #4133 and #9250, Travel and Related Services, and N.J.S.A. 18A:11-12, in between board meetings on an emergency basis with list of such transfers, payments and travel subject to presentation and ratification at the next board meeting.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Designation of Depositories of School Funds

On the motion of _____ seconded by _____, the Board approves the following resolution: **RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey approves that all checks, drafts or other orders for payment or withdrawal of money from said account be signed by the person holding the appropriate title as listed below (N.J.S.A. 18A:19-1):

| Account | Signature | Bank | Account # |
|-------------------------|--|------------------------|------------------|
| General Account | President, Vice President, Treasurer and Secretary # of Signatures (3) | Investors Savings Bank | XXXXX0870 |
| Food Service Account | President, Treasurer and Secretary # of Signatures (3) | Investors Savings Bank | XXXXX1935 |
| Unemployment Trust Fund | President, Vice President, Treasurer and Secretary # of Signatures (2) | Investors Savings Bank | XXXXX0897 |
| Payroll Agency | President, Vice President, Treasurer and Secretary # of Signatures (2) | Investors Savings Bank | XXXXX0889 |
| Payroll Account | Treasurer or President Signature of 1 | Investors Savings Bank | XXXXX0902 |
| Student Activity Fund | Treasurer, Secretary, & Superintendent # of Signatures (2) | Investors Savings Bank | XXXXX1919 |
| Referee Account | President, Vice President, Treasurer and Secretary # of Signatures (2) | Investors Savings Bank | XXXXX0910 |
| Construction Account | President, Treasurer and Secretary # of Signatures (3) | Investors Savings Bank | XXXXX1927 |
| General Fund CD | President, Treasurer and Secretary # of Signatures (3) | TD | XXXXX3464 |

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

5. Advertisement of Bids

On the motion of _____ seconded by _____, the Board authorizes the Business Administrator to advertise for bids as needed during the calendar year 2013 as required by the Public School Contracts Law.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

6 New Jersey School Board Code of Ethics

On the motion of _____ seconded by _____, the Board approves the following resolution: **RESOLVED**, that the Morris Plains School District Board of Education, in the County of Morris, New Jersey adopt the following Code of Ethics as per N.J.S.A. 18A:12-21 et seq.:

The members of the board of education recognize that they hold authority not as individuals but as members of the board. In order to make a clear public statement of its philosophy of service to the pupils of the district, the board adopts this code of ethics:

- a. I will uphold and enforce all laws, rules and regulations of the State Board of Education, and court orders pertaining to schools. Desired changes shall be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my board action to policymaking, planning and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
- e. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action that may compromise the board.
- f. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. In all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best-qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on the complaints at public meetings only after failure of an administrative solution.

The board shall see that all members of the board receive training in understanding and adhering to this code of ethics and shall discuss it annually at a regularly scheduled public meeting. Each member shall sign documentation that he/she has received a copy of it and has read and understood it.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

7. Approves Collection and Maintenance of Pupil Records

On the motion of _____ seconded by _____, the Board approves the following resolution: **RESOLVED**, that Morris Plains School District Board of Education, in the County of Morris, New Jersey authorizes certified school personnel to collect and maintain the following mandated pupil records as per N.J.A.C. 6A:32-7.3:

- a. The student’s name, address, telephone number, date of birth, name of parent(s), gender, citizenship, standardized assessment and test answer sheets (protocol), grades, attendance, classes attended, grade level completed, and year completed.
- b. Record of daily attendance;

- c. Descriptions of student progress according to the system of student evaluation used in the school district;
- d. History and status of physical health compiled in accordance with State regulations, including results of any physical examinations given by qualified school district employees;
- e. Records pursuant to rules and regulations regarding education of students with disabilities;
- f. All other records required by State Board of Education

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

8. Charges for Reproducing Public Documents

Motion by ___ seconded by ___ that the Board of Education approves a cost of \$.05 per page for letter size and \$.07 for legal size photocopying of public documents in compliance with NJSA 47:1A-1.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

9. Authorization of Procurement of Goods/Services - State Contracts effective January – December, 2013

Motion by ___ seconded by ___ to approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris Plains School District has the need, on a timely basis, to procure goods and services utilizing State Contracts, and

WHEREAS, the Morris Plains School District desires to authorize its purchasing agent for the calendar year 2013 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris Plains School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

10. Authorization of Procurement of Goods/Services through Joint Purchasing Agreements effective January - December, 2013.

Motion by ___ seconded by ___ to approve the following resolution:

WHEREAS, Title 18A:18A-10 provides that, “A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the state by the Division of Purchase and Property, and

WHEREAS, the Morris Plains School District has the need, on a timely basis, to procure goods and services utilizing Joint Purchasing Agreement, and

WHEREAS, the Morris Plains School District desires to authorize its purchasing agent for the calendar year 2013 to make any and all purchases necessary to meet the needs of the school district throughout the school year,

NOW THEREFORE BE IT RESOLVED that the Morris Plains School District Board of

Education does hereby authorize the district purchasing agent to make purchases of goods and services enter into with Joint Purchasing Agreements on behalf of the State by the Division of Purchase and Property utilizing various vendors, as per list filed in the office of the Business Administrator/Board Secretary.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

Public Board of Education Meeting Begins

I Correspondence

II Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

III Superintendent's Report – Dr. Ernest Palestis

IV Board Committee Status Reports

- Finance
 - Buildings and Grounds
- Curriculum and Instruction
- Legislative
- Educational Services Commission of Morris County (ESC)
- Morris School District
- Personnel
- Policy Updates
- Liaison Committees (Reports if Available)
 - Morris Plains Home and School Association (MPHSA)
 - Morris Plains Municipal Alliance Committee (MPMAC)
 - Education Foundation of Morris Plains (EFMP)
 - Strategic Planning Committees
 - New Jersey School Boards
 - Morris County School Boards Association

V Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board approves the following Minutes:

- December 11, 2012 – Executive Session
- December 11, 2012 – Public Meeting

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VI Business Items Prepared for Official Action on January 8, 2013:

A. Personnel (upon the recommendation of the Superintendent)

B. Finance/Buildings & Grounds/Purchasing/Contracts

1. Approve Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers and county transfer report dated November 2012 in the amount of \$_____.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated January 8, 2013 in the amount of \$413,584.04.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approve Payroll Distribution

Motion by ___ seconded by ___ RESOLVED that the Board of Education approves the payroll distribution summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

| Payroll Date | Fund | Amount |
|-------------------|--------------|--------------|
| December 15, 2012 | General Fund | \$301,870.77 |
| December 30, 2012 | General Fund | \$271,200.18 |

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

4. Approve Board Secretary and Treasurer’s Reports For The Period Ending November 30, 2012

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending November 30, 2012 to be approved.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

C. Evaluation Model for Teaching Staff and Building Principals

1. Approval of Evaluation Model for Teaching Staff and Building Principals – 2013-14

On the motion of _____ seconded by _____, the Board approves the adoption of the Silver Strong & Associates “Thoughtful Classroom” Evaluation Framework for teaching staff and building principals for the 2013-2014 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approval of Staff Development Program – The Thoughtful Classroom Framework

On the motion of _____ seconded by _____, the Board approves the following staff development program for teachers and administrators at the following cost:

Name of Program: The Thoughtful Classroom Framework

Date of Program: February 19, 2013

Cost: \$5,000.00

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

D. Policy

1. Approve Policy for First Reading

On the motion of _____ seconded by _____, the Board approves the following Policy for first reading: Policy 4222B – Personnel - 10 Month Unaffiliated Employees (Aides) Benefits and Compensation.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

E. Curriculum

1. Approve Revision of the Gifted and Talented Curriculum

On the motion of _____ seconded by _____, the Board approves the revision of the Gifted and Talented Curriculum, to be completed by one curriculum writer, to be paid \$32.00 per hour, not to exceed 5 hours.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve Revision of the Technology Curriculum

On the motion of _____ seconded by _____, the Board approves the revision of the Technology Curriculum, to be completed by one curriculum writer, to be paid \$32.00 per hour, not to exceed 5 hours.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

F. Special Education

1. Approve Occupational Therapy – September, 2012- June, 2013

On the motion of _____ seconded by _____, the Board approves Occupational Therapy Services for student 000633 at a cost of \$5,160 (\$240.00/hour; average ½ hour/week for 43 weeks). Services to be provided by Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

2. Approve ABA therapy

On the motion of _____ seconded by _____, the Board approves ABA Therapy for student 000155 effective September, 2012 through June, 2013 at a cost not to exceed \$3,125.00. (\$125.00/hour; maximum of 25 hours).

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

3. Approve Psychiatric Evaluation

On the motion of _____ seconded by _____, the Board approves a psychiatric evaluation for student 1169 on December 26, 2012 at a total cost of \$500.00. Services to be provided by Dr. Lee Suckno, 170 East Main Street, Suite 202, Rockaway, NJ 07866.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

G. Superintendent’s Anti-Bullying Report

1. Accept and Affirm the Superintendent’s Anti-Bullying Report

On the motion of _____ seconded by _____, the Board accepts and affirms the Superintendent’s monthly report of Harassment, Intimidation and Bullying.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

H. Workshops/Seminars/Conferences

1. Approve Professional Development

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

VII Discussion Items:

A. New Business

B. Old Business

VIII Executive Session

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters; now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law;
- 2) a matter in which release of information would impair the right to receive government funds;
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy;
- 4) a collective bargaining agreement and/or negotiations related to it;
- 5) a matter involved the purchase, lease, or acquisition of real property with public funds;
- 6) protection of public safety and property and/or investigations of possible violations or violations of law;
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
- 8) specific prospective or current employees unless all who could be adversely affected request an open session;
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

RESOLVED, the Board may take action at the conclusion of executive session, and be it further, **Resolved**, The minutes of this closed session will be made public when the need for confidentiality no longer exists.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

IX Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___

X Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XII Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ___ SB ___ LC ___ CF ___ LG ___ TK ___ MM ___ DMc ___ DR ___