

**Morris Plains Board of Education
Public Meeting – October 11, 2011**

Meeting will be held in the Borough School Learning Center
7:30 Public Meeting begins

I Call to Order and Reference to the Sunshine Law

In accordance with the requirements of the Open Public Meetings Act (Chapter 231, P.L. 1975), I wish to announce that: The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the Morris Plains School District Board of Education, in the County of Morris, New Jersey has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerk of the Borough of Morris Plains, the Morris Plains Library, the Daily Record, the Star Ledger, and the Morris News Bee.

II Pledge of Allegiance

III Roll Call

<input type="checkbox"/> Alan Albin	<input type="checkbox"/> Scott Bober	<input type="checkbox"/> Lee Connor	<input type="checkbox"/> Cynthia Fetherston	<input type="checkbox"/> Terri Kaag
<input type="checkbox"/> Maria Manley	<input type="checkbox"/> Wayne Marek	<input type="checkbox"/> Douglas McCabe	<input type="checkbox"/> Denise Rawding	Quorum? <input type="checkbox"/> yes <input type="checkbox"/> no

Alice Bresett Ernest Palestis Number of Public

IV Executive Session

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing summer employees, and personnel items which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

V Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the Board of Education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

VI Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

VII Superintendent's Report – Dr. Ernest Palestis

VIII Approval of the Board of Education Minutes

On the motion of _____ seconded by _____, the Board of Education approves the following minutes:

- September 27, 2011 – Public
- September 27, 2011 – Executive Session

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

IX Business Items Prepared for Official Action on October 11, 2011:

A. Personnel (upon the recommendation of the Superintendent)

B. Finance/Buildings & Grounds/Purchasing/Contracts

1. Approval of Line Item Transfers

On the motion of _____ seconded by _____, the Board approves line item transfers dated October 11, 2011 in the amount of \$17,500.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

2. Approval of Bills and Claims Report

On the motion of _____ seconded by _____, the Board approves the attached bills and claims report dated October 11, 2011 in the amount of \$142,320.79.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

3. Approve Board Secretary and Treasurer’s Reports For The Period Ending August 31, 2011

On the motion of _____ seconded by _____ Be It Resolved, that the Board of Education acknowledges receipt of the Certification from the Board Secretary that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAS 18A:17-9, further that District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports upon consultation with the appropriate district personnel, certifies that no major account or fund has been over expended in violation of NJAS 18A:17-36, and that sufficient funds are available to meet the District Board of Education’s financial obligations for the remainder of the fiscal year and that therefore it is recommended that the Secretary’s and Treasurer’s Reports for the period ending August 31, 2011 to be approved.

4. Annual Audit – Acceptance and Implementation of the Corrective Action Plan – 2010-2011

Motion of _____, seconded by _____, to move that the annual audit for the year ended 2010-2011 be accepted and placed on file. The audit report is included in the financial section, of the Comprehensive Annual Financial Report, and that the following corrective action plan be implemented:

Recommendation #	Correction Action Approved by the Board	Method of Implementation	Person Responsible for Implementation	Completion Date of Implementation
<p><u>Financial Planning, Accounting & Reporting:</u></p> <p><u>Payroll Agency Account:</u> Monthly bank reconciliations and detailed analysis of balance were not performed on a monthly basis.</p>	<p>Payroll Agency account must be reconciled on a monthly basis and a detailed analysis of balance must be maintained.</p>	<p>Business Administrator to reconcile account on monthly basis and agree with Treasurer’s report. All balances to be reviewed with payroll and checked against financial software.</p>	<p>Business Administrator</p>	<p>December, 2011</p>

5. Approval of Pay for Soccer Officials – 2011-2012 School Year

On the motion of _____ seconded by _____, the Board approves the following rates of pay for soccer officials for the 2011-2012 school year: Assigners' Fee: \$115; Officiating game: \$55.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

C. Morris Plains School District Goals/Action Plans - 2011-2012 School Year

1. Approval of Morris Plains School District Goals/Action Plans – 2011-2012

On the motion of _____ seconded by _____, the Board approves Morris Plains School District Goals/Action Plans for the 2011-2012 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

D. Morris Plains School District Goals/Action Plans - 2011-2012 School Year

1. Approval of Morris Plains School District Building Level Goals/Action Plans Mountain Way and Borough School - 2011-2012 School Year

On the motion of _____ seconded by _____, the Board approves Morris Plains School District Building Level Goals/Actions Plans for Mountain Way and Borough School for the 2011-2012 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

E. Nursing Services Plan – 2011-2012

1. Approval of the Morris Plains School District Nursing Services Plan – 2011-2012

On the motion of _____ seconded by _____, the Board approves the Morris Plains School District Nursing Services Plan for the 2011-2012 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

F. Comprehensive Maintenance Plan/M-1 2012-2013

1. Approval of the Comprehensive Maintenance Plan and M-1 – 2012-2013

On the motion of _____ seconded by _____, the Board approves the Comprehensive Maintenance Plan and M-1 for the 2012-2013 school year.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

G. Curriculum

1. Approval of the Revised Guidance Curriculum

On the motion of _____ seconded by _____, the Board adopts the revised Guidance curriculum.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

H. No Child Left Behind

1. Approval of the Morris Plains School-Parent-Student Compact , Title I, Part A

Motion by _____ seconded by _____, the Board approves the Morris Plains School-Parent-Student Compact for all Morris Plains students participating in Title I, Part A activities, services and programs as per the attached.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

2. Approval of the Memorandum of Understanding - No Child Left Behind (NCLB) Title III – Limited English Proficient Student Program Consortium – 2011-2012

Motion by _____ seconded by _____, the Board approves a Memorandum of Understanding - No Child Left Behind (NCLB) Title III – Limited English Proficient Student Program Consortium – 2011-2012 between the Morris Plains School District and Wharton School District, Denville Township School District, Mine Hill School District and the Morris Hills School District for the 2011-2012 school year. The Wharton School District will act as the fiscal agent for the Consortium.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

I. Policy

1. Approval of Policies for First Reading

On the motion of _____ seconded by _____, the Board approves, on first reading, the following policies:

- 5127 Commencement Activities
- 6111 School Calendar
- 6112 School Day
- 6115 Ceremonies and Observances
- 6112 Articulation
- 6140 Curriculum Adoption
- 6141 Curriculum Design/Development
- 6141.2 Recognition of Religious Beliefs and Customs
- 6142 Subject Fields
- 6142.1 Family Life Education
- 6142.6 Basic Skills
- 6142.9 Arts
- 6142.10 Technology
- 6143 Curriculum Guides
- 6143.1 Lessons Plans
- 6144 Controversial Issues
- 6145 Extracurricular Activities
- 6145.3 Publications
- 6146.2 Promotion/Retention
- 6147 Standards of Proficiency
- 6147.1 Evaluation of Individual Student Performance
- 6151 Class Size
- 6154 Homework/Make-up Work
- 6156 Instructional Planning/Scheduling
- 6160 Instructional Services and Resources
- 6161.1 Guidelines for Evaluation and Selection of Instructional Materials
- 6162.4 Community Resources
- 6163.1 Media Center/Library
- 6164.2 Guidance Services
- 6164.4 Child Study Team
- 6171 Special Instructional Programs
- 6171.1 Remedial Instruction
- 6171.2 Gifted and Talented
- 6171.3 At – Risk and Title 1
- 6172 Alternative Educational Programs
- 6300 Evaluation of the Instructional Program
- 6146 Graduation Requirements

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

J. 2011-2012 – Revised Memorandum of Agreement Between Schools and Law Enforcement Officials – Addendum 2

1. Approval of 2011-2012 – Revised Memorandum of Agreement Between Schools and Law Enforcement Officials – Addendum 2

On the motion of _____ seconded by _____, the Board approves the 2011-2012 Revised Memorandum of Agreement between Schools and Law Enforcement Officials – Addendum 2 authorized by Section 5.2 of the Memorandum of Agreement enabling the school, automatic notification to principals of juveniles who have been charged with a crime or an offense.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

K. Field Trips – Mountain Way and Borough Schools

1. Approval of Mountain Way Field Trips two (2) October, 2011

On the motion of _____ seconded by _____, the Board approves two (2) Mountain Way School Field trips as per the attached.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

2. Approval of Borough School Field Trips – 2011-2012

On the motion of _____ seconded by _____, the Board approves Borough School Field Trips for the 2011-2012 school year as per the attached.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

L. Workshops/Seminars/Conferences/Anti-Bullying Training

1. Approval of Professional Development

On the motion of _____ seconded by _____, the Board approves the attached list of requests for professional development and corresponding costs.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

2. Approval of Sheltered Instruction, Observational Protocol Institute (SIOP)

On the motion of _____ seconded by _____, the Board approves Sheltered Instruction, Observational Protocol Institute (SIOP) as a one (1) credit Continuing Education Course for teachers who complete the Institute.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

3. Approval of Staff Members to Participate in Sheltered Instruction, Observational Protocol Institute (SIOP)

On the motion of _____ seconded by _____, the Board approves Patti Anders, Carmita Mongrella, and Nicole Allen to attend Sheltered Instruction, Observational Protocol Institute (SIOP) Virtual Institute (online) at a cost of \$250 per registrant, to be paid from NCLB Title III Funds. There are no other additional costs.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

4. Approval of \$500.00 Expenditure for Payment to Aides for State Mandated Two Hour Anti-Bullying Training

On the motion of _____ seconded by _____, the Board approves an expenditure, not to exceed \$500.00 for payment to the aides to attend state mandated two-hour anti-bullying training.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

M. Donations

1. Approval of Donation - Projector for the First Grade Class

Motion by _____ seconded by _____, the Board accepts a projector for the first grade class, donated by MetLife. Mr. Chris Johnson, a parent in Morris Plains, and employee of MetLife, worked with the company to secure the projector, valued at \$7,000.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

2. Approval of Donation – Playhouse for the Preschool Playground

Motion by _____ seconded by _____, the Board accepts a playhouse for the preschool playground at Mountain Way School, valued at approximately \$500.00; donated by Mr. Gerald Clarkson.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

N. Fund Raising Event – Mountain Way School - Zumbathon

1. Approval of Fundraising Event – Mountain Way School

On the motion of _____ seconded by _____, the Board approves a Zumbathon fundraising event for the Mountain Way School students to benefit Autism Speaks, an organization whose mission is to accelerate the pace of scientific research, while raising awareness about autism and providing education and outreach opportunities. The event will be held on November 18, 2011 from 3:30 – 4:30 p.m. at the Mountain Way School. \$5.00 will be collected at the door. Funds collected will be entered into a Autism Speaks Online Team Fundraising Page and will be used to purchase prizes for the top three student fundraisers, bracelets for all participants, and a donation to Autism Speaks.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

O. Special Education

1. Approval of Out of District Placement

On the motion of _____ seconded by _____, the Board approves an out of district placement for high school student 000496, effective September, 2011 through June, 2012, at Montgomery Academy, 29 St. John’s Drive, Gladstone, NJ 07934 at an annual tuition cost of \$25,128.28 (transportation to be bid through Educational Services Commission).

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

2. Approval of Out of District Placement

On the motion of _____ seconded by _____, the Board approves an out of district placement for high school student 613746, effective September, 2011 through June, 2012, at Sage Day, 215 Hill Street, Boonton, NJ 07005 at an annual tuition cost of \$46,436 (transportation to be bid through Educational Services Commission).

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

3. Approval of Applied Behavior Analysis (ABA) Consultation Services

On the motion of _____ seconded by _____, the Board approves Applied Behavior Analysis (ABA) Observation and Consultation Services for student 000092, effective October, 2011 at the Borough School at a total cost of \$1,000. Services to be provided by Progressive Therapy of NJ, 1 Meredith Court, Oak Ridge, NJ 07438.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

4. Approval of Applied Behavior Analysis (ABA) Consultation Services

On the motion of _____ seconded by _____, the Board approves Applied Behavior Analysis (ABA) Observation and Consultation Services for student 000866, effective September, 2011 at the Borough School at a total cost of \$1,000. Services to be provided by Progressive Therapy of NJ, 1 Meredith Court, Oak Ridge, NJ 07438.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

5. Approval of Applied Behavior Analysis (ABA) Consultation Services

On the motion of _____ seconded by _____, the Board approves Applied Behavior Analysis (ABA) Consultation Services for ABA support to assist with behavior and academic readiness skills for students enrolled in the Multiply Disabled class at the Mountain Way School, effective October, 2011 through June, 2012 at a total cost not to exceed \$2,500. Services to be provided by Progressive Therapy of NJ, 1 Meredith Court, Oak Ridge, NJ 07438.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

6. Approval to Eliminate the Multiply Disabled Class at Borough School – 2011-2012 School Year

On the motion of _____ seconded by _____, the Board approves to eliminate the Multiply Disabled Class at Borough School, effective September 1, 2011.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

X Discussion Items:

- A. New Business**
- B. Old Business**

XI Executive Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to recess this public meeting and enter into closed session, where the public will be excluded, for the purpose of discussing personnel items which come within the provisions of NJSA 10:4-12, Chap. 231 of P.L. 1975. The matters discussed in closed session will be disclosed to the public when circumstances permit.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

XII Return to Regular Session from Closed Session (if necessary)

On the motion of _____, seconded by _____, BE IT RESOLVED by the board of education to return to the regular session of the Board of Education meeting from the closed session.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

XIII Hearing of Citizens and/or Delegations

Public comment is welcome. Time limit for topics is three minutes. Letters or memos are helpful. Please state your name and address for the record.

XIV Adjournment

On the motion of _____, seconded by _____, BE IT RESOLVED that the Morris Plains Board of Education moves to adjourn the meeting.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

**Morris Plains Board of Education
Executive Session
October 11, 2011**

A. Personnel

1. Appointment of Bedside Instructor

On the motion of ____ seconded by ____, the Board appoints Ms. Holly Musso as bedside instructor for a student at Mountain Way School, effective October 4, 2011 for ten hours per week at a rate of \$45.00 per hour.

Roll Call: AA ____ SB ____ LC ____ CF ____ TK ____ MM ____ WM ____ DMc ____ DR ____

2. Approval of a Family Leave Extension – Mrs. Lemmey

On the motion of ____ seconded by ____, the Board approves a request to extend an unpaid family leave for Mrs. Stephanie Lemmey, Kindergarten Teacher at Mountain Way School, from January 2, 2012 through March 2, 2012. Mrs. Lemmey anticipates returning on March 5, 2012.

Roll Call: AA ____ SB ____ LC ____ CF ____ TK ____ MM ____ WM ____ DMc ____ DR ____

3. Appointment of Extended Family Leave Replacement – Mrs. Lemmey

On the motion of ____ seconded by ____, the Board appoints Ms. Shannon Prisco as Kindergarten Teacher at Mountain Way School (extended family leave replacement – Mrs. Lemmey), effective January 2, 2012 through March 2, 2012 at a per diem rate of \$247.16 (BA Step 1 - \$49,432* to be prorated). There are no benefits included with this replacement position. *Pending negotiations settlement.

Roll Call: AA ____ SB ____ LC ____ CF ____ TK ____ MM ____ WM ____ DMc ____ DR ____

4. Appointment of Family Leave Replacement – Mrs. Gallo

On the motion of ____ seconded by ____, the Board appoints Ms. Sally Camalotto as Third Grade Teacher at the Borough School (family leave replacement for Mrs. Christina Gallo), effective October 24, 2011 through March 9, 2012 at a per diem rate of \$247.16 (*\$49,432 – BA, Step 1). There are no benefits with this position. *Pending negotiations settlement.

Roll Call: AA ____ SB ____ LC ____ CF ____ TK ____ MM ____ WM ____ DMc ____ DR ____

5. Approval of Mentor

On the motion of ____ seconded by ____, the Board approves Mrs. Joyce Peslak as mentor for Mrs. Caitlin Hamill, Gifted and Talented teacher at the Borough School.

Roll Call: AA ____ SB ____ LC ____ CF ____ TK ____ MM ____ WM ____ DMc ____ DR ____

6. Approval of Additional Coverage – Borough School Secretary

On the motion of ____ seconded by ____, the Board approves additional coverage in the Borough School Office on October 3,4,5, and 7, 2011 at total cost of \$340.00 (\$85.00/day). Mrs. Tracey Flanagan, substitute, provided the coverage.

Roll Call: AA ____ SB ____ LC ____ CF ____ TK ____ MM ____ WM ____ DMc ____ DR ____

7. Approval of Coach/Advisor Positions – 2011-2012

On the motion of _____ seconded by _____, the Board approves the following coach and advisor positions for the 2011-2012 school year:

Staff Member	Position	Stipend
Debbie Greik	Cheerleading Coach	\$4,337.00
Jessica Hendershot	Girls Basketball – Head Coach	\$4,337.00
Ginny Hussey	Girls Basketball Volunteer Assistant Coach	N.A.
Kim Romano	Intramural Soccer	\$3,396.00
	Intramural Basketball	\$3,396.00

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

8. Approval of N.J. Consortium Advisor Positions – 2011-2012

On the motion of _____ seconded by _____, the Board approves the following N.J. Consortium Advisor positions for the 2011-2012 school year:

Staff Member	Position	Stipend
Laura Lewis	N.J. Consortium Advisor Choral Ensemble	\$166.00
Brett Sills	N.J. Consortium Advisor Forensics	\$166.00
Caitlin Hamill	N.J. Consortium Advisor General Knowledge Competition	\$166.00
	N.J. Consortium Advisor Problem Solving Event	\$166.00
Wayne Looney	N.J. Consortium Advisor Tennis Competition	\$166.00
	N.J. Consortium Advisor Volleyball Competition	\$166.00

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

9. Resignation of Special Education Classroom Aide

On the motion of _____ seconded by _____, the Board accepts the resignation of Mrs. Dawn Bruhn, special education classroom aide at the Mountain Way School, effective September 30, 2011.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

10. Approval of Soccer Officials – 2011-2012 School Year

On the motion of _____ seconded by _____, the Board approves the following list of officials for the 2011-2012 school year:

Charles Archdeacon
John Cullen
Douglas Richards
Alan Richards
Robert Steckert
Dennis Steckert

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

11. Resignation of 6th Grade LAL Teacher (Family Leave Position)

On the motion of _____ seconded by _____, the Board accepts the resignation of Ms. Nicole Smith, 6th Grade LAL Teacher at Borough School (Family Leave Position), effective October 27, 2011.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___

A-1 – Legal

1. Approval of Settlement Agreement and Release of Claims

On the motion of _____ seconded by _____, the Board approves a Settlement Agreement and Release of Claims with the parents of student 000995 and on behalf of student 000995 and the Morris Plains Board of Education, dated September 28, 2011 in the amount of \$7,000.

Roll Call: AA ___ SB ___ LC ___ CF ___ TK ___ MM ___ WM ___ DMc ___ DR ___