

**Morris Plains Board of Education  
Public Meeting Minutes –October 27, 2011  
Borough School Learning Center  
Amended**

**Call to Order and Reference to the Sunshine Law**

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), Mrs. Lee Connor, Board President, opened the meeting at 6:37 and read the following: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

**Pledge of Allegiance** – led by Dr. Palestis

**Roll Call**

**Present:** Mr. Alan Albin, Mr. Scott Bober, Mrs. Lee Connor, Mrs. Cynthia Fetherston, Mrs. Terri Kaag, Mrs. Maria Manley (departed at 7:07p.m.), Mr. Wayne Marek, Mr. Douglas McCabe (arrived at 7:10p.m.) and Ms. Denise Rawding

**Also present:** Dr. Ernie Palestis, Mrs. Alice E. Bresett, Ms. Lindsay Nahm, Mr. Sean Dolan

**Number of public attending:** 6

**IV Executive Session**

On the motion of Mrs. Denise Rawding, seconded by Mr. Scott Bober, BE IT RESOLVED by the board of education to recess this public meeting and enter into closed session at 6:37p.m., where the public will be excluded, for the purpose of discussing personnel items and MPEA negotiations which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

**V Return to Regular Session from Closed Session (if necessary)**

On the motion of Mrs. Terri Kaag, seconded by Mr. Wayne Marek, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session at 7:45p.m.

**VI Presentation – Collins Writing Program**

--Sean Dolan, Principal, Borough School

--Lindsay Nahm, Principal, Mountain Way School

Mr. Sean Dolan and Ms. Lindsay Nahm reviewed the Collins Writing Program using a power point presentation. Collins is a renowned program with a history of success in many schools in Morris County and nationwide. The public and the Board of Education had an opportunity to ask questions.

**VII Superintendent's Report – Dr. Ernest Palestis –**

Dr. Palestis thanked everyone for coming to the meeting. He also thanked the Board of Education members who attended the Atlantic City Conference. The Conference is an

opportunity to attend workshops and a chance to see new products that may benefit the Morris Plains School District.

Dr. Palestis then reviewed the progress on district issues:

- Upgrade of District Web Page
- New Sound System for the Auditorium
- Technology – We have come a long way since September
- Construction of the shed at Borough School
- Development of a Strategic Plan – There is a motion on the agenda. Hopefully the process will be initiated in November. Dr. Palestis briefly explained the Strategic Plan.
- HIB Training
- Collins Writing Program – A big initiative for the district.
- Schools to Watch - Dr. Palestis explained.
- A Shared Services meeting was held today.
- Morris School District contract and addendum
- The lights in the back parking lot – waiting for solar cells to arrive.
- Public School Choice – Dr. Palestis explained a draft of a letter distributed to the Board of Education and the public.
- Budget Update – items that came up after the budget.
- The Borough School Sign – Alice Bresett – The permit should be in place soon and hopefully sign will be installed by Thanksgiving.
- Dr. Palestis gave a brief update on reported bullying incidents. Everything reported is being investigated.

**Hearing of Citizens and/or Delegations - none**

**Board Committee Status Reports**

**Finance--Buildings and Grounds** – The Finance Committee met on October 11, 2011 and discussed the boiler, shed and the walk thru by the architect on October 12, 2011. The next meeting is scheduled for November 1, 2011 at 2:00p.m.

**Curriculum and Instruction** – Mrs. Terri Kaag reported that the November 4, 2011 agenda is in the drop box.

**Legislative** – Mr. Wayne Marek reported there is a delegate assembly on November 19, 2011.

**Educational Services Commission of Morris County (ESC)** – Mrs. Fetherston reported that the Committee met on October 4, 2011. There are 280 special education bus routes, 20 non-public routes and 40 preschool routes.

**Morris School District** – no report

**Personnel** – Mrs. Lee Connor reported that the committee discussed HIB Training; evaluation tools, job descriptions update and evaluate needs for additional technical staff.

**Policy Updates** – Mr. Wayne Marek reported that the 6000 Series will be on the agenda for the next meeting.

**Liaison –**

**HSA** – Mrs. Teri Belles reported that the HSA's current fundraisers are the Kids Stuff Coupon Book, 50-50 raffle, Mixed Bag sales and the bowling fundraiser. The next public meeting will be held in December.

**Education Foundation** – Suzanne Schafer Skalski reported that the Foundation is regrouping. The focus will be on corporate strategy. The Foundation is looking for input from Dr. Palestis. Dr. Palestis offered to put out a survey to the staff to solicit their input. Mrs. Terri Kaag advised there is a state website regarding foundations. Ms. Skalski advised that there is still a \$1,000 teacher grant but no teacher has applied as of this date.

**Shared Services** – Mrs. Cynthia Fetherston reported that the committee met at 6:00pm tonight. The following items were discussed:

- New Baseball back-stop and fence were installed
- Shed – DPW will be doing the excavating for the foundation
- Sign – Hopefully will be installed by Thanksgiving
- The Council said they will be participating in Sustainable NJ and would like a point person from the school district. Dr. Palestis will follow up next week.

**Approval of the Board of Education Minutes**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board of Education approves the following Minutes:

October 11, 2011 – Executive Session and October 11, 2011 – Public Meeting

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**XI Business Items Prepared for Official Action on October 27, 2011:**

**A. Personnel (upon the recommendation of the Superintendent) –**

Dr. Palestis reviewed the personnel items with the Board.

**1. Resignation of 6<sup>th</sup> Grade LAL Teacher**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board accepts the resignation of Mrs. Lindsay Nauheimer, 6<sup>th</sup> Grade LAL Teacher, effective December 19, 2011.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**2. Appointment of 6<sup>th</sup> Grade LAL Teacher**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board appoints Ms. Lauren Helfrich as 6<sup>th</sup> Grade LAL Teacher (emergent hire, pending results of criminal history background check) at the Borough School, effective October 28, 2011 through June 30, 2012 at a salary of \$51,842\* (BA+15, Step 4 to be prorated). \*Pending negotiations settlement.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**3. Appointment of 4<sup>th</sup> Grade Teacher (Family Leave – Mrs. Schonmann)**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board appoints Ms. Allison Brozyna as 4<sup>th</sup> Grade Teacher (emergent hire, pending results of criminal history background check), family leave position (Mrs. Schonmann) effective December 7, 2011 through March 30, 2012 at a per diem rate of \$247.16 (BA Step 1 - \$49,432\*). There are no benefits associated with this replacement position. \*Pending negotiations settlement. Note: Substitute rate of \$85.00/day will be paid from December 7, 2011 through December 12, 2011.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**4. Amended Motion - Appointment of Family Leave Replacement – Mrs. Gallo**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board appoints Ms. Sally Camalotto as Third Grade Teacher at the Borough School (family leave replacement for Mrs. Christina Gallo), effective October 19, 2011 through March 9, 2012 at a per diem rate of \$247.16 (\*\$49,432 – BA, Step 1). There are no benefits with this position. Previous motion had a start date of October 24, 2011. Date changed due to recommendation by physician. \*Pending negotiations settlement. Note: Substitute rate of \$85.00/day will be paid from October 19, 2011, through October 24, 2011.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**5. Amended Motion - Appointment of Family Leave Replacement – Mrs. Rolph**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board appoints Ms. Valerie Tonini (emergent hire) as Special Education Teacher (Family Leave Replacement – Mrs. Rolph) effective October 24, 2011 through March 28, 2012 at a per diem rate of \$247.16 (BA Step 1 - \$49,432\* prorated). There are no benefits included with this replacement position settlement. Previous motion had a start date of November 2, 2011. Date changed due to recommendation by physician. \*Pending negotiations settlement. Note: Substitute rate of \$85.00/day will be paid from October 24, 2011 through October 26, 2011.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**6. Resignation of Beside Instructor – Special Education**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board accepts the resignation of Ms. Holly Musso, special education bedside instructor at the Mountain Way School, effective October 18, 2011.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**7. Approval of Special Education Classroom Aide**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board appoints Mrs. Lori Hoemann as special education aide (replacing Mrs. Dawn Bruhn), effective Monday, October 17, 2011 through June 30, 2012, from 8:15 a.m. to 3:00 p.m. (6.25 hours per day) with a 30 minute unpaid lunch at an hourly rate of \$14.00. Total cost \$16,012.50 to be prorated.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**8. Approval of Substitute Teacher**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board approves Mrs. Ava Down as substitute teacher for the 2011-2012 school year.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**9. Appointment of Coach 2011-2012- Boys' Basketball**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board approves the following coach for the 2011-2012 school year:

Wayne Looney	Boys' Basketball Coach	\$4,337
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Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**10. Approval of Consortium Stipend – Chess Club**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board approves a \$166.00 stipend for Mr. Steve Brochstein, Chess Club Advisor, for accompanying the students to the Chess Tournament on October 20, 2011.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
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Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**11. Approval of Mentor**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board approves the following mentor:

Mrs. Jessica Hendershot for Ms. Sally Camalotto (Family Leave Replacement for Mrs. Gallo)

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**12. Approval of Basketball Officials – 2011-2012**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board approves the following basketball officials for the 2011-2012 school year:

Willie Floyd  
 Bobbie Harris  
 Ken Widgeon Jr.  
 Brent Widgeon  
 Ken Widgeon Sr.  
 Tanners Mollet  
 Eddie Murphy

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**13. Approval of Bedside Instructor**

On the motion of Mrs. Terri Kaag seconded by Mrs. Cynthia Fetherston, the Board approves Mrs. Darlene Howell as bedside instructor, effective November 30, 2011 at an hourly rate of \$33.00, not to exceed 10 hours per week.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**B. Finance/Buildings & Grounds/Purchasing/Contracts**

**1. Approve Line Item Transfers**

On the motion of Mr. Douglas McCabe seconded by Mr. Wayne Marek, the Board approves line item transfers dated October 27, 2011 in the amount of \$6,500.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**2. Approve Bills and Claims Report**

On the motion of Mr. Douglas McCabe seconded by Mr. Wayne Marek, the Board approves the attached bills and claims report dated October 27, 2011 in the amount of \$299,918.36.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**3. Approve Payroll Distribution**

Motion by Mr. Douglas McCabe seconded by Mr. Wayne Marek RESOLVED that the Board of Education approves the payroll distribution for the following pay dates summarized below and directs that the payroll distribution be attached to and be made part of these Minutes.

Payroll Date	Fund	Amount
July 15, 2011	General Fund	\$ 47,514.14
July 30, 2011	General Fund	\$ 56,347.20
August 15, 2011	General Fund	\$ 68,329.29
August 30, 2011	General Fund	\$ 54,936.37
September 15, 2011	General Fund	\$243,460.35
	Special Revenue	\$ 7,284.20
September 30, 2011	General Fund	\$242,804.87
	Special Revenue	\$ 244.20
October 15, 2011	General Fund	\$245,139.85
	Special Revenue	\$ 1,796.20

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**4. Approve Send/Receive Agreement with Morris School District – 2011-2012**

Mrs. Connor asked for an amendment adding the sentence under item #4: “MSD shall have the option of charging a tuition amount less than what is provided for by the said statute and code.”

On the motion of Mr. Douglas McCabe seconded by Mr. Wayne Marek, the Board approves a Sending/Receiving Agreement between the Morris Plains Board of Education and the Morris School District Board of Education effective July 2, 2011 through through June 30, 2012 as per the attached.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**5. Approve NJSBA as Consultants for the Morris Plains School District Strategic Plan –**

Mr. Bober advised he attended a workshop on Strategic Planning at the Atlantic City conference led by Joanne Borin.

On the motion of Mr. Douglas McCabe seconded by Mr. Wayne Marek, the Board approves a contract with New Jersey School Boards Association as Consultants for the Morris Plains School District Strategic Plan at a cost of \$6,000.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**6. Approve Contract for the Shed Footings/Foundation.**

Motion by Mr. Douglas McCabe seconded by Mr. Wayne Marek the Board approves Luigi Opipari, Landscaping & Masonry, LLC, 24 Early Street, Morristown, NJ 07960 as the contractor to install the foundation/footings for the shed at Borough School per the attached proposal. Total cost not to exceed \$7,800. Excavation of site to be done by Morris Plains Department of Public Works as part of our shared service arrangements. Work to commence as soon as possible. Permits are in place.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**7. Approve Funds for Purchase and Installation of New Sound System - Borough School**

Motion by Mr. Douglas McCabe seconded by Mr. Wayne Marek the Board approves the use of \$10,000 from the student activity fund toward the purchase and installation of a new sound system for the Borough School Auditorium. The remainder of the funding will come from a community group working under the umbrella of the Morris Plains HSA. Cost of the sound system will include equipment, installation, and all electrical work as well as disconnecting the current system and moving and installing it in the Mountain Way All Purpose Room. No work will be performed and no equipment will be ordered until all the necessary funds are donated to the Morris Plains Board of Education and in the account of the Morris Plains Board of Education. All necessary purchasing guidelines and requirements will be followed.

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**8. Approve Education Jobs Fund Grant**

Motion by Mr. Douglas McCabe seconded by Mr. Wayne Marek the Board approves the Education Jobs Fund Grant in the amount of \$29,740. Funds will be used to cover resource aide salaries as follows:

Phyllis McGeehan	\$18,140 (100%)
Nancy Coccia	\$11,600 (58%)

Mr. Alan Albin - yes	Mr. Scott Bober - yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston - yes	Mrs. Terri Kaag - yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes



**9. Approve Professional Support/Non Public Services Agreement with ESC - Addendum**  
 Motion by Mr. Douglas McCabe seconded by Mr. Wayne Marek the Board approves Nonpublic Chapters 192-193 Agreement Addendum with Educational Services Commission of Morris County, effective July 1, 2011 through June 30, 2012.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**10. Approve Food Service Biosecurity Management Plan – 2011-2012**

Motion by Mr. Douglas McCabe seconded by Mr. Wayne Marek, the Board approves the Food Service Biosecurity Management Plan for the 2011-2012 school year.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**C. Programs**

**1. Submission of the New Jersey Schools to Watch Application**

Motion of Mrs. Cynthia Fetherston seconded by Mrs. Terri Kaag, the Board approves the submission of the New Jersey Schools to Watch Application. New Jersey Schools to Watch® is a middle grades improvement program designed to identify high-performing and high-impact schools that specifically address the needs of students in grades 6, 7, and 8.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**2. Approval of Student Teacher – Maschio’s School Lunch Program**

Motion of Mrs. Cynthia Fetherston seconded by Mrs. Terri Kaag, the Board approves Ms. Barbara Galvin, student teacher, to work with Machio’s Food Service on October 26, November 2, and November 9, 2011. The College of Saint Elizabeth will be providing the student teacher.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**D. Fund Raisers**

**1. Approve 8<sup>th</sup> Grade Fund Raiser – Honey Baked Ham Gift Certificates**

Motion of Mrs. Cynthia Fetherston seconded by Mrs. Terri Kaag, the Board approves an 8<sup>th</sup> Grade Fund Raiser, selling HoneyBaked Ham Gift Certificates. Students will take orders for \$25.00 HoneyBaked Gift Certificates and collect the money. The store will deliver the gift certificates to school and the students will receive a check for 50% of the total dollar amount sold. Students are not permitted to solicit door to door. Funds raised will be used to defray some of the costs of the trip to Washington, D.C.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**2. Approve the Terracycle Program – Requirement for Eagle Scout Merit Badge**

Motion of Mrs. Cynthia Fetherston seconded by Mrs. Terri Kaag, the Board approves the participation in the Terracycle Program. Christopher Swanson, former Mountain Way and Borough School student is working on his Citizenship in the Community merit badge as a requirement for becoming an Eagle Scout. He is requesting that collection bins be placed in each school for the purpose of collecting candy wrappers and chip bags for recycling and earn money to be donated to the schools in Morris Plains. No funds will be collected from the students.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**E. Donation**

**1. Accept a Donation for Books in the Amount of \$100.00**

Motion of Mrs. Cynthia Fetherston seconded by Mrs. Terri Kaag, the Board accepts a donation in the amount of \$100 for books, in memory of Jean Dexter Shuey, mother of Mrs. Barbara Murray, former Morris Plains School District school counselor.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**F. Workshops/Seminars/Conferences**

**1. Approve Professional Development Requests**

On the motion of Mr. Scott Bober seconded by Ms. Denise Rawding, the Board approves the attached list of requests for professional development and corresponding costs.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

**G. Field Trips**

**1. Approve Mountain Way School Field Trips – 2011-2012**

Motion of Mr. Scott Bober seconded by Ms. Denise Rawding, the Board approves Mountain Way School field trips for the 2011-2012 school year as per the attached.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

## **2. Approve Borough School Field Trips – Student Council**

Motion of Mr. Scott Bober seconded by Ms. Denise Rawding, the Board approves field trips for Student Council (Grades 4-8) to the Morris View Nursing Home on November 17, 2011, January 19, 2012, and May 31, 2012 for the purpose of Community Service. Ms. Diaz, Mrs. McGeehan, and Mrs. Grames will be in attendance. The district bus will be used.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

## **H. Special Education**

### **1. Approve Occupational Therapy**

On the motion of Mr. Scott Bober, seconded by Ms. Denise Rawding, the board approves occupational therapy for student 000633 effective September, 2011 through June, 2012 at a total cost of \$4,945. Services to be provided by the Morris-Union Jointure Commission, 340 Central Avenue, New Providence, NJ 07974.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

### **2. Approve Occupational Therapy**

On the motion of Mr. Scott Bober, seconded by Ms. Denise Rawding, the board approves occupational therapy for student 000070 effective September, 2011 through June, 2012 at a total cost of \$5,590. Services to be provided by Creative Learning Studios, LLC, 1299 Littleton Road, Morris Plains, NJ 07950.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

### **3. Approve Occupational Therapy**

On the motion of Mr. Scott Bober, seconded by Ms. Denise Rawding, the board approves occupational therapy for student 000639 effective September, 2011 through June, 2012 at a total cost of \$5,590. Services to be provided by Creative Learning Studios, LLC, 1299 Littleton Road, Morris Plains, NJ 07950.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

#### 4. Approve One-On-One Aide

On the motion of Mr. Scott Bober, seconded by Ms. Denise Rawding, the board approves a one-on-one aide for student 000070 effective October 28, 2011 through June, 2012 at a total cost of \$21,450. Services to be provided at the Calais School, 45 Highland Avenue, Whippany, NJ 07981.

Mr. Alan Albin – yes	Mr. Scott Bober – yes	Mrs. Lee Connor - yes
Mrs. Cynthia Fetherston – yes	Mrs. Terri Kaag – yes	Mrs. Maria Manley - absent
Mr. Wayne Marek - yes	Mr. Douglas McCabe - yes	Ms. Denise Rawding - yes

#### Discussion Items:

##### A. **New Business –**

- Mrs. Lee Connor updated Board on the proposed agenda for the personnel meeting.
- Mrs. Terri Kaag discussed the Superintendent Search. We need to start thinking about where we want to go.
- Mrs. Alice Bresett reported the donation by the HSA of playground stencils for the Mountain Way playground.
- Mr. Scott Bober put notes in the drop box concerning the Atlantic City conference. He also has information on solar initiatives.

##### B. **Old Business**

--**Strategic Planning** -- Ms. Joanne Borin will be notified of the time-line. The community will have an opportunity for involvement as well as significant staff input. Alumni and high school students will also be asked to participate.

#### Correspondence –

A letter was received from Governor Christie.

#### Hearing of Citizens and/or Delegations - none

Borough School Principal, Sean Dolan congratulated the Chess Team for a 2<sup>nd</sup> Place finish at the Consortium Chess Tournament. Both the Boys' and Girls' Soccer Teams and Boys' and Girls' Cross Country Teams are doing well. Mr. Wilson is doing an excellent job with Red Ribbon Week.

#### Executive Session #2

On the motion of Ms. Denise Rawding, seconded by Mr. Scott Bober, BE IT RESOLVED by the board of education to recess this public meeting and enter into closed session at 9:45p.m., where the public will be excluded, for the purpose of discussing litigation which comes within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit. No action will be taken.

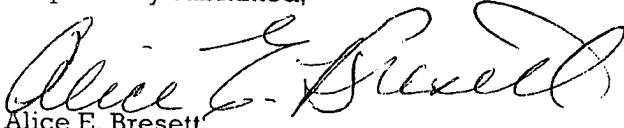
#### Return to Regular Session from Closed Session (if necessary)

On the motion of Ms. Denise Rawding, seconded by Mr. Scott Bober, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session at 9:47 p.m.

**Adjournment**

On the motion of Ms. Denise Rawding, seconded by Mr. Scott Bober, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting at 10 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Alice E. Bresett".

Alice E. Bresett  
Board Secretary